



MORaine PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, August 16, 2023

Moraine Park Technical College

2151 N. Main Street, West Bend, WI 53090

Auditorium, Room T-101

Listening option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 574 872 672#

Upcoming Meetings and Events

TITLE	DATE	TIME	LOCATION
WTCS State Board Meeting	September 12-13		Gateway Technical College (Sturtevant)
District Board Meeting	September 20	5:00 pm	Fond du Lac Campus
3.ACCT Leadership Congress	October 9-12		Las Vegas, NV

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

*This publication will be made available in an accessible alternative format upon request.
Please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.*

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Schwab
_____ Kescenovitz
_____ Treichel
_____ Guerrero
_____ Jung
_____ Hintz
_____ Hill
_____ Hopp
_____ Zeratsky

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. COMMUNITY REPORTS

Shelly Waala, Vice President of Patient Care Services at Froedtert, will provide a presentation to the board.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the July 10, 2023 meeting minutes as presented.

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES July 10, 2023

ATTENDANCE

The annual organizational meeting of the Moraine Park Technical College District Board was called to order at 5:05 p.m., July 10, 2023, in Room A-112 of Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Vernon Jung, Steve Hill, Bur Zeratsky, Melissa Kescenovitz, Mike Schwab, Kate Treichel, and Diane Guerrero. Board member Sara Hintz was excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

ADMINISTRATION OF THE OATH OF OFFICE

The Oath of Office was administered to the following Board members: Mike Schwab, Melissa Kescenovitz, and Diane Guerrero.

ELECTION OF BOARD OFFICERS – 2023-24

Vernon Jung nominated Tom Hopp as Board Chairperson. MOTION Jung, second Schwab, that nominations be closed and a unanimous ballot be cast for Tom Hopp as Board Chairperson. Vote: Ayes: 8; Opposed: 0; Motion CARRIED.

Mike Schwab nominated Bur Zeratsky as Board Vice Chairperson. MOTION Jung, second Treichel, that nominations be closed and a unanimous ballot be cast for Bur Zeratsky as Board Vice Chairperson. Vote: Ayes: 8; Opposed: 0; Motion CARRIED.

Tom Hopp nominated Sara Hintz as Board Treasurer. MOTION Jung, second Schwab, that nominations be closed and a unanimous ballot be cast for Sara Hintz as Board Treasurer. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

Tom Hopp nominated Mike Schwab as Board Secretary. MOTION Zeratsky, second Guerrero, that nominations be closed and a unanimous ballot be cast for Mike Schwab as Board Secretary. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES July 10, 2023

APPOINTMENT OF FINANCE COMMITTEE

MOTION Jung, second Zeratsky, that all members of the Moraine Park Technical College District Board will serve on the Finance Committee for the 2023-24 year. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPOINTMENT OF REPRESENTATIVES TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM DISTRICT BOARDS ASSOCIATION

MOTION Schwab, second Zeratsky, that Steve Hill, Mike Schwab, Vernon Jung, and Kate Treichel be appointed as the Moraine Park representatives to the External Partnerships Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

MOTION Hopp, second Hill, that Melissa Kescenovitz, Tom Hopp, Sara Hintz, and Bur Zeratsky be appointed as the Moraine Park representatives to the Internal Best Practices Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

MOTION Treichel, second Jung, that Bur Zeratsky and Steve Hill be appointed as the Moraine Park representatives to the Bylaws, Policies and Procedures Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

MOTION Zeratsky, second Kescenovitz, that Mike Schwab (primary) and Vernon Jung (alternate) be appointed as the Moraine Park representatives to the Awards Committee of the Wisconsin Technical College District Boards Association. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPOINTMENT OF DISTRICT BOARD MEMBER TO THE MORAINÉ PARK FOUNDATION BOARD

MOTION Jung, second Zeratsky, that Kate Treichel be appointed as the Moraine Park Technical College District Board representative to the Moraine Park Foundation Board. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES July 10, 2023

APPROVAL OF 2023-24 DISTRICT BOARD MEETING DATES AND LOCATIONS

MOTION Zeratsky, second Hill, that the Moraine Park Technical College District Board approve the schedule of 2023-24 meeting dates and locations as presented:

Wednesday, August 16, 2023 – West Bend
Wednesday, September 20, 2023 – Fond du Lac
Wednesday, October 18, 2023 – Fond du Lac
Wednesday, November 15, 2023 – Beaver Dam
Wednesday, December 20, 2023 – Fond du Lac
Wednesday, January 17, 2024 – Fond du Lac
Wednesday, February 21, 2024 – West Bend
Wednesday, March 20, 2024 – Fond du Lac
Wednesday, April 17, 2024 – Fond du Lac
Wednesday, May 15, 2024 – Fond du Lac
Wednesday, June 19, 2024 – Beaver Dam
Monday, July 8, 2024 – Fond du Lac (organizational meeting)

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Hill, second Zeratsky, that the Moraine Park Technical College District Board approve the June 21, 2023 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources – Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of June be approved and payments are authorized, ordered, and confirmed. June receipts total \$2,179,875.01. June disbursements total -\$4,828,794.49. Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, excused; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES July 10, 2023

APPROVAL OF RETIREMENT

MOTION Schwab, second Zeratsky, that the Moraine Park Technical College District Board accept the retirement of Michele Eggers:

This employee has proven to be a very dedicated, cooperative and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

RESOLUTION AWARDING THE SALE OF \$1,750,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023-24A OF MORAINES PARK TECHNICAL COLLEGE DISTRICT, WISCONSIN

MOTION Zeratsky, second Hill, that the Moraine Park Technical College District Board adopt the following resolution to accept the bid and award the sale of \$1,750,000 General Obligation Promissory Notes, Series 2023-24A.

WHEREAS, on June 21, 2023, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2023-24A (the "Notes") in the amount of \$1,750,000 for the public purpose of financing the acquisition of movable equipment (the "Project");

WHEREAS, the District caused a Notice to Electors (the "Notice") to be published in The Reporter on June 27, 2023, in the Daily News on June 28, 2023 and in the Daily Citizen on June 29, 2023 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes within thirty (30) days of publication of the Notice;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on July 31, 2023;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on July 10, 2023;

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES July 10, 2023

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on July 10, 2023;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

Roll call vote: Treichel, yes; Schwab, yes; Guerrero, yes; Kescenovitz, yes; Jung, yes; Hill, yes; Hintz, excused; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

STUDENT LIFE/COMMENCEMENT

The Vice President of Student Services shared a brief summary of student life activities that took place in the 2022-23 academic year including the Spring 2023 Commencement Ceremony and a short video with statistical engagement highlights. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald shared the finalized 2023-24 Board reporting matrix and goals documents. Highlights of meetings recently attended included the recent N.E.W. E.R.A. planning meeting which focused on opportunities for faculty engagement and collaboration across colleges and planned a September 21, 2023 legislative summit panel event. Legislative update noted technical college related details of Governor Evers' approved state budget, specifically the veto of the proposed UWM-WC and MPTC merge, and the U.S. Supreme Court strike-down of the student loan forgiveness program as well as Affirmative Action. WTCS update noted upcoming state board meeting. College activities update noted receipt of finalized Option and Right of First Refusal with City of Horicon, and ongoing planning discussions regarding the Anthology ERP project. Information only; no Board action required.

UPCOMING EVENTS

A summary of upcoming meetings was reviewed. Anyone wishing to register for any upcoming events should contact the President's Office. Information only; no Board action required.

ADJOURNMENT

MOTION Zeratsky, second Schwab, Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:04 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Human Resources – Employment

Resignations/Terminations

Theresa Galligan-Amundson, Spirit Store Representative, submitted her resignation effective July 20, 2023. Theresa has been with the College since February 2023.

Tiffany Rhode, Administrative Aide-K12 Partnership, submitted her resignation effective August 11, 2023. Tiffany has been with the College since November 2013.

Wendy Christianson, Accommodation Specialist, submitted her resignation effective August 14, 2023. Wendy has been with the College since August 2009.

Rebekah Benedum, Early Childhood Education Instructor, submitted her resignation effective August 14, 2023. Rebekah has been with the College since August 2017.

