

# MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

September 21, 2022

## ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:15 p.m., September 21, 2022, in Room A-112 of Moraine Park Technical College, 235 N. National Avenue, Fond du Lac, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Bur Zeratsky, Diane Guerrero, Vernon Jung, Steve Hill, Kate Treichel, Sara Hintz, Mike Schwab, and Rob Johnson.

## MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

## PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

## INTRODUCTIONS

The new Associate Dean of Health, new Nursing Instructor, and new K-12 Partnership Coordinator were introduced. Information only; no board action required.

## APPROVAL OF MINUTES

MOTION Zeratsky, second Hintz, that the Moraine Park Technical College District Board approve the August 17, 2022 meeting minutes as presented. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

## CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources – Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of August be approved and payments are authorized, ordered, and confirmed. August receipts total \$6,616,380.31. August disbursements total -\$4,695,203.05. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

## APPROVAL OF RETIREMENT

MOTION Treichel, second Jung, that the Moraine Park Technical College District Board accept the retirement of Troy Niemuth:

This employee has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts his retirement and expresses sincere appreciation for his many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

## RESOLUTION TO APPROVE NAMING RIGHTS FOR THE AUTOMATION, INNOVATION AND ROBOTICS CENTER ON THE FOND DU LAC CAMPUS

MOTION Zeratsky, second Schwab, that the Moraine Park Technical College District Board approve the naming opportunities for the Automation, Innovation and Robotics Center on the Fond du Lac campus as presented and recommended. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

## APPROVAL OF PROGRAM PROPOSAL – OFFICE SOFTWARE SPECIALIST CAREER PATHWAY CERTIFICATE

MOTION Hintz, second Johnson, that the Moraine Park Technical College District Board approve the Program Proposal for the Office Software Specialist Career Pathway Certificate Program, and authorize staff to submit the proposal to the Wisconsin Technical College System Provost for approval and to continue with the Program Implementation phase of the Program Development Process, effective for the 2022-2023 academic year. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF PROJECT – AMERICAN WITH DISABILITIES ACT (ADA) REVIEW

ACTION ITEMS – DISTRICT-WIDE

MOTION Johnson, second Zeratsky, that the Moraine Park Technical College District Board authorize the President to proceed with this District-wide ADA Action Items project. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF PROJECT – ELECTRICAL PROGRAM LAB UPGRADES – FOND DU LAC CAMPUS

MOTION Zeratsky, second Treichel, that the Moraine Park Technical College District Board authorize the President to proceed with the Fond du Lac Electrical Program Lab Upgrades project. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF PROJECT – L-WING CLASSROOM REFRESH – WEST BEND CAMPUS

MOTION Jung, second Hintz, that the Moraine Park Technical College District Board authorize the President to proceed with the West Bend L-Wing Classroom Refresh project. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF RESOLUTION AWARDING THE SALE OF \$3,875,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23A, OF MORAINE PARK TECHNICAL COLLEGE DISTRICT, WISCONSIN

MOTION Zeratsky, second Hintz, that the Moraine Park Technical College District Board adopt the following resolution to accept the bid and award the sale of \$3,875,000 General Obligation Promissory Notes, Series 2022-23A.

WHEREAS, on August 17, 2022, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2022-23A (the "Notes") in the amount of \$875,000 for the public purpose of financing building remodeling and improvement projects and in the amount of \$3,000,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in the Fond du Lac Reporter and the Daily News on August 26, 2022 and the Daily Citizen on August 27, 2022 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes within thirty (30) days of publication of the Notices;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on September 26, 2022;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on September 21, 2022;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on September 21, 2022;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

#### ACADEMIC PROGRAM HIGHLIGHT – ADULT BASIC EDUCATION

The Associate Dean of Adult Education, and an Adult Education/English Language Learning (ELL) Program Instructor, presented a summary overview of the Adult Basic Education Program. Items highlighted included services offered, enrollment statistics, student trends, and partnership plans and progress with district high schools. A current program student shared her personal experience being enrolled in the ELL Program. Information only; no Board action required.

#### 2022-23 STRATEGIC PLAN SCORECARD

The Director of Institutional Effectiveness presented the year-end finalized 2021-22 Strategic Plan Scorecard, and the goals and benchmarks set for the 2022-23 Strategic Plan Scorecard. Information only; no Board action required.

#### FALL ENROLLMENT REPORT

The Vice President of Student Services provided an update on fall enrollments, citing projected estimates, student demographics, current trends, and areas of concern. Information only; no Board action required.

#### PRESIDENT'S REPORT

President Baerwald provided highlights of meetings recently attended, including recent NEW ERA meeting which focused on program articulation agreements, Envision Greater Fond du Lac meeting which noted process of hiring new VP of Economic Development, and recent UW-Oshkosh Community Forum with new system president Jay Rothman. Legislative update included recent Fond du Lac community forum with Governor Evers which focused on the state's tax cut plan and addressing rising cost concerns including child care and prescription medications. WTCS update noted last week's state board meeting which included approval of MPTC's referendum concept, and recent President's Association meeting which focused on Guided Pathways work and formalized the biennial budget request to the Governor's office. College activities update included ongoing referendum presentations to various communities and media outreach, upcoming NEXT magazine edition which focuses primarily on the referendum, articulation agreement signing event with UW-Green Bay, completion ceremony for the 4<sup>th</sup> cohort in the Kreilkamp truck driving partnership program, Surgical Tech program accreditation site visit with results expected early 2023, and recently held hiring event with Sargento Cheese. Information only; no Board action required.

#### WISCONSIN TECHNICAL COLLEGE

##### DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

A summary of upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

#### ADJOURNMENT

MOTION Zeratsky, second Schwab, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 7:32 p.m.