



# MORAINE PARK TECHNICAL COLLEGE

## DISTRICT BOARD MEETING

**Wednesday, September 20, 2023**

**Moraine Park Technical College**

**235 N. National Ave., Fond du Lac, WI – Room A-112**

**Listening option via Microsoft Teams**

**Ph: (414) 662-4790 | Conference ID: 817 066 95#**

### Upcoming Meetings

TITLE	DATE	TIME	LOCATION
Horicon Regional Center Groundbreaking	September 25	2:00 pm	Beaver Dam Campus
ACCT Leadership Congress	October 9-12	All Day	Las Vegas, NV
District Board Meeting	October 18	5:00 pm	Fond du Lac Campus
DBA Fall Meeting & Legal Issues Seminar	October 26-28	All Day	Waukesha County Technical College
District Board Fall Workshop	November 1	4:00 pm	Fond du Lac

### VISION

Your home for **lifelong learning** to achieve lifelong dreams.

### MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

*This publication will be made available in an accessible alternative format upon request.  
Please contact the President's Office at 920-929-2127 or email [jjelinek@morainepark.edu](mailto:jjelinek@morainepark.edu).*

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# MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

Wednesday, September 20, 2023 – 5:00 p.m.

Moraine Park Technical College

235 N. National Ave.

Fond du Lac, WI

World Link Conference Center, Room A-112

Listening option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 817 066 95#

## AGENDA

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## I. ROLL CALL – 5:00 p.m.

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### A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

\_\_\_\_\_ Schwab  
\_\_\_\_\_ Kescenovitz  
\_\_\_\_\_ Treichel  
\_\_\_\_\_ Guerrero  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Hintz  
\_\_\_\_\_ Hill  
\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Hopp

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## II. PUBLIC COMMENTS

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The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

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## III. INTRODUCTIONS

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Jennifer McClyman, Communications Instructor, will be introduced to the board.

## IV. APPROVAL OF MINUTES

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### SUGGESTED MOTION:

***I move that the Moraine Park Technical College District Board approve the August 16, 2023 meeting minutes as presented.***

### MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES

**August 16, 2023**

#### ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., August 16, 2023, in Room T-101 of Moraine Park Technical College, 2151 North Main Street, West Bend, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Vernon Jung, Steve Hill, Bur Zeratsky, Melissa Kescenovitz, Mike Schwab, Sara Hintz, Kate Treichel, and Diane Guerrero.

#### MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

#### PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

#### BUSINESS AND COMMUNITY LEADER CONNECTION

Shelly Waala, Vice President of Patient Care Services at Froedtert, provided a presentation to the board. Information only; no Board action required.

#### APPROVAL OF MINUTES

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the July 10, 2023 meeting minutes as presented. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

#### CONSENT ITEMS – MONTHLY BUSINESS

MOTION Zeratsky, second Hintz, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources - Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of July be approved and payments are authorized, ordered, and confirmed. July receipts total \$2,211,531.80. July disbursements total -\$6,065,552.49. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

## IV. APPROVAL OF MINUTES

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### MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES August 16, 2023 (continued)

#### APPROVAL OF BID – HORICON REGIONAL CENTER

MOTION Jung, second Hintz, that the Moraine Park Technical College District Board accept the following low bid for the Horicon Regional Center project to Mike Koenig Construction in the amount of \$6,800,265; and, further, that the President be authorized to proceed with this project. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

#### ADOPTION OF PROCLAMATION – CONSTITUTION WEEK 2023

MOTION Zeratsky, second Treichel, that the Moraine Park Technical College District Board adopt the following proclamation of Constitution Week 2023:

WHEREAS, September 17, 2023 marks the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, we, the district board, and Bonnie Baerwald, President, of Moraine Park Technical College, do hereby proclaim September 17 through 23, 2023 to be

#### CONSTITUTION WEEK

at Moraine Park Technical College and encourage our students to support the ideals the Framers of the Constitution had in 1787.

Vote: Ayes: 8; Opposed: 1. Motion CARRIED.

#### WTCS LEADERSHIP GRANTS

Lisa Pollard, Dean of the Beaver Dam Campus, and Bobbi Fields, Dean of Applied Technology and Trades, provided a presentation regarding WTCS Leadership Grants and related projects to the board. Information only; no Board action required.

