



MORaine PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, March 20, 2024 – 5:00 p.m.

Moraine Park Technical College

235 N. National Ave., Fond du Lac, WI – Room A-112

Listening option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 230 190 607#

Upcoming Meetings and Events

TITLE	DATE	TIME	LOCATION
DBA Spring Meeting	March 22-23		Nicolet College, Rhinelander
District Board Spring Workshop	April 1	4:00-7:00 pm	Fond du Lac Radisson
EDGE Awards Ceremony	April 11	4:30 pm	Waupun
District Board Meeting	April 17	5:00 pm	Fond du Lac Campus, A-112
Student Ambassador Banquet	April 18		Wisconsin Dells
MPTC Business Partner Awards	April 23	11:30 am	Fond du Lac Campus, Conference Center
HLC Accreditation Site Visit	April 29-30		

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

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This publication will be made available in an accessible alternative format upon request. If you require any accommodations for this meeting, please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.

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MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

Wednesday, March 20, 2024 – 5:00 p.m.

Moraine Park Technical College

235 N. National Ave., Fond du Lac, WI

World Link Conference Center, Room A-112

Listening option via Microsoft Teams

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AGENDA

	<u>PAGE</u>
I. ROLL CALL – 5:00 p.m.	
A. Meeting Announcement(Tom Hopp – Chairperson).....	3
II. PUBLIC COMMENTS	3
III. INTRODUCTIONS	3
IV. APPROVAL OF MINUTES(Tom Hopp – Chairperson).....	4
V. CONSENT ITEMS(Bonnie Baerwald – President)	
A. Human Resources – Employment	7
B. Financial Services – Accounting/Investments	10
C. Economic Development Contracting	11
VI. ACTION ITEMS	
A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C(Tara Wendt – Director of Finance).....	13
B. Approval of Bids(Roy Marquez – Director of Facilities)	
1. Roof Replacements – Fond du Lac and West Bend Campuses.....	29
2. Fire Alarm System Upgrade – West Bend Campus.....	31
3. HVAC Replacements – Fond du Lac Campus.....	33
C. Approval of Program Proposals(Bobbi Fields – Dean of Applied Tech. & Trades)	
1. Entrepreneurship Technical Diploma (30-145-X).....	35
2. Visual Design Fundamentals Technical Diploma (30-201-2).....	37
VII. CORRESPONDENCE AND REPORTS	
A. FQAS & Faculty Academies(Melissa Braesch – Talent Development Manager Emily Hayes – Assoc. Dean of General Ed.).....	Report
B. President’s Report(Bonnie Baerwald – President).....	Report
1. Meetings Attended/to Attend	
2. Legislative Update	
3. WTCS Update	
4. College Activities Update	
C. Upcoming Events(Bonnie Baerwald – President).....	39
VIII. ADJOURNMENT(Tom Hopp – Chairperson).....	40

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Schwab
_____ Kescenovitz
_____ Treichel
_____ Guerrero
_____ Jung
_____ Hintz
_____ Hill
_____ Zeratsky
_____ Hopp

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. INTRODUCTIONS

Chris Schatz, the new Dean of Health and Human Services, will be introduced to the board.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the February 21, 2024 meeting minutes as presented.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 21, 2024

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:06 p.m., February 21, 2024, in Room T-101 of Moraine Park Technical College, 2151 N. Main Street, West Bend, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Vernon Jung, Melissa Kescenovitz, Steve Hill, Diane Guerrero, Kate Treichel, Mike Schwab, Sara Hintz, and Bur Zeratsky.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments were received.

APPROVAL OF MINUTES

MOTION Zeratsky, second Treichel, that the Moraine Park Technical College District Board approve the January 17, 2024 meeting minutes as presented. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources - Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of January be approved and payments are authorized, ordered, and confirmed. January receipts total \$11,510,188.37. January disbursements total -\$6,069,747.55. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 21, 2024 (continued)

APPROVAL OF RETIREMENTS

MOTION Schwab, second Hintz, that the Moraine Park Technical College District Board accept the retirements of Francesco Corrente, Deborah Schuh, Mary Davies, James Simmers, Cindi Noring, Nancy Zuern, Kristine Hilt, Catherine Werner, Jeff Quackenboss, James Daniels, Brenda Schegetz, Kim Schwamn, David Janke, Dean Wickert, Leanne Laszewski-Doyle, Carmen Bonlender, Pam Jacob, Julie Bosveld and Steve Horvath:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirement and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

APPROVAL OF 2024-25 STUDENT INTAKE FEES

MOTION Hintz, second Schwab, that the Moraine Park Technical College District Board approve the student intake fees for 2024-25 as proposed. Vote: Ayes: 8; Opposed: 1. Motion CARRIED.

