

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

February 19, 2020 - 5:00 p.m.

Moraine Park Technical College
235 North National Avenue, Fond du Lac, WI 54935
World Link Conference Center, Room A-112

AGENDA

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<i>(Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes referenced in this document. This notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	

AGENDA (continued)

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VIII. CLOSED SESSION

- A. Approval to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding employee contract issue) and sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works). 17

IX. ADJOURNMENT

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Laubenstein
_____ Schwab
_____ Hopp
_____ Prill
_____ Almeida
_____ Jung
_____ Fields
_____ Lloyd
_____ Zeratsky

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the January 15, 2020 meeting minutes as presented.

MORaine PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES January 15, 2020

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., January 15, 2020, in Room T-101 of the Moraine Park Technical College, 2152 North Main Street, West Bend, Wisconsin, Secretary Lowell Prill presiding. Board members present at the meeting were Mike Schwab, Cindy Laubenstein, Bob Lloyd, Renee Almeida and Tom Hopp. Board members excused were Candy Fields, Vernon Jung and Bur Zeratsky.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

BUSINESS AND COMMUNITY LEADER CONNECTION

Robb Steiner, President of Steiner Electric, provided the board with an overview of the company, highlighting history, services offered, employment, challenges faced, and suggestions of course changes that would be beneficial in the future. Information only; no board action required.

APPROVAL OF MINUTES

MOTION Lloyd, second Schwab, that the Moraine Park Technical College District Board approve the December 18, 2019 meeting minutes as presented. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Lloyd, second Schwab, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management - Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of December be approved and payments are authorized, ordered, and confirmed. December cash receipts total \$5,864,890.94. December disbursements total -\$4,068,910.39. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, yes; Almeida, yes; Prill, yes; Jung, excused; Lloyd, yes; Fields, excused; Zeratsky, excused. Motion CARRIED.

IV. APPROVAL OF MINUTES

APPROVAL OF RETIREMENT

MOTION Laubenstein, second Hopp, that the Moraine Park Technical College District Board accept the retirement of Marcia Arndt. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

APPROVAL OF 2019-22 THREE-YEAR FACILITIES PLAN AMENDMENT – HEALTH AND HUMAN SERVICES ADDITION CHANGED TO INTERIOR REMODEL PHASE I – BEAVER DAM CAMPUS

MOTION Schwab, second Almeida, that the Moraine Park Technical College District Board accept the following amendment to the 2019-22 Three-Year Facilities Plan to change the Beaver Dam Health and Human Services Addition to an Interior Remodel Phase I; and, further, that the President be authorized to proceed with this project as changed. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

MPTC COMMUNITY IMPACT

The Dean of General Studies and the Student Community Impact Coordinator presented an overview of the community impact efforts of Moraine Park, highlighting the cultural connections changes and the volunteer and service learning system, and a student guest shared her college and volunteer experiences. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided handouts of the college's 2018-19 Annual Report. The Mid-Year Progress Report of the 2019-20 Strategic Plan was reviewed, and major accomplishments and projects in process were highlighted. An overview of meetings recently attended included the hiring of a new Executive Director for NEW ERA, a meeting with the American Association of University Women (AAUW), DMI's transition to a new centralized employer model, appointment to the Envision Board, dissolving of the NEBAT Trust Board and subsequent invitation to join the NEBAT Bank Board and Audit Committee. Legislative update included a recent invitation from ACCT for board member Jung to serve on their Trustee Advisory Committee, and an update on the Second Chance Pell application process. College Activities update included Career Connections event involving 2,100 middle school students visiting the campus, and faculty in-service held earlier in the week. Information only; no Board action required.

DISTRICT BOARDS ASSOCIATION REPORTS/UPCOMING EVENTS

A list of upcoming events was reviewed. Those planning to attend any of the events listed should contact the President's Office. Information only; no Board action required.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Schwab, second Laubenstein, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters) and sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works). Roll call vote: Almeida, yes; Lloyd, yes; Laubenstein, yes; Prill, yes; Fields, excused; Schwab, yes; Jung, excused; Hopp, yes; and Zeratsky, excused. Motion CARRIED.

ADJOURNMENT

MOTION Schwab, second Hopp, to adjourn. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:47 p.m. following the completion of the closed session.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Talent Management – Employment

Resignations/Terminations

Lori Platt, Student Support Representative, submitted her retirement effective May 1, 2020. Lori has been with the College since September 1989.

