



MORaine PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, June 21, 2023

Moraine Park Technical College

235 N. National Ave., Fond du Lac – Room A-112

Listening option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 694 330 04#

Upcoming Meetings

TITLE	DATE	TIME	LOCATION
District Board Organizational Meeting	Monday, July 10	5:00 pm	Fond du Lac Campus, A-112
WTCS State Board Meeting	July 11-12		Waukesha County Technical College (Pewaukee)
DBA Summer Meeting	July 20-22		Fox Valley Technical College (Appleton)

VISION

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MISSION

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MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

June 21, 2023 - 5:00 p.m.

235 N. National Ave., Fond du Lac – Room A-112

Listening option via Microsoft Teams - Phone: (414) 662-4790 | Conference ID: 694 330 04#

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NOTE: The District Board will meet in closed session for approximately 20 minutes. At the completion of the closed session, the Board will reconvene into regular session to complete the balance of the agenda.	
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I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Schwab
_____ Johnson
_____ Hintz
_____ Jung
_____ Hill
_____ Treichel
_____ Zeratsky
_____ Guerrero
_____ Hopp

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. INTRODUCTIONS

Doug Hamm, the new Vice President of Teaching and Learning, will be introduced to the board.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the May 17, 2023 meeting minutes as presented.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES May 17, 2023

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., May 17, 2023, in Room A-112 of Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Bur Zeratsky, Diane Guerrero, Vernon Jung, Sara Hintz, Mike Schwab, Kate Treichel, and Rob Johnson. Board member Steve Hill was excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC BUDGET HEARING

MOTION Jung, second Johnson, that the Moraine Park Technical College District Board recess for the purpose of conducting a public hearing on the 2023-24 District budget, in keeping with Wis. Stat. sec. 65.90, and convene a public hearing to review and seek comment on the District's proposed 2023-24 budget, in keeping with Wis. Stat. sec. 65.90. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

A public hearing was held to review and seek comment on the District's proposed 2023-24 budget, in keeping with Wis. Stat. sec. 65.90. Following a presentation on the 2023-24 District budget, the public hearing was opened for public participation.

No comments from the public were received, and no action was taken during this public hearing.

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board's public hearing on the 2023-24 budget be closed, and that the Board reconvene for the purpose of completing its regular monthly business. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Zeratsky, second Johnson, that the Moraine Park Technical College District Board approve the April 19, 2023 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES May 17, 2023 (continued)

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources – Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of April be approved and payments are authorized, ordered, and confirmed. April receipts total \$1,781,423.55. April disbursements total -\$4,297,681.14. Roll call vote: Schwab, yes; Treichel, yes; Johnson, yes; Hintz, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF RETIREMENT

MOTION Schwab, second Treichel, that the Moraine Park Technical College District Board accept the retirement of Sherry Hackbarth:

This employee has proven to be a very dedicated, cooperative and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF BID – SCIENCE AND CNA LAB RENOVATION – BEAVER DAM CAMPUS

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board accept the following low bid for the Beaver Dam Science and CNA Lab Renovation project to Mike Koenig Construction in the amount of \$335,775; and, further, that the President be authorized to proceed with this project. Roll call vote: Schwab, yes; Treichel, yes; Johnson, yes; Hintz, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF RESOLUTION AWARDING THE SALE OF \$1,080,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022-23D

MOTION Schwab, second Treichel, that the Moraine Park Technical College District Board adopt the following resolution to accept the bid and award the sale of \$1,080,000 General Obligation Promissory Notes, Series 2022-23D:

WHEREAS, on April 19, 2023, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2022-23D (the "Notes") in the amount of \$935,000 for the public purpose of financing building remodeling and improvement projects and in the amount of \$145,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

IV. APPROVAL OF MINUTES

MORaine PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES May 17, 2023 (continued)

WHEREAS, the District caused Notices to Electors (the "Notices") to be published in the Daily News and the Daily Citizen on April 27, 2023 and in The Reporter on April 28, 2023 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes within thirty (30) days of publication of the Notices;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on May 29, 2023;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on May 17, 2023;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on May 17, 2023;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

Roll call vote: Schwab, yes; Treichel, yes; Johnson, yes; Hintz, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

ADOPTION OF RESOLUTION OF APPRECIATION – ROB JOHNSON

MOTION Treichel, second Jung, that the Moraine Park Technical College District Board adopt the following resolution commending Rob Johnson for his dedication and service to the Moraine Park Technical College District:

WHEREAS, Rob Johnson has served as a Moraine Park Technical College District Board member since July 2020; and

WHEREAS, he has represented the District as an Additional Member; and

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES May 17, 2023 (continued)

WHEREAS, during his term of office he was a very active Board member, attending national, state and local events; and having served as the Treasurer since 2021; and member of several committees of the District Boards Association; most recently as member of the Internal Best Practices Committee and the Bylaws, Policies and Procedures Committee; and

WHEREAS, he has promoted technical and adult education in order to meet the educational and training needs of the District's citizens.

NOW, THEREFORE BE IT RESOLVED, that the Moraine Park Technical College District Board expresses its sincere appreciation to Rob Johnson; and

BE IT FURTHER RESOLVED, that on behalf of the citizens of the District, the Board and the College's staff wish to express their gratitude to Rob Johnson for his many years of loyal service, leadership, and friendship.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

PROMISE PROGRAM UPDATE

Kim Schwamn, Director of Student Development, presented a summary overview update of the Promise Program. Historical program enrollment trends, challenges faced, and changes to eligibility requirements were included in the presentation. Information only; no Board action required.

PRESIDENT'S REPORT

Dr. Jim Eden was recognized for his 17 years of service to the college. An update on HLC Accreditation process was then provided. The Board Policy Manual – Ends was then reviewed, with minimal changes suggested. The proposed 2023-24 board goals were reviewed and approved as presented. President Baerwald then shared brief highlights of meetings recently attended, including Envision Greater Fond du Lac which focused on the planned expansion of Amtrak, recent meeting with the Dodge County executive and proposed allocation of remaining ARP funding for the Horicon Regional Center, ongoing Fond du Lac High School academy discussions. Legislative update noted ongoing conversations regarding the UWM-Washington County campus situation, and receipt of a Forward Careers \$2.4M grant which will allow for hiring of additional healthcare instructors for 5 years. WTCS update included recent held board meeting and approval of various capital projects, land acquisition, and incoming board member appointments, recent President's Association meeting which focused on the newly implemented Department of Corrections dashboard, and the recently held Student Ambassador Banquet. College Activities update noted the Fond du Lac High School manufacturing academy, EWD Business Partner Awards luncheon, 2023 Student Awards banquet which recognized Vernon Jung as the MPTC Alumni of the Year, recent retiree luncheon event and President's Circle dinner event, and the historic Fond du Lac AIR Center Groundbreaking event. Information only; no Board action required.

IV. APPROVAL OF MINUTES

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES May 17, 2023 (continued)

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board members Vernon Jung and Mike Schwab provided an update on the recently attended District Boards Association Spring Meeting in-service and sessions attended. It was shared that MPTC will be hosting the WTCS State Board meeting in May of 2024. A summary of upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board break and convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters including evaluation of the College President) and Wis. Stat. sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the College who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the College is or is likely to become involved (during the closed session, the Board will discuss pending complaints involving the College). Roll call vote: Schwab, yes; Treichel, yes; Johnson, yes; Hintz, yes; Jung, yes; Hill, excused; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

RECONVENE TO OPEN SESSION

MOTION Jung, second Johnson, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

ADJOURNMENT

MOTION Jung, second Schwab, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 8:33 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Human Resources – Employment

Resignations/Terminations

Cynthia Wolf, Administrative Assistant-Manufacturing, submitted her retirement effective August 7, 2023. Cynthia has been with the College since September 1996.

Julie Pieper, Finance Manager, submitted her retirement effective February 2, 2024. Julie has been with the College since December 2001.

Recruitment – Support Employees

Buildings and Grounds Maintenance Worker, Fond du Lac Campus. This full-time vacancy was created when Clint Bartelt changed positions at the College. This position will perform a variety of light maintenance, shipping and receiving, landscaping, repair and cleaning functions in and around the College facilities and grounds. After screening and interviewing, Andrew Forster was selected and started May 22, 2023. Andrew was most recently employed as Surplus Asset Assistant at Michels and a self-employed Handyman.

WIOA Training Navigator, Beaver Dam Campus. This full-time vacancy was created when Talitha Cushman submitted her resignation. This position will perform student recruitment for WIOA (Workforce Innovation and Opportunity Act) sponsored programs under the Workforce Development Board of South Central Wisconsin's WorkSmart Network, advise WIOA candidates interested in transitioning to MPTC programs and provide administrative and technical assistance for WIOA programs. After screening and interviewing, Robert Burtley was selected and started May 31, 2023. Robert earned his Bachelor's degree from the University of Wisconsin-Stevens Point in Family Life Education. Robert was most recently employed as a Skills Instructor for Forward Service Corporation.

DOC College Advisor, Fond du Lac campus. This is a new full-time position. This position is responsible for establishing and maintaining contact with Department of Corrections (DOC) students in assigned program area(s) to provide admissions, financial aid, registration, enrollment, and general academic assistance. This position focuses on retention by supporting students through referrals to appropriate College support services. After screening and interviewing, Sarah Koenigs was selected and started May 22, 2023. Sarah earned her Master's degree at the University of Wisconsin-La Crosse in Education. Sarah was most recently employed as a GED/HSED Teacher at Oshkosh Correctional Institute.