APPROVAL OF RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,475,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023-24C

MOTION Zeratsky, second Treichel, that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C (the "Notes") for the public purpose of financing building remodeling and improvements. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

SPRING ENROLLMENT REPORT

Jim Barrett, Vice President of Student Services, and Julie Waldvogel-Leitner, Director of Enrollment Management, provided an enrollment update report to the board. Enrollment and retention strategies, FTE and headcount statistics, K12 operational strategies, department of corrections initiatives, and areas of program and revenue growth were included in the report. Information only; no Board action required.

Board member Mike Schwab was excused at this point in the agenda.

2023-24 STRATEGIC PLAN SCORECARD MID-YEAR PROGRESS REPORT

Laura Waurio, Director of Institutional Effectiveness, provided a mid-year progress report on the 2023-24 strategic plan scorecard. An overview of the scorecard structure and measuring parameters was included in the presentation. Information only; no Board action required.

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 21, 2024 (continued)

PRESIDENT'S REPORT

President Baerwald provided highlights of meetings recently attended, including Envision Greater Fond du Lac which focused on welcoming two new board members and approval of the 2024 strategic plan, and attendance at campus student senate meetings which noted their advocacy priorities. Legislative update debriefed the recently attended Association of Community College Trustees (ACCT) National Legislative Summit which included meetings with district legislators and federal priorities. WTCS update included a recent visit from President Morna Foy during her "Excellence Tour" which highlighted the new Automation, Innovation and Robotics (AIR) Center. College activities update noted closing of the district board application process and received applications, recent UW-M partnership event, AIR Center Donor Appreciation and Ribbon Cutting ceremony, partnership exploration meetings with Generac and John Deere, recent Foundation Board meeting which welcomed two new members, continuing work on the new 5-year strategic plan, and kickoff of the West Bend Campus Equipment Campaign. It was shared we were recently recognized as a best in class employer by Gallagher, and have been nominated for the Employer Support Freedom award by the US Department of Defense. Information only; no Board action required.

UPCOMING EVENTS

The timeline of the presidential evaluation process was reviewed. A reminder was given that the April I Spring Workshop will primarily focus on HLC accreditation site visit preparation. A summary of upcoming meetings and events was reviewed. Anyone wishing to register for any upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Zeratsky, second Hintz, that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. 19.85.(1)(g) for the purpose of the district board to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the College with respect to litigation in which it is or is likely to become involved regarding a personnel matter. Roll call vote: Treichel, yes; Schwab, excused; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

RECONVENE INTO OPEN SESSION

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

ADJOURNMENT

MOTION Hintz, second Treichel, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:29 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Human Resources – Employment

Resignations/Terminations

Michael Lueder, K12 Partnership Coordinator, submitted his resignation effective February 14, 2024. Michael had been with the College since January 2024.

Mackenzie Roeske, Housekeeper, ended employment on March 6, 2024. Mackenzie had been with the College since August 16, 2022.

James Neumann, Director of Enterprise Systems, submitted his resignation effective March 29, 2024. James has been with the College since June 2018.

Recruitment – Support Employees

Network Technician, Fond du Lac Campus. This is a new full-time position. The Network Technician is responsible for assisting with technical support, troubleshooting, upgrades and implementation of the MPTC network. After screening and interviewing, Sheena Hoekstra was selected and started March 18, 2024. Sheena earned her Associate Degree of Applied Science in IT-Network Specialist and Technical Support from Moraine Park Technical College. Sheena was most recently the Simulation and Instructional Technology Specialist at Moraine Park Technical College.

Recruiter, Beaver Dam Campus. This full-time vacancy was created when Tony Rodriguez changed roles at the College. This position provides the outreach, recruitment, and initial retention of program students through direct contact and assistance from application to registration. After screening and interviewing, Grace Loomans was selected and started March 4, 2024. Grace earned her Master's degree in School Counseling from Concordia University. Grace was most recently the High School Counselor at Mayville School District.

Custodian, Horicon Regional Center and Beaver Dam Campus. This full-time vacancy was created when Jacqueline Juscak submitted her resignation. This position performs various custodial and light maintenance duties to uphold the standard levels of cleanliness for all the College's owned and leased properties. After screening and interviewing, Jose Rios was selected and started on March 4, 2024. Jose was most recently a Housekeeper on our West Bend Campus.

Security Officer, West Bend Campus. This part-time vacancy was created when Julie Flaherty submitted her resignation. This position assists with MPTC's security and safety efforts at all campuses, which include loss prevention, student, employee, and public safety, investigations and parking enforcement.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Support Employees (continued)

Housekeeper, West Bend Campus. This part-time vacancy was created when Jose Rios changed roles at the College. The Housekeeper performs various custodial duties to uphold the standard levels of cleanliness for all the College's owned and leased properties. Interviews were last held on March 8, 2024.