Mary Bandler, Respiratory Care Practitioner Instructor, submitted her retirement effective May 19, 2020. Mary has been with the College since August 2004.

Jeffrey Beach, Welding Instructor, submitted his retirement effective May 19, 2020. Jeff has been with the College since October 2007.

Nancy Pusch, Basic Education Instructor, submitted her retirement effective May 19, 2020. Nancy has been with the College since August 2007.

Gary Watry, Welding Instructor, submitted his retirement effective May 19, 2020. Gary has been with the College since August 2009.

Deborah Falk, Disability Resources Specialist, submitted her retirement effective May 29, 2020. Deborah has been with the College since September 1999.

Kathleen Vandemark, Counselor, submitted her retirement effective June 10, 2020. Kathleen has been with the College since August 1984.

Julie Lotto, Accommodation Specialist, submitted her retirement effective December 23, 2020. Julie has been with the College since December 2000.

Therese Melaney, Administrative Assistant – West Bend Campus Dean, submitted her retirement effective June 30, 2020. Therese has been with the College since August 1999.

Christine Frederick, Instructional Aide – Health Science, submitted her retirement effective June 30, 2020. Christine has been with the College since January 2014.

Recruitment – Support Professionals

Instructional Technology Specialist, West Bend Campus. This full-time vacancy was created when William Schroeder accepted a new position with the College. This position is responsible for technical support for alternative delivery systems, audio and video production, and media-related services for the College. After screening and interviewing, Jordan Wald was selected and his start date is February 24, 2020.

V. CONSENT ITEMS

A. Talent Management – Employment (continued)

Recruitment – Support Professionals (continued)

Research Specialist, Fond du Lac Campus. This full-time vacancy was created when Nicole Wills submitted her resignation. This position provides technical research support and coordination of research activities for the Institutional Research team and Envision Greater Fond du Lac. After screening and interviewing, Elle Moore was selected and her start date is February 24, 2020.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Nadine Arndt submitted her retirement. This position performs custodial duties and heavy-duty cleaning throughout the Fond du Lac Campus. After screening and interviewing, Andrea Yttri was selected and her start date was January 20, 2020.

Online & Digital Learning Specialist, West Bend Campus. This full-time vacancy was created when Laurence McCain changed positions. This position works with the Center for Online & Digital Learning to evaluate and improve online and digital learning at the College. This position was posted internally with a closing date of February 13, 2020.

Software Asset Aide, Fond du Lac Campus. This part-time vacancy was created when Jon Dielentheis submitted his resignation. This position administers the College's software assets using our software asset management tool, while assisting with maintaining software compliance. This position was posted internally/externally until filled.

Instructional Design Specialist, Beaver Dam Campus. This full-time vacancy was created when Sean Little submitted his resignation. This position will support Moraine Park's efforts to improve teaching and learning by assuring quality standards are upheld in the design, development, delivery, revision, and documentation of curriculum. Interviews were last held February 5, 2020.

Recruitment – Management/Instructional Staff

Assessment Coordinator, Fond du Lac Campus. **This new, full-time position is funded in the October budget modifications.** This position is responsible for the formation or adjustment of processes of the Outcome Assessment and Facilitate Teaching and Learning major processes of the Primary Learning System subject to the constraints imposed by the Dean of the West Bend campus. After screening and interviewing, Laurence McCain was selected and his start date was January 27, 2020.

Laurence has been employed with the College for 12 years, most recently as an Instructional Technology Web Specialist.

It is recommended that the Moraine Park Technical College District Board offer a 2019-20 contract to Laurence McCain and further that he be placed in Salary grade D2 on the Management salary schedule.

V. CONSENT ITEMS

A. Talent Management – Employment (continued)

Recruitment – Management/Instructional Staff (continued)

Career Development and Succession Coach, Fond du Lac Campus. This full-time vacancy was created when Beth Mendoza submitted her resignation. This position is responsible for coordinating and overseeing career/leader development and succession. After screening and interviewing, Melissa Braesch was selected and her start date is March 9, 2020.

Melissa earned her Bachelor's degree in Human Resource Management and her Master's degree in Management and Organizational Behavior from Western Illinois University. Melissa was most recently employed at Lakeshore Technical College as the Talent and Organizational Development Manager for seven years.