Economic & Workforce Development Contract Specialist, Fond du Lac Campus. This full-time vacancy was created when Terri Kollmann changed positions at the College. This position will coordinate the process for the delivery of contract training and workshops throughout the District. After screening and interviewing, Malinda Moore was selected and will start July 10, 2023. Malinda earned her Bachelor's degree in Business Administration from Marian University. Malinda was most recently employed at Moraine Park Technical College as an Administrative Aide-EWD.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Support Employees (continued)

Administrative Aide-Economic and Workforce Development. This part-time vacancy was created when Sarah Jacinth submitted her resignation. This position will provide administrative assistance and technical support to the Economic and Workforce Development work teams. After screening and interviewing, Megan Schlosser was selected and started June 20, 2023. Megan earned her Associate's degree from Moraine Park Technical College in Administrative Professional. Megan was most recently employed as a Property Management and Procedures Lead at Midwest Realty Management.

Maintenance Mechanic, Fond du Lac Campus. This full-time vacancy was created when Thomas Greicar submitted his resignation. This position will be performing at the journeyman level in several building trades.

Dual Enrollment Communications Specialist, Fond du Lac Campus. This is a new full-time position. This position will provide content writing as well as tracking of and engagement with dual enrollment students in line with established communication strategies, department processing and student engagement efforts. It will also work in conjunction with recruitment/admissions to support student onboarding practices and department activities to achieve enrollment goals. Interviews were last held June 12, 2023.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Amy Immel ended employment. The Housekeeper performs custodial duties and heavy-duty cleaning. Occasional Saturdays required on a rotating basis.

Administrative Assistant-Manufacturing, West Bend Campus. This full-time vacancy was created when Cynthia Wolf submitted her retirement. This position provides administrative assistance and technical support to the Manufacturing Team.

Administrative Aide-Customized Training. This full-time vacancy was created when Malinda Moore changed positions at the College. This position will provide administrative assistance and technical support to all facets of the Economic and Workforce Development team. Interviews were last held June 14, 2023.

English Language Learning Program Specialist, Beaver Dam Campus. This part-time vacancy was created when Erica Avila submitted her resignation. This position provides community outreach, recruitment, retention, orientation and transition services for English Language Learning students and Adult Basic Education students.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Instructional Employees

Economic & Workforce Development-Industrial Maintenance Instructor, Fond du Lac Campus. This full-time repurposed vacancy was created when Roy Krueger submitted his retirement. The primary teaching responsibility for this position will be for courses in the Industrial Maintenance Boot Camp. This instructor will be teaching at various sites and business locations within the Moraine Park Technical College District, and may be required to teach on evenings and weekends. Interviews were last held May 30, 2023.

Diagnostic Medical Sonography Instructor, Beave Dam Campus. This is a new full-time position. The Clinical Coordinator will be responsible for coordinating clinical education with didactic education as assigned by the program director. They will evaluate and ensure the effectiveness of clinical experiences for the concentration(s) students are enrolled in and also provide clinical instruction and document the evaluation and progression of clinical performance leading to clinical competence.

IT Technical Support Specialist Instructor, Fond du Lac Campus. This full-time vacancy was created when Joseph Desiderio changed positions at the College. The primary teaching responsibility will vary within the Information Technology – Technical Support Specialist Associate degree program, and includes courses such as Network +, Intro to O/S, Computer Software Support, Help desk Concepts, IT Administration, and Computer Hardware Support. Interviews were last held June 14, 2023.

Communications Instructor, Fond du Lac Campus. This full-time vacancy was created when Emily Hayes changed positions at the College. This instructor will primarily teach face-to-face and Video Conferencing (VC) courses from the Fond du Lac campus, but may be asked to teach at various sites within the Moraine Park District to include multiple campus, center and business locations. In addition to face-to-face and VC instructional delivery methods, other modalities including online might be required. Content areas may include English, Reading Instruction, Journalism, Speech (not drama or theater), Communication or Literature (or a combination of any of those listed). Interviews were last held June 22, 2023.

Economic & Workforce Development-Leadership Instructor, Fond du Lac Campus. This is a new full-time position. The primary teaching responsibility will be in the areas of team building, leadership, and communication. This instructor will be teaching at various campuses and business or Department of Corrections locations within the Moraine Park District as needed.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Management Employees

Talent Acquisition Coordinator, Fond du Lac Campus. This is a new full-time position. The Talent Acquisition Coordinator is responsible for full-life cycle recruitment for adjunct faculty, temporary and student workers. This position also assists in the full-life cycle recruitment for all positions at the college and manages the applicant tracking system. Interviews were last held June 15, 2023.

Total Rewards Manager, Fond du Lac Campus. This full-time vacancy was created when Erik Swenson submitted his resignation. This position is responsible for planning, designing, implementing and administering a comprehensive total rewards program.

Promotion/Demotion/Transfer

Economic & Workforce Development Reporting & Contract Specialist, Fond du Lac Campus. This full-time vacancy was created when Angela Gerlach changed positions at the College. This position will coordinate the process for the reporting and delivery of 38.14 contract training throughout the District. Terri Kollmann was transferred into this position and will start July 10, 2023.

V. CONSENT ITEMS

B. Financial Services – Accounting/Investments

Receipts and Disbursements Report as of May 31, 2023 including the Disbursement Detail for disbursements \$2,500 or greater

Monthly Investment Report as of May 31, 2023

Monthly Comparative Statement of Revenues and Expenses as of May 31, 2023

TAX LEVY RECEIVABLE

Total collections as of June 12, 2023 totaled \$13,161,032.35 or 77.2% of the total levied. Last year's collection through June 2, 2022 was \$13,005,191.16 or 77.12% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$213,299.07	\$164,297.97	77.0%
Columbia	3,295.14	2,333.20	70.8%
Dodge	3,202,738.69	2,391,828.99	74.7%
Fond du Lac	4,655,340.51	3,610,469.48	77.6%
Green Lake	1,407,878.91	1,026,752.45	72.9%
Marquette	19,892.36	14,901.45	74.9%
Sheboygan	5,352.38	3,969.16	74.2%
Washington	7,321,177.18	5,779,378.27	78.9%
Waushara	144,897.64	107,022.90	73.9%
Winnebago	79,319.12	60,078.48	75.7%
	<u>\$17,053,191.00</u>	<u>\$13,161,032.35</u>	<u>77.2%</u>

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - June 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
A & W Iron & Metal, Inc.	Supervision 101	3468	42121	\$1,650.00	-	\$670.22	\$979.78	2	0.04
A & W Iron & Metal, Inc.	Heartsaver First Aid/CPR/AED-Adult	3467	42197	\$769.76	-	\$367.25	\$402.51	4	0.02
Alliance Laundry Systems LLC	Six Sigma Black Belt Completion	3426	32064	\$1,900.00	\$190.00	\$1,304.98	\$595.02	1	0.08
Alpla Inc.	Supervision 101	3454	42121	\$825.00	-	\$335.13	\$489.87	1	0.02
Amsted Automotive	Problem Solving for Manufacturing Operations (Group A)	3389	42127	\$3,533.06	\$353.31	\$1,616.44	\$1,916.62	9	0.12
Amsted Automotive	Problem Solving for Manufacturing Operations (Group B)	3415	42278	\$3,535.58	\$353.56	\$1,533.21	\$2,002.37	9	0.12
Badger Liquor	Leading Others Series	3517	42244	\$1,300.00	-	\$366.16	\$933.84	1	0.02
Biolife Plasma Services	Heartsaver CPR/AED-Adult/Child/Infant	3513	42255	\$843.14	-	\$485.20	\$357.94	7	0.04
Boyd Corporation	Metrology - 8hrs	3527	42294	\$299.00	-	\$188.58	\$110.42	1	0.01
Bradley Corporation	Project Management Essentials	3379	42267	\$4,372.85	\$437.29	\$1,464.64	\$2,908.21	11	0.15
Cedar Community	Supervision 101	3391	42089	\$6,537.30	\$653.73	\$3,399.53	\$3,137.77	15	0.3
Centro Incorporated	Six Sigma Green Belt Project	3443	32070	\$0.00	-	\$0.00	\$0.00	1	0.03
Centro Incorporated	Six Sigma Green Belt Certification	3443	32069	\$3,900.00	\$390.00	\$1,517.88	\$2,382.12	1	0.17
Centro Incorporated	Supervision 101	3278	42194	\$5,569.08	\$556.91	\$2,325.04	\$3,244.04	7	0.14
Centro Incorporated	OSHA 10-1910 General Industry	3459	42249	\$325.00	-	\$82.89	\$242.11	1	0.01
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult (Group B)	3481	42200	\$1,209.28	-	\$791.48	\$417.80	12	0.06
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult (Group A)	3481	42199	\$1,304.04	-	\$886.24	\$417.80	16	0.08
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult (Group C)	3435	42273	\$1,256.66	-	\$828.54	\$428.12	14	0.07
Department of Corrections	TCI Welding Trailer #11 - Welding Theory and Safety	3180	21490	\$7,020.00	-	\$2,994.12	\$4,025.88	8	0.27
Department of Corrections	TCI Welding Trailer #11 - Gas Metal Arc Welding 1 (GMAW)	3180	21487	\$16,585.09	-	\$8,533.33	\$8,051.76	8	0.53
Department of Corrections	TCI Welding Trailer #11 - Gas Tungsten Arc Welding 1	3180	21488	\$16,625.80	-	\$8,574.04	\$8,051.76	8	0.53
Department of Corrections	TCI Welding Trailer #11 - Welding Print Reading	3180	21489	\$15,178.23	-	\$7,126.47	\$8,051.76	8	0.53
Department of Corrections	TCI Welding Trailer #11 - Team Building/Problem Solving	3180	21493	\$11,508.24	-	\$5,002.32	\$6,505.92	8	0.8
Department of Corrections	KMCI Mobile Lab Cohort 1 - CNC Machining Center Operation	3436	32045	\$18,358.51	-	\$9,761.71	\$8,596.80	8	0.53
Department of Corrections	KMCI Mobile Lab Cohort 1 - Team Building/Problem Solving	3436	32046	\$12,005.24	-	\$5,206.89	\$6,798.35	10	1
Department of Corrections	KMCI Mobile Lab Cohort 1 - 2D CAD Mold/Die Print Reading	3436	21861	\$15,425.71	-	\$7,037.40	\$8,388.31	11	0.73
Department of Corrections	KMCI Mobile Lab Cohort 1 - Basic Programming	3436	32044	\$22,406.81	-	\$9,511.61	\$12,895.20	8	0.8
Department of Corrections	TCI Welding Trailer #12 - Gas Metal Arc Welding 1 (GMAW)	3181	31766	\$16,101.84	-	\$8,050.08	\$8,051.76	8	0.53
Department of Corrections	TCI Welding Trailer #12 - Gas Tungsten Arc Welding 1	3181	31767	\$16,162.64	-	\$6,289.29	\$9,873.35	8	0.53
Department of Corrections	TCI Welding Trailer #12 - Welding Theory and Safety	3181	31769	\$7,020.00	-	\$2,186.19	\$4,833.81	8	0.27
Department of Corrections	TCI Welding Trailer #12 - Welding Print Reading	3181	31768	\$15,206.11	-	\$7,154.35	\$8,051.76	8	0.53
Department of Corrections	TCI Welding Trailer #12 - Team Building/Problem Solving	3181	31770	\$11,447.59	-	\$4,249.23	\$7,198.36	8	0.8
Department of Corrections	Burke - Gas Metal Arc Welding 1 (GMAW)	3428	32073	\$16,317.27	-	\$6,728.05	\$9,589.22	6	0.4
Department of Corrections	Burke - Welding Print Reading	3428	32075	\$12,917.85	-	\$4,318.67	\$8,599.18	6	0.4
Department of Corrections	Burke - Team Building/Problem Solving	3428	32071	\$9,771.48	-	\$4,734.66	\$5,036.82	6	0.6