## IV. APPROVAL OF MINUTES

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### MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES August 16, 2023 (continued)

#### PRESIDENT'S REPORT

President Baerwald shared highlights from the finalized 2022-23 End of Year Report. Highlights of meetings recently attended included Envision Greater Fond du Lac board updates, Economic Development of Washington County board which is focused on next generation housing, Fond du Lac County Community Resources board update, recent meeting with Jag Reddy of MEC, and recent meeting and tour at Server Products. Legislative update noted continuing conversations with UW-Milwaukee and Chancellor Mone, and recent meeting with Washington County Executive Josh Schoemann and discussions on best ways to serve students in the county. WTCS update included July state board meeting which included new guidelines of 24-25 grants, details of their new strategic plan, noted approval of all 8 submitted WAT Grants, and focused on the Governor's budget and related impacts. College activities update included recently held Tech Knowledge College which piloted invitation of parents and guardians to attend an end-of-week showcase and celebration, faculty in-service and all employee in-service earlier in the week, with the beginning of the fall semester starting next week. Information only; no Board action required.

#### UPCOMING EVENTS

Potential dates for the upcoming fall workshop were discussed, and Wednesday, November 1 from 4:00 – 7:00 pm was selected. A summary of upcoming meetings was reviewed. Anyone wishing to register for any upcoming events should contact the President's Office. Information only; no Board action required.

#### CLOSED SESSION

MOTION Schwab, second Zeratsky, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contract with Anthology, Inc.). Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

Board member Guerrero departed at this point in the meeting.

#### RECONVENE TO OPEN SESSION

MOTION Zeratsky, second Schwab, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

#### ADJOURNMENT

MOTION Schwab, second Jung, Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 7:00 p.m.

## V. CONSENT ITEMS

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The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

### A. Human Resources – Employment

#### **Resignations/Terminations**

Austin Schwoch, Housekeeper, submitted his resignation effective August 2, 2023. Austin had been with the College since May 2021.

Chad Bratz, Surgical Technology Instructor, submitted his resignation effective September 29, 2023. Chad has been with the College since March 2022.

Jacki Warner, Associate Director of Human Resources, submitted her resignation effective October 2, 2023. Jacki has been with the College since October 2019.

#### **Recruitment – Support Employees**

Recruitment & Admissions Engagement Specialist, Fond du Lac Campus. This full-time position was created when Caitlin Hernandez changed positions at the College. This position will provide direct contact with prospective and admitted students in line with established communication strategies, department processing, and student engagement efforts. After screening and interviewing, Lydia Penn was selected and started September 18, 2023. Lydia earned her Bachelor of Science in Human Service Leadership from the University of Wisconsin-Oshkosh and was most recently the Housing Specialist & Compliance Manager at Oshkosh/Winnebago County Housing Authority.

Administrative Assistant-K-12 Partnership, Fond du Lac Campus. This full-time position was created when Tiffany Rhode submitted her resignation. This position will communicate, coordinate, and organize K12 responsibilities and workflow while providing project management support and technical assistance to internal and external stakeholders. After screening and interviewing, Tammy Hidde was selected and started August 30, 2023. Tammy was most recently the Secretary to the Principal at Waters Elementary in the Fond du Lac School District.

Spirit Store Representative, Fond du Lac Campus. This part-time position was created when Theresa Galligan-Amundson submitted her resignation. This position works closely with the Auxiliary Services Manager to perform work activities for Spirit Store operations. After screening and interviewing, Alex Dill was selected and started September 13, 2023. Alex was most recently an IT Intern at Sadoff and a Meat Clerk at Festival Foods.

Housekeeper, Fond du Lac Campus. This full-time position was created when Austin Schwoch submitted his resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. Occasional Saturdays required on a rotating basis. Tyler Blanck returned to this position effective August 16, 2023. Tyler earned his Associate's degree in Graphic Communications from Moraine Park Technical College. Tyler was most recently a janitor at Kimco Facility Services and a Housekeeper for Moraine Park Technical College.

## V. CONSENT ITEMS

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### A. Human Resources – Employment

#### **Recruitment – Support Employees (continued)**

Maintenance Mechanic, Fond du Lac Campus. This full-time position was created when Thomas Greicar submitted his resignation. The Maintenance Mechanic is responsible for repairing, maintaining, inspecting, and installing all systems and projects, specializing in building trades such as HVAC, electrical, plumbing and carpentry. Work is independently performed. Interviews were last held August 30, 2023.

Housekeeper, Fond du Lac Campus. This full-time position was created when Amy Immel ended employment. The Housekeeper performs custodial duties and heavy-duty cleaning. Occasional Saturdays required on a rotating basis. Interviews were last held September 6, 2023.

