



MORaine PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, January 17, 2024 – 5:15 p.m.

Moraine Park Technical College

235 N. National Ave., Fond du Lac, WI – Room A-112

Listening option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 128 923 962#

Upcoming Meetings and Events

TITLE	DATE	TIME	LOCATION
ACCT National Legislative Summit	February 4-7		Washington, D.C.
AIR Center Donor Event	February 19	3:00 pm	Fond du Lac Campus
District Board Meeting	February 21	5:00 pm	West Bent Campus
Truck Driving Completion Ceremony	February 29	3:00 pm	Theresa
Legislative Breakfast	March 11	8:00 am	Fond du Lac Campus Conference Center

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

This publication will be made available in an accessible alternative format upon request. If you require any accommodations for this meeting, please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.

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AGENDA

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I. ROLL CALL – 5:15 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Schwab
_____ Kescenovitz
_____ Treichel
_____ Guerrero
_____ Jung
_____ Hintz
_____ Hill
_____ Zeratsky
_____ Hopp

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. INTRODUCTIONS

The following employees will be introduced to the board: Kimberly Hess - Student Finance Manager, Kristen McClyman - Senior Talent Manager, and Katie VandeSlunt - Assistant Manager of Student Recruitment.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the December 20, 2023 meeting minutes as presented.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 20, 2023

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., December 20, 2023, in Room A-112 of Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Vernon Jung, Steve Hill, Melissa Kescenovitz, Mike Schwab, Sara Hintz, Bur Zeratsky, Diane Guerrero, and Kate Treichel.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments were received.

COMMUNITY REPORTS

Connie Coon, Vice President of Human Resources at C.D. Smith Construction, provided a company overview presentation to the board. Information only; no Board action required.

APPROVAL OF MINUTES

MOTION Schwab, second Zeratsky, that the Moraine Park Technical College District Board approve the November 15, 2023 meeting minutes as presented. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources - Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of November be approved and payments are authorized, ordered, and confirmed. November receipts total \$10,550,856.86. November disbursements total -\$5,773,983.14. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 20, 2023 (continued)

APPROVAL OF RETIREMENTS

MOTION Treichel, second Jung, that the Moraine Park Technical College District Board accept the retirements of Scott Lieburn, Tim Keenan, Ron Campopiano, Stephen Logan, Barb Jascor, and Kim Olson:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirement and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

RESOLUTION TO APPROVE NAMING RIGHTS FOR THE ADVANCED MANUFACTURING CENTER EQUIPMENT CAMPAIGN FOR THE WEST BEND CAMPUS

MOTION Schwab, second Jung, that the Moraine Park Technical College District Board approve the naming opportunities for the Advanced Manufacturing Center Equipment on the West Bend campus as presented and recommended. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

PROGRAM HEALTH REPORT

Patrick McCain, Assessment Coordinator, provided a presentation on the updated Program Health Model. An overview of the purpose behind the model, metrics considered for measurement, and program ratings results were included in the presentation. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided highlights of meetings recently attended, including Envision Greater Fond du Lac which included transition from the chairperson role, strategic planning, and rebuilding relationship with the Fond du Lac City Council, Alliance For Innovation and Transformation (AFIT) CEO networking meetings, NEW ERA meeting which included a tentative agreement to partner with the NEW North organization, recently attended Dodge County economic update luncheon which provided opportunity for increase community business partner connections, and meetings with local employers to identify needs and other partnership opportunities. Legislative update noted upcoming vote and lobbying efforts on the bipartisan Workplace Pell Act, recent Washington County Board of Supervisors meeting which included a joint support presentation with MPTC and UW-Milwaukee leadership as well as a recommendation to commit a \$500k gift to our upcoming equipment campaign. WTCS Update noted kick-off of the upcoming annual district board appointment process. College activities update included recent Moraine Park Foundation Board meeting which included approval of the audit report and election of officers, recent Ripon College collaboration meeting, Froedtert Hospital Community Partner Award presentation, campus holiday celebrations, nursing pinning ceremony, welding boot camp completion ceremony, and Winter Commencement ceremony.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 20, 2023 (continued)

PRESIDENT'S REPORT (continued)

The board self-assessment evaluation was reviewed and discussed, and it was agreed to hold the next evaluation in 2025. Information only; no Board action required.

