

**MORaine PARK TECHNICAL COLLEGE
DISTRICT BOARD MINUTES**

March 15, 2017

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:30 p.m., March 15, 2017, in Room A-112 of the Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Miller presiding. Board members present at the meeting were Vernon Jung, Kim Krueger, Candy Fields, Bur Zeratsky, Lowell Prill, Mike Staral, and Bob Lloyd.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec.19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

Two new staff members were introduced. Information only; no Board action required.

APPROVAL OF MINUTES

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board approve the February 22, 2017 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Zeratsky, second Lloyd, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of February be approved and payments are authorized, ordered, and confirmed. February cash receipts total \$30,166,094.44. February disbursements total \$7,337,926.36. Roll call vote: Zeratsky, yes; Fields, yes; Krueger, yes; Prill, yes; Staral, yes; Lloyd, yes; Jung, yes; and Miller, yes. Motion CARRIED.

APPROVAL OF BID – UNISEX RESTROOM REMODEL, BEAVER DAM CAMPUS

MOTION Zeratsky, second Staral, that the Moraine Park Technical College District Board hereby declines the bid submitted for the Beaver Dam Unisex Restroom Remodel project because it exceeds the project budget; and further, that the project be postponed and rebid at a time to coincide with construction of the Beaver Dam Campus Energy Education Center. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,485,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2016-17B

MOTION Prill, second Jung, that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$2,485,000 General Obligation Promissory Notes, Series 2016-17B, in the amount of \$1,485,000 for the public purpose of financing the building remodeling at the Fond du Lac Campus, and \$1,000,000 for the public purpose of financing the acquisition of movable equipment. Roll call vote: Staral, yes; Krueger, yes; Lloyd, yes; Fields, yes; Prill, yes; Zeratsky, yes; Jung, yes; and Miller, yes. Motion CARRIED.

APPROVAL OF RETIREMENT

MOTION Krueger, second Fields, that the Moraine Park Technical College District Board accept the retirement of Bonny Zuehlke:

Bonny Zuehlke has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

PRESIDENT'S REPORT

President Baerwald provided an update regarding the annual Board Appointment process and applications received. A timeline of activities related to the upcoming Presidential Evaluation process was distributed and key dates were highlighted. The President communicated her acceptance of an invitation to co-present a session related to women in leadership at the National Association of Student Financial Aid Administrators (NASFAA) conference in June. A report of meetings recently attended by President Baerwald included meetings with Centuri Construction and the Wisconsin Energy Workforce Consortium to solicit support of the Gas Utility Program campaign. An overview of a fit-gap analysis of the College's ERP system currently being conducted by CampusWorks was provided. President Baerwald shared an update on the status of the promise program campaign feasibility study, efforts to establish community partnerships, and endorsements received. A legislative update was provided noting that Senator Dan Feyen recently toured the Fond du Lac Campus. President Baerwald expressed her gratitude to Board Chairperson Mike Miller for attending the Moraine Park Association for Career and Technical Education (MPACTE) Awards Banquet that recognizes staff for their leadership. Other recent College events highlighted included the Phi Theta Kappa Induction Ceremony and a higher education community breakfast to promote diversity and inclusiveness. Board members were informed that speakers at this year's Commencement Ceremony will include Dr. Morna K. Foy, President of the Wisconsin Technical College System (WTCS), and Moraine Park's District Student Ambassador. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE
DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board members were reminded that a District Board Workshop will be held on April 13 from 4:00 to 7:30 p.m. at South Hills Country Club. President Baerwald provided a review of upcoming events and Board member attendance communicated to date. Board members interested in attending any of the upcoming events should contact the President's Office. Information only; no Board action required.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Jung, second Prill, that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (conducting private conference regarding non-renewal of faculty contract; deliberating regarding private conference; and possible issuance of final notice of non-renewal of faculty contract for the 2017-18 school year). Roll call vote: Lloyd, yes; Zeratsky, yes; Prill, yes; Krueger, yes; Jung, yes; Fields, yes; Staral, yes; and Miller, yes. Motion CARRIED.

[Herein occurred the Closed Session.]

At the conclusion of deliberations, there was a motion and second with unanimous approval to reconvene into open session to take action. Motion CARRIED.

NONRENEWAL OF DANIEL GRIFFIN'S FACULTY CONTRACT

Pursuant to public notice the Board reconvened into open session for possible action regarding the nonrenewal of a faculty contract.

After further discussion there was a motion and second to nonrenew Daniel Griffin's employment contract for the 2017-18 contract year due to continuing performance issues despite directives provided in Annual Performance Evaluations, Employee Performance Improvement Action Plans, and progressive discipline. Roll call vote: Fields, yes; Jung, yes; Krueger, yes; Lloyd, yes; Prill, yes; Staral, yes; Zeratsky, yes; and Miller, yes. The Chairperson declared that the motion was approved.

Thereafter the Chairperson called for a motion to adjourn. Motion and second with unanimous approval to adjourn.

Respectfully submitted,

/s/
Lowell Prill, Board Secretary