Housekeeper, Beaver Dam Campus. This full-time vacancy was created when Mackenzie Roeske ended employment. The Housekeeper performs various custodial duties to uphold the standard levels of cleanliness for all the College's owned and leased properties. Interviews were last held March 12, 2024.

Recruitment – Management Employees

Dean of Health & Human Services, Fond du Lac Campus. This full-time vacancy was created when Barb Jascor submitted her retirement. This position will play a pivotal role in shaping the future of our programs and facilities, ensuring that we continue to provide exceptional educational opportunities in Nursing, Health Sciences and Human Services for our students and meet the evolving needs of our community. After screening and interviewing, Chris Schatz was selected and started March 11, 2024. Chris earned his Doctorate of Education degree from Edgewood College. Chris was most recently the Dean of Health and Human Services at Lakeshore Technical College.

Accessibility Specialist, West Bend Campus. This full-time vacancy was created when Brian Ish submitted his resignation. This position is responsible for the development and delivery of disability-related accommodations and academic support service plans for students with disabilities. After screening and interviewing, Lisa Olig was selected and started March 14, 2024. Lisa earned her Master of Science degree in Education from UW-Oshkosh. Lisa was most recently the Director of Accessibility Resources and Academic Support at Marian University.

Development Officer-College Advancement, Fond du Lac Campus. This full-time vacancy was created when Kathy Rechner submitted her resignation. The Development Officer secures resources to support the Moraine Park Foundation/Office of College Advancement's mission of making education accessible and affordable for Moraine Park students. This position identifies and cultivates relationships with donor prospects, develops and implements fundraising plans, and works collaboratively with team members to further the mission of the Foundation. After screening and interviewing, Shelby Lang was selected and will start March 27, 2024. Shelby earned her Bachelors from the University of Wisconsin-Platteville. Shelby was most recently the Alumni Relations Manager at the University of Wisconsin-Platteville.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Management Employees (continued)

K-12 Partnership Coordinator, Fond du Lac Campus. This full-time vacancy was created when Michael Lueder submitted his resignation. This position interacts with teachers, counselors, Career prep coordinators at the high school as well as all of the support services at the college to ensure teachers and students are supported in their dual enrollment course(s). Interviews were last held March 7, 2024.

BJA Grant Coordinator, Fond du Lac Campus. This part-time position was created from the Bureau of Justice Assistance Grant. The BJA Grant Coordinator will oversee the BJA Grant activities, including reporting, budget management, data collection and analysis, and overall grant coordination.

Director of Enterprise Systems, Fond du lac Campus. This full-time vacancy was created when James Neumann submitted his resignation. The Director of Enterprise Systems will provide ongoing development and support of all information systems, ensuring overall systems availability, stability, integrity, and security.

V. CONSENT ITEMS

B. Financial Services – Accounting/Investments

Receipts and Disbursements Report as of February 29, 2024 including the Disbursement Detail for disbursements \$2,500 or greater

Monthly Investment Report as of February 29, 2024

Monthly Comparative Statement of Revenues and Expenses as of February 29, 2024

TAX LEVY RECEIVABLE

Total collections as of March 8, 2024 totaled \$16,946,284.35 or 72% of the total levied. Last year's collection through March 3, 2023 was \$12,504,079.05 or 73.3% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$281,389.36	\$200,907.70	71.4%
Columbia	4,759.99	3,150.32	66.2%
Dodge	4,374,778.05	3,085,055.32	70.5%
Fond du Lac	6,315,997.51	4,538,142.68	71.9%
Green Lake	2,035,943.79	1,382,111.42	67.9%
Marquette	28,998.69	21,153.13	73%
Sheboygan	7,116.73	5,054.03	71%
Washington	10,169,591.79	7,501,553.90	73.8%
Waushara	198,634.60	132,911.59	67%
Winnebago	110,055.49	76,244.26	69.3%
	<u>\$23,527,266.00</u>	<u>\$16,946,284.35</u>	<u>72%</u>