V. CONSENT ITEMS

C. Economic Development Contracting (continued)

EWD Board Report - June 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Department of Corrections	Burke - Welding Theory and Safety	3428	32072	\$6,892.92	-	\$1,748.41	\$5,144.51	6	0.2
Department of Corrections	Burke - Occupational Math 1	3428	32076	\$13,390.14	-	\$5,248.23	\$8,141.91	6	0.4
Department of Corrections	Burke - Gas Tungsten Arc Welding 1	3428	32074	\$15,491.79	-	\$6,728.05	\$8,763.74	6	0.4
Department of Corrections	KMCI Mobile Lab Cohort 2 -Basic Programming	3515	32096	\$21,210.74	-	\$8,315.54	\$12,895.20	10	1
Department of Corrections	KMCI Mobile Lab Cohort 2 - Team Building/Problem Solving	3515	32098	\$11,378.82	-	\$4,839.20	\$6,539.62	8	0.8
Department of Corrections	KMCI Mobile Lab Cohort 2 - 2D CAD Mold/Die Print Reading	3515	32095	\$15,025.38	-	\$6,428.58	\$8,596.80	7	0.47
Department of Corrections	KMCI Mobile Lab Cohort 2 - CNC Machining Center Operation	3515	32097	\$14,040.00	-	\$5,443.20	\$8,596.80	10	0.67
Department of Natural Resources	CEU Small Water Operator - Day in the Life of an Operator	3031	41238	\$1,249.31	-	\$137.26	\$1,112.05	8	0.03
Department of Natural Resources	CEU Small Water Operator -Sampling/Monitoring Procedures	3031	41246	\$1,249.31	-	\$450.00	\$799.31	16	0.05
Department of Natural Resources	CEU Small Water Operator - Day in the Life of an Operator	3031	41242	\$1,249.31	-	\$137.26	\$1,112.05	4	0.01
Department of Natural Resources	CEU Small Water Operator - Bacteria Sampling/Microbiology	3031	42025	\$1,249.31	-	\$250.00	\$999.31	6	0.02
Department of Natural Resources	CEU Small Water Operator - Pumps:Centrifugal/Positive Dis	3031	41236	\$1,249.31	-	\$137.26	\$1,112.05	2	0.01
Department of Natural Resources	CEU Small Water Operator - Pumps:Centrifugal/Positive Dis	3031	41413	\$1,249.31	-	\$292.26	\$957.05	4	0.01
Department of Natural Resources	CEU Small Water Operator - Lead/Copper Sampling/Monitorng	3031	41235	\$1,249.31	-	\$137.26	\$1,112.05	8	0.03
Department of Natural Resources	CEU Small Water Operator - Lead/Copper Sampling/Monitorng	3031	41237	\$1,249.31	-	\$192.84	\$1,056.47	2	0.01
Department of Natural Resources	CEU Small Water Operator - Bacteria Sampling/Microbiology	3031	41244	\$1,249.31	-	\$250.00	\$999.31	2	0.01
Department of Natural Resources	CEU Small Water Operator - Groundwater Contaminants/Treat	3031	41243	\$1,249.31	-	\$250.00	\$999.31	8	0.03
Department of Natural Resources	CEU Small Water Operator - Sampling/Monitoring Procedures	3031	41987	\$1,249.31	-	\$250.00	\$999.31	5	0.02
Department of Natural Resources	CEU Small Water Operator - Groundwater Contaminants/Treat	3031	41247	\$1,249.31	-	\$450.00	\$799.31	10	0.03
Department of Natural Resources	CEU Small Water Operator - Sampling/Monitoring Procedures	3031	42169	\$1,249.31	-	\$250.00	\$999.31	7	0.02
Department of Natural Resources	CEU Small Water Operator - Day in the Life of an Operator	3031	42115	\$1,249.31	-	\$137.26	\$1,112.05	7	0.02
Department of Natural Resources	CEU Small Water Operator - Pumps:Centrifugal/Positive Dis	3031	42241	\$1,249.31	-	\$137.26	\$1,112.05	4	0.01
Department of Natural Resources	CEU Small Water Operator - Day in the Life of an Operator	3031	42163	\$1,249.31	-	\$137.26	\$1,112.05	3	0.01
Department of Natural Resources	CEU Small Water Operator - Lead/Copper Sampling/Monitorng	3031	42240	\$1,249.31	-	\$137.26	\$1,112.05	4	0.01
Department of Natural Resources	CEU Small Water Operator - Lead/Copper Sampling/Monitorng	3031	42027	\$1,249.31	-	\$137.26	\$1,112.05	7	0.02
Department of Natural Resources	CEU Small Water Operator - Pumps:Centrifugal/Positive Dis	3031	42166	\$1,249.31	-	\$137.26	\$1,112.05	3	0.01
Department of Natural Resources	CEU Small Water Operator - Day in the Life of an Operator	3031	42243	\$1,249.31	-	\$137.26	\$1,112.05	6	0.02
Department of Natural Resources	CEU Small Water Operator - Pumps:Centrifugal/Positive Dis	3031	42239	\$1,249.31	-	\$137.26	\$1,112.05	2	0.01
Department of Natural Resources	CEU Small Water Operator - Groundwater Contaminants/Treat	3031	42168	\$1,249.31	-	\$250.00	\$999.31	6	0.02
Department of Natural Resources	CEU Small Water Operator - Sampling/Monitoring Procedures	3031	42165	\$1,249.31	-	\$263.75	\$985.56	5	0.02
Department of Natural Resources	CEU Small Water Operator - Bacteria Sampling/Microbiology	3031	42164	\$1,249.31	-	\$263.75	\$985.56	5	0.02
Department of Natural Resources	CEU Small Water Operator - Pumps:Centrifugal/Positive Dis	3031	42026	\$1,249.31	-	\$137.26	\$1,112.05	3	0.01
Department of Natural Resources	CEU Small Water Operator - Lead/Copper Sampling/Monitorng	3031	42242	\$1,249.31	-	\$137.26	\$1,112.05	5	0.02
Department of Natural Resources	CEU Small Water Operator - Lead/Copper Sampling/Monitorng	3031	42167	\$1,249.31	-	\$137.26	\$1,112.05	8	0.03
Department of Natural Resources	CEU Small Water Operator - Lead/Copper Sampling/Monitorng	3031	41231	\$1,249.31	-	\$137.26	\$1,112.05	3	0.01