It is recommended that the Moraine Park Technical College District Board offer a 2019-20 contract to Melissa Braesch and further that she be placed in Salary grade C2 on the Management salary schedule.

HRIS Analyst – Talent Management, Fond du Lac Campus. This full-time vacancy was created when Ashley LeCount submitted her resignation. This position will serve as the Enterprise Resource Planning (ERP) Talent Management functional lead. This position is responsible for analyzing, developing and documenting new and existing ERP software system applications in the Talent Management, benefits and related payroll areas. Interviews were last held February 4, 2020.

Economic and Workforce Development - Welding Instructor, Beaver Dam Campus. **This new, full-time position is funded in the 2019-20 budget** due to increased workload supporting the needs of the Department of Corrections. The primary teaching responsibility for this position will be various welding processes and blueprint reading. Interviews were last held February 13, 2020.

Associate Director for Diversity and Inclusion, Fond du Lac Campus. This full-time vacancy was created when Laurice Snyder submitted her resignation. This position is responsible for managing Student Support activities including the recruitment and retention of students of color for MPTC programs and courses. This individual enhances the multicultural environment, coordinates appropriate activities with community agencies and local school districts, and assists students with accessing available resources and support services within the College. Second interviews were held February 13, 2020.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of J are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0233031	3 Ceiling Array Microphones and accessories
A0233032	ERP Consulting services
A0233117	West Bend remodel vinyl and artwork
A0233171	West Bend remodel vinyl and artwork
A0233196	ERP CampusNexus Suite Saas Services
A0233225	ERP Consultant time and travel expenses
A0233354	ERP Consultant time and travel expenses
Pcard	Dell Latitude 7400 laptop
Pcard	Dell OptiPlex 7060 desktop
Pcard	3 Dell OptiPlex 7070 desktop
Pcard	Dell Latitude 5500 laptop

TAX LEVY RECEIVABLE

All January tax levy payments have been received. Total collections as of February 7, 2020 totaled \$7,369,861.90 or 42.4% of the total levied. Last year's collection through February 7, 2019 was \$6,971,711.16 or 41.1% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$203,691.70	\$92,712.14	45.5%
Columbia	3,541.97	\$913.55	25.8%
Dodge	3,237,723.52	\$1,115,037.00	34.4%
Fond du Lac	4,822,930.85	\$1,758,159.79	36.5%
Green Lake	1,457,256.80	\$431,144.80	29.6%
Marquette	20,564.68	\$7,568.78	36.8%
Sheboygan	5,881.73	\$2,239.91	38.1%
Washington	7,394,479.44	\$3,880,838.91	52.5%
Waushara	150,680.69	\$47,824.15	31.7%
Winnebago	<u>83,081.62</u>	<u>\$33,422.87</u>	<u>40.2%</u>
	<u>\$17,379,833.00</u>	<u>\$7,369,861.90</u>	<u>42.4%</u>

OTHER

The interest rate National Exchange Bank and Trust remains at 1.875% for January, 2020.

