



MORaine PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, December 20, 2023

Moraine Park Technical College

235 N. National Ave., Fond du Lac, WI – Room A-112

Listening option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 608 678 140#

Upcoming Meetings and Events

TITLE	DATE	TIME	LOCATION
WTCS State Board Meeting	January 16		WTCS Office, Madison
District Board Meeting	January 17	5:00 pm	Fond du Lac Campus
ACCT National Legislative Summit	February 4-7		Washington, D.C.

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

This publication will be made available in an accessible alternative format upon request. If you require any accommodations for this meeting, please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

Wednesday, December 20, 2023 – 5:00 p.m.

Moraine Park Technical College

235 N. National Ave.

Fond du Lac, WI

World Link Conference Center, Room A-112

Listening option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 608 678 140#

AGENDA

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IX. ADJOURNMENT(Tom Hopp – Chairperson).....	20

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Schwab
_____ Kescenovitz
_____ Treichel
_____ Guerrero
_____ Jung
_____ Hintz
_____ Hill
_____ Zeratsky
_____ Hopp

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. COMMUNITY REPORTS

Connie Coon, Vice President of Human Resources at C.D. Smith Construction, will provide a presentation to the board.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the November 15, 2023 meeting minutes as presented.

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES November 15, 2023

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:18 p.m., November 15, 2023, in Room H104 of Moraine Park Technical College, 700 Gould Street, Beaver Dam, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Diane Guerrero, Melissa Kescenovitz, Vernon Jung, Mike Schwab, Kate Treichel, Bur Zeratsky, and Sara Hintz. Board member Steve Hill was excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION ANNUAL REPORT

Layla Merrifield, Executive Director of the Wisconsin Technical College District Boards Association, provided an update on the association and its activities, highlighting the organization's background, mission and vision, services offered, and areas of expertise. Current legislative proposals of interest to the Technical Colleges and the budget request to be presented at the upcoming Winter Legislative Seminar in January were also included in the presentation. Information only; no Board action required.

APPROVAL OF MINUTES

MOTION Zeratsky, second Hintz, that the Moraine Park Technical College District Board approve the October 18, 2023 meeting minutes and November 1, 2023 workshop minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Schwab, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources - Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

IV. APPROVAL OF MINUTES

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES November 15, 2023 (continued)

and that the bills for the month of October be approved and payments are authorized, ordered, and confirmed. October receipts total \$2,589,917.49. October disbursements total -\$6,936,475.93. Roll call vote: Treichel, yes; Schwab, yes; Hintz, yes; Johnson, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF RETIREMENTS

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board accept the retirements of Stephen Endries and Daurren McCarthy:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirement and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

ECONOMIC AND WORKFORCE DEVELOPMENT ANNUAL REPORT AND STRATEGIC PLAN

JoAnn Hall, Dean of Economic and Workforce Development, presented the 2022-23 Economic and Workforce Development Annual Report and Strategic Plan. An overview of services provided, financial results, industries served, key accomplishments, and strategic initiatives planned for 2023-24 were included in the presentation. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided highlights of meetings recently attended, including Envision Greater Fond du Lac which focused on strategic planning and strengthening of regional economic health, Economic Development of Washington County board which approved their budget for next year, Breakfast with Champions event which included 60 young professionals to meet and converse with community CEOs, Marian University Business and Industry Awards ceremony, and recent visit and tour of Mayville Engineering Company. Legislative update noted the pending manufacturing bill which is anticipated to have action early next year. WTCS Update included recently held state board meeting which approved our 3-year master facilities plan, and subsequent President's Association meeting which focused on collaboration and support of the next budget cycle, and District Boards Association Fall meeting and legal issues seminar. College activities update included recently held scholarship luncheons, fall campus conversations held on each campus, HEDIT conference held in the Fond du Lac conference center, NEWMA Awards Banquet which celebrated the Fond du Lac school district's receipt of an award, and upcoming launch of the West Bend Campus Advanced Manufacturing Center equipment campaign. A few celebration items were then noted, including that all of MPTC's 49 nursing graduates passed their NCLEX exams, and MPTC was recently named one of the top 150 community colleges in the nation by the Aspen Institute. Information only; no Board action required.

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES November 15, 2023 (continued)

UPCOMING EVENTS

A summary of upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

ADJOURNMENT

MOTION Schwab, second Guerrero, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:28 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Human Resources – Employment

Resignations/Terminations

Tyler Beauregard, Desktop Support Technician, submitted his resignation effective November 10, 2023. Tyler had been with the College since January 2023.

Jacqueline Juszcak, Housekeeper, submitted her resignation effective December 6, 2023. Jacqueline has been with the College since September 2018.

