

**MORAINE PARK TECHNICAL COLLEGE  
DISTRICT BOARD MINUTES**

***December 21, 2016***

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., December 21, 2016, in Room A-112 of the Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Miller presiding. Board members present at the meeting were Judy Lux, Candy Fields, Kim Krueger, Mike Staral, Lowell Prill, Bur Zeratsky, and Bob Lloyd.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec.19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

Two new staff members were introduced. Information only; no Board action required.

Board member Jung arrived at this point in the meeting.

APPROVAL OF MINUTES

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the November 16, 2016 meeting minutes as presented. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Staral, second Lux, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of November be approved and payments are authorized, ordered, and confirmed. November cash receipts total \$1,586,426.69. November disbursements total \$4,982,663.33. Roll call vote: Krueger, yes; Staral; yes; Lux, yes; Fields, yes; Jung, yes; Prill, yes; Lloyd, yes; Zeratsky, yes; Miller, yes. Motion CARRIED.

APPROVAL OF RESOLUTION TO DISALLOW CLAIM OF JOHN DELACRUZ

MOTION Fields, second Krueger, that the Moraine Park Technical College District Board disallow Mr. John DelaCruz's claim in its entirety and authorize the President or designee to notify Mr. John DelaCruz of such decision.

WHEREAS, John DelaCruz, ("Claimant") filed a Notice of Claim and Claim for Damages dated October 20, 2016 and

WHEREAS, the Board of Moraine Park Technical College ("College") disputes the Claimant's claim;

RESOLVED, that the College does hereby disallow the Claimant's claim in its entirety; and

FURTHER RESOLVED, that the College's Administrators, legal counsel and agents are authorized and directed to notify the Claimant of this disallowance action; and

FURTHER RESOLVED, that the Claimant is hereby notified, pursuant to Wis. Stats. § 893.80, that he may bring an action against the College within six months from the date of service of this notice of disallowance.

Adopted this 21<sup>st</sup> day of December 2016.

Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

#### ECONOMIC AND WORKFORCE DEVELOPMENT ANNUAL REPORT

The 2015-16 Economic and Workforce Development Annual Report was presented to the Board. Included in the presentation were an overview of services provided, financial results, key accomplishments, and strategic activities planned for 2016-17. Information only; no Board action required.

#### ACADEMIC PROGRAM HIGHLIGHT – GRAPHIC COMMUNICATIONS PROGRAM

Highlights of the Graphic Communications Associate of Applied Science degree program were provided by the program's associate dean and graphic communications instructor. An overview of two student projects was included. Board members were invited to attend the program's portfolio showcase event on May 10 at the Fond du Lac Campus. Board members interested in attending the event should contact the President's Office. Information only; no Board action required.

#### PRESIDENT'S REPORT

Board members unanimously supported President Baerwald's request to serve as a member of National Exchange Bank and Trust's Trust Board and audit committee. President Baerwald provided an update on the College's Securities and Exchange Commission self-reporting filing in 2014. Upcoming changes to the WTCS-defined capitalization threshold were communicated. An update regarding the recommendation of the Fond du Lac Area Association of Commerce and Fond du Lac County Economic Development Corporation Boards to merge the two organizations was shared. A recent meeting with a potential Gas Utility Program campaign donor was highlighted. A legislative update was provided. Board members were invited to attend the Student Showcase event at the State Capitol Rotunda on February 21 from 11 a.m. to 2 p.m. Board members interested in attending the event should contact the President's Office. President Baerwald shared that the College will be closed from December 23 through January 2. Information only; no Board action required.

#### WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

The Association's winter meeting and Legislative Seminar will be held in Madison on January 12-13. Board members Jung, Miller, Prill, and Staral will be attending. President Baerwald, attending Board members, and College staff will be meeting with District legislators on January 12. Board members Jung and Staral will be attending the ACCT National Legislative Summit on February 13-16 in Washington, DC. President Baerwald shared that a poll will be sent to determine dates for March and April Board workshops. The majority of Board members indicated a preference that the full-day April workshop be scheduled on a weekday. Board members were reminded that the District and Foundation Boards holiday social will be held on February 3 at Woodland Creek in Campbellsport beginning at 5:30 p.m. Information only; no Board action required.

#### ADJOURNMENT

The Board meeting was adjourned following the completion of the open session.