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - March 2024									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Department of Corrections	Gas Tungsten Arc Welding 1	00003789	32032	\$ 16,240.97		\$ 8,431.85	\$ 7,809.12	8	0.53
Department of Corrections	Welding Theory and Safety	00003789	21865	\$ 7,020.00		\$ 3,115.44	\$ 3,904.56	8	0.27
Department of Corrections	Team Building/Problem Solving	00003789	21866	\$ 11,523.44		\$ 4,913.30	\$ 6,610.14	8	0.8
Department of Corrections	Gas Metal Arc Welding 1 (GMAW)	00003789	21863	\$ 16,422.51		\$ 8,613.39	\$ 7,809.12	8	0.53
Department of Corrections	Welding Print Reading	00003789	21864	\$ 15,025.60		\$ 7,216.48	\$ 7,809.12	8	0.53
Construction Forms, Inc. dba Con Forms	It's Law: Legal Side of Mgmt	00003826	42933	\$ 1,285.35	\$ 128.54	\$ 795.00	\$ 490.35	13	0.04
Mercury Marine	INSPIRE Supervisor Skills Trng	00003595	42954	\$ 8,941.13	\$ 894.11	\$ 3,532.17	\$ 5,408.96	11	0.29
Kondex Corporation	Navigating Difficult Converstn	00003778	42974	\$ 936.16	\$ 93.62	\$ 405.62	\$ 530.54	12	0.04
KMC Stampings	Blueprint Reading Basic - 16	00003753	42962	\$ 5,040.60	\$ 504.06	\$ 2,450.06	\$ 2,590.54	16	0.21
Tenneco Powertrain	Adapt to Change	00003681	42971	\$ 899.58	\$ 89.96	\$ 325.06	\$ 574.52	11	0.04
Kondex Corporation	Navigating Difficult Converstn	00003773	42975	\$ 936.48	\$ 93.15	\$ 405.94	\$ 530.54	11	0.04
Kondex Corporation	Navigating Difficult Converstn	00003773	42976	\$ 908.08	\$ 90.81	\$ 377.54	\$ 530.54	6	0.02
Tenneco Powertrain	Work Cooperatively in Teams	00003681	42970	\$ 898.70	\$ 89.87	\$ 324.18	\$ 574.52	11	0.04
Tenneco Powertrain	Problem Solving	00003681	42968	\$ 907.72	\$ 90.77	\$ 333.20	\$ 574.52	12	0.04
Tenneco Powertrain	Communicate Clearly	00003681	42969	\$ 897.82	\$ 89.78	\$ 323.30	\$ 574.52	11	0.04
Conagra Brands	Spanish for Workplace-16 Hours	00003593	42991	\$ 4,507.64	\$ 450.76	\$ 1,466.83	\$ 3,040.81	13	0.17
Mayville Engineering Company Inc	Blueprint Reading Basic - 16	00003646	42967	\$ 4,435.18	\$ 443.52	\$ 2,371.34	\$ 2,063.84	16	0.21
Seneca Foods Corporation	Heartsavr First Aid/CPR/AED-Ad	00003891	43100	\$ 820.26		\$ 516.54	\$ 303.72	6	0.03
Seneca Foods Corporation	Bloodborne Pathogens-OSHA	00003891	43101	\$ 138.12		\$ 60.31	\$ 77.81	6	0.01
Kondex Corporation	Introduction to Robotics	00003897	42989	\$ 2,239.87	\$ 223.99	\$ 1,145.47	\$ 1,094.40	7	0.05
Walsworth (f/k/a Ripon Printers)	Train the Trainer	00003892	42990	\$ 3,831.40	\$ 383.14	\$ 1,725.04	\$ 2,106.36	15	0.2
PRE-heat Inc.	Heartsavr First Aid/CPR/AED-Ad	00003899	43112	\$ 859.57		\$ 464.26	\$ 395.31	6	0.03
Regal Rexnord	Train the Trainer	00003761	43432	\$ 3,652.76	\$ 365.28	\$ 1,144.78	\$ 2,507.98	10	0.13
Broan-NuTone LLC	Resilience: How to Keep Going	00003825	43533	\$ 897.92		\$ 364.92	\$ 533.00	15	0.05
Broan-NuTone LLC	Resilience: How to Keep Going	00003825	43534	\$ 897.92		\$ 364.92	\$ 533.00	15	0.05
		TOTAL		\$ 110,164.78	\$ 4,031.36	\$ 51,186.94	\$ 58,977.84	263	4.39

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Human Resources – Employment;***
- 2. Financial Services – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of February be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Jung
- _____ Schwab
- _____ Kescenovitz
- _____ Treichel
- _____ Guerrero
- _____ Hintz
- _____ Hill
- _____ Zeratsky
- _____ Hopp

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

The District Board, at the February 21 meeting, adopted Resolution 24-05 authorizing the issuance and setting the sale of general obligation promissory notes. The District intends to issue \$1,475,000 of General Obligation Promissory Notes under the resolution for the public purpose of financing the building remodeling and improvements for a roof and rooftop HVAC unit replacement at the Fond du Lac campus and a fire alarm system for the West Bend campus. This issuance is a regularly scheduled borrowing independent of the referendum.

Additional materials in the form as necessary, and legal documents required to execute the sale, will be available that evening. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles to prepare all relevant documents.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution to accept the bid and award the sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C.