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - February 2020									
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract
Apache Stainless	Team Building/Problem Solving	1019618921302	\$ 4,700.44	\$ 2,362.15	\$ 2,338.29	9	0.9	Pluim	C0000000033908
Apache Stainless	Welding Internship	1044210021303	\$ 2,824.25	\$ 2,503.15	\$ 321.10	9	0.6	Pluim	C0000000033908
Apache Stainless	Gas Metal Arc Welding 1 (GMAW)	3044235721298	\$ 9,016.41	\$ 8,303.61	\$ 712.80	9	0.6	Pluim	C0000000033908
Apache Stainless	Welding Print Reading	3144233121300	\$ 4,692.60	\$ 4,159.08	\$ 533.52	9	0.6	Pluim	C0000000033908
Apache Stainless	Welding Theory and Safety	3144233721351	\$ 3,128.40	\$ 2,772.72	\$ 355.68	9	0.3	Pluim	C0000000033908
Apache Stainless	Gas Tungsten Arc Welding 1	3144238621299	\$ 6,256.80	\$ 5,545.44	\$ 711.36	9	0.6	Pluim	C0000000033908
Apache Stainless	Occupational Math 1	3280436021301	\$ 4,692.60	\$ 2,354.31	\$ 2,338.29	9	0.6	Pluim	C0000000033908
Department of Natural Resources	Bacteria Sampling/Microbiology	4752740522266	\$ 1,249.31	\$ 747.15	\$ 502.16	6	0.02	Boynton	C0000000033608
Department of Natural Resources	Bacteria Sampling/Microbiology	4752740522269	\$ 1,249.31	\$ 350.00	\$ 899.31	12	0.04	Boynton	C0000000033608
Department of Natural Resources	Bacteria Sampling/Microbiology	4752740522271	\$ 1,249.31	\$ 394.66	\$ 854.65	7	0.02	Boynton	C0000000033608
Department of Natural Resources	Bacteria Sampling/Microbiology	4752740522273	\$ 1,249.31	\$ 497.72	\$ 751.59	6	0.02	Boynton	C0000000033608
Department of Natural Resources	Bacteria Sampling/Microbiology	4752740522275	\$ 1,249.31	\$ 385.38	\$ 863.93	8	0.03	Boynton	C0000000033608
Department of Natural Resources	Bacteria Sampling/Microbiology	4752740522373	\$ 1,249.31	\$ 392.34	\$ 856.97	4	0.01	Boynton	C0000000033608
Department of Natural Resources	Sampling/Monitoring Procedures	4752740622268	\$ 1,249.31	\$ 747.15	\$ 502.16	6	0.02	Boynton	C0000000033608
Department of Natural Resources	Sampling/Monitoring Procedures	4752740622270	\$ 1,249.31	\$ 350.00	\$ 899.31	12	0.04	Boynton	C0000000033608
Department of Natural Resources	Sampling/Monitoring Procedures	4752740622272	\$ 1,249.31	\$ 394.66	\$ 854.65	7	0.02	Boynton	C0000000033608
Department of Natural Resources	Sampling/Monitoring Procedures	4752740622274	\$ 1,249.31	\$ 497.72	\$ 751.59	6	0.02	Boynton	C0000000033608
Department of Natural Resources	Sampling/Monitoring Procedures	4752740622276	\$ 1,249.31	\$ 385.38	\$ 863.93	8	0.03	Boynton	C0000000033608
Department of Natural Resources	Sampling/Monitoring Procedures	4752740622374	\$ 1,249.31	\$ 392.34	\$ 856.97	5	0.02	Boynton	C0000000033608
Fives	Workplace Accident Training	4753147522487	\$ 462.50	\$ 110.31	\$ 352.19	6	0.01	Gellings	C0000000033890
Fives	Workplace Accident Training	4753147522488	\$ 462.50	\$ 103.62	\$ 358.88	8	0.01	Gellings	C0000000033890
Fives	Workplace Accident Training	4753147522489	\$ 462.50	\$ 103.62	\$ 358.88	7	0.01	Gellings	C0000000033890
Fox Valley Workforce Development	Team Building/Problem Solving	1019618921294	\$ -	\$ -	\$ -	2	0.2	Pluim	C0000000033907
Fox Valley Workforce Development	CNC Internship	1044410021295	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033907
Fox Valley Workforce Development	Turning Center Operation	3044437521292	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033907
Fox Valley Workforce Development	Mold and Die Print Reading	3243939821290	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033907
Fox Valley Workforce Development	Basic Programming	3244435021289	\$ 4,000.00	\$ -	\$ 4,000.00	2	0.2	Pluim	C0000000033907
Fox Valley Workforce Development	CNC Machining Center Operation	3244436521291	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033907
Fox Valley Workforce Development	Occupational Math 1	3280436021293	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033907
Fox Valley Workforce Development	Team Building/Problem Solving	1019618921302	\$ -	\$ -	\$ -	2	0.2	Pluim	C0000000033908
Fox Valley Workforce Development	Welding Internship	1044210021303	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033908
Fox Valley Workforce Development	Gas Metal Arc Welding 1 (GMAW)	3044235721298	\$ 4,000.00	\$ -	\$ 4,000.00	2	0.13	Pluim	C0000000033908