Christopher Kleman, Software Developer Instructor, has submitted his resignation effective August 18, 2023. Christopher has been with the College since December 2000.

Aryana Barudin, Multicultural Student Support & Programming Specialist, submitted her resignation effective August 3, 2023. Aryana has been with the College since November 2022.

Lisa Manuell, Student Involvement Lead, submitted her resignation effective August 4, 2023. Lisa has been with the College since October 2003.

Recruitment – Support Employees

Administrative Assistant-Manufacturing & Integrated Technologies, West Bend Campus. This full-time vacancy was created when Cynthia Wolf submitted her retirement. This position provides administrative assistance and technical support to the Manufacturing Team. After screening and interviewing, Cheryl Hoenecke was selected and started July 31, 2023. Cheryl was most recently the Administrative Assistant-III at Milwaukee Area Technical College.

English Language Learning Program Specialist, Beaver Dam Campus. This part-time vacancy was created when Erica Avila submitted her resignation. This position provides community outreach, recruitment, retention, orientation and transition services for English Language Learning students and Adult Education students. After screening and interviewing, Erica Pantoja was selected and started August 14, 2023. Erica earned her Bachelors in Computer Science from Kennesaw State University and was most recently the Software Developer at Northwestern Mutual.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Support Employees (continued)

Maintenance Mechanic, Fond du Lac Campus. This full-time vacancy was created when Thomas Greicar submitted his resignation. The Maintenance Mechanic is responsible for repairing, maintaining, inspecting, and installing all systems and projects, specializing in building trades such as HVAC, electrical, plumbing and carpentry. Work is independently performed.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Amy Immel ended employment. The Housekeeper performs custodial duties and heavy-duty cleaning. Occasional Saturdays required on a rotating basis. Interviews were last held July 26, 2023.

Administrative Assistant-K-12 Partnership, Fond du Lac Campus. This full-time vacancy was created when Tiffany Rhode submitted her resignation. This position will communicate, coordinate, and organize K12 responsibilities and workflow while providing project management support and technical assistance to internal and external stakeholders.

Recruitment & Admissions Engagement Specialist, Fond du Lac Campus. This full-time vacancy was created when Caitlin Hernandez changed positions at the College. This position will provide direct contact with prospective and admitted students in line with established communication strategies, department processing, and student engagement efforts. Interviews were last held on August 14, 2023.

Spirit Store Representative, Fond du Lac Campus. This part-time vacancy was created when Theresa Galligan-Amundson submitted her resignation. This position works closely with the Auxiliary Services Manager to perform work activities for Spirit Store operations.

Total Rewards Specialist, Fond du Lac Campus. This full-time vacancy was created when Ali Stegemann changed positions at the College. This position is responsible for assisting in the administration of employee total rewards programs, including the creation and promotion of wellbeing offerings and performing administrative tasks.

Recruitment – Instructional Employees

Communications Instructor, Fond du Lac Campus. This full-time vacancy was created when Emily Hayes changed positions at the College. This instructor will primarily teach face-to-face and Video Conferencing (VC) courses from the Fond du Lac campus, but may be asked to teach at various sites within the Moraine Park District to include multiple campus, center and business locations. In addition to face-to-face and VC instructional delivery methods, other modalities including online might be required. Content areas may include English, Reading Instruction, Journalism, Speech (not drama or theater), Communication or Literature (or a combination of any of those listed). After screening and interviewing, Jennifer McClyman was selected and started August 14, 2023.

Jennifer earned her Master's in English at the University of Wisconsin-Oshkosh. Jennifer was most recently employed at the Fond du Lac School District as an English Teacher.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Instructional Employees (continued)

It is recommended that Moraine Park Technical College District Board issue a 2023-24 contract to Jennifer McClyman and further that she be placed in F2 on the Faculty salary schedule.

Economic & Workforce Development-Leadership Instructor, Fond du Lac Campus. This is a new full-time position. The primary teaching responsibility will be in the areas of team building, leadership, and communication. This instructor will be teaching at various campuses and business or Department of Corrections locations within the Moraine Park District as needed. After screening and interviewing, Maureen Toshner was selected and started July 31, 2023.