UPCOMING EVENTS

A summary of upcoming meetings and events was reviewed. Anyone wishing to register for any upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contract with Anthology, Inc.) and Wis. Stat. sec. 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

RECONVENE INTO OPEN SESSION

MOTION Schwab, second Hill, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

ADJOURNMENT

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:54 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Human Resources – Employment

Resignations/Terminations

Nancy Esposito, Adult Education Instructor, submitted her retirement effective December 20, 2024. Nancy has been with the College since August 2012.

Eileen Bouchard, Cosmetology Instructor, submitted her retirement effective May 24, 2027. Eileen has been with the College since August 2004.

Karolyn Hannam, End User Support Technician, submitted her retirement effective May 13, 2026. Karolyn has been with the College since February 2000.

Greg Kilgas, Business Analyst, submitted his retirement effective April 1, 2026. Greg has been with the College since June 2014.

Sue Wiese, Grants Coordinator, submitted her retirement effective July 8, 2024. Sue has been with the College since March 1985.

Julie Flaherty, Security Officer, submitted her resignation effective January 2, 2024. Julie has been with the College since September 2019.

Shawn McAfee, Graphic Design Instructor, submitted her retirement effective May 21, 2024. Shawn has been with the College since August 2013.

Sally Ruback, Enrollment Communications & Recruitment Manager, submitted her retirement effective November 5, 2024. Sally has been with the College since September 1995.

Hans Baierl, Library Services Coordinator, submitted his retirement effective June 30, 2025. Hans has been with the College since June 2008.

Rachel Weber, Accommodation Specialist, submitted her resignation effective January 5, 2024. Rachel has been with the College since July 2010.

Mary Nyhouse, Administrative Assistant-Health Sciences, submitted her retirement effective July 25, 2024. Mary has been with the College since September 1993.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Support Employees

Student Support Representative, Beaver Dam Campus. This full-time vacancy was created when Jackie Moore changed roles at the College. This position provides admissions, registration and records, financial aid support, and customer service to visitors and students in person or via telephone. After screening and interviewing, Amanda Arndt was selected and started January 2, 2024. Amanda earned her Associates of Applied Science-Radiography from Sanford Brown College. Amanda was most recently a Human Resource/Community Outreach Coordinator at Prairie Ridge Assisted Living.

WIOA Training Navigator, Beaver Dam Campus. This full-time vacancy was created when Robert Burtley changed roles at the College. This position will perform student recruitment for WIOA (Workforce Innovation and Opportunity Act) sponsored programs under the Workforce Development Board of South-Central Wisconsin's WorkSmart Network. After screening and interviewing, Erin Johns was selected and started January 15, 2024. Erin earned her Bachelors in Outreach from Concordia University. Erin was most recently the FSET Case Manager at Forward Service Corporation.

K-12 Transition Specialist, Fond du Lac Campus. This position is responsible for coordinating, scheduling, and managing projects and partnerships that facilitate the delivery of academy programs in partnership with K12 institutions. After screening and interviewing, Nicholas Lang was selected and will start January 22, 2024. Nichols earned his Masters in Counseling and Student Development from Kansas State University. Nicholas was most recently an Account Manager for Dave Mader State Farm Agency.

Department of Corrections College Advisor, Fond du Lac campus. This new, full-time, limited-term position will establish and maintain contact with DOC students in assigned program area(s) to provide admissions, financial aid, registration, enrollment, and general academic assistance. This position will also focus on retention by supporting students through referrals to appropriate College support services. This position is funded by a Bureau of Justice Assistance Grant (BJA) until September 30, 2026.

Multicultural Student Support Specialist, Fond du Lac Campus. This part-time vacancy was created when Aryana Barudin submitted her resignation. This position develops effective strategies for student engagement and academic success. Providing campus-wide programming and one on one mentoring to increase inclusion, belonging, and retention of all multicultural student populations. Interviews were last held December 13, 2023.