Roll call vote:

_____ Hintz
_____ Guerrero
_____ Jung
_____ Zeratsky
_____ Kescenovitz
_____ Schwab
_____ Hill
_____ Treichel
_____ Hopp

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

WHEREAS, on February 21, 2024, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2023-24C (the "Notes") in the amount of \$1,475,000 for the public purpose of financing building remodeling and improvement projects (the "Project");

WHEREAS, the District caused a Notice to Electors (the "Notice") to be published in The Reporter, the Daily News and the Daily Citizen on February 29, 2024 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes within thirty (30) days of publication of the Notice;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on April 1, 2024;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on March 20, 2024;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on March 20, 2024;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section IA. Ratification of the Official Notice of Sale and Offering Materials. The District Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the District and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

Section 1B. Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$1,475,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal [(as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein)], plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted (subject to the condition that no valid petition for referendum is filed by April 1, 2024). The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2023-24C"; shall be issued in the aggregate principal amount of \$1,475,000; shall be dated April 9, 2024; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2025. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2032 and thereafter shall be subject to redemption prior to maturity, at the option of the District, on April 1, 2031 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity, by lot (as selected by DTC (defined herein)), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Proposal specifies that [some of] the Notes shall be subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the District shall direct.]

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2024 through 2033 for the payments due in the years 2025 through 2034 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2023-24C" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter into a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

Section 15. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 17. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 20, 2024.

Tom Hopp
Chairperson

ATTEST:

Michael E. Schwab
Secretary

(SEAL)

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.
(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.
(See Attached)

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.
(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.
(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.
(See Attached)

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on April 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

EXHIBIT E

(Form of Note)

REGISTERED NO. R _____ UNITED STATES OF AMERICA STATE OF WISCONSIN MORAINE PARK TECHNICAL COLLEGE DISTRICT GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2023-24C DOLLARS \$ _____

MATURITY DATE: April 1, _____ ORIGINAL DATE OF ISSUE: April 9, 2024 INTEREST RATE: _____% CUSIP: _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS (\$ _____)

FOR VALUE RECEIVED, the Moraine Park Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi annually on April 1 and October 1 of each year commencing on April 1, 2025 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$1,475,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purpose of financing building remodeling and improvement projects, as authorized by resolutions adopted on February 21, 2024 and March 20, 2024. Said resolutions are recorded in the official minutes of the District Board for said dates.

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

The Notes maturing on April 1, 2032 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2031 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolutions referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book entry only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Moraine Park Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MORAINÉ PARK TECHNICAL COLLEGE
DISTRICT, WISCONSIN

By: _____
Tom Hopp
Chairperson

(SEAL)

By: _____
Michael E. Schwab
Secretary

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

Date of Authentication: _____, _____.

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of the Moraine Park Technical College District, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

VI. ACTION ITEMS

A. Approval of Resolution Awarding the Sale of \$1,475,000 General Obligation Promissory Notes, Series 2023-24C

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

VI. ACTION ITEMS

B. I. Approval of Bid: Roof Replacements – Fond du Lac & West Bend Campuses

The District proposes to replace campus roof in accordance with Moraine Park’s 2023-26 Three-Year Facilities Plan. The roof replacements are planned for those close to or out of manufacturer’s warranty. This roof replacement includes the entire roof over the A-wing and the D-Bldg. on the Fond du Lac campus and the L-wing and S-wing roofs on the West Bend Campus.

Class II bid notices were placed in District newspapers and processed through the College’s third-party e-solicitation provider, Onvia DemandStar, to make contractors aware of the project, and bids were opened on February 12, 2024. Two bids were received.

The proposed work is scheduled to begin in May of 2024, with completion scheduled for August 2024. The total budget for this project is \$950,000. The excess costs over budget will be offset by reallocating funds from a project that is not being completed this year. The current cost breakdown is as follows:

Total Construction Costs: \$ 1,350,300

There were two bids submitted and Northern Metal & Roofing Co., Inc. was the lowest responsible bid. It is recommended that the following bid be accepted:

Northern Metal & Roofing Co., Inc.:	
Base Bid FDL:	\$ 731,800
Base Bid WB:	618,500
<u>No Alternates accepted</u>	<u>0</u>
Bid Total:	\$ 1,350,300

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following lowest responsible bid for the Fond du Lac and West Bend Roof Replacement project and award the contract to Northern Metal & Roofing Co., Inc. in the amount of \$1,350,300; and, further, that the President be authorized to proceed with this project.

Roll call vote:

