

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

July 10, 2017

ATTENDANCE

The annual organizational meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., July 10, 2017, in Room A-112 of the Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Miller presiding. Board members present at the meeting were Lowell Prill, Vernon Jung, Cindy Laubenstein, Mike Staral, Candy Fields, and Bob Lloyd.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

One new staff member was introduced. Information only; no Board action required.

ADMINISTRATION OF THE OATH OF OFFICE

The Oath of Office was administered to the following Board members: Cindy Laubenstein, Lowell Prill, and Mike Miller.

ELECTION OF BOARD OFFICERS – 2017-18

Lowell Prill nominated Mike Miller as Board Chairperson. MOTION Lloyd, second Staral, that nominations be closed and a unanimous ballot be cast for Mike Miller as Board Chairperson. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

Mike Miller nominated Mike Staral as Board Vice Chairperson. MOTION Jung, second Prill, that nominations be closed and a unanimous ballot be cast for Mike Staral as Board Vice Chairperson. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

Lowell Prill nominated Kim Krueger as Board Treasurer. MOTION Fields, second Staral, that nominations be closed and a unanimous ballot be cast for Kim Krueger as Board Treasurer. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

Vernon Jung nominated Lowell Prill as Board Secretary. MOTION Staral, second Laubenstein, that nominations be closed and a unanimous ballot be cast for Lowell Prill as Board Secretary. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPOINTMENT OF FINANCE COMMITTEE

The following Board members will serve on the Finance Committee for the 2017-18 year: Vernon Jung, Kim Krueger, Cindy Laubenstein, Bob Lloyd, Mike Miller, Lowell Prill, Mike Staral, and Bur Zeratsky.

APPOINTMENT OF REPRESENTATIVES TO THE WISCONSIN TECHNICAL
COLLEGE SYSTEM DISTRICT BOARDS ASSOCIATION

MOTION Lloyd, second Staral, that Vernon Jung and Mike Miller be appointed as the Moraine Park representatives to the External Partnerships Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

MOTION Prill, second Jung, that Candy Fields, Cindy Laubenstein, and Mike Staral be appointed as the Moraine Park representatives to the Internal Best Practices Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

MOTION Staral, second Prill, that Bob Lloyd and Bur Zeratsky be appointed as the Moraine Park representatives to the Bylaws, Policies and Procedures Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

MOTION Jung, second Fields, that Lowell Prill and Mike Staral be appointed as the Moraine Park representatives to the Awards Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPOINTMENT OF DISTRICT BOARD MEMBER TO THE MORAINE PARK FOUNDATION BOARD

MOTION Fields, second Staral, that Cindy Laubenstein be appointed as the Moraine Park Technical College District Board representative to the Moraine Park Foundation Board. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPROVAL OF 2017-18 DISTRICT BOARD MEETING DATES AND LOCATIONS

MOTION Prill, second Fields, that the Moraine Park Technical College District Board approve the schedule of 2017-18 meeting dates and locations as presented:

Wednesday, August 16, 2017 – Ripon
Wednesday, September 20, 2017 – Fond du Lac
Wednesday, October 18, 2017 – West Bend
Wednesday, November 15, 2017 – Fond du Lac
Wednesday, December 20, 2017 – Fond du Lac
Wednesday, January 17, 2018 – Fond du Lac
Wednesday, February 21, 2018 – Beaver Dam
Wednesday, March 21, 2018 – Fond du Lac
Wednesday, April 18, 2018 – Fond du Lac
Wednesday, May 16, 2018 – Fond du Lac
Wednesday, June 20, 2018 – Fond du Lac
Monday, July 9, 2018 - Fond du Lac (organizational meeting)

Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Lloyd, second Jung, that the Moraine Park Technical College District Board approve the June 21, 2017 meeting minutes as presented. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Staral, second Jung, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of June be approved and payments are authorized, ordered, and confirmed. June receipts total \$1,126,059.78. June disbursements total \$2,957,768.34. Roll call vote: Laubenstein, yes; Prill, yes; Fields, yes; Zeratsky, excused; Krueger, excused; Lloyd, yes; Jung, yes; Staral, yes; and Miller, yes. Motion CARRIED.