Total Rewards Specialist, Fond du Lac Campus. This full-time position was created when Ali Stegemann changed positions at the College. This position is responsible for assisting in the administration of employee total rewards programs, including the creation and promotion of wellbeing offerings and performing administrative tasks. Interviews were last held August 29, 2023.

Student Support Representative, Beaver Dam Campus. This full-time position was created when Amanda Rhode changed roles at the College. This position will provide admissions, registration and records, financial aid support, and customer service to visitors and students in person or via telephone. Interviews were held September 11, 2023.

Disability Resource Specialist, Fond du Lac Campus. This part-time position was created when Veronica Hansen submitted her resignation. This position is responsible for the delivery of disability-related needs, including academic support services as designated by student accommodation plans. This position is funded by the Student Success Grant through June 30, 2024.

Student Involvement Specialist, Beaver Dam Campus. This full-time position was created when Lisa Manuell submitted her resignation. This position will plan, coordinate and lead student activities within student involvement to enhance student retention and engagement for the assigned campus.

#### **Recruitment – Instructional Employees**

Economic & Workforce Development-Industrial Maintenance Instructor, Fond du Lac Campus. This full-time repurposed position was created when Roy Krueger submitted his retirement. The primary teaching responsibility for this position will be for courses in the Industrial Maintenance Boot Camp. This instructor will be teaching at various sites and business locations within the Moraine Park Technical College District, and may be required to teach on evenings and weekends. Interviews were last held May 30, 2023.

Software Developer Instructor, Fond du Lac Campus. This full-time position was created when Christopher Kleman submitted his resignation. The primary teaching responsibility will vary within the IT Software Developer Associate degree program, and includes courses such C#, Java, SQL, ASP, PHP and Systems Analysis.



## V. CONSENT ITEMS

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### A. Human Resources – Employment

#### **Recruitment – Instructional Employees**

Diagnostic Medical Sonography Instructor, Beaver Dam Campus. This is a new full-time position. The Clinical Coordinator will be responsible for coordinating clinical education with didactic education as assigned by the program director. They will evaluate and ensure the effectiveness of clinical experiences for the concentration(s) students are enrolled in and also provide clinical instruction and document the evaluation and progression of clinical performance leading to clinical competence. Interviews were last held on August 31, 2023.

Economic & Workforce Development-CNC Instructor, Fond du Lac Campus. This full-time position was created when Jim Gyorfy ended employment. The primary teaching responsibility for this position will be for classes in the CNC area including metrology, GD&T, blue print reading, machining fundamentals and operator training. Interviews were last held August 9, 2023.

Surgical Technology Instructor, Fond du Lac Campus. This full-time position was created when Chad Bratz submitted his resignation. This position will teach courses in the Surgical Technology program, along with duties associated with Program Director; including programmatic accreditation and clinical site responsibilities.

#### **Recruitment – Management Employees**

Accessibility Specialist, Fond du Lac Campus. This is a new full-time position. This position is responsible for the development and delivery of disability-related accommodations and academic support service plans for students with disabilities. Interviews were last held September 8, 2023.

#### **Promotion/Demotion/Transfer**

Instructional Technology Manager, Fond du Lac Campus. This is a new full-time position. The Instructional Technology Manager provides support and direction to instructional technology design, support and implementation college-wide. Matthew Horton was promoted to the position on September 4, 2023.

Dual Enrollment & Registration Specialist, Beaver Dam Campus. This is a new full-time position. The Dual Enrollment and Registration Specialist is responsible for managing and oversight of the registration processes and technical support for dual enrollment, contract training, bootcamp, Department of Corrections (DOC) online learning and student self-service registration system. Amanda Rohde was promoted to the position on August 21, 2023.

Accessibility Specialist, Beaver Dam Campus. This is a new full-time position. This position is responsible for the development and delivery of disability-related accommodations and academic support service plans for students with disabilities. Lisa Bell was promoted to the position on September 4, 2023.

