

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

May 19, 2021

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:13 p.m., May 19, 2021, in Room A-112 of Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Mike Schwab, Renee Almeida, Vernon Jung, Candy Fields, Bob Lloyd, Tom Hopp, Rob Johnson and Kathy Schlieve.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC BUDGET HEARING

MOTION Jung, second Fields, that the Moraine Park Technical College District Board recess for the purpose of conducting a public hearing on the 2021-22 District budget, in keeping with Wis. Stat. sec. 65.90, and convene a public hearing to review and seek comment on the District's proposed 2021-22 budget, in keeping with Wis. Stat. sec. 65.90. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

A public hearing was held to review and seek comment on the District's proposed 2021-22 budget, in keeping with Wis. Stat. sec. 65.90. Following a presentation on the 2021-22 District budget, the public hearing was opened for public participation.

No comments from the public were received, and no action was taken during this public hearing.

MOTION Jung, second Lloyd, that the Moraine Park Technical College District Board's public hearing on the 2021-22 budget be closed, and that the Board reconvene for the purpose of completing its regular monthly business. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

CORRESPONDENCE AND REPORTS

Brenda Haines from Blue Door Consulting provided an update on the Capital Expansion Visioning Project. Highlights included identification of key stakeholders, population estimates and projections, enrollment trends, occupation demand projections, key themes from recently held focus groups, and next steps. Information only; no Board action required.

APPROVAL OF MINUTES

MOTION Fields, second Schwab, that the Moraine Park Technical College District Board approve the April 12, 2021 workshop minutes and the April 21, 2021 meeting minutes as presented. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Schlieve, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of April be approved and payments are authorized, ordered, and confirmed. April receipts total \$1,733,291.08. April disbursements total -\$5,391,598.03. Roll call vote: Johnson, yes; Jung, yes; Almeida, yes; Lloyd, yes; Schlieve, yes; Schwab, yes; Fields, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

APPROVAL OF RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2012-13B DATED JUNE 27, 2013 AND GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013-14A, DATED OCTOBER 10, 2013

MOTION Schwab, second Johnson, that the Moraine Park Technical College District Board adopt the following resolution authorizing the redemption of the General Obligation Promissory Notes, Series 2012-13B and Series 2013-

14A, to be called for prior payment on June 21, 2021 at the price of par plus accrued interest to the date of redemption, and further, that the President shall take additional action as necessary to work with the District's financial consultant to properly notify the existing bondholders.

WHEREAS, Moraine Park Technical College District, Wisconsin (the "District") has outstanding its General Obligation Promissory Notes, Series 2012-13B, dated June 27, 2013 (the "2012-13B Notes") and its General Obligation Promissory Notes, Series 2013-14A, dated October 10, 2013 (the "2013-14A Notes");

WHEREAS, this District Board has determined that it is necessary and desirable to call the outstanding 2012-13B Notes maturing on April 1 of the years 2022 and 2023 and the 2013-14A Notes maturing on April 1 of the years 2022 and 2023 for redemption on June 21, 2021;

NOW, THEREFORE, BE IT RESOLVED by the District Board of Moraine Park Technical College District, Wisconsin, that the 2012-13B Notes and the 2013-14A Notes are called for prior payment on June 21, 2021 at the price of par plus accrued interest to the date of redemption.

Roll call vote: Johnson, yes; Jung, yes; Almeida, yes; Lloyd, yes; Schlieve, yes; Schwab, yes; Fields, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

APPROVAL OF RESOLUTION AWARDING THE SALE OF \$2,000,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2020-21B

MOTION Hopp, second Almeida, that the Moraine Park Technical College District Board adopt the following resolution approving the award of bid and authorizing the sale of \$2,000,000 General Obligation Promissory Notes, Series 2020-21B.

WHEREAS, on April 21, 2021, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2020-21B (the "Notes") in the amount of \$750,000 for the public purpose of financing building remodeling and improvement projects and in the amount of \$1,250,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in The Reporter, the Daily News and the Daily Citizen on April 28, 2021 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes within thirty (30) days of publication of the Notices;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on May 28, 2021;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on May 19, 2021;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on May 19, 2021;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the

Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

Roll call vote: Johnson, yes; Jung, yes; Almeida, yes; Lloyd, yes; Schlieve, yes; Schwab, yes; Fields, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

ACCEPTANCE OF 2019-20 DISTRICT SINGLE AUDIT REPORT

MOTION Lloyd, second Fields, that the Moraine Park Technical College District Board accept the 2019-20 Single Audit Report as previously presented by representatives of CLA, and that copies of the final report be submitted to the Wisconsin Technical College System Board. Roll call vote: Johnson, yes; Jung, yes; Almeida, yes; Lloyd, yes; Schlieve, yes; Schwab, yes; Fields, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

APPROVAL 2021-22 MANAGEMENT CONTRACT RENEWALS AND COMPENSATION

MOTION Johnson, second Fields, that the Moraine Park Technical College District Board issue contracts for management staff as listed for the 2021-22 year, and that the Moraine Park Technical College District Board approve a 2.0% salary increase for management staff for fiscal year 2021-22.