Michelle Freund, Administrative Aide-Cosmetology, submitted her resignation effective January 2, 2024. Michelle has been with the College since October 2016.

Barb Jascor, Dean of Health & Human Services, submitted her retirement effective January 5, 2024. Barb has been with the College since June 2018.

Kim Olson, Mechanical Design Technology Instructor, submitted his retirement effective May 21, 2024. Kim has been with the College since November 1996.

Ron Campopiano, Social Science Instructor, submitted his retirement effective December 20, 2024. Ron has been with the College since May 2003.

Tim Keenan, Purchasing Manager, submitted his retirement effective January 3, 2025. Tim has been with the College since February 2011.

Stephen Logan, Gas Utility Construction Services Technician Instructor, submitted his retirement effective June 30, 2025. Stephen has been with the College since August 2017.

Scott Lieburn, Dean of Students, submitted his retirement effective December 23, 2026. Scott has been with the College since September 2011.

Recruitment – Support Employees

Accounts Receivable Specialist, Fond du Lac Campus. This full-time vacancy was created when Kimberly Hess was promoted. This position is responsible for the processing of all activities related to the accounts receivable of the College. In addition, this position is the liaison between Student Financial Services, Financial Aid, Enrollment Services, and third-party accounts. After screening and interviewing, Sophia Kaphengst was selected and started December 4, 2023. Sophia earned her Bachelor's degree in Biology from Marian University. Sophia was most recently the Finance Specialist at UW-Oshkosh.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Support Employees (continued)

Housekeeper, West Bend Campus. This full-time vacancy was created when Tammy Gloyd submitted her resignation. This position performs various custodial duties to uphold the standard levels of cleanliness for all the College's owned and leased properties. After screening and interviewing, Patrick Kelley was selected and started December 4, 2023. Patrick was most recently a Custodian at UWM-Washington County.

Spirit Store Representative, Fond du Lac Campus. This part-time vacancy was created when Alex Dill submitted his resignation. This position works closely with the Auxiliary Services Manager to perform work activities for Spirit Store operations. After screening and interviewing, Alexa Chuprinskas was selected and started November 15, 2023. Alexa was most recently the Assistant Manager at THE Dispensary.

Recruitment & Admissions Engagement Specialist, Fond du Lac Campus. This part-time vacancy was created when Caitlin Hernandez changed roles at the College. This position will provide direct contact with prospective and admitted students in line with established communication strategies, department processing, and student engagement efforts. Work in conjunction with Recruitment and Admissions teams to support student onboarding practices and department activities to achieve enrollment goals. After screening and interviewing, Angela Van Heesch was selected and started November 27, 2023. Angela earned her Master's degree in Special Education from the University of Wisconsin-Oshkosh. Angela was most recently a Cross-Categorical Special Education Teaching for the West Bend School District.

Student Involvement Specialist, Beaver Dam Campus. This full-time vacancy was created when Lisa Manuell submitted her resignation. This position will plan, coordinate and lead student activities within student involvement to enhance student retention and engagement for the assigned campus. After screening and interviewing, Robert Burtley was selected and will start January 8, 2024. Robert earned his Bachelor's Degree from the University of Wisconsin-Stevens Point. Robert was most recently the WIOA Training Navigator for Moraine Park Technical College.

K-12 Transition Specialist, Fond du Lac Campus. This position is responsible for coordinating, scheduling, and managing projects and partnerships that facilitate the delivery of academy programs in partnership with K12 institutions. Interviews were last held December 13, 2023.

Student Support Representative, Beaver Dam Campus. This full-time vacancy was created when Jackie Moore changed roles at the College. This position provides admissions, registration and records, financial aid support, and customer service to visitors and students in person or via telephone. Interviews were last held December 5, 2023.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Support Employees (continued)

Department of Corrections College Advisor, Fond du Lac campus. This new, full-time, limited-term position will establish and maintain contact with DOC students in assigned program area(s) to provide admissions, financial aid, registration, enrollment, and general academic assistance. This position will also focus on retention by supporting students through referrals to appropriate College support services. This position is funded by a Bureau of Justice Assistance Grant (BJA) until September 30, 2026.

Multicultural Student Support Specialist, Fond du Lac Campus. This part-time vacancy was created when Aryana Barudin submitted her resignation. This position develops effective strategies for student engagement and academic success. Providing campus-wide programming and one on one mentoring to increase inclusion, belonging, and retention of all multicultural student populations. Interviews were last held December 13, 2023.

Administrative Aide-Cosmetology, Fond du Lac Campus. This full-time vacancy was created when Michelle Freund submitted her resignation. This position will provide administrative and technical support to the Cosmetology department.