V. CONSENT ITEMS

C. Economic Development Contracting (continued)

EWD Board Report - June 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Department of Natural Resources	CEU Small Water Operator -Pumps:Centrifugal/Positive Dis	3031	41230	\$1,249.31	-	\$137.26	\$1,112.05	2	0.01
Department of Natural Resources	CEU Small Water Operator -Day in the Life of an Operator	3031	41234	\$1,249.31	-	\$137.25	\$1,112.06	6	0.02
Department of Natural Resources	CEU Small Water Operator -Day in the Life of an Operator	3031	41232	\$1,249.31	-	\$137.26	\$1,112.05	6	0.02
Department of Natural Resources	CEU Small Water Operator -Lead/Copper Sampling/Monitorng	3031	41229	\$1,249.31	-	\$137.26	\$1,112.05	1	0
Department of Natural Resources	CEU Small Water Operator -Sampling/Monitoring Procedures	3031	41233	\$1,249.31	-	\$450.00	\$799.31	10	0.03
Department of Natural Resources	CEU Small Water Operator -Groundwater Contaminants/Treat	3031	42024	\$1,249.31	-	\$250.00	\$999.31	3	0.01
Department of Natural Resources	CEU Small Water Operator -Groundwater Contaminants/Treat	3031	41832	\$1,249.31	-	\$250.00	\$999.31	2	0.01
Department of Natural Resources	CEU Small Water Operator -Pumps:Centrifugal/Positive Dis	3031	42021	\$1,249.31	-	\$137.26	\$1,112.05	5	0.02
Department of Natural Resources	CEU Small Water Operator -Lead/Copper Sampling/Monitorng	3031	41412	\$1,249.31	-	\$292.26	\$957.05	4	0.01
Department of Natural Resources	CEU Small Water Operator -Pumps:Centrifugal/Positive Dis	3031	41239	\$1,249.31	-	\$137.26	\$1,112.05	6	0.02
Department of Natural Resources	CEU Small Water Operator -Lead/Copper Sampling/Monitorng	3031	42022	\$1,249.31	-	\$137.26	\$1,112.05	4	0.01
Department of Natural Resources	CEU Small Water Operator -Bacteria Sampling/Microbiology	3031	41988	\$1,249.31	-	\$250.00	\$999.31	7	0.02
Fillmore Fire Department	First Responder Trainer Refresher	3375	42186	\$2,160.00	-	\$872.05	\$1,287.95	4	0.05
Fives Giddings & Lewis LLC	Workplace Accident Training	3432	42208	\$487.50	-	\$109.01	\$378.49	8	0.01
Fives Giddings & Lewis LLC	Workplace Accident Training	3432	42209	\$487.50	-	\$109.01	\$378.49	9	0.02
Fond du Lac County	Supervision 101	3385	42225	\$5,909.22	-	\$1,850.55	\$4,058.67	13	0.26
Fond du Lac County Health Care Center	BLS Provider Renewal (Group A)	3475	42292	\$587.70	-	\$346.21	\$241.49	7	0.02
Fond du Lac County Health Care Center	BLS Provider Renewal (Group B)	3475	42293	\$613.80	-	\$372.31	\$241.49	8	0.03
Frank Mayer and Associates LLC	Leading Others Series	3518	42244	\$1,300.00	-	\$366.17	\$933.83	1	0.02
FZE Manufacturing Solutions, LLC.	Essential Skills Trainings - Decision Making	3244	41896	\$885.92	\$88.59	\$358.09	\$527.83	8	0.03
FZE Manufacturing Solutions, LLC.	Essential Skills Trainings - Solving Workplace Problems	3244	41831	\$877.82	\$87.78	\$349.99	\$527.83	11	0.04
FZE Manufacturing Solutions, LLC.	Essential Skills Trainings - Skillful Collaboration	3244	41874	\$892.40	\$89.24	\$364.57	\$527.83	10	0.03
FZE Manufacturing Solutions, LLC.	Essential Skills Trainings - Solving Workplace Problems	3244	41830	\$876.20	\$87.62	\$348.37	\$527.83	10	0.03
FZE Manufacturing Solutions, LLC.	Essential Skills Trainings - Decision Making	3244	41895	\$895.64	\$89.56	\$367.81	\$527.83	11	0.04
FZE Manufacturing Solutions, LLC.	Essential Skills Trainings - Skillful Collaboration	3244	41894	\$892.40	\$89.24	\$364.57	\$527.83	10	0.03
Grande Cheese Company	Six Sigma Black Belt Completion	3427	32064	\$3,800.00	\$380.00	\$2,609.98	\$1,190.02	2	0.17
Grande Cheese Company	Critical Core Spanish - Work Cooperatively in Teams	3336	42065	\$658.15	\$65.82	\$250.11	\$408.04	5	0.02
Grande Cheese Company	Critical Core Spanish - Demonstrate Positive Attitude	3336	42067	\$656.50	\$65.65	\$248.46	\$408.04	5	0.02
Grande Cheese Company	Critical Core Spanish - Demonstrate Integrity	3336	42066	\$653.32	\$65.33	\$245.28	\$408.04	4	0.01
Grande Cheese Company	Critical Core Spanish - Maintain Safe Work Environment	3336	42062	\$653.64	\$65.36	\$245.60	\$408.04	2	0.01
Grande Cheese Company	Critical Core Spanish - Follow Directions	3336	42068	\$650.64	\$65.06	\$361.74	\$288.90	6	0.02
Grande Cheese Company	Six Sigma Green Belt Certification	3444	32069	\$11,700.00	\$1,170.00	\$4,553.66	\$7,146.34	3	0.5
Grande Cheese Company	Six Sigma Green Belt Project	3444	32070	\$0.00	-	\$0.00	\$0.00	3	0.1
iAutomation (formerly PanelTEK LLC)	Heartsaver First Aid/CPR/AED-Adult	3520	42270	\$793.45	-	\$390.97	\$402.48	5	0.03
JAT Inc	Leading Others Series	3516	42244	\$2,600.00	-	\$732.30	\$1,867.70	2	0.03

V. CONSENT ITEMS

C. Economic Development Contracting (continued)

EWD Board Report - June 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
JF Ahern Co.	Decision Making	3142	41776	\$860.00	\$86.00	\$183.01	\$676.99	15	0.05
JF Ahern Co.	Business Etiquette	3142	41770	\$860.00	\$86.00	\$183.01	\$676.99	15	0.05
JF Ahern Co.	Problem Solving	3142	41775	\$1,720.00	\$172.00	\$366.01	\$1,353.99	15	0.1
JF Ahern Co.	Influential Communication	3142	41773	\$1,720.00	\$172.00	\$366.01	\$1,353.99	15	0.1
JF Ahern Co.	Team Work and Collaboration	3142	41771	\$860.00	\$86.00	\$183.01	\$676.99	15	0.05
JF Ahern Co.	Adaptability and Positivity	3142	41774	\$1,075.00	\$107.50	\$228.76	\$846.24	15	0.08
Karavan Trailers LLC	Six Sigma Green Belt Certification	3447	32069	\$3,900.00	\$390.00	\$1,517.90	\$2,382.10	1	0.17
Karavan Trailers LLC	Six Sigma Green Belt Project	3447	32070	\$0.00	-	\$0.00	\$0.00	1	0.03
Kewaskum High School	Nursing Assistant	3190	31921	\$2,741.80	-	\$6,605.28	(\$3,863.48)	6	0.4
Kleen Test Products	Supervision 101	3455	42121	\$2,475.00	-	\$1,005.37	\$1,469.63	3	0.06
Klug, inc.	OSHA 10-1910 General Industry	3460	42249	\$1,300.00	-	\$331.58	\$968.42	4	0.03
KMC Stampings	Problem Solving for Manufacturing Operations	3265	42218	\$4,037.72	\$403.77	\$1,294.71	\$2,743.01	10	0.13
KMC Stampings	GD&T - 24hr	3264	42226	\$7,300.31	\$730.03	\$3,146.69	\$4,153.62	9	0.18
Kondex Corporation	CNC Operator Training	3259	41938	\$8,356.80	\$835.68	\$3,215.02	\$5,141.78	10	0.3
Kondex Corporation	OSHA 10-1910 General Industry	3461	42249	\$975.00	-	\$248.69	\$726.31	3	0.03
Kondex Corporation	Blueprint Reading - 16hr	3349	42261	\$4,063.92	\$406.39	\$1,727.02	\$2,336.90	11	0.15
Kraft Heinz Company	Industrial Maintenance (Spring 2023) - Interpreting Engineer Drawing	3143	41744	\$920.00	\$92.00	\$377.16	\$542.84	8	0.03
Kraft Heinz Company	Industrial Maintenance (Spring 2023) -Industrial Machine Maintenance	3143	41743	\$9,212.64	\$921.26	\$3,246.02	\$5,966.62	8	0.24
Kraft Heinz Company	Industrial Maintenance (Spring 2023) -Basic Hydraulics/Pneumatics	3143	32003	\$8,834.94	\$883.49	\$2,703.30	\$6,131.64	9	0.3
Kraft Heinz Company	Industrial Maintenance (Spring 2023) -Electrical Concepts	3143	42297	\$1,840.00	\$184.00	\$1,350.00	\$490.00	7	0.05
Manitou Equipment LLC	Intro to Electrical Concepts	3188	41767	\$5,761.23	\$576.12	\$2,445.55	\$3,315.68	11	0.22
Manitou Equipment LLC	Intro Mechanical/Transmission	3359	42135	\$3,550.20	\$355.02	\$1,900.99	\$1,649.21	10	0.15
Manitou Equipment LLC	Introduction to Engines	3189	42227	\$4,140.00	\$414.00	\$1,396.34	\$2,743.66	12	0.18
Manitou Equipment LLC	ARC Flash Training NFPA 70E (Group A)	3540	42300	\$920.00	-	\$775.00	\$145.00	12	0.04
Manitou Equipment LLC	ARC Flash Training NFPA 70E (Group B)	3540	42301	\$920.00	-	\$775.00	\$145.00	7	0.02
Markesan High School	Basic Anatomy	3037	31918	\$3,853.57	-	\$3,169.91	\$683.66	7	0.7
Menasha Packaging Co. LLC	Supervision 101	3374	42059	\$5,836.81	-	\$2,944.93	\$2,891.88	11	0.22
Menasha Packaging Co. LLC	Presentation Skills	3514	42276	\$3,051.04	-	\$1,389.00	\$1,662.04	6	0.07
Mercury Marine	GD&T - 24hr	3328	42147	\$7,494.88	\$749.49	\$4,237.84	\$3,257.04	16	0.32
Mercury Marine	CNC Machining - Level 2	3100	42202	\$20,755.24	\$2,075.52	\$11,098.44	\$9,656.80	10	0.67
Mercury Marine	Intro to Engine Fundamentals (Group 6)	3252	42204	\$3,680.00	\$368.00	\$974.19	\$2,705.81	5	0.07
Mercury Marine	Intro to Wastewater Treatment	3469	32099	\$11,099.34	\$1,109.93	\$3,779.57	\$7,319.77	2	0.2
Mercury Marine	Mercury Leadership Development	3298	42195	\$7,293.80	-	\$1,246.83	\$6,046.97	13	0.26
Mercury Marine	Engine Repair/Troubleshooting (Group 4)	3201	42222	\$5,735.46	\$573.55	\$2,323.86	\$3,411.60	12	0.24
Mercury Marine	Intro to Engine Fundamentals (Group 7)	3253	42268	\$3,680.00	\$368.00	\$1,405.60	\$2,274.40	15	0.2
Mercury Marine	Introduction to Robotics	3256	42272	\$2,487.18	\$248.72	\$1,401.50	\$1,085.68	12	0.08