Maureen earned her Master of Science in Organizational Leadership & Quality from Marian University. Maureen was most recently employed at Moraine Park Technical College as an adjunct instructor and retired from Grande Cheese Company as the Vice President of Human Resources.

It is recommended that Moraine Park Technical College District Board issue a 2023-24 contract to Maureen Toshner and further that she be placed in F2 on the Faculty salary schedule.

Economic & Workforce Development-Industrial Maintenance Instructor, Fond du Lac Campus. This full-time vacancy was created when Roy Krueger submitted his retirement. The primary teaching responsibility for this position will be for courses in the Industrial Maintenance Boot Camp. This instructor will be teaching at various sites and business locations within the Moraine Park Technical College District, and may be required to teach on evenings and weekends. Interviews were last held May 30, 2023.

Diagnostic Medical Sonography Instructor, Beaver Dam Campus. This is a new full-time position. The Clinical Coordinator will be responsible for coordinating clinical education with didactic education as assigned by the program director. They will evaluate and ensure the effectiveness of clinical experiences for the concentration(s) students are enrolled in and also provide clinical instruction and document the evaluation and progression of clinical performance leading to clinical competence. Interviews will be held on August 31, 2023.

Economic & Workforce Development-CNC Instructor, Fond du Lac Campus. This full-time vacancy was created when Jim Gyorfy ended employment. The primary teaching responsibility for this position will be for classes in the CNC area including metrology, GD&T, blue print reading, machining fundamentals and operator training. Interviews were last held August 9, 2023.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Management Employees

Total Rewards Manager, Fond du Lac Campus. This full-time vacancy was created when Erik Swenson submitted his resignation. This position is responsible for planning, designing, implementing and administering a comprehensive total rewards program. After screening and interviewing, Kristen Theisen was selected and started July 24, 2023. Kristen earned her Bachelor of Business Administration from the University of Wisconsin-Green Bay. Kristen was most recently the Benefits and Compensation Coordinator at Moraine Park Technical College.

Promotion/Demotion/Transfer

Total Rewards Coordinator, Fond du Lac Campus. This full-time vacancy was created when Kristen Theisen changed positions in the College. This position is responsible for overseeing, implementing and administering total rewards and other employee programs while ensuring regulatory and plan compliance. Ali Stegemann was promoted to this position on August 7, 2023.

V. CONSENT ITEMS

B. Financial Services – Accounting/Investments

Receipts and Disbursements Report as of July 31, 2023 including the Disbursement Detail for disbursements \$2,500 or greater

Monthly Investment Report as of July 31, 2023

Monthly Comparative Statement of Revenues and Expenses as of July 31, 2023

TAX LEVY RECEIVABLE

Through August 4, the District received tax levy payments totaling \$13,161,032.35 or 77.2% of the total levied. Last year's collection through August 8, 2022 were \$13,005,191.16 or 77.1% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$213,299.07	\$164,297.97	77.0%
Columbia	3,295.14	2,333.20	70.8%
Dodge	3,202,738.69	2,391,828.99	74.7%
Fond du Lac	4,655,340.51	3,610,469.48	77.6%
Green Lake	1,407,878.91	1,026,752.45	72.9%
Marquette	19,892.36	14,901.45	74.9%
Sheboygan	5,352.38	3,969.16	74.2%
Washington	7,321,177.18	5,779,378.27	78.9%
Waushara	144,897.64	107,022.90	73.9%
Winnebago	<u>79,319.12</u>	<u>60,078.48</u>	<u>75.7%</u>
	<u>\$17,053,191.00</u>	<u>\$13,161,032.35</u>	<u>77.2%</u>

