

**MORAINE PARK TECHNICAL COLLEGE  
DISTRICT BOARD MINUTES**

***July 8, 2019***

ATTENDANCE

The annual organizational meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., July 8, 2019, in Room A-112 of the Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Vice Chairperson Bur Zeratsky presiding. Board members present at the meeting were Bob Lloyd, Lowell Prill, Renee Almeida, Tom Hopp, Mike Schwab, Vernon Jung, and Cindy Laubenstein.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

The new Director of Marketing and Communications and new Network Administrator were introduced. Information only; no Board action required.

ADMINISTRATION OF THE OATH OF OFFICE

The Oath of Office was administered to the following Board members: Tom Hopp, Vernon Jung and Renee Almeida.

ELECTION OF BOARD OFFICERS – 2019-20

Vernon Jung nominated Bur Zeratsky as Board Chairperson. MOTION Schwab, second Almeida, that nominations be closed and a unanimous ballot be cast for Bur Zeratsky as Board Chairperson. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

Board member Bur Zeratsky assumed the Chairperson's role at this point in the meeting.

Mike Schwab nominated Vernon Jung as Board Vice Chairperson. MOTION Lloyd, second Laubenstein, that nominations be closed and a unanimous ballot be cast for Vernon Jung as Board Vice Chairperson. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

Cindy Laubenstein nominated Bob Lloyd as Board Treasurer. MOTION Hopp, second Prill, that nominations be closed and a unanimous ballot be cast for Bob Lloyd as Board Treasurer. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

Mike Schwab nominated Lowell Prill as Board Secretary. MOTION Jung, second Almeida, that nominations be closed and a unanimous ballot be cast for Lowell Prill as Board Secretary. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPOINTMENT OF FINANCE COMMITTEE

MOTION Lloyd, second Jung, that all members of the Moraine Park District Board, pending confirmation by Candy Fields regarding her availability and interest, serve on the Finance Committee for the 2019-20 year.

APPOINTMENT OF REPRESENTATIVES TO THE WISCONSIN TECHNICAL  
COLLEGE SYSTEM DISTRICT BOARDS ASSOCIATION

MOTION, Schwab, second Lloyd, that Lowell Prill be appointed as the Moraine Park back-up delegate to the District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

MOTION Jung, second Laubenstein, that Lowell Prill, Mike Schwab, and Candy Fields be appointed as the Moraine Park representatives to the External Partnerships Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

MOTION Prill, second Schwab, that Tom Hopp and Cindy Laubenstein be appointed as the Moraine Park representatives to the Internal Best Practices Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

MOTION Schwab, second Laubenstein, that Bur Zeratsky and Bob Lloyd be appointed as the Moraine Park representatives to the Bylaws, Policies and Procedures Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

MOTION Laubenstein, second Jung, that Lowell Prill (primary) and Mike Schwab (alternate) be appointed as the Moraine Park representative to the Awards Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPOINTMENT OF DISTRICT BOARD MEMBER TO THE MORAINE PARK FOUNDATION BOARD

MOTION Prill, second Laubenstein, that Tom Hopp be appointed as the Moraine Park Technical College District Board representative to the Moraine Park Foundation Board. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF 2019-20 DISTRICT BOARD MEETING DATES AND LOCATIONS

MOTION Lloyd, second Prill, that the Moraine Park Technical College District Board approve the schedule of 2019-20 meeting dates and locations as presented:

Wednesday, August 21, 2019 – Fond du Lac  
Wednesday, September 18, 2019 – Ripon  
Wednesday, October 23, 2019 – Fond du Lac  
Wednesday, November 20, 2019 – Fond du Lac  
Wednesday, December 18, 2019 – Fond du Lac  
Wednesday, January 15, 2020 – West Bend  
Wednesday, February 19, 2020 – Fond du Lac  
Wednesday, March 18, 2020 – Fond du Lac  
Wednesday, April 15, 2020 – Beaver Dam  
Wednesday, May 20, 2020 – Fond du Lac  
Wednesday, June 17, 2020 – Fond du Lac  
Monday, July 13, 2020 - Fond du Lac (organizational meeting)

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Prill, second Schwab, that the Moraine Park Technical College District Board approve the June 19, 2019 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Schwab, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of June be approved and payments are authorized, ordered, and confirmed. June receipts total \$507,957.98. June disbursements total -\$2,457,517.25. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, yes; Almeida, yes; Prill, yes; Jung, yes; Lloyd, yes; Fields, excused; and Zeratsky, yes. Motion CARRIED.

APPROVAL OF THREE-YEAR FACILITIES PLAN

MOTION Schwab, second Lloyd, that the Moraine Park Technical College District Board approve the 2019-22 Three-Year Facilities Plan and, further, that the Plan be submitted to the Wisconsin Technical College System Board for their acceptance. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

ADVANCED TEACHING FELLOWS

The Vice President of Academic Affairs and two faculty members presented an overview of the Advanced Teaching Fellows program, with a focus on student goals, challenges, and support. Information only; no Board action required.

STUDENT ACTIVITIES AND ENGAGEMENT

The Student Development Manager and Student Life Lead presented an overview of the MPTC student portal and a student life overview. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided an overview of meetings recently attended, which included an Envision Greater FDL roundtable stakeholder event. It was noted that the orientation sessions for new board member Tom Hopp and the new Director of Marketing and Communications Mandy Potts have been completed and were very successful. It was shared that the executive team continues to meet and engage with an executive coach, and progress and engagement thus far has been very positive. The Innovation 2025 strategic plan is in its final steps and will be distributed at the August board meeting. A reminder was given that the new staff portal is in the works with a projected go-live in September. Legislative update included Governor Evers signing the new budget which included significant increases in aid to the Technical College System. College Activities update included an upcoming planned move of the District Office to the main campus. Information only; no Board action required.

Board member Prill was excused at this point in the agenda.

WISCONSIN TECHNICAL COLLEGE  
DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Planned attendance at the July 18-20 District Boards Association summer meeting in Rice Lake was reviewed. Board members interested in attending the August 19-20 all-staff Convocation should contact the President's Office. A reminder was given that the September WTCS Board Meeting is being hosted on the Fond du Lac campus, and board member attendance was encouraged. Information only; no Board action required.

ADJOURNMENT

The Board meeting was adjourned following the completion of the open session.