V. CONSENT ITEMS

C. Economic Development Contracting (continued)

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Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Meurer Brothers Bakery	Forklift Safety Certification	3525	42291	\$1,064.46	-	\$479.19	\$585.27	2	0.01
Mid-States Aluminum Corporation	Advanced Supervisory Training	3225	42122	\$6,469.10	-	\$3,209.77	\$3,259.33	10	0.2
Mid-States Aluminum Corporation	Robotics - Level 2 (Cohort 3)	3314	42211	\$7,360.00	\$736.00	\$3,017.28	\$4,342.72	7	0.19
Mid-States Aluminum Corporation	Blueprint Reading - 16hr	3309	42207	\$4,024.61	\$402.46	\$1,854.13	\$2,170.48	10	0.13
Mid-States Aluminum Corporation	Robotics - Level 2 (Cohort 4)	3315	42260	\$7,360.00	\$736.00	\$3,017.28	\$4,342.72	5	0.13
Mid-States Aluminum Corporation	Metrology - 8hrs	3528	42294	\$897.00	-	\$565.74	\$331.26	3	0.02
Municipal Electric Utilities of Wisconsin (MEUW)	Influence and Persuasion	3028	42224	\$863.97	-	\$304.48	\$559.49	16	0.05
Municipal Electric Utilities of Wisconsin (MEUW)	Skillful Collaboration	3028	42223	\$863.97	-	\$304.48	\$559.49	16	0.05
National Exchange Bank & Trust	Business Writing that Works	3497	42228	\$1,006.60	-	\$390.15	\$616.45	20	0.07
North Fond du Lac School District	LFI (Spring 2023) ABC's of Auto Maintenance	3279	42137	\$3,120.00	-	\$779.28	\$2,340.72	2	0.03
North Fond du Lac School District	LFI (Spring 2023) Melt Your Stress Away	3279	42075	\$585.00	-	\$124.34	\$460.66	2	0.01
North Fond du Lac School District	LFI (Spring 2023) Peaceful Warrior	3279	42077	\$585.00	-	\$124.34	\$460.66	2	0.01
North Fond du Lac School District	LFI (Spring 2023) Healthy Sleep/Meditation	3279	42076	\$585.00	-	\$124.34	\$460.66	2	0.01
North Fond du Lac School District	LFI (Spring 2023) Manufacturing Fundamentals	3279	42136	\$1,365.00	-	\$622.98	\$742.02	9	0.06
North Fond du Lac School District	LFI (Spring 2023) Introduction to Child Care	3279	42139	\$1,365.00	-	\$320.26	\$1,044.74	9	0.06
North Fond du Lac School District	LFI (Spring 2023) Heartsaver First Aid & CPR/AED	3279	42140	\$1,404.78	-	\$344.97	\$1,059.81	9	0.06
North Fond du Lac School District	LFI (Spring 2023) Concepts of Customer Service	3279	42138	\$1,365.00	-	\$320.26	\$1,044.74	9	0.06
North Fond du Lac School District	LFI (Spring 2023) Concepts of Customer Service	3279	42078	\$2,925.00	-	\$686.27	\$2,238.73	2	0.03
North Fond du Lac School District	LFI (Spring 2023) Healthy Living	3279	41996	\$3,214.98	-	\$827.00	\$2,387.98	9	0.12
North Fond du Lac School District	LFI (Spring 2023) Personal Finance	3279	42031	\$3,315.00	-	\$777.77	\$2,537.23	9	0.14
North Fond du Lac School District	LFI (Spring 2023) Healthy Relationships	3279	42030	\$3,120.00	-	\$732.02	\$2,387.98	9	0.12
North Fond du Lac School District	LFI (Spring 2023) Home Repairs	3279	42034	\$2,145.00	-	\$503.26	\$1,641.74	2	0.02
North Fond du Lac School District	LFI (Spring 2023) Personal Care Fundamentals	3279	42036	\$2,145.00	-	\$535.76	\$1,609.24	2	0.02
North Fond du Lac School District	LFI (Spring 2023) Woodworking for Beginners	3279	42035	\$1,861.21	-	\$632.77	\$1,228.44	2	0.01
Opus Inspection	Emission System Component Fail	3420	42189	\$625.00	-	\$144.57	\$480.43	1	0
Oral Surgery Associates	BLS Provider Renewal	3492	42219	\$535.50	-	\$304.22	\$231.28	5	0.02
PRE-heat Inc.	Forklift Safety	3486	42191	\$450.00	-	\$100.91	\$349.09	3	0.02
Regal Rexnord	Six Sigma Green Belt Certification	3445	32069	\$7,800.00	\$780.00	\$3,035.77	\$4,764.23	2	0.33
Regal Rexnord	Six Sigma Green Belt Project	3445	32070	\$0.00	-	\$0.00	\$0.00	2	0.07
Regal Rexnord	Supervision 101	3392	42192	\$5,782.02	\$578.20	\$2,105.05	\$3,676.97	7	0.14
Schumann Printers	Forklift Safety	3485	42191	\$150.00	-	\$33.63	\$116.37	1	0.01
Schumann Printers	OSHA 10-1910 General Industry	3462	42249	\$325.00	-	\$82.89	\$242.11	1	0.01
Seneca Foods Corporation	Welding - GTAW	3129	42084	\$11,925.42	\$1,192.54	\$6,813.42	\$5,112.00	7	0.23
Seneca Foods Corporation	Spanish for the Workplace	3148	42125	\$1,763.86	\$176.39	\$840.60	\$923.26	17	0.11
Seneca Foods Corporation	Preventative Maintenance (Group B)	3149	42120	\$4,883.50	\$488.35	\$2,692.18	\$2,191.32	10	0.15

V. CONSENT ITEMS

C. Economic Development Contracting (continued)

EWD Board Report - June 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Seneca Foods Corporation	Preventative Maintenance (Group A)	3149	42119	\$4,511.75	\$451.18	\$2,320.43	\$2,191.32	5	0.08
Seneca Foods Corporation	Heartsaver First Aid/CPR/AED-Adult	3451	42263	\$1,161.79	-	\$695.25	\$466.54	10	0.05
Seneca Foods Corporation	Programmable Logic Controllers Level 3	3425	42290	\$6,440.00	\$644.00	\$5,350.00	\$1,090.00	9	0.21
Seneca Foods Corporation - Cambria West	Mill and Lathe - Level 2	3301	42220	\$2,586.24	\$258.62	\$1,356.56	\$1,229.68	10	0.07
Seneca Foods Corporation - Clyman	Mill and Lathe - Level 1	3302	42159	\$1,720.00	\$172.00	\$493.31	\$1,226.69	5	0.03
Seneca Foods Corporation - Clyman	Mill and Lathe - Level 2	3303	42221	\$2,405.89	\$240.59	\$1,176.21	\$1,229.68	5	0.03
Seneca Foods Corporation - Oakfield	Mill and Lathe - Level 2	3305	42146	\$3,114.00	\$311.40	\$1,881.10	\$1,232.90	9	0.06
Seneca Foods Corporation - Ripon	Heartsaver First Aid/CPR/AED-Adult (Group B)	3431	42230	\$793.45	-	\$459.09	\$334.36	5	0.03
Seneca Foods Corporation - Ripon	Heartsaver First Aid/CPR/AED-Adult (Group A)	3431	42229	\$1,185.59	-	\$746.55	\$439.04	11	0.06
Serigraph, Inc.	Advanced Leadership Consultation	3519	T1641	\$472.35	-	\$147.65	\$324.70	0	0
Serigraph, Inc.	Advanced Leadership Series	3146	42264	\$6,988.90	-	\$2,314.10	\$4,674.80	10	0.2
Slinger High School	Computer Aided Mfg. - Part B	3289	31984	\$1,460.70	-	\$1,599.30	(\$138.60)	9	0.3
South Hills Golf & Country Club	Supervision 101	3456	42121	\$825.00	-	\$335.13	\$489.87	1	0.02
Specialty Cheese Company, Inc	Supervision 101	3231	41697	\$6,258.61	\$625.86	\$2,891.28	\$3,367.33	12	0.24
Steiner Electric, Inc.	Heartsaver First Aid/CPR/AED-Adult (Group A)	3464	42175	\$1,209.28	-	\$647.60	\$561.68	12	0.06
Steiner Electric, Inc.	Heartsaver First Aid/CPR/AED-Adult (Group B)	3464	42176	\$1,182.29	-	\$620.61	\$561.68	11	0.06
Steiner Electric, Inc.	Heartsaver First Aid/CPR/AED-Adult (Group C)	3464	42177	\$1,232.97	-	\$671.29	\$561.68	13	0.07
Tank Technology, Inc.	Blueprint Reading - 16hr (Group A)	3282	42009	\$3,949.01	\$394.87	\$1,900.53	\$2,048.48	9	0.12
Tank Technology, Inc.	Blueprint Reading - 16hr (Group B)	3282	42010	\$3,946.65	\$394.67	\$1,862.01	\$2,084.64	8	0.11
Tank Technology, Inc.	Blueprint Reading - 16hr (Group C)	3282	42126	\$3,904.37	\$390.44	\$1,891.98	\$2,012.39	8	0.11
Tank Technology, Inc.	Programmable Logic Controllers 1	3162	42205	\$7,430.56	\$743.06	\$3,280.56	\$4,150.00	6	0.2
Tank Technology, Inc.	Introduction to Welding - Group A1	3269	42257	\$4,140.00	\$414.00	\$1,558.64	\$2,581.36	8	0.12
Tank Technology, Inc.	Introduction to Welding - Group A2	3269	42258	\$4,140.00	\$414.00	\$1,558.65	\$2,581.35	7	0.11
Tank Technology, Inc.	Intermediate Welding-Aluminum	3270	42274	\$2,760.00	\$276.00	\$1,057.13	\$1,702.87	5	0.05
Tank Technology, Inc.	Advanced Welding - Group C1	3271	42296	\$1,840.00	\$184.00	\$686.71	\$1,153.29	5	0.03
Tank Technology, Inc.	Advanced Welding - Group C2	3271	42295	\$1,840.00	\$184.00	\$686.71	\$1,153.29	8	0.05
Tank Technology, Inc.	Root Cause Analysis	3470	42303	\$860.00	\$86.00	\$380.00	\$480.00	8	0.03
Tenneco Powertrain	Blueprint Reading - 12 Hour	3184	42206	\$2,920.32	\$292.03	\$1,392.03	\$1,528.29	6	0.06
The Commonwealth Companies	DEI Training	3453	T1643	\$575.00	-	\$119.52	\$455.48	0	0
United Wisconsin Grain Producers	Supervision 101	3457	42121	\$1,650.00	-	\$670.24	\$979.76	2	0.04
Walsworth (f/k/a Ripon Printers)	Supervision 101	3397	42074	\$6,470.19	\$647.02	\$2,918.58	\$3,551.61	15	0.3
Weld-Fab Manufacturing	Blueprint Reading - 16hr	3387	42116	\$4,200.20	\$420.02	\$2,147.45	\$2,052.75	15	0.2
Whisker	Spanish for Workplace - 16hrs	3388	42154	\$3,476.36	\$347.64	\$1,361.35	\$2,115.01	9	0.12
Workforce Development Board of South Central Wisconsin	Introduction to Telehealth	3465	42150	\$6,295.00	-	\$1,326.79	\$4,968.21	2	0.05
TOTAL				\$816,131.48	\$30,719.86	\$343,050.47	\$473,081.01	1480	29.56