V. CONSENT ITEMS

C. Economic Development Contracting (continued)

EWD Board Report - February 2020									
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract
Fox Valley Workforce Development	Welding Print Reading	3144233121300	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033908
Fox Valley Workforce Development	Welding Theory and Ssafety	3144233721351	\$ -	\$ -	\$ -	2	0.07	Pluim	C0000000033908
Fox Valley Workforce Development	Gas Tungsten Arc Welding 1	3144238621299	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033908
Fox Valley Workforce Development	Occupational Math 1	3280436021301	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033908
Horicon Bank	STRAT 2019 (cont.)	4710240022495	\$ -	\$ 2,403.20	\$ (2,403.20)	1	0	Boynton	C0000000034047
JF Ahern Co	Business Etiquette	4710241222168	\$ 800.00	\$ 509.81	\$ 290.19	15	0.05	Boynton	C0000000033387
JF Ahern Co	Communicating Clearly	4719641122161	\$ 16,950.00	\$ 493.39	\$ 16,456.61	15	0.1	Boynton	C0000000033387
JF Ahern Co	Communicating Detail	4719641122164	\$ 1,000.00	\$ 217.99	\$ 782.01	15	0.08	Boynton	C0000000033387
JF Ahern Co	Influential Communication	4719641122165	\$ 2,400.00	\$ 1,398.18	\$ 1,001.82	15	0.15	Boynton	C0000000033387
JF Ahern Co	Adaptability and Positivity	4719641122166	\$ 1,600.00	\$ 348.79	\$ 1,251.21	15	0.1	Boynton	C0000000033387
JF Ahern Co	Team Work and Collaboration	4719641122167	\$ 1,000.00	\$ 217.99	\$ 782.01	15	0.08	Boynton	C0000000033387
JF Ahern Co	Problem Solving	4719641122170	\$ 4,800.00	\$ 1,381.78	\$ 3,418.22	15	0.3	Boynton	C0000000033387
JF Ahern Co	Decision Making	4719641131317	\$ 800.00	\$ 614.80	\$ 185.20	15	0.05	Boynton	C0000000033387
JF Ahern Co	Practical Project Planning	4719647222163	\$ 3,200.00	\$ 1,572.57	\$ 1,627.43	15	0.2	Boynton	C0000000033387
JF Ahern Co	Sold Business Writing	4780140122162	\$ 650.00	\$ 351.70	\$ 298.30	15	0.05	Boynton	C0000000033387
Lakeland Care District	STRAT 2019 (cont.)	4710240022496	\$ -	\$ 2,403.20	\$ (2,403.20)	1	0	Hall	C0000000034048
Marshfield Med Center-Beaver Dam	STRAT 2019 (cont.)	4710240022495	\$ -	\$ 2,403.20	\$ (2,403.20)	1	0	Boynton	C0000000034047
Mid States Aluminum	Team Building/Problem Solving	1019618921294	\$ 5,647.28	\$ 2,374.79	\$ 3,272.49	7	0.7	Pluim	C0000000033907
Mid States Aluminum	CNC Internship	1044410021295	\$ 2,917.60	\$ 1,946.84	\$ 970.76	7	0.47	Pluim	C0000000033907
Mid States Aluminum	Turning Center Operation	3044437521292	\$ 7,500.96	\$ 5,064.44	\$ 2,436.52	7	0.47	Pluim	C0000000033907
Mid States Aluminum	Mold and Die Print Reading	3243939821290	\$ 6,912.58	\$ 5,070.89	\$ 1,841.69	7	0.47	Pluim	C0000000033907
Mid States Aluminum	Basic Programming	3244435021289	\$ 12,373.98	\$ 8,690.60	\$ 3,683.38	7	0.7	Pluim	C0000000033907
Mid States Aluminum	CNC Machining Center Operation	3244436521291	\$ 7,500.96	\$ 5,006.16	\$ 2,494.80	7	0.47	Pluim	C0000000033907
Mid States Aluminum	Occupational Math 1	3280436021293	\$ 5,626.26	\$ 2,354.31	\$ 3,271.95	7	0.47	Pluim	C0000000033907
North Central WI WDB/Forward Service	Team Building/Problem Solving	1019618921294	\$ -	\$ -	\$ -	1	0.1	Pluim	C0000000033907
North Central WI WDB/Forward Service	CNC Internship	1044410021295	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
North Central WI WDB/Forward Service	Turning Center Operation	3044437521292	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
North Central WI WDB/Forward Service	Mold and Die Print Reading	3243939821290	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
North Central WI WDB/Forward Service	Basic Programming	3244435021289	\$ 3,000.00	\$ -	\$ 3,000.00	1	0.1	Pluim	C0000000033907
North Central WI WDB/Forward Service	CNC Machining Center Operation	3244436521291	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
North Central WI WDB/Forward Service	Occupational Math 1	3280436021293	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
North Central WI/Forward Service	Team Building/Problem Solving	1019618921302	\$ -	\$ -	\$ -	1	0.1	Pluim	C0000000033908

