

**MORAINE PARK TECHNICAL COLLEGE
DISTRICT BOARD MEETING MINUTES**

December 18, 2019

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., December 18, 2019, in Room A-112 of the Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Mike Schwab, Cindy Laubenstein, Bob Lloyd, Lowell Prill, Candy Fields, Vernon Jung, Renee Almeida and Tom Hopp. Board members excused were Tom Hopp.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

An attending district student government member was introduced. Information only; no board action required.

APPROVAL OF MINUTES

MOTION Lloyd, second Schwab, that the Moraine Park Technical College District Board approve the November 20, 2019 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Fields, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management - Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of November be approved and payments are authorized, ordered, and confirmed. November cash receipts total \$1,977,500.95. November disbursements total -\$4,109,795.59. Roll call vote: Schwab, yes; Laubenstein, abstain; Hopp, excused; Almeida, yes; Prill, yes; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

APPROVAL OF BID –BAS UPGRADE, WEST BEND CAMPUS

MOTION Schwab, second Prill, that the Moraine Park Technical College District Board accept the following low bid for the BAS Upgrade project at the West Bend Campus to Bassett Mechanical in the amount of \$229,816; and, further, that the President be authorized to proceed with this project totaling \$326,000. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, excused; Almeida, yes; Prill, yes; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

ACCEPTANCE OF 2018-19 DISTRICT COMPREHENSIVE ANNUAL FINANCIAL REPORT

MOTION Fields, second Jung, that the Moraine Park Technical College District Board accept the 2018-19 District Comprehensive Annual Financial Report as previously presented by representatives of CLA, and that copies of the final report be submitted to the Wisconsin Technical College System Board. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

PROGRAM DEMAND AND PROGRAMMING UPDATE

Board member Hopp arrived at this point in the agenda.

The Vice President of Student Services and the Vice President of Academic Affairs presented a program demand and enrollment update, which reviewed population trends, high school enrollments, district population employment demographics, FTE projections, process improvements, effectiveness model and program monitoring. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided the Presidential Evaluation Tool for review and suggested modification recommendations were discussed. An update on the college's Radiology Program accreditation status was shared. Meetings recently attended included Krielkamp Trucking, meeting and tour of Oshkosh Corporation, Foundation Board meeting which included approval of financial statements and new committee structure, W-O-W WDB Strategic Planning workshop, and an Incarcerated Individuals Task Force meeting. Legislative update included a recent public hearing on AB-444 relating to free expression on UW college campuses. College activities update included recent campus holiday parties, CNC and Welding Boot Camp completion ceremonies, and Nursing Pin ceremonies. Information only; no Board action required.

DISTRICT BOARDS ASSOCIATION REPORTS/UPCOMING EVENTS

Upcoming events were noted, including a reminder the January board meeting will be held at the West Bend Campus, which will include a tour of the campus tentatively beginning at 4:00. Those planning to attend any of the events listed should contact the President's Office. Information only; no Board action required.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Laubenstein, second Jung, that the Moraine Park Technical College District Board convene into closed session pursuant to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters) and sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works). Roll call vote: Almeida, yes; Lloyd, yes; Laubenstein, yes; Prill, yes; Fields, yes; Schwab, yes; Jung, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

ADJOURNMENT

MOTION Lloyd, second Schwab, to adjourn. Vote: Ayes: 9; Opposed: 0. Motion CARRIED. The Board meeting was adjourned at 7:08 p.m. following the completion of the closed session.