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Human Resources – Employment;***
- 2. Financial Services – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of May be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Guerrero
- _____ Johnson
- _____ Hill
- _____ Jung
- _____ Treichel
- _____ Zeratsky
- _____ Hintz
- _____ Schwab
- _____ Hopp

VI. ACTION ITEMS

A. Approval of Retirements

The following employees have informed the College that they will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Cynthia Wolf	Administrative Assistant – Manufacturing	August 7, 2023	September 4, 1996
Julie Pieper	Finance Manager	February 2, 2024	December 3, 2001

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirements of Cynthia Wolf and Julie Pieper:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Approval of Board Policies – Ends

The following information is being presented in compliance with Board Policy 1.8 – Policy Development, Review and Modification. This policy states that Board Policies shall be reviewed and adopted by a majority of the Board in accordance with a policy review schedule to be conducted during regular Board meetings.

At the May 17, 2023 Board meeting, the Board reviewed all policies within the Ends section of the manual including policies BP 4.1 through BP 4.6. The Board suggested edits to the following policies:

BP 4.2 – College Purposes

BP 4.4 – Student Success

It is recommended that the aforementioned policies be revised as presented and these policies be documented as reviewed or revised accordingly.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt Board Policies 4.2 – College Purposes, and BP 4.4 – Student Success, as presented and recommend these policies and all remaining Ends policies be documented as reviewed or revised accordingly for the 2023-24 fiscal year.

VI. ACTION ITEMS

B. Approval of Board Policies – Ends

BOARD POLICY TYPE: ENDS	
Policy Title	College Vision, Mission and Strategic Priorities
Policy Number	BP 4.1
Policy Owner	Board Chairperson
Adopted	April 18, 2018
Reviewed	
Revised	June 17, 2020

The strategic planning process has led to a shared vision to fulfill our mission. The strategic priorities focus on excellence and continuous improvement for all College decisions and actions.

Vision

Your home for lifelong learning to achieve lifelong dreams

Mission

Growing minds, businesses and communities through innovative learning experiences.

Strategic Priorities

1. **Increase Enrollment** — improve the ability to attract and retain high-school graduates and adult learners seeking to build skills and earn a degree. To do this, Moraine Park Technical College (MPTC) will pilot new recruitment strategies, engaging high school students, their parents and adult learners, particularly evaluating entrance pathways for those from diverse backgrounds. Student retention strategies will focus on the students most likely to exit before earning a credential. In addition, the College will create compelling, relevant academic experiences to support student learning. Finally, the College will revise program schedules to meet student needs for on-demand learning and predictable schedules.
2. **Enhance Workplace Culture** — attract and retain talent who demonstrate our values and both anticipate and address student and organizational needs to create meaningful learning experiences. To accomplish this, MPTC will make leadership development and succession planning a priority focus. We will pursue talent retention strategies to ensure talented individuals who demonstrate our values and position us for success are rewarded. The College must be a leader in responding to changing employee expectations, recognizing that doing so may also require us to change the way we do business. We envision a culture where healthy lifestyles and community engagement are among the ways we demonstrate our commitment to attracting and retaining top talent.
3. **Increase Economic Driver/Community Impact** — the College supports business/industry in the transition to automation and a more diverse workforce. As employers and workers make this transition, MPTC must both lead and respond for the new demands and technologies. This includes developing in students both the technical skills required to lead and support automation as well as the career and life skills needed to communicate, problem-solve and negotiate in the workplace of the future. Likewise the College sees a role for aiding those displaced by automation in developing new skills to achieve financial independence.

VI. ACTION ITEMS

B. Approval of Board Policies – Ends

BOARD POLICY TYPE: ENDS	
Policy Title	College Purposes
Policy Number	BP 4.2
Policy Owner	Board Chairperson
Adopted	April 18, 2018
Reviewed	June 17, 2020
Revised	

Moraine Park Technical College, consistent with statutorily mandated purposes including accreditation agencies and associations, holds to the following purposes:

1. Deliver Associate Degree, Diploma, and certificate-level educational programs which provide the skills and knowledge necessary to address occupational competencies from initial job-entry to advanced certification.
2. Provide training and education to upgrade the occupational skills of individuals and the business and industry work force.
3. Offer related academic and technical support courses for joint labor/management apprenticeship programs.
4. Design and deliver customized training, consulting services, and technical assistance in partnership with public and private sector employers to further economic development.
5. Provide community services and avocational or self-enrichment activities.
6. Collaborate with secondary schools, colleges, and universities to enable students' smooth passage between educational systems.
7. Provide basic skills programming and counseling services necessary to enhance the success of students.
8. Offer educational programming and supportive services for special populations to address barriers prohibiting participation in education and employments.
9. Provide an affordable path to accomplish general education requirements through collegiate transfer programs.

VI. ACTION ITEMS

B. Approval of Board Policies – Ends

BOARD POLICY TYPE: ENDS	
Policy Title	College Value Statements
Policy Number	BP 4.3
Policy Owner	Board Chairperson
Adopted	April 18, 2018
Reviewed	
Revised	June 17, 2020

Statements of core values are designed to characterize the desired teaching/learning and working environments and to guide the development of institutional policies, procedures and practices. Accordingly, all members of the Moraine Park Technical College community affirm the following College value statements:

- **Collaboration:** Join forces to build the best path forward.
- **Continuous Improvement:** Always strive to be better.
- **Impactful Learning:** Create meaningful experiences inside and outside the classroom.
- **Inclusivity:** Value diversity and build a sense of belonging.

VI. ACTION ITEMS

B. Approval of Board Policies – Ends

BOARD POLICY TYPE: ENDS	
Policy Title	Student Success
Policy Number	BP 4.4
Policy Owner	Board Chairperson
Adopted	May 16, 2018
Reviewed	
Revised	June 17, 2020

Moraine Park Technical College provides the diverse population of its entire District with access to academic and occupational training, career connections, assistance for students to complete their educational goals, and skills for lifelong learning.

Included in Student Success:

- **College Readiness.** Students will have the appropriate combination of cognitive and interpersonal skills, content knowledge, and learning strategies to effectively participate in college level coursework.
- **Student Development.** Students will have the opportunity to participate in activities, programs and services that provide opportunity for development and growth of the whole person in a safe place that values diversity and a sense of belonging for all.
- **Goal Attainment.** Students will receive the academic and occupational training with the individualized support needed to meet their educational goals whether they seek a degree, a credential, completion of a course, or transferability to another institution.
- **Career Readiness.** Students will have the academic and occupational training necessary for employment readiness in their field of study as well as the diversity of a global economy. Students will possess the necessary career and life skills needed for employability.

VI. ACTION ITEMS

B. Approval of Board Policies – Ends

BOARD POLICY TYPE: ENDS	
Policy Title	Workplace Culture
Policy Number	BP 4.5
Policy Owner	Board Chairperson
Adopted	May 16, 2018
Reviewed	
Revised	June 17, 2020

Moraine Park Technical College will foster a work environment that attracts and retains qualified employees who exemplify our College values. The culture will prioritize work-life balance, positive engagement, inclusiveness, and collaborative opportunities to create, innovate, and change. The culture will also prioritize employee development to ensure talented individuals are rewarded and retained.

