

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES

November 20, 2019

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., November 20, 2019, in Room A-112 of the Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Mike Schwab, Cindy Laubenstein, Bob Lloyd, Lowell Prill, Candy Fields, Vernon Jung, and Tom Hopp. Board members excused were Renee Almeida.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

The College's new Contract Training Ops Manager, Associate Dean of Health and Human Services, Associate Director of Talent Acquisition, Employee Experience Generalist, and attending district student government members were introduced. Information only; no board action required.

APPROVAL OF MINUTES

MOTION Lloyd, second Prill, that the Moraine Park Technical College District Board approve the October 23, 2019 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Laubenstein, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management - Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of October be approved and payments are authorized, ordered, and confirmed. October cash receipts total \$1,863,028.54. October disbursements total -\$4,992,627.90. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, yes; Almeida, excused; Prill, yes; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

APPROVAL OF RETIREMENT

MOTION Schwab, second Laubenstein, that the Moraine Park Technical College District Board accept the retirement of Lois Zingsheim:

This employee has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION – STATE CODE OF ETHICS

MOTION Hopp, second Prill, that the Moraine Park Technical College District Board adopt the following resolution which designates the positions at Moraine Park which are subject to the Wisconsin State Code of Ethics:

WHEREAS, technical college district board members, presidents, and other key administrative staff of technical college districts are subject to the State Code of Ethics.

THEREFORE, BE IT RESOLVED that, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Moraine Park Technical College District Board designates the following positions and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

<u>Position</u>	<u>Occupant</u>
President	Bonnie Baerwald
Vice President – Academic Affairs	James Eden
Vice President – Finance and Administration	Carrie Kasubaski
Vice President – Human Resources	Kathleen Broske
Vice President – Student Services	James Barrett
Chief Information Officer	Jerry Richards

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF BID – O-WING ADDITION – FOND DU LAC CAMPUS

MOTION Laubenstein, second Fields, that the Moraine Park Technical College District Board accept the following low bid for the O-Wing Addition project, pending WTCS board approval, to Mike Koenig Construction in the amount of \$1,445,087; and, further, that the President be authorized to proceed with this project. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION AWARDING THE SALE OF \$4,125,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019-20A

MOTION Schwab, second Lloyd, that the Moraine Park Technical College District Board adopt the following resolution approving the award of bid and authorizing the sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, yes; Almeida, excused; Prill, yes; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

DISTRICT BOARDS ASSOCIATION EXECUTIVE DIRECTORS' ANNUAL REPORT

The Association's Executive Director provided an update on the organization and its activities. It was shared that the credit transfer agreement bill will soon be signed by Governor Evers. It was noted that the Association's winter meeting will be held in January at Western Technical College in La Crosse. Information only; no Board action required.

ECONOMIC AND WORKFORCE DEVELOPMENT ANNUAL REPORT

The Dean of Economic and Workforce Development presented the 2018-19 Economic and Workforce Development Annual Report. An overview of services provided, financial results, key accomplishments, and strategic activities planned for 2019-20 were included in the presentation. Information only; no Board action required.

MORaine PARK FOUNDATION PRESIDENT'S CIRCLE CONCEPT

The Director of College Advancement provided an overview of the President's Circle Concept, highlighting the overall purpose, targeted partners, benefits to members, and strategic activities planned for implementation. Information only; no Board action required.

PRESIDENT'S REPORT

The Vice President of Academic Affairs presented on behalf of President Baerwald. Highlights of meeting attended included a recent college managers meeting, DMI Board meeting where a new health insurance plan was selected and goes into effect January 1, meetings with Wisconsin Lutheran College and Ripon College to discuss transfer agreements, WOWWDB strategic planning meeting, Envision Greater Fond du Lac economic forecast event, City of Fond du Lac 5 year strategic plan meeting and participation in related focus sessions, and NEW ERA interviews are underway for a new executive director.

Legislative update included Moraine Park's advancement into the second round for Second Chance Pell, and it was noted the WTCS Board did approve the new cyber security program and barber technical diploma.

College activities update included Campus Conversations, which have been completed for the fall semester with positive results, scholarship and donor luncheons were recently held on all campuses with good turnout, an Apprenticeship Appreciation breakfast, and recent coverage on TMJ4 regarding scholarship efforts with Casa Guadalupe. It was shared that FTE is up 4.8% over previous year. Information only; no Board action required.

DISTRICT BOARDS ASSOCIATION REPORTS/UPCOMING EVENTS

Participating Board members reported on the sessions that they attended at the District Boards Association's Quarterly Fall Meeting, which was held at the beginning of the month in Racine. Information only; no Board action required.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Laubenstein, second Schwab, that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works). Roll call vote: Almeida, excused; Lloyd, yes; Laubenstein, yes; Prill, yes; Fields, yes; Schwab, yes; Jung, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

ADJOURNMENT

The Board meeting was adjourned at 7:05 p.m. following the completion of the closed session.