## V. CONSENT ITEMS

### B. Financial Services – Accounting/Investments

Receipts and Disbursements Report as of July 31, 2023 including the Disbursement Detail for disbursements \$2,500 or greater

Monthly Investment Report as of July 31, 2023

Monthly Comparative Statement of Revenues and Expenses as of July 31, 2023

#### TAX LEVY RECEIVABLE

Through August 4, the District received tax levy payments totaling \$13,161,032.35 or 77.2% of the total levied. Last year's collection through August 8, 2022 were \$13,005,191.16 or 77.1% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$213,299.07	\$164,297.97	77.0%
Columbia	3,295.14	2,333.20	70.8%
Dodge	3,202,738.69	2,391,828.99	74.7%
Fond du Lac	4,655,340.51	3,610,469.48	77.6%
Green Lake	1,407,878.91	1,026,752.45	72.9%
Marquette	19,892.36	14,901.45	74.9%
Sheboygan	5,352.38	3,969.16	74.2%
Washington	7,321,177.18	5,779,378.27	78.9%
Waushara	144,897.64	107,022.90	73.9%
Winnebago	<u>79,319.12</u>	<u>60,078.48</u>	75.7%
	<u>\$17,053,191.00</u>	<u>\$13,161,032.35</u>	<u>77.2%</u>

## V. CONSENT ITEMS

### C. Economic Development Contracting

EWD Board Report - September 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Apache Stainless Equipment Corp.	Blueprint Reading - 12 Hour	3560	42266	\$ 3,320.56	\$ 332.06	\$ 1,656.40	\$ 1,664.16	12	0.12
Badger Liquor	Sustaining Lean	3512	42278	\$ 690.00	\$ 69.00	\$ 276.58	\$ 413.42	7	0.02
Broan-NuTone LLC	Effective Discipline	3285	42267	\$ 865.20	\$ 86.52	\$ 320.45	\$ 544.75	10	0.03
Broan-NuTone LLC	Appreciating Diversity	3340	42205	\$ 898.70	\$ 89.87	\$ 391.83	\$ 506.87	15	0.05
Broan-NuTone LLC	Conflict Res-Difficult People	3341	42276	\$ 882.68	\$ 88.27	\$ 337.93	\$ 544.75	7	0.02
Broan-NuTone LLC	Effective Discipline	3341	42268	\$ 866.76	\$ 86.68	\$ 322.01	\$ 544.75	13	0.04
Broan-NuTone LLC	Conflict Res-Difficult People	3285	42274	\$ 908.60	\$ 90.86	\$ 363.85	\$ 544.75	15	0.05
Broan-NuTone LLC	Appreciating Diversity	3287	42204	\$ 893.54	\$ 89.35	\$ 386.67	\$ 506.87	13	0.04
Cedar Community	Supervision 101	3510	42157	\$ 6,349.28	\$ 634.93	\$ 3,106.51	\$ 3,242.77	12	0.24
Centro Incorporated	Intro to Industrial Controls	3324	10277	\$ 4,155.22	\$ 415.52	\$ 1,661.14	\$ 2,494.08	2	0.07
Centro Incorporated	Intro to Industrial Controls	3324	10278	\$ 4,155.22	\$ 415.52	\$ 1,661.14	\$ 2,494.08	2	0.07
Fond du Lac County	Heartsaver CPR/AED - Adult	3538	42241	\$ 743.61		\$ 540.75	\$ 202.86	16	0.03
Fond du Lac County	Heartsaver CPR/AED - Adult	3538	42239	\$ 719.92		\$ 517.06	\$ 202.86	15	0.03
Fond du Lac County	Heartsaver CPR/AED - Adult	3538	42240	\$ 719.92		\$ 517.06	\$ 202.86	15	0.03
KMC Stampings	Inspection Studies Training	3266	42131	\$ 3,958.29	\$ 395.83	\$ 1,382.92	\$ 2,575.37	15	0.2
Kondex Corporation	Listen Effectively	3476	42275	\$ 873.57	\$ 87.36	\$ 318.91	\$ 554.66	12	0.04
Kondex Corporation	Communicate Clearly	3476	42060	\$ 876.20	\$ 87.62	\$ 321.54	\$ 554.66	10	0.03
Kondex Corporation	Adapt to Change	3476	42210	\$ 868.60	\$ 86.86	\$ 313.94	\$ 554.66	10	0.03
Manitou Equipment LLC	CAN Systems and Diagnostics	3386	42273	\$ 14,880.00	\$ 1,488.00	\$ 13,205.00	\$ 1,675.00	10	0.2
Mayville Engineering Company Inc	Train the Trainer	3430	42106	\$ 3,501.80	\$ 350.18	\$ 1,531.96	\$ 1,969.84	15	0.2
Mayville Engineering Company Inc	Team Leader Series	3429	42238	\$ 3,526.80	\$ 352.68	\$ 1,426.40	\$ 2,100.40	14	0.19
Mercury Marine	Mercury Leadership Dev Refresh	3363	42254	\$ 934.80		\$ 491.65	\$ 443.15	45	0.15
Mercury Marine	CNC Machining Fundamentals	3169	42202	\$ 23,292.74	\$ 2,329.27	\$ 10,116.78	\$ 13,175.96	12	0.8
Mercury Marine	NIMS Review/Cert Testing	3169	42236	\$ 1,800.00	\$ 180.00	\$ 1,493.81	\$ 306.19	11	0.04
Mercury Marine	Introduction to Robotics	3488	42315	\$ 2,143.88	\$ 214.39	\$ 1,089.48	\$ 1,054.40	7	0.05
Mercury Marine	Grinding Fundamentals	3479	42314	\$ 4,318.34	\$ 431.83	\$ 3,490.54	\$ 827.80	11	0.07
Mid-States Aluminum Corporation	Robotics - Level 2	3316	42179	\$ 7,360.00	\$ 736.00	\$ 3,142.40	\$ 4,217.60	4	0.11
Schreiber Foods	Programmable Logic Controls-3	3559	42316	\$ 6,580.00	\$ 658.00	\$ 6,050.00	\$ 530.00	6	0.14
Slinger High School	Nursing Assistant	3566	10271	\$ 2,519.20		\$ 6,090.12	\$ (3,570.92)	8	0.53
Slipstream	State of WI Weatherization-Comm as a Mgr	3554	T1647	\$ 1,044.89		\$ 257.74	\$ 787.15	0	0
Specialty Cheese Company, Inc	Train the Trainer	3558	42279	\$ 3,820.24	\$ 382.02	\$ 1,670.29	\$ 2,149.95	19	0.25
St. Katharine Drexel Catholic Church	Heartsaver CPR/AED-Ad/Chld/Inf	3547	42250	\$ 864.52		\$ 509.20	\$ 355.32	8	0.04
Tank Technology, Inc.	Practical Project Planning	3471	42306	\$ 3,784.72	\$ 378.47	\$ 1,653.19	\$ 2,131.53	8	0.11
Walsworth (f/k/a Ripon Printers)	Supervision 101	3565	42309	\$ 5,652.50	\$ 565.25	\$ 2,349.93	\$ 3,302.57	10	0.2
West Bend School District	Nursing Assistant	3523	10270	\$ 2,834.10		\$ 6,238.38	\$ (3,404.28)	9	0.6
				<b>\$ 121,604.40</b>	<b>\$ 11,122.34</b>	<b>\$ 75,203.56</b>	<b>\$ 46,400.84</b>	<b>398</b>	<b>4.82</b>