Included in Workplace Culture:

- **Valued.** Employees will feel valued and respected through delegation and empowerment by an effective leadership model that embraces inclusion, talent development, succession planning, and recognition.
- **Relationships.** Employees will have positive, professional relationships with their leaders and colleagues through collaborative opportunities to create and innovate.
- **Supportive.** Employees will have the structure and tools to effectively improve stakeholder experiences in alignment with the College's mission.
- **Environment.** Employees will have a safe working environment that encourages a healthy lifestyle and a work/life balance.

VI. ACTION ITEMS

B. Approval of Board Policies – Ends

BOARD POLICY TYPE: ENDS	
Policy Title	Economic Development
Policy Number	BP 4.6
Policy Owner	Board Chairperson
Adopted	May 16, 2018
Reviewed	
Revised	June 17, 2020

Moraine Park Technical College will continuously support the economic development of the District by responding to employer needs, educating a quality workforce, establishing strong community partnerships, and contributing to the region's overall economic vitality.

Included in Workforce Development:

- **Career Readiness.** Employers will have access to prepared, diverse student populations as they hire technically skilled individuals with career and life skills to fill their workforce talent needs.
- **Relevant Training.** Employers will have the ability to obtain customized instruction to meet the specific development needs of their incumbent workforce, aiding in the growth and prosperity of their current and future business operations.
- **Technical Assistance.** Employers will have access to resources and services, such as assessment testing, grant assistance, and strategic workforce planning, to assist in the development of their workforce.
- **Strategic Partnerships.** Employers will have opportunity to strategically partner with the District to develop and update credentials, programs, and services to enhance economic development and community growth.

VI. ACTION ITEMS

C. Approval of Bid – Backup Generator Installation – Beaver Dam Campus

As proposed in the 2022-25 Master Facilities Plan, MPTC plans to install a new backup generator on the Beaver Dam Campus. Currently there is not any backup power at the Beaver Dam campus leaving concerns with safety and security of the building in an emergency event. This will align the Beaver Dam campus with the other campuses with emergency preparedness and help protect the college's assets.

Class II bid notices were placed in District newspapers to make contractors aware of the project, and bids were opened on April 26, 2023. Three bids were received.

The proposed work is scheduled to begin in July 2023, with completion scheduled for December 2023. The total budget for this project is \$600,000 that includes the purchase of the generator unit which was purchased back in February 2023. The cost breakdown is as follows:

Construction Costs:	\$396,120
<u>Additional utilities work:</u>	<u>25,000</u>
Total:	\$421,120

There were three bids submitted and Circle Electric was the lowest responsible bid. It is recommended that the following bid be accepted:

Circle Electric:	
Base Bid:	\$396,120
<u>No Alternates:</u>	<u>0</u>
Bid Total:	\$396,120

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following lowest responsible bid for the Beaver Dam Backup Generator Installation, awarding the contract to Circle Electric in the amount of \$396,120; and, further, that the President be authorized to proceed with this project.

Roll call vote:

_____ Johnson
_____ Hill
_____ Guerrero
_____ Jung
_____ Treichel
_____ Zeratsky
_____ Hintz
_____ Schwab
_____ Hopp

VI. ACTION ITEMS

C. Approval of Bid – Backup Generator Installation – Beaver Dam Campus

RFP 2023-0031 BD Backup Generator Electrical Installation

<u>Required Documents</u>	Circle Electric	K-W Electric, Inc.	Mcr Servcies, LLC
Diverse Supplier Preference	None submitted	None submitted	None submitted
Proposal Information / Signature Form - 3 Addendums	X	X	X
References	X	X	X
5% Bid Bond	X	None submitted	X
W9	X	None submitted	X
Optional - Cooperative Purchasing Form	No	No	None submitted
Pricing Breakdown	X	X	X
Qualification Requirements	X	None submitted	X
COI	X	None submitted	X
Non-Collusion Affidavit	None submitted	None submitted	X
Designation of Confidential and Proprietary Information	None	None	None

<u>Evaluation Attributes</u>	<u>Weight</u>	Circle Electric	K-W Electric, Inc.	Mcr Servcies, LLC
Pricing	30%	30.00	17.01	25.46
Delivery	30%	30.00	30.00	30.00
Overall quality of service/products proposed	15%	15.00	15.00	15.00
Firm's qualifications, experience, demonstration of technical & management competence	15%	15.00	10.00	12.00
References and reputation	5%	5.00	5.00	5.00
Service capability and scope of any conditions included in the proposal	5%	3.00	2.00	2.00
Diverse Supplier Preference Adjustment		0.00	0.00	0.00
TOTAL		98.00	79.01	89.46

Awarded to highest rated responsive / responsible bidder

Statutory Requirements

Byrd Anti-Lobbying Certification
SAM Federal Debarment, Suspension, Ineligibility Exclusion and Terrorism
Wisconsin Debarment and Suspension

Circle Electric	K-W Electric, Inc.	Mcr Servcies, LLC
Not required	Not Required	Not Required
Active	No Exclusions	No Exclusions
Not Listed	Not Listed	Not Listed

Color Scale
 Yes or As Noted =
 As Noted =
 N/A, No or As Noted =

Cost Evaluation - Ratio Method:
 With this method, the proposal with the lowest number receives the maximum points allowed. All other proposals receive a percentage of the points available based on their relationship to the lowest.
 This is determined by applying the following formula:
 (Lowest cost/Cost being evaluated) * Max points available = Awarded points

VI. ACTION ITEMS

D. Approval of Three-Year Facilities Plan

Administrative Bulletin AB 04-01 directs that, annually, each Wisconsin Technical College District prepare and submit a Three-Year Facilities Plan to the Wisconsin Technical College System Board (WTCSB). The Plan must be approved by the District Board and submitted no later than August 1 of each year. In accordance with WTCS Office directive, the reporting shall be by fiscal year and include information for the current and next two fiscal years. The Plan will be accepted and reviewed by the WTCSB, but no action will be taken as capital building and remodeling projects continue to be subject to review and approval on an individual basis pursuant to s.38.04(10), Stats. AB 04-01 provides the direction for arrangement and content of the Plan.

In accordance with AB 04-01, facility development projects, acquisitions, construction of new or additional facilities, and remodeling, which have not been included in the Plan, will not be considered for WTCSB review and approval. However, recognizing the need for districts to be responsive, an exception may be granted to this policy provided extenuating circumstances can be documented. The WTCSB will act on granting an exception prior to taking any action on the project.

The current Three-Year Facilities Plan has been included in the June Board agenda packet for review. It is recommended that the Three-Year Facilities Plan for 2023-26 be approved and submitted to the Wisconsin Technical College System Board for their acceptance.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the 2023-26 Three-Year Facilities Plan and, further, that the Plan be submitted to the Wisconsin Technical College System Board for their acceptance.

VI. ACTION ITEMS

E. Approval of Resolution Modifying Reserves

The following resolution establishing reserves is required under Chapter TCS 7.05 of the Wisconsin Administrative Code which reads as follows:

(5) District Reserves. (a) Each district board may establish reserves and segregate a portion of a fund balance for a specific use for a specific period.

(b) Prior to the creation of a reserve, a district board shall adopt a resolution creating the reserve. The resolution shall state the specific purpose of the reserve, disclose the maximum amount that this reserve may accumulate to and specify the intended period of time over which the reserve shall exist. Nothing in this section shall preclude a district board from increasing or decreasing the amount of the reserve, provided the district board passes a resolution to this effect.

(c) No district board may establish or maintain reserves for contingent purposes.

(d) Prior to the adoption of its budget, each district shall disclose all reserves maintained by it, the amount contained in each reserve and the anticipated amount by which each reserve will be increased or decreased during the year for which the budget is adopted.

It is recommended that the Board adopt the following resolution establishing reserves.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution establishing the following reservations and segregations of fund balances at the dollar levels indicated:

Roll call vote:

_____ Schwab
_____ Johnson
_____ Hintz
_____ Jung
_____ Hill
_____ Treichel
_____ Zeratsky
_____ Guerrero
_____ Hopp

VI. ACTION ITEMS

E. Approval of Resolution Modifying Reserves (continued)

WHEREAS, the Wisconsin Administrative Code TCS 7.05(5) requires that a district board adopt a resolution creating reserves and requires that, prior to the adoption of its budget, each district disclose all reserves maintained by it, the amount contained in each reserve and the anticipated amount by which each reserve will be increased or decreased during the year for which the budget is adopted; and

WHEREAS, the Moraine Park Technical College District Board will be approving the District's 2023-24 Annual Budget.

THEREFORE, BE IT RESOLVED that the Moraine Park Technical College District Board hereby approves the following reservations and segregations of fund balances:

- RESERVE FOR CAPITAL PROJECTS - A segregation of a portion of the fund balance which is exclusively and specifically for the acquisition and improvement of sites and for the acquisition, construction, equipping, and renovation of buildings. At June 30, 2023, this reserve is planned to be \$9,497,944, but should not exceed \$8,212,416 over the next year in the Capital Projects Fund.
- RESERVE FOR DEBT SERVICE - A segregation of a portion of fund balance to provide for debt service requirements for the coming year which is planned to be \$1,516,022 at June 30, 2023, but should not exceed \$1,730,688 over the next year in the Debt Service Fund.
- RESERVE FOR STUDENT FINANCIAL ASSISTANCE - A segregation of a portion of fund balance to provide for financial aid to students. At June 30, 2023, this reserve is planned to be \$191,815 and should not exceed \$137,583 over the next year in the Special Revenue Fund (non-aidable).
- RESERVE FOR STUDENT CLUBS AND ORGANIZATIONS - A segregation of a portion of fund balance to provide for student clubs and organizations. At June 30, 2023, this reserve is planned to be \$923,230 and should not exceed \$864,736 over the next year in the Special Revenue Fund (non-aidable).
- DESIGNATED FOR OPERATIONS - A designated segregation of a portion of fund balance to provide for fluctuations in operating cash balances. At June 30, 2023, this designation is planned to be \$10,110,107 and should not exceed the amount over the next year in the General Fund.
- DESIGNATED FUND BALANCE FOR SUBSEQUENT YEARS - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2023, this designation is planned to be \$634,376 and should not exceed this amount over the next year in the General Fund.