WIOA Training Navigator, Beaver Dam Campus. This full-time vacancy was created when Robert Burtley changed roles at the College. This position will perform student recruitment for WIOA (Workforce Innovation and Opportunity Act) sponsored programs under the Workforce Development Board of South-Central Wisconsin's WorkSmart Network.

Recruitment – Instructional Employees

Business Management Instructor – Department of Corrections, Fond du Lac Campus. This new, full-time, limited term position will teach online courses in Business Management to the Department of Corrections students. This position is funded by the Bureau of Justice Assistance Grant (BJA) until September 30, 2026. After screening and interviewing, Jennifer Buchholz was selected and will start January 3, 2024.

Jennifer earned her Master of Arts degree in Human Resource Development at Northeastern Illinois University. Jennifer was most recently a business owner at Flourish LLC and an adjunct instructor for Moraine Park Technical College.

It is recommended that Moraine Park Technical College District Board issue a 2023-24 contract to Jennifer Buchholz and further that she be placed in F2 on the Faculty salary schedule.

Electromechanical Technology Instructor, Fond du Lac Campus. This new, full-time position will enhance the College's capability to deliver courses involving automation and robotics to our students and community. Interviews were last held December 1, 2023.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Instructional Employees (continued)

Economic & Workforce Development – CNC Instructor, Fond du Lac Campus. This full-time vacancy was created when Jim Gyorfy ended employment. The primary teaching responsibility for this position will be for classes in the CNC area including metrology, GD&T, blue print reading, machining fundamentals and operator training. After screening and interviewing, Matthew Bull was selected and will start January 15, 2024.

Matthew earned his Technical Diploma from Waukesha County Technical College in Machine Tool Operation. Matthew was most recently a CAD Programmer and Toolmaker at Hainbuch America.

It is recommended that Moraine Park Technical College District Board issue a 2023-24 contract to Matthew Bull and further that he be placed in F2 on the Faculty salary schedule.

Recruitment – Management Employees

Senior Talent Manager, Fond du Lac Campus. This full-time vacancy was created when Jacki Warner submitted her resignation. This position will provide guidance and support to employees and leaders throughout the talent life cycle, provide strategic oversight for the College's Total Rewards programs, and provide strategic insight related to workforce planning, change management and other key Talent solutions. After screening and interviewing, Kristen McClyman was selected and will start January 4, 2024. Kristen earned her Bachelor's degree in Business Administration from the University of Wisconsin-Oshkosh. Kristen was most recently the Employee Benefits Senior Account Manager at M3 Insurance Solutions.

Assistant Manager-Student Recruitment, Fond du Lac Campus. This full-time position was created with the reorganization of the department. The Assistant Manager - Student Recruitment is responsible for providing leadership college-wide for recruitment initiatives, events, and programs. After screening and interviewing, Katie VandeSlunt was selected and started December 11, 2023. Katie earned her Bachelor's degree in Business Administration from Marian University. Katie was most recently a Recruiter for Moraine Park Technical College.

Dean of Health & Human Services, Fond du Lac Campus. This full-time vacancy was created when Barb Jascor submitted her retirement. This position will play a pivotal role in shaping the future of our programs and facilities, ensuring that we continue to provide exceptional educational opportunities in Nursing, Health Sciences and Human Services for our students and meet the evolving needs of our community. Interviews will take place in January.

K-12 Partnership Coordinator, Fond du Lac Campus. This full-time vacancy was created when Beth Roehl changed roles at the College. This position interacts with teachers, counselors, Career prep coordinators at the high school as well as all of the support services at the college to ensure teachers and students are supported in their dual enrollment course(s). Interviews were last held on December 14, 2023.

V. CONSENT ITEMS

B. Financial Services – Accounting/Investments

Receipts and Disbursements Report as of November 30, 2023 including the Disbursement Detail for disbursements \$2,500 or greater

Monthly Investment Report as of November 30, 2023

Monthly Comparative Statement of Revenues and Expenses as of November 30, 2023

TAX LEVY RECEIVABLE

By October 31, all tax levy certified billing statements were sent to the 130 municipal clerks. No payments are expected until January, 2024:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$281,389.36	\$0.00	0%
Columbia	4,759.99	\$0.00	0%
Dodge	4,374,778.05	\$0.00	0%
Fond du Lac	6,315,997.51	\$0.00	0%
Green Lake	2,035,943.79	\$0.00	0%
Marquette	28,998.69	\$0.00	0%
Sheboygan	7,116.73	\$0.00	0%
Washington	10,169,591.79	\$0.00	0%
Waushara	198,634.60	\$0.00	0%
Winnebago	110,055.49	\$0.00	0%
	<u>\$23,527,266.00</u>	<u>\$0.00</u>	<u>0%</u>

