

# MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

*December 19, 2018*

## ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 3:30 p.m., December 19, 2018, in Room A-112 of the Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Mike Staral presiding. Board members present at the meeting were Bur Zeratsky, Mike Schwab, Cindy Laubenstein, Lowell Prill, Bob Lloyd, and Vernon Jung.

## MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

## PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

## INTRODUCTIONS

The new Counselor and two District Student Government members were introduced. A recently appointed MPTC District Board member, Renee Almeida, was also introduced. It was noted that she will take the oath of office, and begin her Board member role, at the February 2019 meeting.

## APPROVAL OF MINUTES

MOTION Schwab, second Zeratsky, that the Moraine Park Technical College District Board approve the November 21, 2018 meeting minutes, as presented. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

## CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Laubenstein, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of November be approved and payments are authorized, ordered, and confirmed. November cash receipts total \$5,095,394.13. November disbursements total \$5,510,311.32. Roll call vote: Prill, yes; Laubenstein, yes; Fields, excused; Jung, yes; Schwab, yes; Lloyd, yes; Staral, yes, and Zeratsky, yes. Motion CARRIED.

## APPROVAL OF RETIREMENT

MOTION Laubenstein, second Prill, that the Moraine Park Technical College District Board accept the retirement of Pamela Erickson:

Pamela Erickson has proven to be very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

ACCEPTANCE OF 2017-18 DISTRICT COMPREHENSIVE ANNUAL FINANCIAL REPORT

MOTION Lloyd, second Jung, that the Moraine Park Technical College District Board accept the 2017-18 District Comprehensive Annual Financial Report as previously presented by representatives of Schenck SC, and that copies of the final report be submitted to the Wisconsin Technical College System Board. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPROVAL OF APPRENTICESHIP PROPOSAL  
FINANCIAL SERVICES APPRENTICESHIP (50-114-1)

Board member Candy Fields arrived at this point in the agenda.

MOTION Schwab, second Jung, that the Moraine Park Technical College District Board approve the Apprenticeship Proposal for the Financial Services Apprenticeship, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2019-2020 academic year. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF APPRENTICESHIP PROPOSAL  
IT SOFTWARE DEVELOPER APPRENTICESHIP (50-152-1)

MOTION Prill, second Laubenstein, that the Moraine Park Technical College District Board approve the Apprenticeship Proposal for the IT Software Developer Apprenticeship, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2019-2020 academic year. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF APPRENTICESHIP PROPOSAL  
IT SERVICE DESK TECHNICIAN APPRENTICESHIP (50-154-1)

MOTION Zeratsky, second Fields, that the Moraine Park Technical College District Board approve the Apprenticeship Proposal for the IT Service Desk Technician Apprenticeship, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2019-2020 academic year. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF APPRENTICESHIP PROPOSAL  
DATA ANALYST APPRENTICESHIP (50-156-1)

MOTION Fields, second Jung, that the Moraine Park Technical College District Board approve the Apprenticeship Proposal for the Data Analyst Apprenticeship, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2019-2020 academic year. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

OVERVIEW OF EMPLOYEE EXPERIENCE

The Vice President of Human Resources presented a high level overview of the employee experience, which equates to recruitment, retention and rewards. It was noted that making Moraine Park an employer of choice is a key strategic priority. Demographics of staff, recruitment and retention were shared as well as a review of key challenges facing the college. Information only; no Board action required.

PROGRAM DEMAND ENROLLMENT UPDATE

The Vice President of Student Services and the Vice President of Academic Affairs presented a program demand and enrollment update, which reviewed the program demand model and effectiveness attributes, process improvements, high-level program ratings and monitoring. It was noted that Moraine Park is on track to meet FTE goals. Information only; no Board action required.

PRESIDENT'S REPORT

Highlights of recently attended meetings were provided. A legislative update was provided, which included a brief review of the recent lame duck session. Highlights of the recent incarcerated individuals task force teleconference

were given, noting that they are looking for and working with employers that are friendly to hiring from this population. Information on a variety of college activities was shared, including an update that the HLC has approved the move from AQIP pathway to their OPEN pathway solution. Noted attendance at two recent completion ceremonies. Included an announcement that the IRS has implemented a change in the mileage reimbursement rate effective January 1, 2019. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE  
DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Chairperson Staral reported on the sessions that he attended at the ACCT's annual Leadership Congress, which was held in October in New York City.

It was noted that the Association's next quarterly meeting will be held in Madison on January 17-18, 2019. It was stated that this meeting will have a legislative focus. The President's Office is in the process of organizing a January 17 luncheon meeting with the District's legislators in conjunction with this event. Board members interested in attending were encouraged to contact the President's Office as soon as possible for registration and reservation assistance.

It was noted that ACCT's National Legislative Summit will be held in Washington, DC on February 10-13, 2019. Board members interested in attending this event were encouraged to contact the President's Office as soon as possible for registration and reservation assistance.

It was noted that in January there will be a community presentation coordinated by board member Candy Fields.

Board members were asked to bring their calendars to the January meeting to coordinate a spring workshop date.

It was noted that the upcoming WTCS Student Showcase will be held on Tuesday February 19, 2019 at the State Capitol Rotunda in Madison. Board members interested in attending this event were encouraged to contact the President's Office as soon as possible.

Information only; no Board action required.

ADJOURNMENT

The Board meeting was adjourned following the completion of the regular session.