

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

June 15, 2022

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., June 15, 2022, in Room A-112 of Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Mike Schwab presiding. Board members present at the meeting were Bur Zeratsky, Vernon Jung, Steve Hill, Tom Hopp, and Rob Johnson.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

APPROVAL OF MINUTES

MOTION Hopp, second Jung, that the Moraine Park Technical College District Board approve the June 1, 2022 workshop minutes and the May 18, 2022 meeting minutes as presented. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Hopp, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources – Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of May be approved and payments are authorized, ordered, and confirmed. May receipts total \$1,791,159.69. May disbursements total -\$4,976,687.16. Roll call vote: Johnson, yes; Jung, yes; Hill, yes; Zeratsky, yes; Hopp, yes; and Schwab, yes. Motion CARRIED.

APPROVAL OF RETIREMENTS

MOTION Zeratsky, second Johnson, that the Moraine Park Technical College District Board accept the retirements of Mary Vogel-Rauscher and James Eden:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

APPROVAL OF CONTRACT FOR LEGAL SERVICES

MOTION Hopp, second Jung, that the Moraine Park Technical College District Board authorize the President to enter into a contract with Dempsey Law Edgerton, St. Peter, Petak, Rosenfeldt, Buchholz, Byrne for legal services during the period of July 1, 2022 – June 30, 2023. Roll call vote: Johnson, yes; Jung, yes; Hill, yes; Zeratsky, yes; Hopp, yes; and Schwab, yes. Motion CARRIED.

APPROVAL OF RESOLUTION MODIFYING RESERVES

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board adopt the following resolution establishing the following reservations and segregations of fund balances at the dollar levels indicated:

WHEREAS, the Wisconsin Administrative Code TCS 7.05(5) requires that a district board adopt a resolution creating reserves and requires that, prior to the adoption of its budget, each district disclose all reserves

maintained by it, the amount contained in each reserve and the anticipated amount by which each reserve will be increased or decreased during the year for which the budget is adopted; and

WHEREAS, the Moraine Park Technical College District Board will be approving the District's 2022-23 Annual Budget.

THEREFORE, BE IT RESOLVED that the Moraine Park Technical College District Board hereby approves the following reservations and segregations of fund balances:

- RESERVE FOR CAPITAL PROJECTS - A segregation of a portion of the fund balance which is exclusively and specifically for the acquisition and improvement of sites and for the acquisition, construction, equipping, and renovation of buildings. At June 30, 2022, this reserve is planned to be \$9,072,082, but should not exceed \$24,372,869 over the next year in the Capital Projects Fund.

- RESERVE FOR DEBT SERVICE - A segregation of a portion of fund balance to provide for debt service requirements for the coming year which is planned to be \$1,032,275 at June 30, 2022, but should not exceed \$1,027,875 over the next year in the Debt Service Fund.

- RESERVE FOR STUDENT FINANCIAL ASSISTANCE - A segregation of a portion of fund balance to provide for financial aid to students. At June 30, 2022, this reserve is planned to be \$224,412 and should not exceed \$185,919 over the next year in the Special Revenue Fund (non-aidable).

- RESERVE FOR STUDENT CLUBS AND ORGANIZATIONS - A segregation of a portion of fund balance to provide for student clubs and organizations. At June 30, 2022, this reserve is planned to be \$954,895 and should not exceed \$919,916 over the next year in the Special Revenue Fund (non-aidable).

- DESIGNATED FOR OPERATIONS - A designated segregation of a portion of fund balance to provide for fluctuations in operating cash balances. At June 30, 2022, this designation is planned to be \$11,516,798 and should not exceed \$11,208,206 over the next year in the General Fund.

- DESIGNATED FUND BALANCE FOR SUBSEQUENT YEARS - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2022, this designation is planned to be \$509,376 and should not exceed this amount over the next year in the General Fund.

- DESIGNATED FUND BALANCE FOR SUBSEQUENT YEAR - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2022, this designation is planned to be \$169,792 and should not exceed this amount over the next year in the General Fund.

- DESIGNATED FOR STATE AID FLUCTUATIONS - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2022, this designation is planned to be \$339,584 and should not exceed this amount over the next year in the General Fund.