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - December 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Advocap	Family Engagement Seminar	00003730	T1667	\$ 352.50		\$ 91.29	\$ 261.21	0	0
Alliance Laundry Systems LLC	Intro to Industrial Controls	00003726	21682	\$ 488.75	\$ 65.00	\$ 153.34	\$ 335.41	1	0.03
Alliance Laundry Systems LLC	Basic Hydraulics/Pneumatics	00003726	21681	\$ 977.50	\$ 65.00	\$ 373.46	\$ 604.04	1	0.03
Alliance Laundry Systems LLC	Intro Power Transmission Systm	00003726	21680	\$ 977.50	\$ 65.00	\$ 508.14	\$ 469.36	1	0.03
Alliance Laundry Systems LLC	Basic Blueprint/Schematic Read	00003726	21679	\$ 488.75	\$ 65.00	\$ 213.10	\$ 275.65	1	0.03
Alliance Laundry Systems LLC	Programmable Controllers 1	00003726	21683	\$ 488.75	\$ 65.00	\$ 213.60	\$ 275.15	1	0.03
Alliance Laundry Systems LLC	Industrial Maintenance Safety	00003726	21678	\$ 488.75	\$ 65.00	\$ 412.13	\$ 76.62	1	0.03
Alliance Laundry Systems LLC	Six Sigma Green Belt Certifica	00003744	22004	\$ 3,900.00	\$ 390.00	\$ 1,414.50	\$ 2,485.50	1	0.17
Alliance Laundry Systems LLC	Six Sigma Green Belt Project	00003744	21942	\$ -		\$ -	\$ -	1	0.03
Alliance Laundry Systems LLC	OSHA 10-1910 General Industry	00003915	42672	\$ 698.00		\$ 238.03	\$ 459.97	2	0.02
Alpha Inc.	Programmable Controllers 1	00003628	10292	\$ 1,598.00	\$ 159.80	\$ 451.64	\$ 1,146.36	2	0.07
Beaver Dam Chamber of Commerce	Leadership Starts Here	00003712	42588	\$ 1,560.00		\$ 57.19	\$ 1,502.81	5	0.03
Boyd Corporation	Create a Respectful Workplace	00003588	42322	\$ 940.00	\$ 94.00	\$ 355.58	\$ 584.42	5	0.02
Boyd Corporation	Six Sigma Yellow Belt	00003589	22091	\$ 9,551.13	\$ 955.11	\$ 4,125.39	\$ 5,425.74	3	0.22
Cedar Community	Supervision 101	00003736	42669	\$ 5,684.74	\$ 568.47	\$ 2,507.30	\$ 3,177.44	10	0.2
City of Fond du Lac	Heartsavv First Aid/CPR/AED-Ad	00003484	42852	\$ 1,118.36		\$ 690.43	\$ 427.93	8	0.04
Conagra Brands	Intro Power Transmission Systm	00003650	21680	\$ 1,955.00	\$ 130.00	\$ 1,016.21	\$ 938.79	2	0.07
Conagra Brands	Intro to Industrial Controls	00003650	21682	\$ 977.50	\$ 130.00	\$ 306.68	\$ 670.82	2	0.07
Conagra Brands	Programmable Controllers 1	00003650	21683	\$ 977.50	\$ 130.00	\$ 427.26	\$ 550.24	2	0.07
Conagra Brands	Basic Hydraulics/Pneumatics	00003650	21681	\$ 1,955.00	\$ 130.00	\$ 746.97	\$ 1,208.03	2	0.07