Administrative Aide-Cosmetology, Fond du Lac Campus. This full-time vacancy was created when Michelle Freund submitted her resignation. This position will provide administrative and technical support to the Cosmetology department.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Support Employees (continued)

Recruiter, Fond du Lac Campus. This full time vacancy was created when Katie VandeSlunt changed roles at the College. This position provides the outreach, recruitment, and initial retention of program students through direct contact and assistance from application to registration.

Security Officer, West Bend Campus. This part-time vacancy was created when Julie Flaherty submitted her resignation. This position assists with MPTC's security and safety efforts at all campuses, which include loss prevention, student, employee, and public safety, investigations and parking enforcement.

Recruitment – Instructional Employees

Electromechanical Technology Instructor, Fond du Lac Campus. This new, full-time position will enhance the College's capability to deliver courses involving automation and robotics to our students and community. After screening and interviewing, Jason Scholten was selected and started January 8, 2024.

Jason earned his Associates Degree in Electro-Mechanical Technologies and Journeyman Millwright from Lakeshore Technical College. Jason was most recently the Electro-Mechanical Technologies Instructor at Lakeshore Technical College.

It is recommended that Moraine Park Technical College District Board issue a 2023-24 contract to Jason Scholten and further that he be placed in F3 on the Faculty salary schedule.

Nursing Assistant Instructor, Beaver Dam Campus. This new position will serve as the Primary Instructor in the Nursing Assistant course. This position is funded through the Forward Careers Grant through May 2028.

Recruitment – Management Employees

Dean of Health & Human Services, Fond du Lac Campus. This full-time vacancy was created when Barb Jascor submitted her retirement. This position will play a pivotal role in shaping the future of our programs and facilities, ensuring that we continue to provide exceptional educational opportunities in Nursing, Health Sciences and Human Services for our students and meet the evolving needs of our community. Interviews were last held January 11, 2024.

K-12 Partnership Coordinator, Fond du Lac Campus. This full-time vacancy was created when Beth Roehl changed roles at the College. This position interacts with teachers, counselors, Career prep coordinators at the high school as well as all of the support services at the college to ensure teachers and students are supported in their dual enrollment course(s). Interviews were last held on December 14, 2023.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Management Employees (continued)

Accessibility Specialist, West Bend Campus. This full-time vacancy was created when Brian Ish submitted his resignation. This position is responsible for the development and delivery of disability-related accommodations and academic support service plans for students with disabilities.

Promotion/Demotion/Transfer

College Advancement Specialist, Fond du Lac Campus. This position was created with the reorganization of the team. This position supports the work of the Moraine Park Foundation and Office of College Advancement, which is responsible for securing resources that make education accessible and affordable for Moraine Park students. The position's primary role is to plan and implement annual appeals, serve as the Foundation representative to annual scholarship and employee donors, provide administrative support and technical assistance to team members and administer the scholarship awarding process. Tiffany Zarlengo was promoted to the position on January 8, 2024.

V. CONSENT ITEMS

B. Financial Services – Accounting/Investments

Receipts and Disbursements Report as of December 31, 2023 including the Disbursement Detail for disbursements \$2,500 or greater

Monthly Investment Report as of December 31, 2023

Monthly Comparative Statement of Revenues and Expenses as of December 31, 2023

TAX LEVY RECEIVABLE

The total levy by county is listed below; no payments are expected until later in January:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$281,389.36	\$0.00	0%
Columbia	4,759.99	\$0.00	0%
Dodge	4,374,778.05	\$0.00	0%
Fond du Lac	6,315,997.51	\$0.00	0%
Green Lake	2,035,943.79	\$0.00	0%
Marquette	28,998.69	\$0.00	0%
Sheboygan	7,116.73	\$0.00	0%
Washington	10,169,591.79	\$0.00	0%
Waushara	198,634.60	\$0.00	0%
Winnebago	<u>110,055.49</u>	<u>\$0.00</u>	<u>0%</u>
	<u>\$23,527,266.00</u>	<u>\$0.00</u>	<u>0%</u>