_____ Jung
_____ Schwab
_____ Kescenovitz
_____ Treichel
_____ Guerrero
_____ Hintz
_____ Hill
_____ Zeratsky
_____ Hopp

VI. ACTION ITEMS

B. I. Approval of Bid: Roof Replacements – Fond du Lac & West Bend Campuses

RFP 2024-0028 Fond du Lac and West Bend Properties Roof Replacements

Evaluation Attributes	Weight	Northern Metal & Roofing	H.I.S. Corp
Pricing (Base)	30.00	21.80	
Delivery	30.00	30.00	
Overall quality of services/products proposed	15.00	15.00	
Firm's qualifications, experience, demonstration of technical & management competence	15.00	15.00	
Reference's and reputation	5.00	4.00	
Service capability and scope of any conditions included in the proposal	5.00	4.00	
	100.00	89.80	
Awarded to highest rated responsible proposer: Northern Metal & Roofing Co., Inc.			
Criteria Price Proposal: Filled in by Procurement Manager in consultation with evaluators.			
The points for total cost will be awarded based on the ratio method. With this method, the proposal with the lowest cost receives the maximum points allowed. All other proposals receive a percentage of the allotted points based on their relationship to the lowest proposal. The following example demonstrates how price points are calculated under the ratio method:			
Example: The cost for the lowest proposal is \$100,000. The next lowest proposal has a cost of \$125,000.			
If the total points available for the cost criteria = 50 points, the next lowest proposal would be assigned 40 points (\$100,000/\$125,000) x 50 points.			

RFP 2024-0028 Fond du Lac and West Bend Properties Roof Replacements

Base Project Descriptions	Northern Metal & Roofing	H.I.S. Corp
Base Fond du Lac A-Wing #4	\$567,200	No Bid
Base Fond du Lac D-Building #38	\$164,600	No Bid
Sub-Total FDL Base Bids (budget \$600,00)	\$731,800	\$0
West Bend L-Wing #17, #18, #19	\$498,700	\$0
West Bend S-Wing #26	\$119,800	\$0
Sub-Total WB Base Bids (budget \$350,000)	\$618,500	\$854,927
Discount if awarded multiple projects	\$0	\$0
Total Base Bids	\$1,350,300	N/A
Alternate Project Description		
West Bend L-Wing #20 and #23	No Bid	No Bid

VI. ACTION ITEMS

B. 2. Approval of Bid: Fire Alarm System Upgrade – West Bend Campus

The District proposes to upgrade the fire alarm system in accordance with Moraine Park’s 2023-26 Three-Year Facilities Plan. The fire alarm system at the West Bend Campus has needed an upgrade in order to keep up with newer Fire and Building Code requirements. This install will insure that the existing building system will integrate with the new system planned to be installed as part of the large addition to the campus within the referendum project.

Class II bid notices were placed in District newspapers and processed through the College’s third-party e-solicitation provider, Onvia DemandStar, to make contractors aware of the project, and bids were opened on March 5, 2024. Two bids were received.

The proposed work is scheduled to begin in May of 2024, with completion scheduled for August 2024. The total budget for this project is \$250,000. The current cost breakdown is as follows:

Construction Costs:	\$200,000
Additional utilities work:	37,500
<u>Contingency:</u>	<u>12,500</u>
Total:	\$250,000

There were two bids submitted and Circle Electric, Inc. was the lowest responsible bid. It is recommended that the following bid be accepted:

Circle Electric, Inc.:	
Base Bid FDL:	\$ 99,130
<u>No Alternates:</u>	<u>0</u>
Bid Total:	\$ 99,130

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following lowest responsible bid for the West Bend Fire Alarm System Upgrade project and award the contract to Circle Electric, Inc. in the amount of \$99,130; and, further, that the President be authorized to proceed with this project.

Roll call vote:

_____ Zeratsky
_____ Guerrero
_____ Hill
_____ Hintz
_____ Schwab
_____ Treichel
_____ Jung
_____ Kescenovitz
_____ Hopp

VI. ACTION ITEMS

B. 2. Approval of Bid: Fire Alarm System Upgrade – West Bend Campus

RFB 2024-0034 Fire Alarm System Upgrade – WB Campus				
Evaluation Attributes	▼	Weight	Circle Electric	K-W Electric Inc.
Pricing		100%	\$ 99,130.00	\$121,400.00
Awarded to highest rated responsible proposer: Circle Electric, Inc.				
<p><i>Criteria Price Proposal: Filled in by Procurement Manager in consultation with evaluators.</i></p> <p>The points for total cost will be awarded based on the ratio method. With this method, the proposal with the lowest cost receives the maximum points allowed. All other proposals receive a percentage of the allotted points based on their relationship to the lowest proposal. The following example demonstrates how price points are calculated under the ratio method:</p> <p>Example: The cost for the lowest proposal is \$100,000. The next lowest proposal has a cost of \$125,000. If the total points available for the cost criteria = 50 points, the next lowest proposal would be assigned 40 points (\$100,000/\$125,000) x 50 points.</p>				

VI. ACTION ITEMS

B. 3. Approval of Bid: HVAC Replacements – Fond du Lac Campus

The District proposes to replace several Rooftop HVAC and Air Handling Units in accordance with Moraine Park’s 2023-26 Three-Year Facilities Plan. These units are at or near their end-of-life cycle. These units will be replaced with more energy efficient equipment, reducing utility costs, and assist in MPTC’s energy saving goals.

Class II bid notices were placed in District newspapers and processed through the College’s third-party e-solicitation provider, Onvia DemandStar, to make contractors aware of the project, and bids were opened on March 6, 2024. Three bids were received.