Conagra Brands	Basic Blueprint/Schematic Read	00003650	21679	\$ 977.50	\$ 130.00	\$ 426.20	\$ 551.30	2	0.07
Conagra Brands	Industrial Maintenance Safety	00003650	21678	\$ 977.50	\$ 130.00	\$ 824.26	\$ 153.24	2	0.07
Construction Forms, Inc. dba Con Forms	Welding Refresher	00003890	42938	\$ 837.05	\$ 83.71	\$ 237.24	\$ 599.81	4	0.01
Department of Corrections	Welding Theory and Safety	00003781	10293	\$ 7,020.00		\$ 3,115.44	\$ 3,904.56	8	0.27
Department of Corrections	Gas Tungsten Arc Welding 1	00003781	21790	\$ 16,313.19		\$ 8,504.07	\$ 7,809.12	8	0.53
Department of Corrections	Gas Metal Arc Welding 1 (GMAW)	00003781	21789	\$ 16,454.98		\$ 8,691.82	\$ 7,763.16	8	0.53
Department of Corrections	Welding Print Reading	00003781	21791	\$ 14,810.32		\$ 7,001.20	\$ 7,809.12	8	0.53
Department of Corrections	Team Building/Problem Solving	00003781	21792	\$ 11,462.64		\$ 4,862.49	\$ 6,600.15	8	0.8
Fives Giddings & Lewis LLC	Workplace Accident Training	00003684	42765	\$ 487.50		\$ 152.39	\$ 335.11	8	0.01
Fives Giddings & Lewis LLC	Workplace Accident Training	00003685	42856	\$ 487.50		\$ 142.65	\$ 344.85	8	0.01
FZE Manufacturing Solutions, LLC.	Lean Fundamentals	00003865	42859	\$ 1,881.92	\$ 188.19	\$ 777.48	\$ 1,104.44	8	0.05
FZE Manufacturing Solutions, LLC.	Lean Fundamentals	00003865	42858	\$ 1,882.88	\$ 188.29	\$ 778.44	\$ 1,104.44	12	0.08
Grande Cheese Company	Intro to Industrial Controls	00003727	21682	\$ 488.75	\$ 65.00	\$ 153.34	\$ 335.41	1	0.03
Grande Cheese Company	Programmable Controllers 1	00003727	21683	\$ 488.75	\$ 65.00	\$ 213.63	\$ 275.12	1	0.03
Grande Cheese Company	Intro Power Transmission Systm	00003727	21680	\$ 977.50	\$ 65.00	\$ 508.11	\$ 469.39	1	0.03
Grande Cheese Company	Basic Hydraulics/Pneumatics	00003727	21681	\$ 977.50	\$ 65.00	\$ 373.49	\$ 604.01	1	0.03
Grande Cheese Company	Basic Blueprint/Schematic Read	00003727	21679	\$ 488.75	\$ 65.00	\$ 213.10	\$ 275.65	1	0.03
Grande Cheese Company	Industrial Maintenance Safety	00003727	21678	\$ 488.75	\$ 65.00	\$ 412.13	\$ 76.62	1	0.03
Grande Cheese Company	Six Sigma Green Belt Certifica	00003639	22004	\$ 19,500.00	\$ 1,950.00	\$ 7,072.52	\$ 12,427.48	5	0.83
Grande Cheese Company	Six Sigma Green Belt Project	00003639	21942	\$ -		\$ -	\$ -	5	0.17

