



MORAINE PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, January 18, 2023 – 5:00 p.m.

Moraine Park Technical College

235 N. National Avenue, Fond du Lac, WI 54935

World Link Conference Center, Room A-112

Virtual meeting option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 953 124 270#

Upcoming Meetings/Events

TITLE	DATE	TIME	LOCATION
ACCT Legislative Summit	February 5-8		Washington DC
District Board Applications Accepted	February 3-17		
District Board Meeting	February 15	5:00 pm	Fond du Lac Campus

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

*This publication will be made available in an accessible alternative format upon request.
Please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.*

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AGENDA

	<u>Page</u>
I. ROLL CALL – 5:00 p.m.	
A. Meeting Announcement(Tom Hopp – Board Chair).....	3
II. PUBLIC COMMENTS	3
III. COMMUNITY REPORTS	
A. Business and Community Leader Connection(Mercury Marine – Castings Division).....	Report
IV. APPROVAL OF MINUTES(Tom Hopp – Board Chair).....	4
V. CONSENT ITEMS(Bonnie Baerwald – President)	
A. Human Resources – Employment	7
B. Financial Services – Accounting/Investments	10
C. Economic Development Contracting	11
VI. ACTION ITEMS	
A. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022-23B(Carrie Kasubaski – VP, Finance & Admin.).....	14
VII. CORRESPONDENCE AND REPORTS	
A. Academic Program Highlight – Electromechanical Technology(Brian Stout, Robin Reese).....	Report
B. President’s Report(Bonnie Baerwald – President).....	Report
1. 2022-23 Strategic Plan Mid-Year Progress Report	
2. Meetings Attended/to Attend	
3. Legislative Update	
4. WTCS Update	
5. College Activities Update	
C. Upcoming Events(Bonnie Baerwald – President).....	18
VIII. ADJOURNMENT(Tom Hopp – Board Chair).....	19

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Schwab
_____ Johnson
_____ Treichel
_____ Jung
_____ Hintz
_____ Hill
_____ Guerrero
_____ Zeratsky
_____ Hopp

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. COMMUNITY REPORTS

Jerry Cegielski, head of the Mercury Castings Division of Mercury Marine, will present to the board.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the December 21, 2022 meeting minutes as presented.

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 21, 2022

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:15 p.m., December 21, 2022, in Room A-112 of Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Mike Schwab, Bur Zeratsky, Kate Treichel, Steve Hill, Rob Johnson, Sara Hintz, and Vernon Jung. Board member Diane Guerrero was excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments were received.

INTRODUCTIONS

The following new employees were introduced to the Board: Becky Kuszynski – Disabilities Resources Manager, Brenda Komoroski – Administrative Assistant - Business and IT, and Robert Boenisch – ABC Carpentry Apprenticeship Instructor. Information only; no Board action required.

APPROVAL OF MINUTES

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the November 16, 2022 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources – Employment;
2. Financial Services – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of November be approved and payments are authorized, ordered, and confirmed. November receipts total \$2,042,487.61. November disbursements total -\$4,324,784.77. Roll call vote: Treichel, yes; Guerrero, excused; Schwab, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 21, 2022

APPROVAL OF RETIREMENT

MOTION Hintz, second Johnson, that the Moraine Park Technical College District Board accept the retirement of Joan Brezinsky:

This employee has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

ACCEPTANCE OF 2021-22 DISTRICT ANNUAL COMPREHENSIVE FINANCIAL REPORT

MOTION Hill, second Hintz, that the Moraine Park Technical College District Board accept the 2021-22 District Annual Comprehensive Financial Report as previously presented by representatives of CLA, and that copies of the final report be submitted to the Wisconsin Technical College System Board. Roll call vote: Treichel, yes; Guerrero, excused; Schwab, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

APPROVAL OF PROGRAM SUSPENSION – MEDICAL OFFICE SPECIALIST TECHNICAL DIPLOMA (31-160-3)

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the suspension of the Medical Office Specialist Technical Diploma (31-160-3) effective at the end of the 2022-2023 academic year. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

PROGRAM REVIEW AND DEMAND

The Assessment Coordinator and the Associate Vice President of Academics presented the Program Review and Demand Report. An overview of the metrics considered for measurement, and program ratings results were included in the presentation. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided an update on the status of the Fond du Lac AIR Center campaign, referendum project planning, fire training center land purchase negotiations, and the hiring of a dedicated referendum project manager. An update on meetings recently attended was then provided, highlighting recent NEW ERA meeting jointly with NEWMA and focused on training of advanced manufacturing students, Envision Greater Fond du Lac board meeting which focused on the transition of officers and anticipated assumption of Chairperson role beginning in January. Legislative update noted upcoming District Boards Association Winter meeting with a luncheon planned for January 12 with several legislators confirmed to attend, and upcoming ACCT Legislative Summit in DC early February.