The proposed work is scheduled to begin in May of 2024, with completion scheduled for August 2024. The total budget for this project is \$625,000. The current cost breakdown is as follows:

Construction Costs:	\$550,000
Additional utilities work:	40,000
<u>Contingency:</u>	<u>35,000</u>
Total:	\$625,000

There were two bids submitted and Northern Metal & Roofing Co., Inc. was the lowest responsible bid. It is recommended that the following bid be accepted:

Sure-Fire, Inc.:	
Base Bid:	\$ 262,200
<u>Alternate accepted</u>	<u>99,835</u>
Bid Total:	\$ 362,035

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following lowest responsible bid for the Fond du Lac HVAC Replacements project and award the contract to Sure-Fire, Inc. in the amount of \$362,035; and, further, that the President be authorized to proceed with this project.

Roll call vote:

_____ Jung
_____ Schwab
_____ Kescenovitz
_____ Treichel
_____ Guerrero
_____ Hintz
_____ Hill
_____ Zeratsky
_____ Hopp

VI. ACTION ITEMS

B. 3. Approval of Bid: HVAC Replacements – Fond du Lac Campus

RFB 2024-0030 HVAC Replacements-FDL Campus

This is a bid so 100% of the award is for the lowest responsive and responsible bidder. A "responsible" bidder is **one who is able to satisfactorily perform the work.**
 A contract does not have to be awarded to the lowest bidder if that bidder is not responsible, as determined by the College.
 If not the lowest cost bidder I will ask for concrete documentation to successfully defend any protest of the award.

Vendor	Base Bid					Base Bid Voluntarily Offered Alternates				Total Base & Alternates	Alternate Bid B-wing AHU #4
	E-wing RTU # 6	E-wing RTU #11	B-wing AHU #5	E-wing RTU #9 Replace Ductwork	Total Base	Alt 1 E-wing RTU #6	Alt 2 E-wing RTU #11	Alt 3 E-wing AHU #5	Alt 3 E-wing AHU #5		
Mannenbach Mechanical LLC	\$54,800.00	\$45,100.00	\$82,935.00	\$95,650.00	\$278,485.00	\$4,320.00	\$4,320.00	\$8,750.00	\$20,290.00	\$258,085.00	\$94,625.00
Sure-Fire Inc.	\$54,960.00	\$44,680.00	\$74,860.00	\$94,700.00	\$262,200.00						\$99,835.00
Wisconsin Mechanical Solutions	\$84,860.00	\$73,080.00	\$159,175.00	\$109,468.00	\$426,583.00						\$170,214.00
Awarded to highest rated responsible proposer: Sure-Fire, Inc.											

VI. ACTION ITEMS

C. I. Approval of Program Proposal: Entrepreneurship Technical Diploma

The College is seeking the District Board's approval to submit a program proposal to the Wisconsin Technical College System to begin offering an Entrepreneurship technical diploma program with a proposed start in the 2024-2025 academic year.

Proposed Components:

Program Name: Entrepreneurship Technical Diploma

Program Number: 30-145-X

Effective for the 2024-2025 Academic Year

Rationale

The U.S. Bureau of Labor Statistics describes entrepreneurship as playing a vital role to our economy, while the Center for American Entrepreneurship correlates entrepreneurship to innovation, productivity, and job creation.

A Lightcast employment report of the MPTC district points to a need in this area. An average area of this size would have 1,371* entrepreneurs, while there are 880 here. According to the report, this lower-than-expected supply may make it more difficult to find candidates. Finally, the report indicates the gap between expected and actual employment is expected to remain roughly the same over the next 5 years.

Feedback from advisory committee members, entrepreneurship networks, and K12 partners consistently supports the development of a career pathway credential. Many high schools have developed programming and events to develop an entrepreneurial mindset, and some have commented that the opportunity would be a great extension to what they are doing, an opportunity for students and community.

The Small Business instructional area has an associate degree and local certificate. Conversion of the local certificate to the proposed embedded technical diploma will provide an entrepreneurship foundation to a wide range of students including high school students, college students, and individuals with industry experience who wish to start a business.

FTE has steadily grown across the Small Business instructional area over the past three years from 9.8 (21-22), 13.4 (22-23), and 14.5 (23-24, YTD). Traditional program student interest has increased, although growth is also attributed to students enrolled in the Small Business/Entrepreneurship degree program through the online prison education initiative. The rate of FTE will be further increased as K12 high schools are made aware of the credential and a high school academy developed.