# V. CONSENT ITEMS

**SUGGESTED MOTION:**

*I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:*

- 1. Human Resources – Employment;*
- 2. Financial Services – Accounting/Investments;*
- 3. Economic Development Contracting; and*

*that the bills for the month of August be approved and payments are authorized, ordered, and confirmed.*

Roll call vote:

- \_\_\_\_\_ Jung
- \_\_\_\_\_ Schwab
- \_\_\_\_\_ Kescenovitz
- \_\_\_\_\_ Treichel
- \_\_\_\_\_ Guerrero
- \_\_\_\_\_ Hintz
- \_\_\_\_\_ Hill
- \_\_\_\_\_ Zeratsky
- \_\_\_\_\_ Hopp

## VI. ACTION ITEMS

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### A. Resolution Providing for the Sale of \$8,640,000 General Obligation School Building and Facility Improvement Bonds, Series 2023-24B

As adopted by the District Board on August 17, 2022 was a plan to issue a series of general obligation promissory notes or general obligation bonds in the amount not to exceed \$55,000,000 for the public purpose of paying the cost of capital expenditures for the purchase or construction of buildings, building additions, remodeling and improvements, site improvements, the acquisition of sites, and the purchase of fixed and other equipment at District locations, including, but not limited to, advanced manufacturing facilities at the Fond du Lac and West Bend Campuses, a health and human services facility at the Fond du Lac Campus, and a regional fire training facility (the "Project"). This resolution sets the sale of \$8,640,000 general obligation bonds for funding the construction of the Horicon Regional Center and the related land purchase. (\$12,770,000 has previously been borrowed leaving \$33,590,000 after the approval of this new issuance.)

We have reviewed the process with our financial consultant, and bond counsel has prepared the appropriate legal resolution. The timeframe for this issue includes the acceptance of bids on Wednesday, October 18, 2023, with presentation to the Board that evening.

