

MORaine PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES
March 18, 2020

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., March 18, 2020, via Skype teleconference, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Mike Schwab, Cindy Laubenstein, Vernon Jung and Tom Hopp. Board members absent from the meeting were Lowell Prill, Bob Lloyd, Candy Fields and Renee Almeida.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

APPROVAL OF MINUTES

MOTION Laubenstein, second Schwab, that the Moraine Park Technical College District Board approve the February 19, 2020 meeting minutes as presented. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Schwab, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management - Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of February be approved and payments are authorized, ordered, and confirmed. February cash receipts total \$29,910,811.16. February disbursements total -\$6,312,559.35. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, yes; Almeida, excused; Prill, excused; Jung, yes; Lloyd, excused; Fields, excused; Zeratsky, yes. Motion CARRIED.

APPROVAL OF RETIREMENT

MOTION Schwab, second Jung, that the Moraine Park Technical College District Board accept the retirement of Katherine Giebel. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,365,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019-20B

MOTION Hopp, second Laubenstein, that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B, in the amount of \$490,000 for the public purpose of financing the West Bend building projects and \$875,000 for the public purpose of financing the acquisition of movable equipment. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, yes; Almeida, excused; Prill, excused; Jung, yes; Lloyd, excused; Fields, excused; Zeratsky, yes. Motion CARRIED.

APPROVAL OF APPRENTICESHIP PROPOSALS

MOTION Schwab, second Jung, that the Moraine Park Technical District Board approve the Apprenticeship Proposal for Medical Assistant, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2020-2021 academic year. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

ACADEMIC PROGRAM HIGHLIGHT – ELECTRICAL POWER DISTRIBUTION

The Dean of Applied Technology and Trades presented an overview of the Electrical Power Distribution program, highlighting employment outcomes, general curriculum expectations, and apprenticeship opportunities. Information only; no Board action required.

STUDENT MENTAL HEALTH UPDATE

The Vice President of Student Services presented an overview of Moraine Park's counseling services provided to students, highlighting current utilization of the services, common student issues, a recent 2015 Hope Lab study, and future planning. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided an update on the COVID-19 situation and a timeline of actions and decisions made by the response team in accordance with state and federal orders over the past two weeks, and summarized announcements made on the public Moraine Park website (morainepark.edu). It was noted the anticipated re-open date is April 13, subject to change as the situation develops. It was shared that the President's self-evaluation form is expected to be received next week, and board members will receive evaluation forms on April 13, to be completed by April 24. Highlights of meetings recently attended included the K-12 Administrators Breakfast which noted successful high attendance, a meeting with Craig Tobin to discuss development opportunities in the Ripon Downtown area, and a meeting with the new Campus Works administrator. Legislative update included status of Senate Bill 706 regarding the Department of Revenue's incorrect disbursement of property taxes, and proposed Federal relief bills which are being closely monitored. WTCS Update included actions approved at the March 18 board meeting including tuition rate increases and grant awards. College activities included initial spring session of Campus Conversations held on the Fond du Lac campus, with the other 2 campuses scheduled for mid-April, accreditation work continues moving forward, and the recent College Council strategic planning retreat which successfully drafted the 2021-22 strategic objectives. Information only; no Board action required.

DISTRICT BOARDS ASSOCIATION REPORTS/UPCOMING EVENTS

A list of upcoming events was reviewed. Those planning to attend any of the events listed should contact the President's Office. Information only; no Board action required.

APPROVAL OF STUDENT WITHDRAWAL REFUND POLICY

MOTION Schwab, second Laubenstein, that the Moraine Park Technical College District Board approve the refund policy as proposed. Roll call vote: Almeida, excused; Lloyd, excused; Laubenstein, yes; Prill, excused; Fields, excused; Schwab, yes; Jung, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Jung, second Laubenstein, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works). Roll call vote: Almeida, excused; Lloyd, excused; Laubenstein, yes; Prill, excused; Fields, excused; Schwab, yes; Jung, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

ADJOURNMENT

MOTION Jung, second Schwab, to adjourn. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 7:20 p.m. following the completion of the closed session.