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - January 2024									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Alliance Laundry Systems LLC	Introduction to Lean	00003674	42809	\$ 3,180.75	\$ 318.08	\$ 1,106.33	\$ 2,074.42	14	0.14
Alliance Laundry Systems LLC	Introduction to Lean	00003674	42810	\$ 3,180.75	\$ 318.08	\$ 1,106.33	\$ 2,074.42	11	0.11
Alpla Inc.	Programmable Controllers 1	00003928	22346	\$ 799.00	\$ 79.00	\$ 237.44	\$ 561.56	1	0.03
American Bank of Beaver Dam	Day in the Life of an Operator	00003751	42713	\$ 707.00		\$ 115.69	\$ 591.31	25	0.08
American Exchanger Services, Inc.	Gas Tungsten Arc Welding 1	00003939	22090	\$ 914.37		\$ 914.37	\$ -	1	0.07
American Exchanger Services, Inc.	Team Building/Problem Solving	00003939	22088	\$ 636.22		\$ 636.22	\$ -	1	0.1
American Exchanger Services, Inc.	Occupational Math 1	00003939	22085	\$ 380.01		\$ 380.01	\$ -	1	0.07
American Exchanger Services, Inc.	Welding Internship	00003939	22089	\$ 132.02		\$ 132.02	\$ -	1	0.07
American Exchanger Services, Inc.	Welding Theory and Safety	00003939	22086	\$ 250.42		\$ 250.42	\$ -	1	0.03
American Exchanger Services, Inc.	Welding Print Reading	00003939	22084	\$ 2,770.03		\$ 2,770.03	\$ -	1	0.07
American Exchanger Services, Inc.	Gas Metal Arc Welding 1 (GMAW)	00003939	22087	\$ 945.79		\$ 945.79	\$ -	1	0.07
Apache Stainless Equipment Corp.	Gas Tungsten Arc Welding 1	00003940	22090	\$ 914.37		\$ 914.37	\$ -	1	0.07
Apache Stainless Equipment Corp.	Welding Print Reading	00003940	22084	\$ 2,770.03		\$ 2,770.03	\$ -	1	0.07
Apache Stainless Equipment Corp.	Welding Internship	00003940	22089	\$ 132.02		\$ 132.02	\$ -	1	0.07
Apache Stainless Equipment Corp.	Occupational Math 1	00003940	22085	\$ 380.01		\$ 380.01	\$ -	1	0.07
Apache Stainless Equipment Corp.	Team Building/Problem Solving	00003940	22088	\$ 636.22		\$ 636.22	\$ -	1	0.1
Apache Stainless Equipment Corp.	Welding Theory and Safety	00003940	22086	\$ 250.42		\$ 250.42	\$ -	1	0.03
Apache Stainless Equipment Corp.	Gas Metal Arc Welding 1 (GMAW)	00003940	22087	\$ 945.79		\$ 945.79	\$ -	1	0.07
Badger Liquor	Influential Leadership Series	00003934	42629	\$ 1,300.00	\$ 130.00	\$ 350.48	\$ 949.52	1	0.02
BCI Burke	Welding Theory and Safety	00003941	22086	\$ 250.42		\$ 250.42	\$ -	1	0.03
BCI Burke	Gas Metal Arc Welding 1 (GMAW)	00003941	22087	\$ 945.79		\$ 945.79	\$ -	1	0.07
BCI Burke	Welding Print Reading	00003941	22084	\$ 2,770.03		\$ 2,770.03	\$ -	1	0.07
BCI Burke	Welding Internship	00003941	22089	\$ 132.02		\$ 132.02	\$ -	1	0.07
BCI Burke	Occupational Math 1	00003941	22085	\$ 380.01		\$ 380.01	\$ -	1	0.07
BCI Burke	Team Building/Problem Solving	00003941	22088	\$ 636.22		\$ 636.22	\$ -	1	0.1
BCI Burke	Gas Tungsten Arc Welding 1	00003941	22090	\$ 914.37		\$ 914.37	\$ -	1	0.07
Boyd Corporation	Conflict Res-Difficult People	00003590	42846	\$ 925.36	\$ 92.54	\$ 359.30	\$ 566.06	7	0.02
Bradley Corporation	Welding Theory and Safety	00003942	22086	\$ 250.42		\$ 250.42	\$ -	1	0.03
Bradley Corporation	Occupational Math 1	00003942	22085	\$ 380.01		\$ 380.01	\$ -	1	0.07
Bradley Corporation	Gas Tungsten Arc Welding 1	00003942	22090	\$ 914.37		\$ 914.37	\$ -	1	0.07
Bradley Corporation	Gas Metal Arc Welding 1 (GMAW)	00003942	22087	\$ 945.79		\$ 945.79	\$ -	1	0.07
Bradley Corporation	Welding Internship	00003942	22089	\$ 132.02		\$ 132.02	\$ -	1	0.07
Bradley Corporation	Team Building/Problem Solving	00003942	22088	\$ 636.22		\$ 636.22	\$ -	1	0.1
Bradley Corporation	Welding Print Reading	00003942	22084	\$ 2,770.03		\$ 2,770.03	\$ -	1	0.07

