

MORaine PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES
July 13, 2020

ATTENDANCE

The annual organizational meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., July 13, 2020, in Room A-112 of the Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Renee Almeida, Mike Schwab, Vernon Jung, Candy Fields, Rob Johnson and Kathy Schlieve. Board members excused were Bob Lloyd and Tom Hopp.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

There were no introductions this month. Information only; no Board action required.

ADMINISTRATION OF THE OATH OF OFFICE

The Oath of Office was administered to the following Board members: Kathy Schlieve, Rob Johnson and Mike Schwab.

ELECTION OF BOARD OFFICERS – 2020-21

Mike Schwab nominated Bur Zeratsky as Board Chairperson. MOTION Schwab, second Jung, that nominations be closed and a unanimous ballot be cast for Bur Zeratsky as Board Chairperson. Vote: Ayes: 6; Opposed: 0; Abstain: 1. Motion CARRIED.

Vernon Jung nominated Mike Schwab as Board Vice Chairperson. MOTION Jung, second Fields, that nominations be closed and a unanimous ballot be cast for Mike Schwab as Board Vice Chairperson. Vote: Ayes: 6; Opposed: 0; Abstain: 1. Motion CARRIED.

Renee Almeida nominated Bob Lloyd as Board Treasurer. MOTION Almeida, second Jung, that nominations be closed and a unanimous ballot be cast for Bob Lloyd as Board Treasurer. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

Vernon Jung nominated Candy Fields as Board Secretary. MOTION Jung, second Schwab, that nominations be closed and a unanimous ballot be cast for Candy Fields as Board Secretary. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPOINTMENT OF FINANCE COMMITTEE

It was determined that all members of the Moraine Park Technical College District Board will serve on the Finance Committee for the 2020-21 year.

APPOINTMENT OF REPRESENTATIVES TO THE WISCONSIN TECHNICAL
COLLEGE SYSTEM DISTRICT BOARDS ASSOCIATION

MOTION Jung, second Almeida, that Mike Schwab, Kathy Schlieve and Candy Fields be appointed as the Moraine Park representatives to the External Partnerships Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

MOTION Schwab, second Fields, that Tom Hopp, Renee Almeida and Rob Johnson be appointed as the Moraine Park representatives to the Internal Best Practices Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

MOTION Schwab, second Almeida, that Bur Zeratsky, Rob Johnson and Bob Lloyd be appointed as the Moraine Park representatives to the Bylaws, Policies and Procedures Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

MOTION Almeida, second Jung, that Mike Schwab (primary) and Candy Fields (alternate) be appointed as the Moraine Park representatives to the Awards Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPOINTMENT OF DISTRICT BOARD MEMBER TO THE MORAINE PARK FOUNDATION BOARD

MOTION Jung, second Fields, that Tom Hopp be appointed as the Moraine Park Technical College District Board representative to the Moraine Park Foundation Board. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPROVAL OF 2020-21 DISTRICT BOARD MEETING DATES AND LOCATIONS

MOTION Fields, second Almeida, that the Moraine Park Technical College District Board approve the schedule of 2020-21 meeting dates and locations as presented:

Wednesday, August 19, 2020 – Jackson Regional Center
Wednesday, September 16, 2020 – Fond du Lac
Wednesday, October 21, 2020 – Fond du Lac
Wednesday, November 18, 2020 – Fond du Lac
Wednesday, December 16, 2020 – Fond du Lac
Wednesday, January 20, 2021 – West Bend
Wednesday, February 17, 2021 – Fond du Lac
Wednesday, March 17, 2021 – Fond du Lac
Wednesday, April 21, 2021 – Beaver Dam
Wednesday, May 19, 2021 – Fond du Lac
Wednesday, June 16, 2021 – Fond du Lac
Monday, July 12, 2021 - Fond du Lac (organizational meeting)

Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Fields, second Jung, that the Moraine Park Technical College District Board approve the June 17, 2020 meeting minutes as presented. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Schwab, second Jung, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of June be approved and payments are authorized, ordered, and confirmed; and that the Local Certificate Proposal for the Mechanical Drafting Certificate at Fox Lake Correctional Institution (FLCI) be approved as presented, and to continue with the Certificate Implementation and Certificate Development Process effective for the 2020-2021 academic year. June receipts total \$5,130,031.05. June disbursements total -\$4,149,354.41. Roll call vote: Schwab, yes; Schlieve, yes; Hopp, excused; Almeida, yes; Johnson, yes; Jung, yes; Lloyd, excused; Fields, yes; and Zeratsky, yes. Motion CARRIED.

APPROVAL OF RESOLUTION AWARDING THE SALE OF \$5,000,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020-21A

MOTION Almeida, second Schwab, that the Moraine Park Technical College District Board adopt the following resolution approving the award of bid and authorizing the sale of \$5,000,000 General Obligation Promissory Notes, Series 2020-21A:

WHEREAS, on June 17, 2020, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2020-21A (the "Notes") in the amount of \$1,500,000 for the public purpose

of financing building remodeling and improvement projects and in the amount of \$3,500,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in The Reporter, the Daily Citizen and the Daily News on June 26, 2020 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of Notes;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on July 27, 2020;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on July 13, 2020;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

Roll call vote: Schwab, yes; Schlieve, yes; Hopp, excused; Almeida, yes; Johnson, yes; Jung, yes; Lloyd, excused; Fields, yes; and Zeratsky, yes. Motion CARRIED.

2020 SPRING COMMENCEMENT

The Vice President of Student Services shared a brief summary of the virtual 2020 Commencement recognition efforts and presented a compilation marketing video. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald shared the 2018-19 graduate outcomes report. The finalized 2020-21 Board governance matrix and goals documents were reviewed. Highlights of meetings recently attended included a recent Northeast Wisconsin Educational Resource Alliance (NEW ERA) meeting which focused on Transferology, Graduate Credit Quest, and efforts being coordinated to address the gaps in rural high-speed internet availability; and a recent Envision Greater Fond du Lac board meeting. Legislative update included a newly formed Legislative Council Study Committee focused on dual enrollment, exploration by the state office to re-introduce liberal arts in the technical college system, and potential federal stimulus and relief packages. WTCS Update included a recent state board meeting approving State GPR and Federal grant guidelines for 2020-21, and shared the submission to the Higher Education Act Board (HEAB), transfer agreements with Wisconsin Association of Independent Colleges and Universities (WAICU), and a recent President's Association meeting which noted meetings will be held virtually through the end of the year, and award of an Apprenticeships grant to DWD. College activities update included a recent virtual accreditation site visit for the Health Information Technology program area, entrance into Phase 3 of 5 of the college re-opening plan with 50% of staff now working on campus, and recipients of our first Business and Community Partner Awards:

- Employer of the Year – Mercury Marine
- Innovation Award – Bike Friendly West Bend project
- New Partner of the Year – Envision Greater Fond du Lac

- Workforce Development Champion – Harley Lemkuil, Specialty Cheese

The first award was presented today via virtual teleconference, with two more planned next week. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE
DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

It was noted the District Boards Association Summer meeting will be taking place on July 24 as a virtual webinar. Anyone wishing to register should contact the President's Office. A reminder was given that the August board meeting will occur at the Jackson Regional Center. Information only; no Board action required.

CLOSED SESSION

MOTION Schwab, second Fields, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works) . Roll call vote: Schwab, yes; Schlieve, yes; Hopp, excused; Almeida, yes; Johnson, yes; Jung, yes; Lloyd, excused; Fields, yes; and Zeratsky, yes. Motion CARRIED.

ADJOURNMENT

MOTION Jung, second Schwab, Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 7:12 p.m. following the completion of the closed session.