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - December 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Karavan Trailers LLC	Programmable Controllers 1	00003648	21683	\$ 488.75	\$ 65.00	\$ 213.63	\$ 275.12	1	0.03
Karavan Trailers LLC	Basic Blueprint/Schematic Read	00003648	21679	\$ 488.75	\$ 65.00	\$ 213.10	\$ 275.65	1	0.03
Karavan Trailers LLC	Intro to Industrial Controls	00003648	21682	\$ 488.75	\$ 65.00	\$ 153.34	\$ 335.41	1	0.03
Karavan Trailers LLC	Intro Power Transmission System	00003648	21680	\$ 977.50	\$ 65.00	\$ 508.11	\$ 469.39	1	0.03
Karavan Trailers LLC	Basic Hydraulics/Pneumatics	00003648	21681	\$ 977.50	\$ 65.00	\$ 373.49	\$ 604.01	1	0.03
Karavan Trailers LLC	Industrial Maintenance Safety	00003648	21678	\$ 488.75	\$ 65.00	\$ 412.13	\$ 76.62	1	0.03
Kleen Test	Six Sigma Green Belt Certifica	00003638	22004	\$ 3,900.00	\$ 390.00	\$ 1,414.50	\$ 2,485.50	1	0.17
Kleen Test	Six Sigma Green Belt Project	00003638	21942	\$ -		\$ -	\$ -	1	0.03
KMC Stampings	Six Sigma Green Belt Project	00003640	21942	\$ -		\$ -	\$ -	2	0.07
KMC Stampings	Six Sigma Green Belt Certifica	00003640	22004	\$ 7,800.01	\$ 780.00	\$ 2,829.02	\$ 4,970.99	2	0.33
KMC Stampings	Fundamentals of Stamping Dies	00003752	42730	\$ 3,863.82	\$ 386.38	\$ 1,749.14	\$ 2,114.68	9	0.09
Kondex Corporation	OSHA 10-1910 General Industry	00003914	42672	\$ 1,047.00		\$ 357.04	\$ 689.96	3	0.03
Kondex Corporation	ARC Flash Training NFPA 70E	00003555	42811	\$ 940.00		\$ 775.00	\$ 165.00	6	0.02
Kondex Corporation	ARC Flash Training NFPA 70E	00003555	42813	\$ 940.00		\$ 1,150.00	\$ (210.00)	2	0.01
Kondex Corporation	ARC Flash Training NFPA 70E	00003555	42812	\$ 940.00		\$ 775.00	\$ 165.00	8	0.03
Kraft Heinz Company	Influential Leadership Series	00003710	42667	\$ 4,790.22		\$ 1,655.34	\$ 3,134.88	10	0.2
Manitou Equipment LLC	ARC Flash Training NFPA 70E	00003702	42764	\$ 3,769.99		\$ 2,875.00	\$ 894.99	7	0.05
Manitou Equipment LLC	ARC Flash Training NFPA 70E	00003702	42763	\$ 3,769.99		\$ 2,875.00	\$ 894.99	10	0.07
Mayville Engineering Company Inc	Work Cooperatively in Teams	00003811	42777	\$ 936.70	\$ 88.00	\$ 433.42	\$ 503.28	15	0.05
Mayville Engineering Company Inc	Communicate Clearly	00003811	42778	\$ 950.20	\$ 88.00	\$ 446.92	\$ 503.28	13	0.04
Mayville Engineering Company Inc	Listen Effectively	00003811	42776	\$ 936.70	\$ 88.00	\$ 433.42	\$ 503.28	15	0.05
Mayville Engineering Company Inc	Giving Effective Feedback	00003811	42779	\$ 982.60	\$ 88.00	\$ 479.32	\$ 503.28	12	0.04
Mercury Marine	INSPIRE Supervisor Skills Trng	00003291	42578	\$ 10,294.38	\$ 1,029.40	\$ 4,718.42	\$ 5,575.96	12	0.32
Mercury Marine	CNC Machining Fundamentals	00003598	42620	\$ 21,810.15	\$ 2,181.02	\$ 12,066.15	\$ 9,744.00	8	0.53
Mercury Marine	NIMS Review/Cert Testing	00003598	42621	\$ 1,360.00	\$ 136.00	\$ 1,029.96	\$ 330.04	8	0.03
Mercury Marine	GD&T - 24 Hr	00003601	42729	\$ 7,435.78	\$ 743.58	\$ 4,152.58	\$ 3,283.20	14	0.28
Mercury Marine	Intro to Engine Fundamentals	00003618	42797	\$ 3,763.20	\$ 376.32	\$ 1,466.24	\$ 2,296.96	10	0.13
Mercury Marine	Engine Repair/Troubleshooting	00003624	42803	\$ 5,642.56	\$ 564.26	\$ 2,197.12	\$ 3,445.44	8	0.16
Mercury Marine	CNC Machining Fundamentals	00003599	42804	\$ 19,241.76	\$ 1,924.18	\$ 9,497.76	\$ 9,744.00	4	0.27
Mercury Marine	NIMS Review/Cert Testing	00003599	42805	\$ 920.00	\$ 92.00	\$ 589.96	\$ 330.04	4	0.01
Mercury Marine	Grinding Fundamentals	00003642	42854	\$ 4,958.80	\$ 495.88	\$ 4,065.75	\$ 893.05	10	0.07
MetalCraft of Mayville, Inc.	Basic Blueprint/Schematic Read	00003651	21679	\$ 977.50	\$ 130.00	\$ 426.20	\$ 551.30	2	0.07
MetalCraft of Mayville, Inc.	Basic Hydraulics/Pneumatics	00003651	21681	\$ 1,955.00	\$ 130.00	\$ 746.97	\$ 1,208.03	2	0.07
MetalCraft of Mayville, Inc.	Intro Power Transmission System	00003651	21680	\$ 1,955.00	\$ 130.00	\$ 1,016.21	\$ 938.79	2	0.07
MetalCraft of Mayville, Inc.	Intro to Industrial Controls	00003651	21682	\$ 977.50	\$ 130.00	\$ 306.68	\$ 670.82	2	0.07
MetalCraft of Mayville, Inc.	Programmable Controllers 1	00003651	21683	\$ 977.50	\$ 130.00	\$ 427.26	\$ 550.24	2	0.07
MetalCraft of Mayville, Inc.	Industrial Maintenance Safety	00003651	21678	\$ 977.50	\$ 130.00	\$ 824.26	\$ 153.24	2	0.07
Milwaukee Tool	Programmable Controllers 1	00003629	10292	\$ 799.00	\$ 79.90	\$ 225.82	\$ 573.18	1	0.03
MPTC Workforce Solutions	Leading Others Series	00003732	42626	\$ 13,001.00		\$ 199.50	\$ 12,801.50	10	6.67

