

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

May 17, 2023

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., May 17, 2023, in Room A-112 of Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Bur Zeratsky, Diane Guerrero, Vernon Jung, Sara Hintz, Mike Schwab, Kate Treichel, and Rob Johnson. Board member Steve Hill was excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC BUDGET HEARING

MOTION Jung, second Johnson, that the Moraine Park Technical College District Board recess for the purpose of conducting a public hearing on the 2023-24 District budget, in keeping with Wis. Stat. sec. 65.90, and convene a public hearing to review and seek comment on the District's proposed 2023-24 budget, in keeping with Wis. Stat. sec. 65.90. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

A public hearing was held to review and seek comment on the District's proposed 2023-24 budget, in keeping with Wis. Stat. sec. 65.90. Following a presentation on the 2023-24 District budget, the public hearing was opened for public participation.

No comments from the public were received, and no action was taken during this public hearing.

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board's public hearing on the 2023-24 budget be closed, and that the Board reconvene for the purpose of completing its regular monthly business. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Zeratsky, second Johnson, that the Moraine Park Technical College District Board approve the April 19, 2023 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources – Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of April be approved and payments are authorized, ordered, and confirmed. April receipts total \$1,781,423.55. April disbursements total -\$4,297,681.14. Roll call vote: Schwab, yes; Treichel, yes; Johnson, yes; Hintz, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF RETIREMENT

MOTION Schwab, second Treichel, that the Moraine Park Technical College District Board accept the retirement of Sherry Hackbarth:

This employee has proven to be a very dedicated, cooperative and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF BID – SCIENCE AND CNA LAB RENOVATION – BEAVER DAM CAMPUS

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board accept the following low bid for the Beaver Dam Science and CNA Lab Renovation project to Mike Koenig Construction in the amount of \$335,775; and, further, that the President be authorized to proceed with this project. Roll call vote: Schwab, yes; Treichel, yes; Johnson, yes; Hintz, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF RESOLUTION AWARDING THE SALE OF \$1,080,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23D

MOTION Schwab, second Treichel, that the Moraine Park Technical College District Board adopt the following resolution to accept the bid and award the sale of \$1,080,000 General Obligation Promissory Notes, Series 2022-23D.

WHEREAS, on April 19, 2023, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2022-23D (the "Notes") in the amount of \$935,000 for the public purpose of financing building remodeling and improvement projects and in the amount of \$145,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors (the "Notices") to be published in the Daily News and the Daily Citizen on April 27, 2023 and in The Reporter on April 28, 2023 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes within thirty (30) days of publication of the Notices;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on May 29, 2023;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on May 17, 2023;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on May 17, 2023;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

Roll call vote: Schwab, yes; Treichel, yes; Johnson, yes; Hintz, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

ADOPTION OF RESOLUTION OF APPRECIATION – ROB JOHNSON

MOTION Treichel, second Jung, that the Moraine Park Technical College District Board adopt the following resolution commending Rob Johnson for his dedication and service to the Moraine Park Technical College District:

WHEREAS, Rob Johnson has served as a Moraine Park Technical College District Board member since July 2020; and

WHEREAS, he has represented the District as an Additional Member; and

WHEREAS, during his term of office he was a very active Board member, attending national, state and local events; and having served as the Treasurer since 2021; and member of several committees of the District Boards Association; most recently as member of the Internal Best Practices Committee and the Bylaws, Policies and Procedures Committee; and

WHEREAS, he has promoted technical and adult education in order to meet the educational and training needs of the District's citizens.

NOW, THEREFORE BE IT RESOLVED, that the Moraine Park Technical College District Board expresses its sincere appreciation to Rob Johnson; and

BE IT FURTHER RESOLVED, that on behalf of the citizens of the District, the Board and the College's staff wish to express their gratitude to Rob Johnson for his many years of loyal service, leadership, and friendship.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

PROMISE PROGRAM UPDATE

Kim Schwamn, Director of Student Development, presented a summary overview update of the Promise Program. Historical program enrollment trends, challenges faced, and changes to eligibility requirements were included in the presentation. Information only; no Board action required.

PRESIDENT'S REPORT

Dr. Jim Eden was recognized for his 17 years of service to the college. An update on HLC Accreditation process was then provided. The Board Policy Manual – Ends was then reviewed, with minimal changes suggested. The proposed 2023-24 board goals were reviewed and approved as presented. President Baerwald then shared brief highlights of meetings recently attended, including Envision Greater Fond du Lac which focused on the planned expansion of Amtrak, recent meeting with the Dodge County executive and proposed allocation of remaining ARP funding for the Horicon Regional Center, ongoing Fond du Lac High School academy discussions. Legislative update noted ongoing conversations regarding the UWM-Washington County campus situation, and receipt of a Forward Careers \$2.4M grant which will allow for hiring of additional healthcare instructors for 5 years. WTCS update included recent held board meeting and approval of various capital projects, land acquisition, and incoming board member appointments, recent President's Association meeting which focused on the newly implemented Department of Corrections dashboard, and the recently held Student Ambassador Banquet. College Activities update noted the Fond du Lac High School manufacturing academy, EWD Business Partner Awards luncheon, 2023 Student Awards banquet which recognized Vernon Jung as the MPTC Alumni of the Year, recent retiree luncheon event and President's Circle dinner event, and the historic Fond du Lac AIR Center Groundbreaking event. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board members Vernon Jung and Mike Schwab provided an update on the recently attended District Boards Association Spring Meeting in-service and sessions attended. It was shared that MPTC will be hosting the WTCS State Board meeting in May of 2024. A summary of upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board break and convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters including evaluation of the College President) and Wis. Stat. sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the College who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the College is or is likely to become involved (during the closed session, the Board will discuss pending complaints involving the College). Roll call vote:

Schwab, yes; Treichel, yes; Johnson, yes; Hintz, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

RECONVENE TO OPEN SESSION

MOTION Jung, second Johnson, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

ADJOURNMENT

MOTION Jung, second Schwab, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 8:33 p.m.