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - January 2024									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Broan-NuTone LLC	Influence and Persuasion	00003823	42848	\$ 930.40	\$ 93.04	\$ 358.45	\$ 571.95	14	0.05
Broan-NuTone LLC	Influence and Persuasion	00003823	42847	\$ 937.60	\$ 93.76	\$ 365.65	\$ 571.95	16	0.05
City of Fond du Lac	Heartsavr First Aid/CPR/AED-Ad	00003449	42923	\$ 1,095.44		\$ 691.39	\$ 404.05	8	0.04
Conagra Brands	Supervision 101	00003584	42843	\$ 6,004.10	\$ 600.41	\$ 2,984.43	\$ 3,019.67	7	0.14
Conagra Brands	Spanish for Workplace-16 Hours	00003586	42732	\$ 3,611.80	\$ 361.18	\$ 1,700.15	\$ 1,911.65	17	0.23
Construction Forms, Inc. dba Con Forms	It's Law: Legal Side of Mgmt	00003826	42933	\$ 1,330.35	\$ 133.04	\$ 840.00	\$ 490.35	13	0.04
Gleason Reel Corporation	Bloodborne Pathogens-OSHA	00003870	42928	\$ 275.22		\$ 166.48	\$ 108.74	9	0.02
Gleason Reel Corporation	Heartsavr First Aid/CPR/AED-Ad	00003870	42926	\$ 1,228.83		\$ 706.53	\$ 522.30	11	0.06
Gleason Reel Corporation	Bloodborne Pathogens-OSHA	00003870	42929	\$ 292.62		\$ 183.88	\$ 108.74	11	0.02
Gleason Reel Corporation	Heartsavr First Aid/CPR/AED-Ad	00003870	42925	\$ 1,183.03		\$ 660.73	\$ 522.30	9	0.05
Gleason Reel Corporation	Bloodborne Pathogens-OSHA	00003871	42930	\$ 171.73		\$ 93.92	\$ 77.81	4	0.01
Gleason Reel Corporation	Heartsavr First Aid/CPR/AED-Ad	00003871	42927	\$ 768.53		\$ 402.73	\$ 365.80	4	0.02
Grande Cheese Company	Influential Leadership Series	00003936	42629	\$ 3,900.00	\$ 390.00	\$ 1,051.44	\$ 2,848.56	3	0.06
Haas Factory Outlet	Concepts of Customer Service	00003635	42610	\$ 2,209.30	\$ 220.93	\$ 870.86	\$ 1,338.44	8	0.05
Haas Factory Outlet	Concepts of Customer Service	00003635	42611	\$ 2,209.30	\$ 220.93	\$ 870.86	\$ 1,338.44	8	0.05
Jor Mac Company, Inc.	Team Building/Problem Solving	00003944	22088	\$ 1,272.42		\$ 1,272.43	\$ (0.01)	2	0.2
