

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

May 15, 2019

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., May 15, 2019, in Room A-112 of the Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Staral presiding. Board members present at the meeting were Bur Zeratsky, Bob Lloyd, Lowell Prill, Renee Almeida, Cindy Laubenstein, Candy Fields and Mike Schwab.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC BUDGET HEARING

MOTION Prill, second Schwab, that the Moraine Park Technical College District Board recess for the purpose of conducting a public hearing on the 2019-20 District budget, in keeping with Wis. Stat. sec. 65.90, and convene a public hearing to review and seek comment on the District's proposed 2019-20 budget, in keeping with Wis. Stat. sec. 65.90. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

A public hearing was held to review and seek comment on the District's proposed 2019-20 budget, in keeping with Wis. Stat. sec. 65.90. Following a presentation on the 2019-20 District budget, the public hearing was opened for public participation.

No comments from the public were received, and no action was taken during this public hearing.

MOTION Fields, second Prill, that the Moraine Park Technical College District Board's public hearing on the 2019-20 budget be closed, and that the Board reconvene for the purpose of completing its regular monthly business. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

INTRODUCTIONS

The Contract Training Operations Manager retiring in June was recognized. Information only; no Board action required.

APPROVAL OF MINUTES

MOTION Lloyd, second Schwab, that the Moraine Park Technical College District Board approve the April 17, 2019 meeting minutes, as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Zeratsky, second Prill, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of April be approved and payments are authorized, ordered, and confirmed. April cash receipts total \$4,381,888.83. April disbursements total -\$10,350,335.48. Roll call vote: Schwab, yes; Laubenstein, yes; Zeratsky, yes; Almeida, yes; Prill, yes; Jung, excused; Lloyd, yes; Fields, yes; Staral, yes. Motion CARRIED.

APPROVAL OF BID – PARKING LOT PAVING, BEAVER DAM CAMPUS

MOTION Schwab, second Prill, that the Moraine Park Technical College District Board accept the following low bid for the Parking Lot Paving project at the Beaver Dam Campus: Contract No. 1 to Northeast Asphalt, Inc. in the amount of \$108,310; and, further, that the President be authorized to proceed with this project totaling \$108,310. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF BID – PARKING LOT LIGHTING UPGRADES
BEAVER DAM & WEST BEND CAMPUSES

MOTION Schwab, second Laubenstein, that the Moraine Park Technical College District Board accept the following low bid for the Parking Lot Lighting Upgrades, Beaver Dam & West Bend Campuses project: Contract No. 1 to RM Electric in the amount of \$177,675; and, further, that the President be authorized to proceed with this project totaling \$177,675. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF BID – REMODEL – WEST BEND CAMPUS

MOTION Zeratsky, second Prill, that the Moraine Park Technical College District Board accept the following low bid for the West Bend Remodeling project, which was approved by the WTCS board on February 20, 2019: Contract No. 1 to Mike Koenig Construction in the amount of \$792,325; and, further, that the President be authorized to proceed with this project totaling \$792,325. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION AWARDING THE SALE OF \$1,255,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2018-19B

MOTION Schwab, second Lloyd, that the Moraine Park Technical College District Board adopt the following resolution approving the award of bid and authorizing the sale of \$1,255,000 General Obligation Promissory Notes, Series 2018-19B. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,260,000
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2018-19C,
OF MORAINE PARK TECHNICAL COLLEGE DISTRICT, WISCONSIN

MOTION Lloyd, second Fields, that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$1,260,000 General Obligation Promissory Notes, Series 2018-19C, in the amount of \$1,200,000 for the public purpose of financing the improvement projects and \$60,000 for the public purpose of financing the acquisition of movable equipment. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF 2019-20 MANAGEMENT CONTRACT RENEWALS AND COMPENSATION

MOTION Fields, second Laubenstein, that the Moraine Park Technical College District Board issue contracts for management staff as listed for the 2019-20 year, and that the Moraine Park Technical College District Board approve a 2.75% salary increase for management staff for fiscal year 2019-20. Roll call vote: Fields, yes; Jung, excused; Almeida, yes; Schwab, yes; Prill, yes; Zeratsky, yes; Lloyd, yes; Laubenstein, yes; Staral, yes. Motion CARRIED.