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - August 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Amsted Automotive	CNC Setup	00003141	42056	\$ 2,301.76	\$ 230.18	\$ 964.95	\$ 1,336.81	2	0.02
Centro Incorporated	Basic Hydraulics/Pneumatics	00003325	10275	\$ 8,407.42	\$ 840.74	\$ 2,345.78	\$ 6,061.64	2	0.07
Centro Incorporated	Basic Hydraulics/Pneumatics	00003325	10274	\$ 8,343.71	\$ 834.37	\$ 2,282.07	\$ 6,061.64	1	0.03
DNR	DNR - DG Water Utility Management Online Dev & Training	00002036	T1644	\$ 3,552.00		\$ 2.00	\$ 3,550.00	0	0
Mercury Marine	Grinding Fundamentals	00003478	42055	\$ 4,598.44	\$ 459.84	\$ 3,655.01	\$ 943.43	11	0.07
Mercury Marine	Introduction to Robotics	00003487	42203	\$ 2,184.47	\$ 218.45	\$ 1,130.07	\$ 1,054.40	3	0.02
Mercury Marine	Mercury Marine - MerCruiser/Outboard	00003234	41518	\$ 222,230.00		\$ 215,877.84	\$ 6,352.16	1921	16.8
Perlick Corporation	Blueprint Reading - 12 Hour	00003521	42107	\$ 3,325.65	\$ 332.57	\$ 1,259.26	\$ 2,066.39	5	0.05
PGI INC	Heartsavr First Aid/CPR/AED-Ad	00003529	42057	\$ 700.83		\$ 438.35	\$ 262.48	7	0.04
RB Royal	Emergency Response Team Basics	00003500	42098	\$ 575.00		\$ 114.39	\$ 460.61	8	0.01
Schreiber Foods	Programmable Logic Controls-2	00003009	42101	\$ 6,300.00	\$ 630.00	\$ 5,600.00	\$ 700.00	6	0.14
		TOTAL		\$ 262,519.28	\$ 3,546.15	\$ 233,669.72	\$28,849.56	1966	17.3

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Human Resources – Employment;***
- 2. Financial Services – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of July be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

_____ Treichel
_____ Schwab
_____ Guerrero
_____ Kescenovitz
_____ Hopp
_____ Jung
_____ Hill
_____ Hintz
_____ Zeratsky

VI. ACTION ITEMS

A. Approval of Bid – Horicon Regional Center

As proposed in the 2023-26 Master Facility Plan, MPTC plans to build a new regional campus in the City of Horicon on the recently purchased land. The District proposes an approximate 18,000 Sq. Ft. new building. This facility will primarily house the Fire Training programming with additional classrooms for other educational opportunities. The site will also include a fire tower and other various fire props for training.

Class II bid notices were placed in District newspapers to make contractors aware of the project, and bids were opened on July 20, 2023. Three bids were received with Mike Koenig Construction being the lowest responsible bidder.

The proposed work is scheduled to begin in August 2023, with completion scheduled for June 2024. The total budget for this project is \$5,526,900. The excess costs over budget will be offset by cost savings from the land purchase and other referendum projects. In addition, further Wisconsin Technical College System (WTCS) board approval is required for the additional costs. The WTCS is aware the bid exceeds the original budget and does not anticipate issues with the approval. Acting now allows us to begin procuring materials. The cost breakdown is as follows:

Construction Costs:	\$6,775,265
A&E Fees:	387,675
Alternates (#5 Accepted):	25,000
<u>Contingency 5%:</u>	<u>332,060</u>
Total:	\$7,520,000

There were three bid submissions. It is recommended that the following bid be accepted:

Mike Koenig Construction:

Base Bid:	\$6,775,265
<u>Alternates (#5 Accepted):</u>	<u>25,000</u>
Bid Total:	\$6,800,265