Jor Mac Company, Inc.	Gas Tungsten Arc Welding 1	00003944	22090	\$ 1,828.74		\$ 1,828.74	\$ -	2	0.13
Jor Mac Company, Inc.	Welding Internship	00003944	22089	\$ 264.03		\$ 264.03	\$ -	2	0.13
Jor Mac Company, Inc.	Welding Theory and Safety	00003944	22086	\$ 500.84		\$ 500.84	\$ -	2	0.07
Jor Mac Company, Inc.	Welding Print Reading	00003944	22084	\$ 5,540.07		\$ 5,540.07	\$ -	2	0.13
Jor Mac Company, Inc.	Occupational Math 1	00003944	22085	\$ 760.01		\$ 760.01	\$ -	2	0.13
Jor Mac Company, Inc.	Gas Metal Arc Welding 1 (GMAW)	00003944	22087	\$ 1,891.56		\$ 1,891.55	\$ 0.01	2	0.13
Karavan Trailers LLC	Supervision 101	00003703	42609	\$ 6,080.48	\$ 608.05	\$ 3,068.72	\$ 3,011.76	8	0.16
Karavan Trailers LLC	Think Critically	00003703	42607	\$ 901.28	\$ 90.13	\$ 398.00	\$ 503.28	8	0.03
Karavan Trailers LLC	Problem Solving	00003703	42608	\$ 909.44	\$ 90.94	\$ 406.16	\$ 503.28	8	0.03
Karavan Trailers LLC	Supervision 101	00003704	42605	\$ 6,243.48	\$ 624.35	\$ 2,970.40	\$ 3,273.08	10	0.2
Karavan Trailers LLC	Problem Solving	00003704	42604	\$ 909.44	\$ 90.94	\$ 364.32	\$ 545.12	10	0.03
Karavan Trailers LLC	Think Critically	00003704	42603	\$ 898.08	\$ 89.81	\$ 352.96	\$ 545.12	10	0.03
Kewaskum High School	Computer Aided Mfg. - Part B	00003786	22311	\$ 1,507.00		\$ 2,478.65	\$ (971.65)	7	0.23
KMC Stampings	Supervisory Leadership	00003755	42773	\$ 3,940.44	\$ 394.04	\$ 1,659.72	\$ 2,280.72	9	0.12
Kreilkamp Trucking	Skills Assessment	00003543	43086	\$ 231.78		\$ 231.78	\$ -	1	0
Kreilkamp Trucking	CDL Theory 2	00003543	21705	\$ 21,406.32		\$ 5,037.97	\$ 16,368.35	8	0.53
Kreilkamp Trucking	Class A CDL Driving 1	00003543	21706	\$ 32,109.48		\$ 6,404.33	\$ 25,705.15	8	0.8
Kreilkamp Trucking	Class A CDL Driving 2	00003543	21707	\$ 31,939.46		\$ 18,383.81	\$ 13,555.65	7	0.7
Kreilkamp Trucking	CDL Theory 1	00003543	21704	\$ 12,069.13		\$ 3,672.12	\$ 8,397.01	9	0.3