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 21, 2022

PRESIDENT'S REPORT (continued)

WTCS Update included attendance at the recently held Future Wisconsin Summit, Department of Corrections partnership conversations confirming the honoring of the 3-year contract of our learning management system with the Second Chance Pell program, and kick-off of the annual district board appointment process and the tentative approximate timeline was shared. College activities update noted the recently held first Winter Commencement ceremony in the new conference center as well as truck driving completion ceremony and nursing pinning ceremonies, and recently held Foundation board meeting which included approval of audit report, approval of donation to the AIR Center campaign, and approval of the addition of one board member. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

A summary of upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the College who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the College is or is likely to become involved (during the closed session, the Board will discuss complaints involving the College). Roll call vote: Treichel, yes; Guerrero, excused; Schwab, yes; Johnson, yes; Jung, yes; Hill, yes; Hintz, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

RECONVENE TO OPEN SESSION

MOTION Jung, second Zeratsky, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

ADJOURNMENT

MOTION Schwab, second Hill, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:23 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Human Resources – Employment

Resignations/Terminations

Samuel Emrick, Housekeeper, submitted his resignation effective December 12, 2022. Samuel had been with the College since July 2022.

Kaitlin Malwitz, Administrative Aide-EWD, submitted her resignation effective December 22, 2022. Kaitlin had been with the College since May 2021.

Bethany Brey, Academic Advisor-SSS/TRIO, submitted her resignation effective January 3, 2023. Bethany had been with the College since March 2008.

Andrew Luby, Welding Instructor, submitted his resignation effective January 11, 2023. Andrew had been with the College since January 2014.

Ben McKenzie, Associate Dean of Health, submitted his resignation effective January 20, 2023. Ben has been with the College since January 2019.

Recruitment – Support Employees

Desktop Support Technician, West Bend Campus. This full-time vacancy was created when Jeffrey Peters submitted his resignation. This position provides technical support to customers for District-supported computer hardware and software. This position may be asked to provide support at various sites within the Moraine Park District to include campus, regional centers and area prisons. After screening and interviewing, Tyler Beauregard was selected and started January 16, 2023.

Administrative Assistant-Dean WB/Grants Specialist, West Bend Campus. This full-time vacancy was created when Kim Spartz changed roles at the College. This position provides technical assistance and administrative support to the Dean of the West Bend Campus and the Grants Office. Interviews were last held December 21, 2022.

Maintenance Mechanic, Fond du Lac Campus. This full-time vacancy was created when Thomas Greicar submitted his resignation. This position will be performing at the journeyman level in several building trades. Interviews were last held December 15, 2022.

Facilities Management Assistant, Fond du Lac Campus. This full-time vacancy was created when Melanie Petrowitz changed roles at the College. This position is responsible for providing administrative support and technical assistance to the facilities support system. Interviews were last held January 6, 2023.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Support Employees (continued)

Spirit Store Representative, Fond du Lac Campus. This is a new, part-time position. This position works closely with the Auxiliary Services Manager to perform work activities for Spirit Store operations. Performs day-to-day cashier operations, cash handling and store opening and closing procedures. Interviews were last held November 22, 2022.

Student Involvement Specialist, West Bend Campus. This full-time vacancy was created when Sandra Botham changed positions at the College. This position will plan, coordinate and lead student activities within student life to enhance student retention and engagement for the assigned campus. Interviews were last held January 11, 2023.

WIOA Training Navigator, Beaver Dam Campus. This full-time vacancy was created when Talitha Cushman submitted her resignation. This position will perform student recruitment for WIOA (Workforce Innovation and Opportunity Act) sponsored programs under the Workforce Development Board of South Central Wisconsin's WorkSmart Network, advise WIOA candidates interested in transitioning to MPTC programs and provide administrative and technical assistance for WIOA programs.