Bond counsel has prepared the following resolution for Board action. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles & Brady to prepare all relevant documents.

#### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board adopt the following resolution setting the sale of \$8,640,000 General Obligation School Building and Facility Improvement Bonds, Series 2023-24B (the "Bonds") for the public purpose of financing a portion of the cost of the Project.***

Roll call vote:

\_\_\_\_\_ Hintz  
\_\_\_\_\_ Guerrero  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Kescenovitz  
\_\_\_\_\_ Schwab  
\_\_\_\_\_ Hill  
\_\_\_\_\_ Treichel  
\_\_\_\_\_ Hopp

## VI. ACTION ITEMS

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### A. Resolution Providing for the Sale of \$8,640,000 General Obligation School Building and Facility Improvement Bonds, Series 2023-24B

WHEREAS, on August 17, 2022, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted an Initial Resolution (the "Initial Resolution") which authorized the issuance of general obligation bonds or promissory notes in an amount not to exceed \$55,000,000 for the public purpose of paying the cost of capital expenditures for the purchase or construction of buildings, building additions, remodeling and improvements, site improvements, the acquisition of sites, and the purchase of fixed and other equipment at District locations, including, but not limited to, advanced manufacturing facilities at the Fond du Lac and West Bend Campuses, a health and human services facility at the Fond du Lac Campus, and a regional fire training facility (the "Referendum Project");

WHEREAS, on August 17, 2022, the District Board also adopted a resolution providing for a referendum election on the proposition of whether the Initial Resolution should be approved;

WHEREAS, on November 8, 2022, a referendum election (the "Referendum") was held in the District on the proposition of whether the Initial Resolution should be approved at which 78,550 votes were cast "YES" for approval of the Initial Resolution and 58,318 votes were cast "NO" for rejection of the Initial Resolution;

WHEREAS, the District issued \$12,770,000 General Obligation School Building and Facility Improvement Bonds, Series 2022-23C, dated May 10, 2023 to pay a portion of the cost of the Referendum Project authorized by the Initial Resolution and the Referendum; and

WHEREAS, the District Board now deems it to be necessary, desirable and in the best interest of the District to borrow an additional \$8,640,000 of the amount authorized by the Initial Resolution and the Referendum through the issuance of general obligation bonds pursuant to Section 67.04, Wis. Stats., to pay an additional portion of the cost of the Referendum Project.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Issuance of the Bonds. The District shall issue its General Obligation School Building and Facility Improvement Bonds, Series 2023-24B in the amount of \$8,640,000 (the "Bonds") for the purpose above specified.

Section 2. Sale of the Bonds. The District Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the District Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The Secretary, in consultation with Robert W. Baird & Co. Incorporated ("Baird"), be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the Secretary may determine and to cause copies of a complete Official Notice of Sale and other pertinent data to be forwarded to interested bidders as the Secretary may determine.

## VI. ACTION ITEMS

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### **A. Resolution Providing for the Sale of \$8,640,000 General Obligation School Building and Facility Improvement Bonds, Series 2023-24B**

Section 4. Official Statement. The Secretary (in consultation with Baird) shall cause an Official Statement to be prepared and distributed. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2 12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted, approved and recorded September 20, 2023.

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Tom Hopp  
Chairperson

ATTEST:

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Michael E. Schwab  
Secretary

(SEAL)

## VII. CORRESPONDENCE AND REPORTS

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### A. 2023-24 Strategic Plan Scorecard

Laura Waurio, Director of Institutional Effectiveness, will present the 2023-24 Strategic Plan Scorecard to the board.

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### B. Fall Enrollment Report

Jim Barrett, Vice President of Student Services, and Julie Waldvogel-Leitner, Director of Enrollment Management, will provide a Fall Enrollment update report to the board.

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### C. President's Report

President Baerwald will provide a summary update of recently attended meetings and college activities since the last board meeting.

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### D. Upcoming Events

*Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.*

1. Horicon Regional Center Groundbreaking Event – September 25, 2:00 pm – Beaver Dam Campus
2. ACCT Leadership Congress – October 9-12 – Las Vegas, NV
3. District Board Meeting – Wednesday, October 18, 5:00 pm – Fond du Lac Campus
4. DBA Fall Meeting and Legal Issues Seminar – October 26-28 – Waukesha Co. Technical College
5. District Board Fall Workshop – November 1, 4:00-7:00 pm – Fond du Lac



## VIII. ADJOURNMENT

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**SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board meeting be adjourned.***