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - December 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
MSI Express, Inc	Basic Hydraulics/Pneumatics	00003649	21681	\$ 977.50	\$ 65.00	\$ 373.49	\$ 604.01	1	0.03
MSI Express, Inc	Intro to Industrial Controls	00003649	21682	\$ 488.75	\$ 65.00	\$ 153.34	\$ 335.41	1	0.03
MSI Express, Inc	Basic Blueprint/Schematic Read	00003649	21679	\$ 488.75	\$ 65.00	\$ 213.10	\$ 275.65	1	0.03
MSI Express, Inc	Intro Power Transmission System	00003649	21680	\$ 977.50	\$ 65.00	\$ 508.11	\$ 469.39	1	0.03
MSI Express, Inc	Programmable Controllers 1	00003649	21683	\$ 488.75	\$ 65.00	\$ 213.63	\$ 275.12	1	0.03
MSI Express, Inc	Industrial Maintenance Safety	00003649	21678	\$ 488.75	\$ 65.00	\$ 412.13	\$ 76.62	1	0.03
MSI Express, Inc	Programmable Controllers 1	00003734	22339	\$ 4,437.86	\$ 443.79	\$ 1,765.76	\$ 2,672.10	2	0.07
Municipal Electric Utilities of Wisconsin (MEUW)	Employee Engagement	00003059	42307	\$ 863.97		\$ 187.04	\$ 676.93	23	0.08
Municipal Electric Utilities of Wisconsin (MEUW)	Accountability at Work	00003059	42308	\$ 863.97		\$ 187.04	\$ 676.93	23	0.08
Nortera	OSHA 10-1910 General Industry	00003916	42672	\$ 349.00		\$ 119.01	\$ 229.99	1	0.01
North Fond du Lac School District	Community Awareness	00003581	42659	\$ 2,241.05		\$ 599.31	\$ 1,641.74	9	0.09
North Fond du Lac School District	Concepts of Customer Service	00003581	42658	\$ 1,170.00		\$ 274.51	\$ 895.49	6	0.03
North Fond du Lac School District	Digital Arts	00003581	42660	\$ 6,539.44		\$ 1,614.20	\$ 4,925.24	9	0.26
North Fond du Lac School District	Personal Safety	00003581	42643	\$ 5,850.00		\$ 1,372.54	\$ 4,477.46	6	0.15
North Fond du Lac School District	Culinary Basics	00003581	42800	\$ 4,290.00		\$ 1,006.53	\$ 3,283.47	9	0.17
North Fond du Lac School District	Business Technology	00003581	42657	\$ 6,215.76		\$ 2,226.12	\$ 3,989.64	6	0.18
Schreiber Foods	Intro to Industrial Controls	00003652	21682	\$ 977.50	\$ 130.00	\$ 306.68	\$ 670.82	2	0.07
Schreiber Foods	Intro Power Transmission System	00003652	21680	\$ 1,955.00	\$ 130.00	\$ 1,016.21	\$ 938.79	2	0.07
Schreiber Foods	Basic Hydraulics/Pneumatics	00003652	21681	\$ 1,955.00	\$ 130.00	\$ 746.97	\$ 1,208.03	2	0.07
Schreiber Foods	Programmable Controllers 1	00003652	21683	\$ 977.50	\$ 130.00	\$ 427.26	\$ 550.24	2	0.07
Schreiber Foods	Basic Blueprint/Schematic Read	00003652	21679	\$ 977.50	\$ 130.00	\$ 426.20	\$ 551.30	2	0.07
Schreiber Foods	Industrial Maintenance Safety	00003652	21678	\$ 977.50	\$ 130.00	\$ 824.26	\$ 153.24	2	0.07
Signicast Corporation	Programmable Controllers 1	00003630	10292	\$ 4,793.99	\$ 479.40	\$ 1,354.92	\$ 3,439.07	6	0.2
Silgan Specialty Packaging	Programmable Controllers 1	00003666	10292	\$ 799.00	\$ 79.90	\$ 225.82	\$ 573.18	1	0.03
Specialty Cheese Company, Inc	Train the Trainer	00003592	42328	\$ 3,649.78	\$ 357.63	\$ 1,539.34	\$ 2,110.44	7	0.09
Tenneco Powertrain	Train the Trainer	00003680	42598	\$ 3,708.40	\$ 370.84	\$ 1,104.64	\$ 2,603.76	10	0.13
VT Industries	Supervision 101	00003765	42612	\$ 5,551.00		\$ 457.90	\$ 5,093.10	6	4.8
Weld-Fab Manufacturing	Intro Power Transmission System	00003729	21680	\$ 977.50	\$ 65.00	\$ 508.11	\$ 469.39	1	0.03
Weld-Fab Manufacturing	Intro to Industrial Controls	00003729	21682	\$ 488.75	\$ 65.00	\$ 153.34	\$ 335.41	1	0.03
Weld-Fab Manufacturing	Programmable Controllers 1	00003729	21683	\$ 488.75	\$ 65.00	\$ 213.63	\$ 275.12	1	0.03
Weld-Fab Manufacturing	Basic Hydraulics/Pneumatics	00003729	21681	\$ 977.50	\$ 65.00	\$ 373.49	\$ 604.01	1	0.03
Weld-Fab Manufacturing	Basic Blueprint/Schematic Read	00003729	21679	\$ 488.75	\$ 65.00	\$ 213.10	\$ 275.65	1	0.03
Weld-Fab Manufacturing	Industrial Maintenance Safety	00003729	21678	\$ 488.75	\$ 65.00	\$ 412.13	\$ 76.62	1	0.03
WIOA	Welding Boot Camp Community Resource Fall 2023	00003793	T1660	\$ 5,016.80		\$ 1.00	\$ 5,015.80	0	0
Workforce Development Board of South Central Wisconsin	Introduction to Telehealth	00003502	41941	\$ 6,265.00		\$ 1,326.79	\$ 4,938.21	1	0.03
			TOTAL	\$346,949.59	\$ 20,130.05	\$145,698.65	\$201,250.94	523	23