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - January 2024									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Mercury Marine	Introduction to Robotics	00003604	42936	\$ 2,277.41	\$ 227.74	\$ 1,183.01	\$ 1,094.40	5	0.03
Mercury Marine	Intro to Engine Fundamentals	00003619	42861	\$ 3,760.00	\$ 376.00	\$ 1,463.04	\$ 2,296.96	12	0.16
Mercury Marine	Intro to Wastewater Treatment	00003717	22330	\$ 11,098.00	\$ 1,109.80	\$ 3,983.57	\$ 7,114.43	2	0.2
Mercury Marine	Emotional Intelligence	00003878	42934	\$ 2,169.56	\$ 216.96	\$ 1,137.69	\$ 1,031.87	19	0.13
Mercury Marine	Emotional Intelligence	00003879	42922	\$ 2,321.50	\$ 232.15	\$ 1,289.63	\$ 1,031.87	19	0.13
Mid-States Aluminum Corporation	Gas Metal Arc Welding 1 (GMAW)	00003943	22087	\$ 945.79		\$ 945.79	\$ -	1	0.07
Mid-States Aluminum Corporation	Team Building/Problem Solving	00003943	22088	\$ 636.22		\$ 636.22	\$ -	1	0.1
Mid-States Aluminum Corporation	Gas Tungsten Arc Welding 1	00003943	22090	\$ 914.37		\$ 914.37	\$ -	1	0.07
Mid-States Aluminum Corporation	Welding Print Reading	00003943	22084	\$ 2,770.03		\$ 2,770.03	\$ -	1	0.07
Mid-States Aluminum Corporation	Welding Theory and Safety	00003943	22086	\$ 250.42		\$ 250.42	\$ -	1	0.03
Mid-States Aluminum Corporation	Occupational Math 1	00003943	22085	\$ 380.01		\$ 380.01	\$ -	1	0.07
Mid-States Aluminum Corporation	Welding Internship	00003943	22089	\$ 132.02		\$ 132.02	\$ -	1	0.07
Milwaukee Tool	Programmable Controllers 1	00003902	22346	\$ 799.00	\$ 79.00	\$ 237.44	\$ 561.56	1	0.03
Sadoff Iron & Metal Company	GMAW & SMAW	00003868	42860	\$ 10,587.92	\$ 1,058.79	\$ 4,669.12	\$ 5,918.80	3	0.1
Sadoff Iron & Metal Company	Influential Leadership Series	00003935	42629	\$ 2,600.00	\$ 260.00	\$ 700.98	\$ 1,899.02	2	0.04
Sartori Cheese	Supervision 101	00003548	42675	\$ 7,602.53	\$ 760.25	\$ 3,364.61	\$ 4,237.92	16	0.32
Serigraph, Inc.	Emerging Leader Series	00003821	42816	\$ 4,844.49	\$ 484.45	\$ 2,120.87	\$ 2,723.62	13	0.22
Signicast Corporation	Programmable Controllers 1	00003903	22346	\$ 4,794.00	\$ 479.40	\$ 1,424.64	\$ 3,369.36	6	0.2
Silgan Specialty Packaging	Programmable Controllers 1	00003901	22346	\$ 799.00	\$ 79.00	\$ 237.44	\$ 561.56	1	0.03
Specialty Cheese Company, Inc	GTAW Level 2	00003737	42684	\$ 11,095.63	\$ 1,109.56	\$ 5,682.71	\$ 5,412.92	4	0.13
Specialty Cheese Company, Inc	Spanish for Workplace-16 Hours	00003739	42845	\$ 3,554.56	\$ 355.46	\$ 1,410.98	\$ 2,143.58	12	0.16
VT Industries	Supervision 101	00003644	42613	\$ 7,779.90	\$ 777.99	\$ 3,481.44	\$ 4,298.46	17	0.34
VT Industries	Supervision 101	00003765	42612	\$ 6,538.60	\$ 653.86	\$ 2,327.33	\$ 4,211.27	5	0.1
Wabash National Corporation	Welding Theory and Safety	00003945	22086	\$ 1,252.10		\$ 1,252.10	\$ -	5	0.17
Wabash National Corporation	Gas Metal Arc Welding 1 (GMAW)	00003945	22087	\$ 4,728.82		\$ 4,728.83	\$ (0.01)	5	0.33
Wabash National Corporation	Team Building/Problem Solving	00003945	22088	\$ 3,181.02		\$ 3,181.02	\$ -	5	0.5
Wabash National Corporation	Occupational Math 1	00003945	22085	\$ 1,900.02		\$ 1,899.99	\$ 0.03	5	0.33
Wabash National Corporation	Gas Tungsten Arc Welding 1	00003945	22090	\$ 4,571.86		\$ 4,571.86	\$ -	5	0.33
Wabash National Corporation	Welding Internship	00003945	22089	\$ 660.07		\$ 660.07	\$ -	5	0.33
Wabash National Corporation	Welding Print Reading	00003945	22084	\$ 13,850.18		\$ 13,850.18	\$ -	5	0.33
West Bend East High School	Computer Aided Mfg. - Part B	00003787	22312	\$ 2,260.50		\$ 2,172.78	\$ 87.72	15	0.5
		TOTAL		\$312,615.56	\$ 13,299.66	\$ 169,885.31	\$142,730.25	540	12.9