The following chart indicates the projected FTE impact for the next three years for an Entrepreneurship technical diploma program:

<u>Academic Year</u>	<u>FTE</u>
2024-25	16
2025-26	18
2026-27	21

VI. ACTION ITEMS

C. I. Approval of Program Proposal: Entrepreneurship Technical Diploma

Proposed Coursework

Entrepreneurship (30-145-X)*		
Proposed Curriculum		
Course#	Title	Credits
Term I		
102-110	Introduction to Business	3
145-183	Entrepreneurship Ventures and Innovation	3
145-185	Entrepreneurship	3
Total Program Credits		9

*Parent program would be Small Business Entrepreneurship (10-145-1)

Resources Required

No additional resources are needed. Existing college faculty and dual credit instructors will deliver courses within the technical diploma. Opportunities exist within the K12 environment to promote the offering and develop of K12 academies.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the program proposal for the Entrepreneurship Technical Diploma program, and authorize staff to submit the proposal to the Wisconsin Technical College System for approval and to continue with the program implementation phase of the program development process, effective for the 2024-2025 academic year.

Roll call vote:

- _____ Jung
- _____ Schwab
- _____ Kescenovitz
- _____ Treichel
- _____ Guerrero
- _____ Hintz
- _____ Hill
- _____ Zeratsky
- _____ Hopp

VI. ACTION ITEMS

C. 2. Approval of Program Proposal: Visual Design Fundamentals Technical Diploma

The College is seeking the District Board's approval to submit a program proposal to the Wisconsin Technical College System to begin offering a Visual Design Fundamentals technical diploma program with a proposed start in the 2024-2025 academic year.

Proposed Components:

Program Name: Visual Design Fundamentals Technical Diploma

Program Number: 30-201-2

Effective for the 2024-2025 Academic Year

Rationale

The Graphic Design associate degree is a robust and in-demand program. The development of an embedded pathway program within Graphic Design will provide students the opportunity to earn an employable, entry-level credential while working towards completion of an associate degree. The creation of this embedded technical diploma is supported by program advisory committee members and K12 partners. The additional opportunity for a shorter-term credential in the graphic design area will be beneficial to employers and allow for more student employment opportunity. This program will also provide additional dual enrollment credential opportunities for our K12 partners. The creation of a pathway embedded in Graphic Design is also transferrable to other visual design programs at the college which provide a foundation for a variety of art and design related careers.

According to the U.S. Bureau of Labor Statistics Occupational Outlook Handbook, these occupations are expected to grow through 2032, with approximately 95,800 openings annually due to employment growth and employees exiting the workforce. A Lightcast employment report of the MPTC district further points to a need in this occupational area with employment expected to increase over the next 5 years.

The following chart indicates the projected FTE impact for the next three years for a Visual Design Fundamentals technical diploma program.

<u>Academic Year</u>	<u>FTE</u>
2024-25	17
2025-26	19
2026-27	22

VI. ACTION ITEMS

C. 2. Approval of Program Proposal: Visual Design Fundamentals Technical Diploma

Proposed Coursework

Entrepreneurship (30-145-X)*		
Proposed Curriculum		
Course#	Title	Credits
Term I		
10-201-102	Vector Illustration	2
10-201-100	Image Editing	2
10-201-112	Design Fundamentals	3
10-103-159	Computer Literacy – Microsoft Office	1
Total Program Credits		8

* Parent program would be Graphic Design (10-201-1)

Resources Required

No additional resources are needed. Existing college faculty and dual credit instructors will deliver courses within the technical diploma. Opportunities exist within the K12 environment to promote the offering and develop K12 academies.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the program proposal for the Visual Design Fundamentals Technical Diploma program, and authorize staff to submit the proposal to the Wisconsin Technical College System for approval and to continue with the program implementation phase of the program development process, effective for the 2024-2025 academic year.

Roll call vote:

- _____ Jung
- _____ Schwab
- _____ Kescenovitz
- _____ Treichel
- _____ Guerrero
- _____ Hintz
- _____ Hill
- _____ Zeratsky
- _____ Hopp

VII. CORRESPONDENCE AND REPORTS

A. FQAS & Faculty Academies

Melissa Braesch, Talent Development Manager, and Emily Hayes, Associate Dean of General Education, will provide a presentation to the board highlighting the Faculty Quality Assurance System (FQAS) and the Faculty Academy program.

B. President's Report

President Baerwald will provide a summary update of recently attended meetings and college activities since the last board meeting.

C. Upcoming Events

Note: Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. DBA Spring Meeting: March 22-23 - Nicolet College, Rhinelander
2. District Board Spring Workshop: April 1, 4:00-7:00 pm - Fond du Lac Radisson
3. EDGE Awards Ceremony: April 11, 4:30 pm – Waupun
4. District Board Meeting: April 17, 5:00 pm - Fond du Lac Campus, A-112
5. Student Ambassador Banquet: April 18 - Wisconsin Dells
6. MPTC Business Partner Awards: April 23, 11:30 am - Fond du Lac Campus, Conference Center
7. HLC Accreditation Site Visit: April 29-30

VIII. ADJOURNMENT

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board meeting be adjourned.