Administrative Aide – EWD, Fond du Lac Campus. This full-time vacancy was created when Kaitlin Malwitz submitted her resignation. This position will provide administrative assistance and technical support to all facets of the Economic and Workforce Development team. Interviews were last held January 12, 2022.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Samuel Emrick submitted his resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. Interviews were last held January 4, 2023.

Recruitment – Management/Instructional Employees

EWD CNC Instructor, Fond du Lac Campus. This full-time vacancy was created when Jeffrey Ternes changed positions at the College. The primary teaching responsibility for this position will be for classes in the CNC area including metrology, GD&T, blue print reading, machining fundamentals and operator training. After screening and interviewing, Troy Niemuth was selected and started on January 11, 2023.

Troy earned his Associate of Applied Science degree from MPTC and he was most recently employed as a CNC/Tool & Die Technologies Instructor for the College.

It is recommended that Moraine Park Technical College District Board issue a 2022-23 contract to Troy Niemuth and further that he be placed in F2 on the Faculty salary schedule.

V. CONSENT ITEMS

A. Human Resources – Employment

Recruitment – Management/Instructional Employees (continued)

Vice President of Teaching and Learning, Fond du Lac Campus. This full-time vacancy was created when Jim Eden submitted his retirement. The Vice President of Teaching and Learning will be a forward-looking academic leader with vision, strong leadership and strategic management experience to take Moraine Park to the next level of academic excellence and student success. First round interviews will be held on March 20 and 21, 2023.

Construction Project Manager, Fond du Lac Campus. This new, limited term position was created to support the CEV project Referendum. This position is accountable and responsible for the formation or adjustment of processes of the Facility Maintenance, Facility Planning and Construction major process of the Facilities Support System subject to the constraints imposed by the Director of Facilities, MPTC District Board policy, State Board rules, law and professional ethical behavior. Interviews were last held December 20, 2022.

Senior Applications Developer, Fond du Lac Campus. This vacancy was created when Matthew Mutz submitted his resignation. This position is accountable and responsible for the formation or adjustment of processes of the Application Development major process of the Information Technology Unit subject to the constraints imposed by the Application Development Manager, MPTC District Board policy, State Board rules, law and professional ethical behavior.

Applications Developer, Fond du Lac Campus. This full-time vacancy was created when Ross Atkinson changed roles at the College. This position is accountable and responsible for the formation or adjustment of processes of the Application Development major process of the Information Technology Unit subject to the constraints imposed by the Application Development Manager, MPTC District Board policy, State Board rules, law and professional ethical behavior. Interviews were last held August 11, 2022.

Associate Dean of Business and IT, Fond du Lac Campus. This full-time vacancy was created when Deborah Clarke submitted her resignation. This position is responsible for the Teaching and Learning and Instructional Operations major processes of the Teaching and Learning Primary System, for the instructional programs of assignment, subject to the constraints imposed by the Dean, District Board policy, State Board rules, laws, and professional ethical behavior. Interviews were last held January 9, 2023.

V. CONSENT ITEMS

B. Financial Services – Accounting/Investments

Receipts and Disbursements Report as of December 31, 2022 including the Disbursement Detail for disbursements \$2,500 or greater

Monthly Investment Report as of December 31, 2022

Monthly Comparative Statement of Revenues and Expenses as of December 31, 2022

TAX LEVY RECEIVABLE

The total levy by county is listed below; no payments are expected until later in January.

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$213,299.07	\$0.00	0%
Columbia	3,295.14	\$0.00	0%
Dodge	3,202,738.69	\$0.00	0%
Fond du Lac	4,655,340.51	\$0.00	0%
Green Lake	1,407,878.91	\$0.00	0%
Marquette	19,892.36	\$0.00	0%
Sheboygan	5,352.38	\$0.00	0%
Washington	7,321,177.18	\$0.00	0%
Waushara	144,897.64	\$0.00	0%
Winnebago	<u>79,319.12</u>	<u>\$0.00</u>	<u>0%</u>
	<u>\$17,053,191.00</u>	<u>\$0.00</u>	<u>0%</u>