Michele Adams
Marcia Arndt
Ross Atkinson
Hans Baierl
James Barrett
Laurie Barz
Bonita Bauer
Anders Bjork
Christy Blessing
Triena Bodart
Dana Bourland

Mindie Boynton
Erwin Breithaupt
Kathleen Broske
Lila Buytendorp
Amy Clark
Mary Davies
Luke Dietzler
Lisa Dougherty
James Eden
Nathan Evrard
John Faeh

Bobbi Fields
Donna Freund
Mallory Gauerke
Beau Gellings
JoAnn Hall
Todd Hayes
Steve Heilmeier
JoAnne Henken
Wendy Herrmann
Benjamin Hill
Lane Holte

Lauren Hooper
Stephen Horvath
James Huycke
Jill Jaber
Jacqueline Jarvis
Barbara Jascor
Jaclyn Jelinek
Carrie Kasubaski
Timothy Keenan
Gregory Kilgas
Nicole Kohlmann
Ashley LeCount
Randall Leigh
Anne Lemke
Scott Lieburn
Bojan Ljubenko
Jason Loomans
Eric Ludwig
Jenny Manning
Lynn Marquardt

Roy Marquez
Julie Mayrose
Benjamin McKenzie
Beth Mendoza
Matthew Mutz
James Neumann
Michael Phillips
Benjamin Pickart
Julienne Pieper
Larry Plamann
Abby Pluim
Lisa Pollard
Bart Putzer
Brenda Raad
Peter Rettler
Fredrick Rice
Gerald Richards
Sally Ruback
Laura Schelter
Lucas Schmidt

Dee Schmitz
Jennifer Schoonover
Lori Schrage
Michael Schreiber
Kim Schwann
Kelly Shafaie
Laurice Snyder
Peter Snyder
Michelle Stark
Benjamin Stefan
Holly Steiner
Paula Stettbacher
Scott Troedel
Judy Urben
Raymond VanDerlinden
Joshua Wakefield
Julie Waldvogel-Leitner
Jacquelyn Warnecke
Tara Wendt
Brandon Zellner

APPROVAL OF 2019-2020 ECONOMIC AND WORKFORCE DEVELOPMENT
AND COMMUNITY TRAINING CONTRACTING RATES

MOTION Fields, second Prill, that the Moraine Park Technical College District Board approve the 2019-2020 Economic and Workforce Development and Community Training contracting rates as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION CREATING A MEMORANDUM OF UNDERSTANDING AND OPERATING
AGREEMENT BETWEEN MORAINE PARK TECHNICAL COLLEGE AND THE MORAINE PARK FOUNDATION

MOTION Schwab, second Zeratsky, that the Moraine Park Technical College District Board approve the Moraine Park Foundation/Moraine Park Technical College Memorandum of Understanding and Operating Agreement as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

FOUNDATION AND PROMISE CAMPAIGN UPDATE

The Director of College Advancement presented a high-level overview of the Foundation's financial position and various scholarship and emergency funds provided to students over the past five years. Information only; no Board action required.

ENTERPRISE RESOURCE PLANNING (ERP) PROJECT UPDATE

The Vice President of Academic Affairs presented an update on the status of the Enterprise Resource Planning (ERP) upgrade project, noting challenges being faced and how those issues are being addressed, as well as the future implementation schedule and projected timeline. Information only; no Board action required.

PRESIDENT'S REPORT

The College's legal counsel and an IT staff member provided a broad overview of current open records law as it relates to the use of personal devices and College email correspondence. After further discussion it was concluded that board members can safely use their personal devices to connect with their College email.

President Baerwald distributed and discussed a draft of the Board's 2019-20 goals. No changes were suggested. An overview of meetings and college activities recently attended was provided, which included a WLI Board Meeting at Lakeland University, K12 Administrators Breakfast, Service Recognition and Retirement Event, EDGE Awards Banquet and the annual Student Awards Banquet. Gratitude was expressed to attendees and volunteers at the Foundation Gourmet Dinner. A legislative update included a visit to the governor's mansion with WTCS Presidents and state office staff members, and the upcoming Joint Finance Committee meeting was noted. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

President Baerwald provided a brief overview of the recent WTCS Board Meeting and various action items. A reminder was given that the College's Commencement Ceremony will be held on Saturday, May 18. Attending Board members were reminded to arrive at Fond du Lac High School by 9 a.m. Other upcoming events and board member attendance confirmed to date was shared. Board members interested in attending should contact the President's Office. It was noted that prior to the June District Board Meeting there will be a tour of the newly remodeled E-Wing Administration suite beginning at 4:00 pm. Information only; no Board action required.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Laubenstein, second Zeratsky, that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters including evaluation of the College President). Roll call vote: Zeratsky, yes; Fields, yes; Laubenstein, yes; Lloyd, yes; Almeida, yes; Prill, yes; Schwab, yes; Jung, excused; Staral, yes. Motion CARRIED.

ADJOURNMENT

The Board meeting was adjourned following the completion of the closed session.