- RESERVE FOR PREPAID ITEMS - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2022, this designation is planned to be \$1,415,106 and should not exceed this amount over the next year in the General Fund.

- DESIGNATED FUND BALANCE FOR SUBSEQUENT YEAR - A designated segregation of a portion of fund balance to be used to fund the forthcoming year's budget. At June 30, 2022, this designation is planned to be \$1,489,764 and should not exceed \$1,138,769 over the next year in the Special Revenue Fund (operational).

- RESERVE FOR PREPAID ITEMS - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2022, this designation is planned to be \$23,477 and should not exceed this amount over the next year in the Special Revenue Fund (operational).

Roll call vote: Johnson, yes; Jung, yes; Hill, yes; Zeratsky, yes; Hopp, yes; and Schwab, yes. Motion CARRIED.

ADOPTION OF 2022-23 INSTITUTIONAL PLAN AND BUDGET

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board approve the following resolution to adopt the institutional plan and budget for fiscal year 2022-23:

WHEREAS, the notice of the public hearing on the proposed 2022-23 budget of the Moraine Park Technical College District was published in the Fond du Lac Reporter, the West Bend News, and the Beaver Dam Daily Citizen by May 3, 2022, as a Class I Legal Notice; and

WHEREAS, the Moraine Park Technical College District Board has held pursuant to Wis. Stat. sec. 65.90(4), a public hearing on the proposed 2022-23 budget on May 18, 2022 in Fond du Lac, Wisconsin, at Moraine Park Technical College, 235 North National Avenue and conducted electronically, via conference call at 5:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Moraine Park Technical College District Board hereby adopts the budget of ninety one million four hundred sixty five thousand seven hundred fourteen dollars (\$91,465,714) and the associated institutional plan as indicated in the attachment of this resolution for the making of capital improvements, payment of indebtedness, acquisition of equipment, and the operating and maintenance of the schools of the District for the fiscal year beginning July 1, 2022.

Roll call vote: Johnson, yes; Jung, yes; Hill, yes; Zeratsky, yes; Hopp, yes; and Schwab, yes. Motion CARRIED.

APPROVAL OF SEVERE WEATHER RELATED RECESS

5:14 pm: Motion Zeratsky, second Johnson, at 5:14 pm, to recess the meeting due to an announced local tornado warning. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

The district board meeting reconvened at 5:20 pm.

APPROVAL OF INTENT RESOLUTION DESCRIBING PROPOSED CAPITAL EXPENDITURE PROJECTS OF \$55,000,000; AND IDENTIFYING THE SOURCE OF FUNDING THEREFOR, OF MORAINE PARK TECHNICAL COLLEGE DISTRICT, WISCONSIN (THE "INTENT RESOLUTION")

MOTION Jung, second Hopp, that the Moraine Park Technical College District Board adopt the following Intent Resolution Describing Proposed Capital Expenditure Projects of \$55,000,000; and Identifying the Source of Funding Therefor for the purpose of stating the intent to undertake the projects, describing the source of revenue for the projects and intent to borrow money and issue Bonds for said projects, submitting the resolution to the electors for approval, and setting the date for the public hearing on the Intent Resolution.

WHEREAS, the District Board of Moraine Park Technical College District, Wisconsin (the "District") finds it necessary, desirable and in the best interest of the District to make capital expenditures for the purchase or construction of buildings, building additions, remodeling and improvements, site improvements, the acquisition of sites, and the purchase of fixed and other equipment at District locations, including, but not limited to, advanced manufacturing facilities at the Fond du Lac and West Bend Campuses, a health and human services facility at the Fond du Lac Campus, and a regional fire training facility (the "Program");

WHEREAS, the District is in need of the sum of \$55,000,000 to pay the costs of the Program;

WHEREAS, technical college district boards are authorized by the provisions of Section 38.14(2), Wisconsin Statutes, to undertake projects such as the Program and are required by the provisions of Section 38.15(1), Wisconsin Statutes, to adopt a resolution stating intent to undertake such projects, describing the source of revenue for the projects and submitting the resolution to the electors for approval;