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Human Resources – Employment;*
- 2. Financial Services – Accounting/Investments;*
- 3. Economic Development Contracting; and*

that the bills for the month of December be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Jung
- _____ Schwab
- _____ Kescenovitz
- _____ Treichel
- _____ Guerrero
- _____ Hintz
- _____ Hill
- _____ Zeratsky
- _____ Hopp

VI. ACTION ITEMS

A. Approval of Retirements

The following employees have informed the College that they will be retiring from the Moraine Park District:

Employee	Title	Effective Date	Date Hired
Nancy Esposito	Adult Education Instructor	December 20, 2024	August 14, 2012
Eileen Bouchard	Cosmetology Instructor	May 24, 2027	August 17, 2004
Karolyn Hannam	End User Support Technician	May 13, 2026	February 23, 2000
Greg Kilgas	Business Analyst	April 1, 2026	June 10, 2014
Sue Wiese	Grants Coordinator	July 8, 2024	March 8, 1985
Shawn McAfee	Graphic Design Instructor	May 21, 2024	August 20, 2013
Sally Ruback	Enrollment Communications & Recruitment Manager	November 5, 2024	September 5, 1995
Hans Baierl	Library Services Coordinator	June 30, 2025	June 2, 2008
Mary Nyhouse	Administrative Assistant-Health Sciences	July 25, 2024	September 7, 1993

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirements of Nancy Esposito, Eileen Bouchard, Karolyn Hannam, Greg Kilgas, Sue Wiese, Shawn McAfee, Sally Ruback, Hans Baierl, and Mary Nyhouse:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirement and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Acceptance of the 2022-23 District Annual Comprehensive Financial Report

The following information is presented for the purpose of District Board monitoring of their Board/Staff Relationship Policy, #BP 2.3, Monitoring College Effectiveness.

The 2022-23 financial records and related data have been subjected to audit by the firm of CLA (CliftonLarsenAllen LLP). The District's Annual Comprehensive Financial Report was distributed to the Board, and representatives of CLA presented the financial statements at the January 17 Finance Committee meeting.

Copies of the audited financial report were submitted to the Wisconsin Technical College System Board within six months of the year end or by December 31.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the 2022-23 District Annual Comprehensive Financial Report as previously presented by representatives of CLA.

Roll call vote:

_____ Hintz
_____ Guerrero
_____ Jung
_____ Zeratsky
_____ Kescenovitz
_____ Schwab
_____ Hill
_____ Treichel
_____ Hopp

VII. CORRESPONDENCE AND REPORTS

A. Academic Program Highlight - Nursing

Katie Hughes - Associate Dean of Health, Andrea Dobogai – Nursing Instructor, and Dawn Bertram – Program Student, will provide a presentation to the board highlighting the Nursing Program.

B. K12 Annual Report

Lisa Pollard, Beaver Dam Campus Dean, and Beth Roehl, K12 Partnership Manager, will provide a presentation to the board.

C. President's Report

President Baerwald will present the 2023-24 Strategic Plan Mid-Year Progress Report, and will provide a summary update of recently attended meetings and college activities since the last board meeting.

D. Upcoming Events

Note: Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. ACCT National Legislative Summit - February 4-7 - Washington, D.C.
2. AIR Center Donor Event - February 19, 3:00 pm - Fond du Lac Campus
3. District Board Meeting - February 21, 5:00 pm - West Bent Campus
4. Truck Driving Completion Ceremony - February 29, 3:00 pm – Theresa
5. Legislative Breakfast - March 11, 8:00 am - Fond du Lac Campus Conference Center

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

It is the Board's intent to convene into Closed Session pursuant to Wis. Stat. 19.85.(1)(g) for the purpose of the district board to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the College with respect to litigation in which it is or is likely to become involved regarding a personnel matter, and pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters).

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. 19.85.(1)(g) for the purpose of the district board to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the College with respect to litigation in which it is or is likely to become involved regarding a personnel matter, and pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters).

Roll call vote:

_____ Zeratsky
_____ Guerrero
_____ Hill
_____ Hintz
_____ Schwab
_____ Treichel
_____ Jung
_____ Kescenovitz
_____ Hopp

(NO ACTION WILL BE TAKEN DURING THE CLOSED SESSION. UPON COMPLETION OF THE CLOSED SESSION, THE BOARD WILL RECONVENE INTO OPEN SESSION TO COMPLETE THE BALANCE OF THE AGENDA)

IX. ADJOURNMENT

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board meeting be adjourned.