V. CONSENT ITEMS

C. Economic Development Contracting (continued)

EWD Board Report - February 2020									
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract
North Central WI/Forward Service	Welding Internship	1044210021303	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033908
North Central WI/Forward Service	Gas Metal Arc Welding 1 (GMAW)	3044235721298	\$ 3,167.00	\$ -	\$ 3,167.00	1	0.07	Pluim	C0000000033908
North Central WI/Forward Service	Welding Print Reading	3144233121300	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033908
North Central WI/Forward Service	Welding Theory and Ssafety	3144233721351	\$ -	\$ -	\$ -	1	0.03	Pluim	C0000000033908
North Central WI/Forward Service	Gas Tungsten Arc Welding 1	3144238621299	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033908
North Central WI/Forward Service	Occupational Math 1	3280436021301	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033908
North Fond du Lac School District	Business Technology	4710349621859	\$ 6,578.48	\$ 1,727.95	\$ 4,850.53	3	0.09	Boynton	C0000000033151
North Fond du Lac School District	Photography	4720340521861	\$ 3,237.50	\$ 762.97	\$ 2,474.53	13	0.2	Boynton	C0000000033151
North Fond du Lac School District	Culinary Basics	4730342021863	\$ 3,237.50	\$ 762.97	\$ 2,474.53	13	0.2	Boynton	C0000000033151
North Fond du Lac School District	Home Repairs	4741040821860	\$ 3,237.50	\$ 762.97	\$ 2,474.53	13	0.2	Boynton	C0000000033151
North Fond du Lac School District	Personal Safety	4750440521858	\$ 6,552.95	\$ 1,385.90	\$ 5,167.05	3	0.09	Boynton	C0000000033151
North Fond du Lac School District	Navigating Community Resources	4789040521862	\$ 3,237.50	\$ 762.97	\$ 2,474.53	13	0.2	Boynton	C0000000033151
Sadoff Iron & Metal Company	STRAT 2019 (cont.)	4710240022495	\$ -	\$ 2,403.20	\$ (2,403.20)	1	0	Boynton	C0000000034047
WFD Board of South Central WI	Team Building/Problem Solving	1019618921294	\$ -	\$ -	\$ -	1	0.1	Pluim	C0000000033907
WFD Board of South Central WI	CNC Internship	1044410021295	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
WFD Board of South Central WI	Turning Center Operation	3044437521292	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
WFD Board of South Central WI	Mold and Die Print Reading	3243939821290	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
WFD Board of South Central WI	Basic Programming	3244435021289	\$ 2,000.00	\$ -	\$ 2,000.00	1	0.1	Pluim	C0000000033907
WFD Board of South Central WI	CNC Machining Center Operation	3244436521291	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
WFD Board of South Central WI	Occupational Math 1	3280436021293	\$ -	\$ -	\$ -	1	0.07	Pluim	C0000000033907
WFD Board of South Central WI	Team Building/Problem Solving	1019618921302	\$ -	\$ -	\$ -	2	0.2	Pluim	C0000000033908
WFD Board of South Central WI	Welding Internship	1044210021303	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033908
WFD Board of South Central WI	Gas Metal Arc Welding 1 (GMAW)	3044235721298	\$ 4,000.00	\$ -	\$ 4,000.00	2	0.13	Pluim	C0000000033908
WFD Board of South Central WI	Welding Print Reading	3144233121300	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033908
WFD Board of South Central WI	Welding Theory and Ssafety	3144233721351	\$ -	\$ -	\$ -	2	0.07	Pluim	C0000000033908
WFD Board of South Central WI	Gas Tungsten Arc Welding 1	3144238621299	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033908
WFD Board of South Central WI	Occupational Math 1	3280436021301	\$ -	\$ -	\$ -	2	0.13	Pluim	C0000000033908
Wisnet	STRAT 2019 (cont.)	4710240022496	\$ -	\$ 2,403.18	\$ (2,403.18)	1	0	Hall	C0000000034048
TOTAL:			\$ 179,618.77	\$ 89,649.25	\$ 89,969.52	496	14.88		

