

# MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MINUTES

*May 17, 2017*

## ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., May 17, 2017, in Room A-112 of Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Miller presiding. Board members present at the meeting were Vernon Jung, Kim Krueger, Candy Fields, Bob Lloyd, Mike Staral, Lowell Prill, and Bur Zeratsky.

## MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec.19.81 through 19.98.

## APPROVAL OF MINUTES

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the April 19, 2017 meeting and May 8, 2017 workshop minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

## PUBLIC BUDGET HEARING – 2017-18 BUDGET

A public hearing was held to review and seek comment on the District's proposed 2017-18 budget, in keeping with Wis. Stat. sec. 65.90. Following a presentation on the 2017-18 District budget by President Baerwald, the public hearing was opened for public participation.

MOTION Jung, second Prill, that the Moraine Park Technical College District Board recess for the purpose of conducting a public hearing on the 2017-18 District budget, in keeping with Wis. Stat. sec. 65.90, and convene a public hearing to review and seek comment on the District's proposed 2017-18 budget, in keeping with Wis. Stat. sec. 65.90. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

No comments from the public were received, and no action was taken during this public hearing.

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board's public hearing on the 2017-18 budget be closed, and that the Board reconvene for the purpose of completing its regular monthly business. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

## BUSINESS AND COMMUNITY LEADER CONNECTION

Community updates were provided by Mike Frydryk, Vice-President of Human Resources and Organizational Development at Kondex Corporation. Information only; no Board action required.

## INTRODUCTIONS

Cindy Laubenstein, who will be joining the Board as a new member in July, was introduced. Three retirees were recognized, and one new staff member was also introduced. Information only; no Board action required.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Staral, second Jung, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of April be approved and payments are authorized, ordered, and confirmed; and that the Local Certificate Proposal for the Dairy Worker Training Certificate at the John Burke Correctional Center be approved as presented, and to continue with the Certificate Implementation phase of the Certificate Development Process effective for the 2016-17 academic year. April cash receipts total \$1,114,129.58. April disbursements total \$5,352,846.09. Roll call vote: Staral, yes; Zeratsky, yes; Fields, yes; Krueger, yes; Prill, yes; Lloyd, yes; Jung, yes; and Miller, yes. Motion CARRIED.

APPROVAL OF 2017-18 MANAGEMENT CONTRACT RENEWALS AND COMPENSATION

MOTION Lloyd, second Fields, that the Moraine Park Technical College District Board issue contracts for management staff as listed for the 2017-18 year, and that the Moraine Park Technical College District Board approve a 2.2% salary increase for management staff for fiscal year 2017-18. Roll call vote: Fields, yes; Zeratsky, yes; Krueger, yes; Staral, yes; Jung, yes; Prill, yes; Lloyd, yes; and Miller, yes. Motion CARRIED.

Michele Adams  
Marcia Arndt  
Ross Atkinson  
Hans Baierl  
Laurie Barz  
Bonita Bauer  
C. A. Michael Best  
Anders Bjork  
Christy Blessing  
Triena Bodart  
Richard Boudreau  
Dana Bourland  
James Brace  
Erwin Breithaupt  
Charles Brendel – **through 2/16/18**  
Kathleen Broske  
Lila Buytendorp  
Amy Clark  
Mary Davies  
James Eden  
John Faeh  
Michael Fatla  
Kristen Finnel  
Vicky Fitzgerald  
Donna Freund  
Mallory Gauerke  
Beau Gellings  
JoAnn Hall  
JoAnne Henken  
Wendy Herrmann  
Eric Hidde  
Douglas Holmes  
Lane Holte  
Stephen Horvath  
Matthew Hurtienne  
James Huycke

Jacqueline Jarvis  
Sandra Justman  
Carrie Kasubaski  
Timothy Keenan  
Lori Kendall  
Gregory Kilgas  
Michael Kinser  
Todd Knutson  
Jennifer Lanter  
Ashley LeCount  
Patricia Lehn  
Randall Leigh  
Anne Lemke  
Scott Lieburn  
Bojan Ljubenko  
Jason Loomans  
Jenny Manning  
Lynn Marquardt  
Beth Mendoza  
Marylou Mercado  
Marie Miller  
Carol Moore  
Tanya Ney  
Amy Patterson  
Benjamin Pickart  
Julienne Pieper  
Larry Plamann  
Abby Pluim  
Lisa Pollard  
Bart Putzer  
Brenda Raad  
Peter Rettler  
Fredrick Rice  
Gerald Richards  
Amy Richter  
Sally Ruback

Laura Schelter  
Lucas Schmidt  
Dee Schmitz  
Jodie Schneider  
Jennifer Schoonover  
Lori Schrage  
Michael Schreiber  
Kim Schwamn  
Michael Smith  
Laurice Snyder

Peter Snyder  
Michelle Stark  
Benjamin Stefan  
Paula Stettbacher  
Scott Troedel  
Judy Urben  
Joshua Wakefield  
Julie Waldvogel-Leitner  
Jacquelyn Warnecke

#### PRESIDENT'S REPORT

President Baerwald read a note of appreciation received from former Board member Judy Lux. An update on the status and preliminary findings of the Promise program feasibility study was provided. An update on the ERP fit-gap analysis project and recommended ERP solution was also provided. President Baerwald communicated the recent approval of her nomination to serve a three-year term as the presidential member on the Districts Mutual Insurance and Risk Management Services Board of Directors. Gratitude was expressed to Board Chairperson Miller and staff for their participation in the Higher Learning Commission (HLC) Strategy Forum. A video created by staff to highlight Moraine Park's Faculty Quality Assurance Standards (FQAS) project as a best practice at the forum was presented. A legislative update and overview of action taken at the May 9 WTCS Board meeting were provided. Gratitude was expressed to Board member Staral for attending, and to all staff and students who volunteered at the April 28 Foundation Gourmet Dinner. President Baerwald shared that she and Board member Lloyd served on the judge's panel for the May 6 Lemonade Day event. Other events attended included the May 9 Corporate Challenge in West Bend, and the May 12 CNC and Welding Boot Camp Completion Ceremony that was included in on-campus interviews and filming by Matter of Fact TV. Board member Zeratsky commended Board Chairperson Miller for his commitment to attending College activities and events. Information only; no Board action required.

#### WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

The College's Commencement Ceremony will be held on Saturday, May 20. Attending Board members were reminded to arrive at Fond du Lac High School by 9 a.m. Other upcoming events and meetings noted include the June 1 GED/HSED Graduation Ceremony, June 22 CNA Boot Camp Completion Ceremony, July 11-12 WTCS Board meeting, and July 14-15 District Boards Association summer meeting. Board members interested in attending should contact the President's Office. Information only; no Board action required.

#### APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Krueger, second Jung, that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding the evaluation of the College President). Roll call vote: Lloyd, yes; Zeratsky, yes; Prill, yes; Krueger, yes; Jung, yes; Fields, yes; Staral, yes; and Miller, yes. Motion CARRIED.

#### ADJOURNMENT

The Board meeting was adjourned following the completion of the closed session.