WHEREAS, technical college districts are permitted by the provisions of Section 38.16(2) and Chapter 67, Wisconsin Statutes, to borrow money and issue general obligation bonds or promissory notes (the "Bonds") to pay the cost of projects such as the Program;

WHEREAS, prior to adopting an initial resolution authorizing the Bonds, the District Board deems it to be necessary and desirable to adopt a resolution stating its intent (the "Intent Resolution") to borrow money for the

Program and to set a date for the public hearing (the "Public Hearing") on the Intent Resolution within 30 days of its adoption as required by Sections 38.15(1) and 67.05(6m), Wisconsin Statutes; and

WHEREAS, the District Board deems it to be necessary and desirable to schedule the Public Hearing at 5:15 p.m. on July 11, 2022, in Room A112 of the Fond du Lac Campus located at 235 North National Avenue, Fond du Lac, Wisconsin 54936 with an option to attend the public hearing virtually as described in the Notice of Public Hearing attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that capital expenditures shall be made for the purchase or construction of buildings, building additions, remodeling and improvements, site improvements, the acquisition of sites, and the purchase of fixed and other equipment at District locations, including, but not limited to, advanced manufacturing facilities at the Fond du Lac and West Bend Campuses, a health and human services facility at the Fond du Lac Campus, and a regional fire training facility.

BE IT FURTHER RESOLVED that the District Board intends to issue the Bonds to pay the cost of the Program, which Bonds shall be authorized by subsequent resolution of the District Board.

BE IT FURTHER RESOLVED that the District Board hereby directs the District Secretary to cause (a) a copy of this Resolution and (b) a Notice of Public Hearing (in substantially the form attached hereto as Exhibit A) to be published in the Fond du Lac Reporter, the Daily Citizen and the Daily News immediately following the adoption of this Resolution.

Adopted and recorded this 15th day of June, 2022.

Roll call vote: Johnson, no; Jung, yes; Hill, yes; Zeratsky, yes; Hopp, yes; and Schwab, yes. Motion CARRIED.

FOUNDATION UPDATE

The Director of College Advancement presented a high-level overview of the Moraine Park Foundation's assets, financial position, campaign and fundraising trends, President's Circle Giving Society, status of the AIR Center campaign, planned giving initiatives, and various scholarship and emergency funds provided to students over the past five years. Information only; no Board action required.

EMPLOYEE RETENTION

The Director of Talent presented current employee retention data trends, results from recently conducted employee satisfaction surveys, and an overview of employee retention strategies that have already been implemented as well as future approaches planned to be executed over the next three years. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald shared brief highlights of meetings recently attended, including recent Envision Greater Fond du Lac executive committee meeting which included election of a new county executive and partnership with the City of Waupun, City of Beaver Dam site selection meeting for a community project, recent DOC Second Chance Pell discussions as we begin implementation, host of an administrative meeting with DOC for HLC to utilize corrections facilities for Second Chance Pell, and a recent meeting with Washington County executives to discuss potential referendum. WTCS update included recent President's Association strategic planning session. College activities update included the recent Truck Driving Completion Ceremony for the second cohort. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE

DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

A summary of upcoming meetings and events was shared. It was shared that a winter commencement ceremony is being planned for Friday, December 16, with a snow date of Saturday, December 17. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Johnson, second Hopp, that the Moraine Park Technical College District Board break and convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion,

compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters including evaluation of the College President). Roll call vote: Johnson, yes; Jung, yes; Hill, yes; Zeratsky, yes; Hopp, yes; and Schwab, yes. Motion CARRIED.

RECONVENE TO OPEN SESSION

MOTION Jung, second Hopp, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

RATIFICATION OF PRESIDENT'S EMPLOYMENT AGREEMENT

MOTION Johnson, second Zeratsky, that the Moraine Park Technical College District Board ratify and approve the President's Employment Agreement and 2022-23 Salary/Benefits Summary letter as prepared by the District Board's legal counsel. Roll call vote: Johnson, yes; Jung, yes; Hill, yes; Zeratsky, yes; Hopp, yes; and Schwab, yes. Motion CARRIED.

ADJOURNMENT

MOTION Johnson, second Jung, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:14 p.m.