V. CONSENT ITEMS

SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Talent Management – Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of November be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

_____ Schwab
_____ Laubenstein
_____ Hopp
_____ Almeida
_____ Prill
_____ Jung
_____ Lloyd
_____ Fields
_____ Zeratsky

VI. ACTION ITEMS

A. Approval of Retirements

The following employees have informed the College that they will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Lori Platt	Student Support Representative	May 1, 2020	September 12, 1989
Mary Bandler	Respiratory Care Practitioner Instr.	May 19, 2020	August 17, 2004
Jeffrey Beach	Weld Instructor	May 19, 2020	October 22, 2007
Nancy Pusch	Basic Education Instructor	May 19, 2020	August 21, 2007
Gary Watry	Weld Instructor	May 19, 2020	August 8, 2009
Deborah Falk	Disability Resources Specialist	May 29, 2020	September 13, 1999
Kathleen Vandemark	Counselor	June 10, 2020	August 16, 1984
Julie Lotto	Accommodation Specialist	December 23, 2020	December 4, 2000
Therese Melaney	Administrative Asst. – West Bend Campus Dean	June 30, 2020	August 18, 1999
Christine Frederick	Instructional Aide – Health Science	June 30, 2020	January 27, 2014

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirement of Lori Platt, Mary Bandler, Jeffrey Beach, Nancy Pusch, Gary Watry, Deborah Falk, Kathleen Vandemark, Julie Lotto, Therese Melaney and Christine Frederick:

These employees have proven to be very dedicated, cooperative, and hard- working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Acceptance of Student Intake Fees

The following information is presented for the purpose of District Board monitoring of their Governance Process Policy BP 1.10 College Budgeting Process, in which student fees for the coming academic year need to be approved by the District Board. The Wisconsin Technical College System (WTCS) Board approves program (tuition) fees (in-state and out-of-state).

We are proposing and requesting zero (0) new fees and two (2) changes/updates to the 2019-20 Moraine Park Technical College (MPTC) student fees for the 2020-21 academic year. Additionally, the WTCS sets program fees that are expected to be announced in late March. The requested items are as follows:

Fee Changes/Updates

- **Avocational Fee:** An increase from \$241.50 to \$258.41 (increase of 7%). MPTC would maintain the 25% discount to the community service fee for participants ages 62 and older.
Rationale: Requesting an increase of 7% (to \$258.41). Increase 1% to stay in line with the projected tuition increase from the state, and an additional 6% to assist with increased expenses and to support the printed class schedule. Impact to students is minimal.
For a typical 4 hour course (.1 credit):
 - Current: \$28.65
 - Proposed: \$30.34
 - Net change: +\$1.69
 - Current with senior discount: \$22.61
 - Proposed with senior discount: \$23.88
 - Net change: +\$1.27
- **Online Fee:** Assessment of Online fee for Hybrid Online courses. Hybrid Online courses are taught at least 50% but less than 100% online.
Rationale: Per the WTCS Client Reporting System Manual, the WTCS Board established the additional course fee of \$10.00 per credit fee for all hybrid courses as well as 100% Online. A minimum online course fee of \$10.00 is applicable to courses offered for less than 1.00 credit.
Student Impact: \$10 per credit for Hybrid Courses. No change for Online Courses.
- **Access Fee:** Moraine Park will no longer charge the Access fee for Online courses.
Rationale: Moraine Park's online Learning Management System was initially implemented for fully Online courses; this fee was assessed to offset the expense. Assessing this fee only to Online courses is no longer appropriate.
Student Impact: Reduced cost for Online courses.

New Fees

- None

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the student intake fees for 2020-21 as proposed.

VII. CORRESPONDENCE AND REPORTS

E. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. WTCS State Board Meeting, March 17-18, Pewaukee
2. District Board Meeting, March 18, Fond du Lac
3. Board Appointment Committee Meeting, March 24, Fond du Lac
4. DBA Spring Meeting, April 2-4, Milwaukee

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding employee contract issue) and sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works).

Roll call vote:

_____ Almeida
_____ Lloyd
_____ Laubenstein
_____ Prill
_____ Fields
_____ Schwab
_____ Jung
_____ Hopp
_____ Zeratsky