VI. ACTION ITEMS

E. Approval of Resolution Modifying Reserves (continued)

- DESIGNATED FUND BALANCE FOR SUBSEQUENT YEAR - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2023, this designation is planned to be \$214,792 and should not exceed this amount over the next year in the General Fund.

- DESIGNATED FOR STATE AID FLUCTUATIONS - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2023, this designation is planned to be \$414,584 and should not exceed this amount over the next year in the General Fund.

- RESERVE FOR PREPAID ITEMS - A designated segregation of a portion of fund balance to be used to fund subsequent to the forthcoming year's budget. At June 30, 2023, this designation is planned to be \$1,564,801 and should not exceed this amount over the next year in the General Fund.

- DESIGNATED FUND BALANCE FOR SUBSEQUENT YEAR - A designated segregation of a portion of fund balance to be used to fund the forthcoming year's budget. At June 30, 2023, this designation is planned to be \$1,685,197 and should not exceed \$1,336,930 over the next year in the Special Revenue Fund (operational).

VI. ACTION ITEMS

F. Adoption of 2023-24 Institutional Plan and Budget

Two resolutions are needed to formally approve the District's budget for fiscal year 2023-24. These two resolutions cover the overall budget as reviewed at the public hearing and a resolution authorizing a tax levy on the full value of the taxable property of the District for the purpose of making capital improvements, acquiring equipment, payment of indebtedness, and operating and maintenance of the schools of the District.

The first resolution is necessary to meet the requirements as specified by the Wisconsin Technical College System Board and Wisconsin State Statute. The second, or tax levy authorization resolution, will be considered at the October Board meeting in order to meet the State requirements of setting the tax levy by October 31. This practice was begun in fiscal 1981-82 and must be continued to adhere to Chapter TCS 7.05(6) of the Wisconsin Administrative Code which reads as follows:

REVIEW OF PROPERTY TAX LEVY. Prior to certifying the property tax levy under s. 38.16(1), Stats., each district board shall recalculate the anticipated amount of financial resources available for district operations, using the most current data available at the district, to determine if the property tax levy should be adjusted.

SUGGESTED MOTION:

I move that the Moraine Park Technical District Board approve the following resolution to adopt the institutional plan and budget for fiscal year 2023-24:

Roll call vote:

_____ Zeratsky
_____ Guerrero
_____ Hill
_____ Hintz
_____ Schwab
_____ Treichel
_____ Jung
_____ Johnson
_____ Hopp

VI. ACTION ITEMS

F. Adoption of 2023-24 Institutional Plan and Budget (continued)

WHEREAS, the notice of the public hearing on the proposed 2023-24 budget of the Moraine Park Technical College District was published in the Fond du Lac Reporter, the West Bend News, and the Beaver Dam Daily Citizen by May 2, 2023, as a Class I Legal Notice; and

WHEREAS, the Moraine Park Technical College District Board has held pursuant to Wis. Stat. sec. 65.90(4), a public hearing on the proposed 2023-24 budget on May 17, 2023 in Fond du Lac, Wisconsin, at Moraine Park Technical College, 245 North National Avenue and conducted electronically, via conference call at 5:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Moraine Park Technical College District Board hereby adopts the budget of one hundred two million eight hundred forty five thousand one dollar (\$102,845,001) and the associated institutional plan as indicated in the attachment of this resolution for the making of capital improvements, payment of indebtedness, acquisition of equipment, and the operating and maintenance of the schools of the District for the fiscal year beginning July 1, 2023.

VI. ACTION ITEMS

G. Approval of Resolution Authorizing the Issuance of \$1,750,000 General Obligation Promissory Notes, Series 2023-24A, of Moraine Park Technical College District, Wisconsin

Included in the 2023-24 budget, as adopted by the District Board on June 21, 2023 was a plan to issue a series of promissory notes to finance various capital projects and equipment needs of the District. A calendar was drafted for each of the individual projects, and a finance plan for the fiscal year was created. This particular issue is meant to finance \$1,750,000 for the public purpose of financing the acquisition of movable equipment. This issuance is a regularly scheduled borrowing independent of the referendum.

We have reviewed the process with our financial consultant, and bond counsel has prepared the appropriate legal resolution. The timeframe for this issue includes the acceptance of bids on Monday, July 10, 2023, with presentation to the Board that evening.

Bond counsel has prepared the following resolution for Board action. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles to prepare all relevant documents.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$1,750,000 General Obligation Promissory Notes, Series 2023-24A (the "Notes") for the public purpose of financing acquisition of movable equipment.

Roll call vote:

_____ Schwab
_____ Johnson
_____ Hintz
_____ Jung
_____ Hill
_____ Treichel
_____ Zeratsky
_____ Guerrero
_____ Hopp

VI. ACTION ITEMS

G. Approval of Resolution Authorizing the Issuance of \$1,750,000 General Obligation Promissory Notes, Series 2023-24A, of Moraine Park Technical College District, Wisconsin

WHEREAS, the Moraine Park Technical College District, Wisconsin (the "District") is presently in need of \$1,750,000 for the public purpose of financing the acquisition of movable equipment; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purpose through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,750,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,750,000 and designated "General Obligation Promissory Notes, Series 2023-24A" (the "Notes"), the proceeds of which shall be used for the purpose specified above (the "Project").

Section 2. Notice to Electors. The Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of the resolution authorizing the Notes to be given to the electors of the District by publishing notice thereof in The Reporter, the Daily Citizen and the Daily News, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notice to be in substantially the form set forth on Exhibit A hereto.

Section 3. Sale of the Notes. The Notes shall be offered for public sale. At its July 10, 2023 meeting or another meeting, the District Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 4. Official Notice of Sale. The Secretary shall cause an Official Notice of Sale for the Notes to be prepared and forwarded to prospective bidders.

Section 5. Official Statement. The Secretary shall cause an Official Statement to be prepared by the District's financial advisor, Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

VI. ACTION ITEMS

G. Approval of Resolution Authorizing the Issuance of \$1,750,000 General Obligation Promissory Notes, Series 2023-24A, of Moraine Park Technical College District, Wisconsin

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$1,750,000.

Adopted this 21st day of June, 2023.

Tom Hopp
Chairperson

ATTEST:

Michael E. Schwab
Secretary

(SEAL)

VI. ACTION ITEMS

G. Approval of Resolution Authorizing the Issuance of \$1,750,000 General Obligation Promissory Notes, Series 2023-24A, of Moraine Park Technical College District, Wisconsin

Exhibit A

NOTICE

TO THE ELECTORS OF:

Moraine Park Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above named District, at a meeting duly called and held on June 21, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,750,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 235 North National Avenue, Fond du Lac, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 9:00 A.M. and 4:00 P.M., or in the alternative, by contacting Carrie Kasubaski at the District by email at the following address: ckasubaski1@morainepark.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated June 21, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VI. ACTION ITEMS

H. Approval of Contract for Legal Services

For several years, the District Board and District Administration have engaged the services of Dempsey Law Firm LLP for outside legal counsel. These legal services have included and will continue to include human relations/labor relations, contract review, real estate, construction projects, procurement and student services. Confirming that no conflict of interest exists, the District desires to continue its legal relationship with Dempsey Law LLP for the fiscal year July 1, 2023 through June 30, 2024.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board authorize the President to enter into a contract with Dempsey Law LLP for legal services during the period July 1, 2023 – June 30, 2024.

VII. CORRESPONDENCE AND REPORTS

A. Foundation Update

The Director of College Advancement will provide a summary update of the Moraine Park Foundation.

B. Recruitment

The Director of Talent and the Director of Marketing will provide an update on recruitment.

C. President's Report

President Baerwald will provide a status update on the district board budget, and a summary update of recently attended meetings and other college activities.

D. Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. District Board Organizational Meeting, Monday, July 10, 5:00 pm, Fond du Lac Campus, A-112
2. WTCS State Board Meeting, July 11-12, Waukesha County Technical College (Pewaukee)
3. DBA Summer Meeting, July 20-22, Fox Valley Technical College (Appleton)

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

It is the Board's intent to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding evaluation of the College President).

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding evaluation of the College President).

Roll call vote:

_____ Guerrero
_____ Johnson
_____ Hill
_____ Jung
_____ Treichel
_____ Zeratsky
_____ Hintz
_____ Schwab
_____ Hopp

IX. ACTION ITEM

A. Ratification of President's Employment Agreement

The District Board and President Baerwald have agreed on the renewal of the President's Employment Agreement from July 1, 2023 through June 30, 2024. The parties also agreed on the President's salary and benefits applicable to the 2023-24 fiscal year. The action, below, is to ratify approval of the Employment Agreement and the 2023-24 Salary/Benefits Summary letter.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board ratify and approve the President's Employment Agreement and 2023-24 Salary/Benefits Summary letter as prepared by the District Board's legal counsel.

Roll call vote:

_____ Schwab
_____ Johnson
_____ Hintz
_____ Jung
_____ Hill
_____ Treichel
_____ Zeratsky
_____ Guerrero
_____ Hopp

X. ADJOURNMENT

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board meeting be adjourned.