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Human Resources – Employment;*
- 2. Financial Services – Accounting/Investments;*
- 3. Economic Development Contracting; and*

that the bills for the month of November be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Jung
- _____ Schwab
- _____ Kescenovitz
- _____ Treichel
- _____ Guerrero
- _____ Hintz
- _____ Hill
- _____ Zeratsky
- _____ Hopp

VI. ACTION ITEMS

A. Approval of Retirements

The following employees have informed the College that they will be retiring from the Moraine Park District:

Employee	Title	Effective Date	Date Hired
Scott Lieburn	Dean of Students	December 23, 2026	September 6, 2011
Tim Keenan	Purchasing Manager	January 3, 2025	February 7, 2011
Ron Campopiano	Social Science Instructor	December 20, 2024	May 27, 2003
Stephen Logan	Gas Utility Construction and Service Technician Instructor	June 30, 2025	August 21, 2017
Barb Jascor	Dean of Health & Human Services	January 5, 2024	June 4, 2018
Kim Olson	Mechanical Design Technology Instructor	May 21, 2024	November 25, 1996

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirements of Scott Lieburn, Tim Keenan, Ron Campopiano, Stephen Logan, Barb Jascor, and Kim Olson:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirement and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Resolution to Approve Naming Rights for the Advanced Manufacturing Center Equipment Campaign for the West Bend Campus

As part of the 2022 referendum approval, Moraine Park Technical College planned the design of a new advanced manufacturing center at the West Bend campus. The center will provide training in several new and expanded manufacturing-based programs targeting K12, apprenticeship, and incumbent workers. Referendum dollars will be utilized primarily for the construction costs with some allocation for equipping the new space. Academic leadership has identified nearly \$5.3 million in advanced training equipment specifically for the new center learning labs. To offset District borrowing for the equipment, the District proposes a capital equipment campaign to raise \$1 million in private donations and an additional \$1 million in grants and in-kind gifts for a total of \$2 million. To incentivize gifts, the District will be offering naming rights to donors using a similar model as the recently completed Fond du Lac AIR Center campaign. The equipment campaign will be conducted in 2024.

The naming policy adopted by the District Board in May 2016 requires that the Board approve naming opportunities. Although each campaign will have separate and distinct levels, District staff recommend that naming rights be granted to those organizations that have invested financially or in-kind to this important campaign. The naming opportunities were discussed and previously approved at the November 2023 Foundation Board meeting.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the naming opportunities for the Advanced Manufacturing Center Equipment on the West Bend campus as presented and recommended.

Roll call vote:

_____ Hintz
_____ Guerrero
_____ Jung
_____ Zeratsky
_____ Kescenovitz
_____ Schwab
_____ Hill
_____ Treichel
_____ Hopp

VII. CORRESPONDENCE AND REPORTS

A. Program Health Report

Patrick McCain, Assessment Coordinator, will provide a Program Health presentation to the board.

B. President's Report

President Baerwald will provide a summary update of recently attended meetings and college activities since the last board meeting.

C. Upcoming Events

Note: Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. WTCS State Board Meeting - January 16 - WTCS Office, Madison
2. District Board Meeting - January 17, 5:00 pm - Fond du Lac Campus
3. ACCT National Legislative Summit - February 4-7 - Washington, D.C.

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

It is the Board's intent to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contract with Anthology, Inc.) and Wis. Stat. sec. 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contract with Anthology, Inc.) and Wis. Stat. sec. 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Roll call vote:

_____ Zeratsky
_____ Guerrero
_____ Hill
_____ Hintz
_____ Schwab
_____ Treichel
_____ Jung
_____ Kescenovitz
_____ Hopp

(NO ACTION WILL BE TAKEN DURING THE CLOSED SESSION. UPON COMPLETION OF THE CLOSED SESSION, THE BOARD WILL RECONVENE INTO OPEN SESSION TO COMPLETE THE BALANCE OF THE AGENDA)

IX. ADJOURNMENT

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board meeting be adjourned.