APPROVAL OF BID – PARKING LOT C & O RESTORATION, FOND DU LAC CAMPUS

MOTION Lloyd, second Staral, that the Moraine Park Technical College District Board accept the following low bid for the Parking Lot C & O Restoration project at the Fond du Lac Campus: Contract No. 1 to Capelle Bros. and Dietrich in the amount of \$86,180; and, further, that the President be authorized to proceed with this project. Roll call vote: Jung, yes; Fields, yes; Prill, yes; Krueger, excused; Laubenstein, yes; Zeratsky, excused; Staral, yes; Lloyd, yes; and Miller, yes. Motion CARRIED.

APPROVAL OF BID – ENERGY EDUCATION CENTER (EEC) ADDITION, BEAVER DAM CAMPUS

MOTION Jung, second Laubenstein, that the Moraine Park Technical College District Board accept the following low bid for the Energy Education Center (EEC) Addition project, pending WTCS Board approval: Contract No. 1 to Cardinal Construction in the amount of \$1,279,366; and, further, that the President be authorized to proceed with this project. Roll call vote: Lloyd, yes; Staral, yes; Laubenstein, yes; Jung, yes; Prill, yes; Fields, yes; Zeratsky, excused; Krueger, excused; and Miller, yes. Motion CARRIED.

APPROVAL OF BID – UNI-SEX RESTROOM REMODEL, BEAVER DAM CAMPUS

MOTION Staral, second Fields, that the Moraine Park Technical College District Board accept the following low bid for the Beaver Dam Uni-Sex Restroom Remodel project, pending WTCS Board acceptance of the Energy Education Center project: Contract No. 1 to Cardinal Construction in the amount of \$32,542; and, further, that the President be authorized to proceed with this project. Roll call vote: Zeratsky, excused; Prill, yes; Staral, yes; Krueger, excused; Laubenstein, yes; Lloyd, yes; Jung, yes; Fields, yes; and Miller, yes. Motion CARRIED.

RESOLUTION TO APPROVE BOARD POLICIES

MOTION Prill, second Jung, that the Moraine Park Technical College District Board approve board policies BP 1.1 – Governance Commitment; BP 1.2 – Governing Philosophy; and, BP 1.3 – Board Responsibility, and authorize the effective date for these policies to begin with the fiscal year beginning July 1, 2018. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

RATIFICATION OF PRESIDENT'S EMPLOYMENT AGREEMENT

MOTION Lloyd, second Staral, that the Moraine Park Technical College District Board ratify and approve the President's Employment Agreement and Salary/Benefits Summary letter as prepared by the District Board's legal counsel. Roll call vote: Krueger, excused; Jung, yes; Prill, yes; Fields, yes; Zeratsky, excused; Lloyd, yes; Laubenstein, abstain; Staral, yes; and Miller, yes. Motion CARRIED.

ENGAGEMENT AND TALENT MANAGEMENT UPDATE

The Director of Talent Management presented an update on the College's engagement and talent management activities. The status of priorities included in the five-year Engagement and Talent Management Plan were reviewed. Information only; no Board action required.

PRESIDENT'S REPORT

The final 2017-18 Board Governance Monthly Reporting Matrix was distributed. President Baerwald communicated feedback received and solicited additional feedback regarding draft board policies. Highlights of meetings recently attended included co-presenting at the National Association of Student Financial Aid Administrators (NASFAA) conference and attendance at the Beaver Dam Walldogs Mural Festival. Board members were encouraged to view the Moraine Park mural painted on the building at 150 Front Street in Beaver Dam. President Baerwald noted that an employee appreciation event is scheduled for July 26. She also shared that the recent staff golf social raised over \$1,200 for the Foundation. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Planned attendance at the Association's July 14-15 meeting in Kenosha was reviewed. Board member Jung will be unable to attend this meeting, so Board member Prill will serve as the College's delegate at the Association's Board of Directors meeting. The Board expressed support of Board member Jung's request to continue as an associate member of an ACCT committee in 2018 and 2019; a nomination letter from the Board noting its support of Mr. Jung's request will be forwarded to ACCT. Board members were reminded of the July 24 groundbreaking ceremony for the Gas Utility Technician Program's Energy Education Center at the Beaver Dam Campus. Board members interested in attending the August 21 all-staff Convocation should contact the President's Office. Information only; no Board action required.

ADJOURNMENT

The Board meeting was adjourned following the completion of the open session.