

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

February 16, 2022

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., February 16, 2022, in Room A-112 of Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Schwab presiding. Board members present at the meeting were Bur Zeratsky, Tom Hopp, and Kathy Schlieve. Board members Steve Hill, Rob Johnson and Vernon Jung were excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

The new Associate Dean of Business and IT was introduced to the board. Information only; no Board action required.

K-12 STRATEGIC PLAN AND ANNUAL REPORT

The Dean of the Beaver Dam Campus and the K-12 Coordinators presented an overview of the current K-12 and dual enrollment programs offered, highlighting dual enrollment data and impacts, strategic initiatives of the program, and high school partnerships. Information only; no Board action required.

Board member Steve Hill arrived at this time in the agenda.

ELECTION OF BOARD OFFICER – 2021-22

Mike Schwab nominated Bur Zeratsky as Board Secretary. MOTION Schwab, second Schlieve, that nominations be closed and a unanimous ballot be cast for Bur Zeratsky as Board Secretary. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Schlieve, second Hopp, that the Moraine Park Technical College District Board approve the January 19, 2022 meeting minutes as presented. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Hopp, second Schlieve, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of January be approved and payments are authorized, ordered, and confirmed. January receipts total \$8,035,510.09. January disbursements total -\$4,008,741.97. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, excused; Jung, excused; Hill, yes; and Schwab, yes. Motion CARRIED.

APPROVAL OF RETIREMENTS

MOTION Zeratsky, second Hopp, that the Moraine Park Technical College District Board accept the retirements of Jerome Van Kirk and Lisa Dougherty:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

APPROVAL OF STUDENT INTAKE FEES

MOTION Schlieve, second Hopp, that the Moraine Park Technical College District Board approve the student intake fees for 2022-23 as proposed. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

APPROVAL OF PROGRAM PROPOSAL
FOUNDATIONS IN TELEHEALTH LOCAL CERTIFICATE (97-539-1)

MOTION Hopp, second Schlieve, that the Moraine Park Technical College District Board approve the Program Proposal for the Foundations in Telehealth Certificate, and to continue with the Implementation phase of the Program Development Process, effective for the 2021-2022 academic year. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, excused; Jung, excused; Hill, yes; and Schwab, yes. Motion CARRIED.

APPROVAL OF BID – CAMPUS STORMWATER MANAGEMENT – FOND DU LAC CAMPUS

MOTION Schlieve, second Hopp, that the Moraine Park Technical College District Board accept the following lowest responsible bid for the Fond du Lac Campus Stormwater Management project, awarding the contract to All-Ways Contractors, Inc. in the amount of \$123,635; and, further, that the President be authorized to proceed with this project. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, excused; Jung, excused; Hill, yes; and Schwab, yes. Motion CARRIED.

ADOPTION OF RESOLUTION OF APPRECIATION – CANDY FIELDS

MOTION Zeratsky, second Hopp, that the Moraine Park Technical College District Board adopt the following resolution commending Candy Fields for her dedication and service to the Moraine Park Technical College District:

WHEREAS, Candy Fields has served as a Moraine Park Technical College District Board member since July 2015; and

WHEREAS, she has represented the District as an Employee Member; and

WHEREAS, during her term of office she was a very active Board member, attending national, state and local events; having served as the Secretary since 2020; and member of several committees of the District Boards Association, most recently as member of the External Partnerships Committee; and

WHEREAS, she has promoted technical and adult education in order to meet the educational and training needs of the District's citizens.

NOW, THEREFORE BE IT RESOLVED, that the Moraine Park Technical College District Board expresses its sincere appreciation to Candy Fields; and

BE IT FURTHER RESOLVED, that on behalf of the citizens of the District, the Board and the College's staff wish to express their gratitude to Candy Fields for her many years of loyal service, leadership, and friendship.

Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

SPRING ENROLLMENT UPDATE AND STRATEGIC PLAN SCORECARD REVIEW

The Vice President of Student Services provided an update on enrollments, citing current trends, COVID impacts, projected estimates, and areas of concern. A brief mid-year status update of a portion of the College's 2021-22 Strategic Plan Scorecard was also reviewed. Information only; no Board action required.

PRESIDENT'S REPORT

The Vice President of Student Services presented on behalf of the President. It was shared that the board self-evaluation and presidential evaluation processes will begin soon, reviewed the timelines and noted more information will be forthcoming. Highlights of meetings recently attended included recent Envision Greater Fond du Lac board meeting which focused on 5-year strategic plan development and appointment of new board members, and Economic Development Washington County board meeting which included appointment of new board members and officers. Legislative update included announcement of a Legislative Breakfast Forum scheduled on the West Bend Campus on

Monday, March 14, and update on the status of Assembly Bill 973. WTCS update included a reminder of the upcoming board appointment process, with applications accepted February 18 – March 4. College activities update included new transfer agreement with DeVry University, recent Foundation Board meeting which included approval of new allocations for student scholarships, Capital Expansion Visioning Project meetings which focused on community survey development, upcoming College application for Second Chance Pell grant and second round application of Wisconsin Innovation Grant, recent media coverage of new Treffert Center in the previous District Office building, and recent ongoing budget meetings. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE
DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board member Schwab provided a brief summary report of the recently attended District Boards Association Winter Meeting. A summary of upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Hopp, second Zeratsky, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding contract non-renewal). Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, excused; Jung, excused; Hill, yes; and Schwab, yes. Motion CARRIED.

RECONVENE TO OPEN SESSION

MOTION Zeratsky, second Hopp, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

ADJOURNMENT

MOTION Zeratsky, second Schlieve, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:41 p.m.