VI. ACTION ITEMS

A. Approval of Bid – Horicon Regional Center

bid recording sheet												
Horicon Regional Center												
Moraine Park Technical College												
Bid Due Date: 7/20/2023 @ 2:00pm CST in room C-131												
Bid Opening: 7/20/2023 @ 2:05pm CST in room A-203												
CONTRACTOR	Bid Security	Acknowledge Addendums	BASE BID	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Alternate #6	Alternate #7	Alternate #8	TOTAL
VJS	x	x	\$ 7,078,739.00	\$ 228,526.00	\$ 131,017.00	\$ 56,773.00	\$ 27,014.00	\$ 25,000.00	\$ 5,160.00	\$ 829,266.00	\$ 20,000.00	\$ 8,401,495.00
MK Construction	x	x	\$ 6,775,265.00	\$ 216,150.00	\$ 137,725.00	\$ 58,220.00	\$ 25,910.00	\$ 25,000.00	\$ 5,230.00	\$ 818,170.00	\$ 20,000.00	\$ 8,081,670.00
CD Smith	x	x	\$ 7,042,000.00	\$ 282,000.00	\$ 128,000.00	\$ 57,000.00	\$ 26,000.00	\$ 25,000.00	\$ 5,500.00	\$ 862,000.00	\$ 20,000.00	\$ 8,447,500.00
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												\$ -
												\$ -
Notes:			Accepted total = \$6,800,265	Selected bidder and alternates								

VI. ACTION ITEMS

A. Approval of Bid – Horicon Regional Center

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following low bid for the Horicon Regional Center project to Mike Koenig Construction in the amount of \$6,800,265; and, further, that the President be authorized to proceed with this project.

Roll call vote:

_____ Treichel
_____ Schwab
_____ Guerrero
_____ Kescenovitz
_____ Hopp
_____ Jung
_____ Hill
_____ Hintz
_____ Zeratsky

VI. ACTION ITEMS

B. Adoption of Proclamation – Constitution Week 2023

As noticed by the Department of Education on March 24, 2005, The Assistant Deputy Secretary for Innovation and Improvement announced that, pursuant to Public Law 108-447, Sec. 111(a) as well as 36 USC 106, educational institutions receiving Federal funding are required to hold an educational program pertaining to the United States Constitution on September 17 (“Constitution Day and Citizenship Day”) of each year for the students served by the educational institution.

The following proclamation declares September 17 through 23, 2023, as Constitution Week at Moraine Park Technical College. In addition to this proclamation, other activities and promotional materials will be provided to students throughout Constitution Week 2023 such as a library displays, indoor and outdoor campus signage, a guest speaker presentation, and other student life activities.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following proclamation of Constitution Week 2023.

VI. ACTION ITEMS

B. Adoption of Proclamation – Constitution Week 2023

MORAINÉ PARK TECHNICAL COLLEGE PROCLAMATION Constitution Week 2023

WHEREAS, September 17, 2023 marks the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, we, the district board, and Bonnie Baerwald, President, of Moraine Park Technical College, do hereby proclaim September 17 through 23, 2023 to be

CONSTITUTION WEEK

At Moraine Park Technical College and ask our students to reaffirm the ideals the Framers of the Constitution had in 1787.

(SEAL)

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of Moraine Park Technical College on this seventeenth day of September in the year of our Lord two thousand twenty-three and of the Independence of the United States of America on the two hundred and thirty-sixth anniversary.

President

Witness:

District Board Chairperson

Student Representative

VII. CORRESPONDENCE AND REPORTS

A. WTCS Leadership Grants

Lisa Pollard, Dean of the Beaver Dam Campus, and Bobbi Fields, Dead of Applied Technology and Trades, will provide a presentation regarding WTCS Leadership Grants and related projects to the board.

B. President's Report

President Baerwald will present the 2022-23 Year-end Progress report, and provide a summary update of recently attended meetings and other college activities since the last board meeting.

C. Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. WTCS State Board Meeting, September 12-13, Gateway Technical College (Sturtevant)
2. District Board Meeting, September 20, 5:00 pm, Fond du Lac Campus
3. ACCT Leadership Congress, October 9-12, Las Vegas, NV

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

It is the Board's intent to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contract with Anthology, Inc.).

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contract with Anthology, Inc.).

Roll call vote:

_____ Hopp
_____ Guerrero
_____ Hill
_____ Hintz
_____ Schwab
_____ Treichel
_____ Jung
_____ Kescenovitz
_____ Zeratsky

(UPON COMPLETION OF THE CLOSED SESSION, THE BOARD WILL RECONVENE INTO OPEN SESSION TO COMPLETE THE BALANCE OF THE AGENDA)

IX. ADJOURNMENT

SUGGESTED MOTION:

I move that this Moraine Park Technical College District Board meeting be adjourned.