

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

July 12, 2021

ATTENDANCE

The annual organizational meeting of the Moraine Park Technical College District Board was held at 5:15 p.m., July 12, 2021, in Room A-112 of Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Vernon Jung, Renee Almeida, Mike Schwab, Steve Hill, Candy Fields, Rob Johnson, Tom Hopp, and Kathy Schlieve.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

There were no introductions this month. Information only; no Board action required.

ADMINISTRATION OF THE OATH OF OFFICE

The Oath of Office was administered to the following Board members: Bur Zeratsky, Candy Fields and Steve Hill.

ELECTION OF BOARD OFFICERS – 2021-22

Vernon Jung nominated Mike Schwab as Board Chairperson. MOTION Jung, second Johnson, that nominations be closed and a unanimous ballot be cast for Mike Schwab as Board Chairperson. Vote: Ayes: 9; Opposed: 0; Motion CARRIED.

Kathy Schlieve nominated Tom Hopp as Board Vice Chairperson. MOTION Schlieve, second Almeida, that nominations be closed and a unanimous ballot be cast for Tom Hopp as Board Vice Chairperson. Vote: Ayes: 9; Opposed: 0; Motion CARRIED.

Candy Fields nominated Rob Johnson as Board Treasurer. MOTION Jung, second Zeratsky, that nominations be closed and a unanimous ballot be cast for Rob Johnson as Board Treasurer. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

Bur Zeratsky nominated Candy Fields as Board Secretary. MOTION Zeratsky, second Johnson, that nominations be closed and a unanimous ballot be cast for Candy Fields as Board Secretary. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

APPOINTMENT OF FINANCE COMMITTEE

It was determined that all members of the Moraine Park Technical College District Board will serve on the Finance Committee for the 2021-22 year.

APPOINTMENT OF REPRESENTATIVES TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM DISTRICT BOARDS ASSOCIATION

MOTION Zeratsky, second Jung, that Steve Hill, Mike Schwab, Candy Fields and Kathy Schlieve be appointed as the Moraine Park representatives to the External Partnerships Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

MOTION Fields, second Jung, that Bur Zeratsky, Tom Hopp, Renee Almeida and Rob Johnson be appointed as the Moraine Park representatives to the Internal Best Practices Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

MOTION Almeida, second Fields, that Bur Zeratsky and Rob Johnson be appointed as the Moraine Park representatives to the Bylaws, Policies and Procedures Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

MOTION Zeratsky, second Almeida, that Mike Schwab (primary) and Candy Fields (alternate) be appointed as the Moraine Park representative(s) to the Awards Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

APPOINTMENT OF DISTRICT BOARD MEMBER TO THE MORAINE PARK FOUNDATION BOARD

MOTION Fields, second Jung, that Rob Johnson be appointed as the Moraine Park Technical College District Board representative to the Moraine Park Foundation Board. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

APPROVAL OF 2021-22 DISTRICT BOARD MEETING DATES AND LOCATIONS

MOTION Johnson, second Schlieve, that the Moraine Park Technical College District Board approve the schedule of 2021-22 meeting dates and locations as presented:

Wednesday, August 18, 2021 – Fond du Lac
Wednesday, September 15, 2021 – Ripon Regional Center
Wednesday, October 20, 2021 – Fond du Lac
Wednesday, November 17, 2021 – Fond du Lac
Wednesday, December 15, 2021 – Fond du Lac
Wednesday, January 19, 2022 – West Bend
Wednesday, February 16, 2022 – Fond du Lac
Wednesday, March 16, 2022 – Beaver Dam
Wednesday, April 20, 2022 – Fond du Lac
Wednesday, May 18, 2022 – Fond du Lac
Wednesday, June 15, 2022 – Fond du Lac
Monday, July 11, 2022 – Fond du Lac (organizational meeting)

Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Zeratsky, second Fields, that the Moraine Park Technical College District Board approve the June 16, 2021 meeting minutes as presented. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Schlieve, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of June be approved and payments are authorized, ordered, and confirmed. June receipts total \$1,995,226.52. June disbursements total -\$6,819,952.84. Roll call vote: Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, yes; Jung, yes; Hill, yes; Fields, yes; Zeratsky, yes; and Schwab, yes;. Motion CARRIED.

APPROVAL OF RETIREMENTS

MOTION Zeratsky, second Fields, that the Moraine Park Technical College District Board accept the retirements of Mark Schmidt, Debra Stoffel, and Mary Sesing. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

APPROVAL OF LEASE – DELANEY GROUP, LLC (JACKSON SITE)

MOTION Fields, second Zeratsky, that the Moraine Park Technical College District Board enter into a lease agreement with Delaney Group LLC, substantially as described above, for the period of July 1, 2021 through June 30, 2024 and, further, that this action be forwarded to the Wisconsin Technical College System Board for their review and approval. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION AWARDING THE SALE OF \$3,750,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021-22A

MOTION Zeratsky, second Schlieve, that the Moraine Park Technical College District Board adopt the following resolution approving the award of bid and authorizing the sale of \$3,750,000 General Obligation Promissory Notes, Series 2021-22A:

WHEREAS, on June 16, 2021, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2021-22A (the "Notes") in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and in the amount of \$2,250,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in The Reporter on June 23, 2021 and the Daily News and the Daily Citizen on June 25, 2021 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes within thirty (30) days of publication of the Notices;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on July 26, 2021;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on July 12, 2021;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on July 12, 2021;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference..

Roll call vote: Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, yes; Jung, yes; Hill, yes; Fields, yes; Zeratsky, yes; and Schwab, yes;. Motion CARRIED.

HLC ACCREDITATION

The Dean of General Studies provided an update on the HLC Accreditation process, highlighting current projects, Department of Corrections programming, and upcoming next steps. Information only; no Board action required.

HLC ACCREDITATION

The Dean of General Studies provided an update presentation on the HLC Accreditation process, highlighting current related projects, Department of Corrections programming, and upcoming next steps. It was shared that the Contractual Arrangements and Additional Locations Applications will be submitted to the locations office at HLC later this month. Information only; no Board action required.

STUDENT LIFE

The Vice President of Student Services shared a brief summary highlight of student life activities that took place in the 2020-21 academic year. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald shared the finalized 2021-22 Board governance matrix and goals documents. Highlights of meetings recently attended included Ellucian contract discussions, meetings with local employers regarding proposed West Bend Automation, Innovation and Robotics (AIR) Center with a summary update report anticipated at the August board meeting, orientation sessions with new board member Steve Hill, meeting with Fond du Lac School District leadership team, recent completion of term as NEW ERA chairperson, receipt of a SHERo Award from the Fond du Lac Area Women's Fund, meetings with Krielkamp regarding potential truck driver training partnership, meeting with WE Energies to discuss a proposed land partnership, and upcoming Beaver Dam Diversity Conference being held later this week. Legislative update included meeting with Congressman Grothman's office representative to discuss budget and earmarks, noted potential legal implications regarding Critical Race Theory instruction, and awaiting more detail of the contents of the federal and state budgets. College activities update included accreditation for Automotive programs, recent HLC request for further information regarding enrollment numbers, and notice from Department of Education regarding audit findings and request for further information to determine any possible next steps. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

A summary of upcoming meetings was reviewed. Anyone wishing to register for any upcoming events should contact the President's Office. Information only; no Board action required.

ADJOURNMENT

MOTION Zeratsky, second Schlieve, Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:59 p.m. following the completion of the open session.