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - January 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Alliance Laundry Systems LLC	Six Sigma Green Belt Certification	3122	21476	\$7,800.00	\$780.00	\$2,320.98	\$5,479.02	2	0.33
Alliance Laundry Systems LLC	Six Sigma Green Belt Project	3122	21477	\$0.00	-	\$0.00	\$0.00	2	0.07
Alpla Inc.	Leading Others Series	3286	41446	\$1,300.00	-	\$305.70	\$994.30	1	0.02
Alpla Inc.	Intro to Microsoft Office 365	3326	41498	\$645.00	-	\$137.25	\$507.75	4	0.01
Amsted Automotive	Six Sigma Green Belt Project	3123	21477	\$0.00	-	\$0.00	\$0.00	1	0.03
Amsted Automotive	Six Sigma Green Belt Certification	3123	21476	\$3,900.00	\$390.00	\$1,160.50	\$2,739.50	1	0.17
BK Laser LLC	Scissor Lift Training/Assessment	3299	41506	\$1,150.00	-	\$1,054.90	\$95.10	15	0.08
Boyd Corporation	8D Problem Solving for Mfg Ops	3214	41459	\$3,453.44	\$345.34	\$1,522.08	\$1,931.36	4	0.05
Campbellsport High School	Computer Aided Mfg. - Part B	3058	21727	\$591.80	-	\$1,599.30	(\$1,007.50)	4	0.13
Centro, Inc.	Six Sigma Green Belt Certification	3086	21476	\$3,900.00	\$390.00	\$1,160.50	\$2,739.50	1	0.17
Centro, Inc.	Six Sigma Green Belt Project	3086	21477	\$0.00	-	\$0.00	\$0.00	1	0.03
Centro, Inc.	Heartsaver First Aid/CPR/AED-Adult	3275	41490	\$822.14	-	\$419.66	\$402.48	7	0.04
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult	3307	41433	\$690.64	-	\$313.16	\$377.48	2	0.01
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult	3307	41432	\$1,225.12	-	\$742.96	\$482.16	16	0.08
Department of Corrections	Welding Theory and Safety	3179	21482	\$7,020.00	-	\$2,994.12	\$4,025.88	7	0.23
Department of Corrections	Gas Tungsten Arc Welding 1	3179	21480	\$14,040.00	-	\$5,988.24	\$8,051.76	7	0.47
Department of Corrections	Gas Metal Arc Welding 1 (GMAW)	3179	21479	\$21,715.14	-	\$13,783.93	\$7,931.21	7	0.47
Department of Corrections	Welding Print Reading	3179	21481	\$14,040.00	-	\$5,988.24	\$8,051.76	7	0.47
Department of Corrections	Team Building/Problem Solving	3179	21483	\$10,530.00	-	\$4,024.08	\$6,505.92	7	0.7
FZE Manufacturing Solutions, LLC	5S Methodology Implementation	3245	41492	\$920.00	\$92.00	\$375.03	\$544.97	13	0.04
FZE Manufacturing Solutions, LLC	5S Methodology Implementation	3245	41491	\$920.00	\$92.00	\$375.03	\$544.97	8	0.03
Grande Cheese Company	Six Sigma Green Belt Certification	3085	21476	\$3,900.00	\$390.00	\$1,160.50	\$2,739.50	1	0.17
Grande Cheese Company	Six Sigma Green Belt Project	3085	21477	\$0.00	-	\$0.00	\$0.00	11	0.37
Grande Cheese Company	Leading Others Series	3292	41446	\$2,600.00	-	\$611.40	\$1,988.60	2	0.03
Green Lake County	Leading Others Series	3007	41210	\$5,855.90	-	\$2,178.40	\$3,677.50	15	0.25
Karavan Trailers LLC	OSHA 10-1910 General Industry	3283	41377	\$975.00	-	\$1,000.05	(\$25.05)	3	0.03
Keiding Inc.	Six Sigma Green Belt Project	3088	21477	\$0.00	-	\$0.00	\$0.00	1	0.03
Keiding Inc.	Six Sigma Green Belt Certification	3088	21476	\$3,900.00	\$390.00	\$1,160.50	\$2,739.50	1	0.17
Kewaskum High School	Computer Aided Mfg. - Part B	2991	21729	\$2,515.15	-	\$1,599.30	\$915.85	17	0.57
KMC Stampings	Intro to Welding/Weld Symbols	3172	41473	\$2,745.33	\$274.53	\$1,402.83	\$1,342.50	10	0.07
KMC Stampings	Fundamentals of Stamping Dies	3171	41641	\$3,511.11	\$351.11	\$1,600.23	\$1,910.88	9	0.09
Manitou Equipment LLC	Introduction to Hydraulics	3187	41642	\$5,889.96	\$589.00	\$2,478.36	\$3,411.60	12	0.24
MBW, Inc.	OSHA 10-1910 General Industry	3247	41377	\$975.00	-	\$1,000.11	(\$25.11)	3	0.03

