

**MORAINE PARK TECHNICAL COLLEGE  
DISTRICT BOARD MINUTES**

***September 19, 2018***

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., September 19, 2018, in Room A-112 of the Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Staral presiding. Board members present at the meeting were Mike Schwab, Cindy Laubenstein, Bob Lloyd, Lowell Prill, Vernon Jung, Candy Fields, and Bur Zeratsky.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

One new staff member was introduced.

APPROVAL OF MINUTES

MOTION Fields, second Jung, that the Moraine Park Technical College District Board approve the August 15, 2018 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of August be approved and payments are authorized, ordered, and confirmed; and that the apprenticeship proposals, to include the continuation of the Apprenticeship Implementation phase of the Apprenticeship Development Process, for the Mechatronics Technician Apprenticeship (50-620-1), and the Maintenance Technician Apprenticeship (50-464-1), be approved as presented, effective for the 2019-20 academic year. August cash receipts total \$5,592,389.43. August disbursements total \$4,459,890.85. Roll call vote: Prill, yes; Laubenstein, yes; Lloyd, yes; Fields, yes; Zeratsky, yes; Schwab, yes; Jung, yes; and Staral, yes. Motion CARRIED.

### APPROVAL OF RETIREMENT

MOTION Laubenstein, second Jung, that the Moraine Park Technical College District Board accept the retirement of Jodie Schneider:

Jodie Schneider has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

### DISTRICT MUTUAL INSURANCE COMPANY OVERVIEW

An update on the College's 2018-19 risk management insurance policies and program structure was provided by Steven Stoeger-Moore, Executive Vice President of Districts Mutual Insurance and Risk Management Services (DMI). A brief overview of the organization's 15-year collaboration with the Wisconsin Technical College System was also provided. It was noted that President Baerwald is the current Chairperson of the DMI Board. Information only; no Board action required.

### ACADEMIC PROGRAM HIGHLIGHT –MEDICAL LABORATORY TECHNICIAN

An overview and update on the College's Medical Laboratory Technician (MLT) Program was provided by department staff. It was noted that the Program graduates' certification test scores have exceeded the national average for the past several years. A current student spoke about her experiences with the College and the MLT Program, as well. Information only; no Board action required.

### PRESIDENT'S REPORT

Highlights of meetings recently attended were provided, to include recent conversations with the Executive Director of the Hartford Area Economic Development Corporation. It was noted that the appointment process has begun to fill the current Board member vacancy. It was stated that the window to accept applications for this position is September 21 through October 5. Board members were encouraged to direct interested applicants to the President's Office. Holding a Fall semester Board Workshop was discussed, and it was agreed to schedule this event for Friday, November 2, from 3-6 p.m., on the Fond du Lac Campus.

A legislative update was provided. A recent meeting with Senator Stroebel was mentioned, as well as a conversation that was held with one of Senator Grothman's aides concerning a campaign ad request.

Key topics discussed at the most recent WTCS Board and Presidents' Association meetings were reviewed. Board members were provided with the WTCS' new advocacy piece in support of the System's 2019-21 budget request.

Information on a variety of College activities was shared. An update on 2018-19 student enrollment was provided. Board members were reminded about the October 19 Innovation 2025 Strategic Planning summit. Board members were encouraged to attend, and should rsvp via the President's Office. Chairperson Staral indicated that he plans to attend this event. An event to celebrate the successful completion of the College's Promise Program fundraising campaign was also noted. Members were also encouraged to attend this event, which will be held on the evening of November 1, at the Grande Cheese Corporation. Expanding the Promising Future scholarship program to include low-income adults, was discussed. The Board voiced their support of this proposal.

Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE  
DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

It was noted that President Baerwald and Board member Jung attended the Association's August 24 planning session. Upcoming events include the October 11-13 District Boards Association Fall meeting in Appleton, and the Association of Community College Trustees' Leadership Congress on October 24-27 in New York City. The Board members planning to attend these two events were noted. It was agreed that those attending the ACCT Leadership Congress will plan to meet for dinner on the evening of October 24. Information only; no Board action required.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Schwab, second Zeratsky, that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding an employee performance issue). Roll call vote: Prill, yes; Laubenstein, yes; Schwab, yes; Zeratsky, yes; Fields, yes; Lloyd, yes; Jung, yes; and Staral, yes. Motion CARRIED.

ADJOURNMENT

The Board meeting was adjourned following the completion of the closed session.