| | | | |
|-------------------|------------------------|-------------------|-------------------------|
| Michele Adams | Beau Gellings | Roy Marquez | Jennifer Sabel |
| Ross Atkinson | JoAnn Hall | Julie Mayrose | Laura Schelter |
| Hans Baierl | Steve Heilmeier | Laurence McCain | Lucas Schmidt |
| James Barrett | Jennifer Hendryx | Benjamin McKenzie | Dee Schmitz |
| Laurie Barz | Benjamin Hill | Beth Mendoza | Jennifer Schoonover |
| Bonita Bauer | Lane Holte | Matthew Mutz | Lori Schrage |
| Anders Bjork | Lauren Hooper | James Neumann | September 23, 2021 |
| Christy Blessing | Stephen Horvath | Michael Phillips | Michael Schreiber |
| Triena Bodart | James Huycke | Benjamin Pickart | Kim Schwamn |
| Dana Bourland | Jill Jaber | Julienne Pieper | Kelly Shafaie |
| Mindie Boynton | Barbara Jascor | Larry Plamann | Peter Snyder |
| Melissa Braesch | Jaclyn Jelinek | Abby Pluim | Latisha Spence-Brookens |
| Erwin Breithaupt | Carrie Kasubaski | Lisa Pollard | Michelle Stark |
| Kristine Buchanan | Timothy Keenan | Amanda Potts | Benjamin Stefan |
| Lila Buytendorp | Gregory Kilgas | Bart Putzer | Holly Steiner |
| Amy Clark | Leslie Laster | Brenda Raad | Scott Troedel |
| Mary Davies | Leanne Laszewski-Doyle | Armin Rashvand | Raymond VanDerlinden |
| Luke Dietzler | Randall Leigh | Kathleen Rechner | Joshua Wakefield |
| James Eden | Anne Lemke | Gregory Reed | Julie Waldvogel-Leitner |
| John Faeh | Scott Lieburn | Karli Resch | Jacquelyn Warnecke |
| Bobbi Fields | Jason Loomans | Peter Rettler | Jacki Warner |
| Donna Freund | Krista Mallas | Fredrick Rice | Tara Wendt |
| Mallory Gauerke | Jenny Manning | Gerald Richards | Susan Wiese |
| Courtney Gaynor | Lynn Marquardt | Sally Ruback | |

Roll call vote: Fields, yes; Schwab, yes; Almeida, yes; Hopp, yes; Schlieve, yes; Jung, yes; Johnson, yes; Lloyd, yes; and Zeratsky, yes. Motion CARRIED.

ADOPTION OF RESOLUTION OF APPRECIATION – BOB LLOYD

MOTION Zeratsky, second Johnson, that the Moraine Park Technical College District Board adopt the following resolution commending Bob Lloyd for his dedication and service to the Moraine Park Technical College District:

WHEREAS, Bob Lloyd has served as a Moraine Park Technical College District Board member since November 2016; and

WHEREAS, he has represented the District as a School District Administrator Member; and

WHEREAS, during his term of office he was a very active Board member, attending national, state and local events; having served as the Treasurer since 2018, and member of several committees of the District Boards Association; most recently as member of the Bylaws, Policies and Procedures Committee; and

WHEREAS, he has promoted technical and adult education in order to meet the educational and training needs of the District's citizens.

NOW, THEREFORE BE IT RESOLVED, that the Moraine Park Technical College District Board expresses its sincere appreciation to Bob Lloyd; and

BE IT FURTHER RESOLVED, that on behalf of the citizens of the District, the Board and the College's staff wish to express their gratitude to Bob Lloyd for his many years of loyal service, leadership, and friendship.

Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

PRESIDENT'S REPORT

The Board Policy Manual was reviewed, highlighting suggested updates and revisions. It was noted the finalized changes will be brought forward for formal approval at the June meeting. President Baerwald shared brief highlights of meetings recently attended, including Automation, Innovation and Research (AIR) Center Feasibility Study related meetings, and a recent meeting with Krielkamp Trucking. Legislative update included noting potential postponement of the planned 5/20 public hearing on AB266, state budget update with a proposal anticipated to be available July 1, recent submission of an earmark request through the grants office, and continued discussions regarding President Biden's proposal of free community college. Wisconsin Technical College System (WTCS) Update included formal approval of the 2021-24 board appointments, noted updates on the annual graduate outcomes report, and a summary focus report on student success post-COVID. College activities update included recent successful completion of an accreditation site visit of the Radiography program, with full accreditation anticipated to be received within the next few months. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE

DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

A summary of upcoming meetings and events was shared. It was noted that the upcoming District Boards Association July Summer meeting will be held in a hybrid format, offering in-person and remote attendance. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Schwab, second Fields, at 7:15 p.m., that the Moraine Park Technical College District Board break and convene into Closed Session at 7:20 p.m. pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters including evaluation of the College President). Roll call vote: Johnson, yes; Jung, yes; Almeida, yes; Lloyd, yes; Schlieve, yes; Schwab, yes; Fields, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

ADJOURNMENT

MOTION Johnson, second Jung, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 8:20 p.m. following the completion of the closed session.