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - January 2023									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Mercury Marine	Mercury Leadership Development	3095	41211	\$7,458.38	-	\$1,536.41	\$5,921.97	12	0.24
Mercury Marine	INSPIRE Supervisor Skills Training	2972	41431	\$9,903.34	\$990.33	\$5,407.98	\$4,495.36	12	0.32
Mercury Marine	GD&T - 24 Hr	3099	41451	\$7,451.55	\$745.16	\$4,194.51	\$3,257.04	15	0.3
Mercury Marine	Engine Repair/Troubleshooting	3198	41474	\$5,520.00	\$552.00	\$2,108.40	\$3,411.60	9	0.18
Mid-States Aluminum Corp.	Blueprint Reading - 16 hr	3175	41457	\$4,098.84	\$409.88	\$2,129.78	\$1,969.06	13	0.17
Mid-States Aluminum Corp.	Intro to Robotics - Level 2	3313	41504	\$7,360.00	\$736.00	\$3,017.28	\$4,342.72	5	0.13
MPE, Inc.	GD&T - 24 Hr	3306	41651	\$8,211.92	\$821.19	\$4,208.01	\$4,003.91	14	0.28
MSI Express, Inc	Leading Others Series	3284	41446	\$2,600.00	-	\$611.40	\$1,988.60	2	0.03
MSI Express, Inc	Introduction to Welding	3257	41505	\$4,749.53	\$474.95	\$2,113.97	\$2,635.56	3	0.05
MSI Express, Inc	Introduction to Welding	3332	41510	\$4,749.53	\$474.95	\$2,136.93	\$2,612.60	2	0.03
MSI Express, Inc	Introduction to Welding	3333	41509	\$4,749.54	\$471.95	\$2,113.98	\$2,635.56	2	0.03
Plastic Components Inc.	Six Sigma Green Belt Project	3087	21477	\$0.00	-	\$0.00	\$0.00	1	0.03
Plastic Components Inc.	Six Sigma Green Belt Certification	3087	21476	\$3,900.01	\$390.00	\$1,160.52	\$2,739.49	1	0.17
Richelieu Foods	Six Sigma Green Belt Certification	3154	21476	\$3,900.00	\$390.00	\$1,160.50	\$2,739.50	1	0.17
Richelieu Foods	Six Sigma Green Belt Project	3154	21477	\$0.00	-	\$0.00	\$0.00	1	0.03
Slinger High School	Nursing Assistant	3045	21732	\$2,730.52	-	\$6,748.44	(\$4,017.92)	6	0.4
Slinger High School	Nursing Assistant	3055	21782	\$2,764.82	-	\$6,782.74	(\$4,017.92)	7	0.47
Specialty Cheese Company, Inc.	Root Cause Analysis	3230	41467	\$2,786.86	\$278.69	\$1,038.23	\$1,748.63	17	0.17
Spring Valley USA	Leading Others Series	3288	41446	\$1,300.00	-	\$305.70	\$994.30	1	0.02
Tank Technology, Inc.	Change Management	3133	41468	\$868.82	-	\$355.66	\$513.16	7	0.02
Tank Technology, Inc.	Adapt to Change	3163	41732	\$873.86	\$87.39	\$360.70	\$513.16	11	0.04
Tenneco Powertrain	Six Sigma Green Belt Project	3090	21477	\$0.00	-	\$0.00	\$0.00	2	0.07
Tenneco Powertrain	Six Sigma Green Belt Certification	3090	21476	\$7,800.00	\$780.00	\$2,320.98	\$5,479.02	2	0.33
Tenneco Powertrain	Train the Trainer	3185	41437	\$3,664.84	\$366.48	\$1,445.47	\$2,219.37	11	0.15
Waupun High School	Medical Terminology	3236	21805	\$8,262.15	-	\$2,630.07	\$5,632.08	19	1.9
West Bend East High School	Computer Aided Mfg. - Part B	2932	21728	\$1,183.60	-	\$1,599.30	(\$415.70)	8	0.27
West Bend School District	Nursing Assistant	3071	21731	\$2,764.82	-	\$6,782.74	(\$4,017.92)	7	0.47
Whisker	Six Sigma Green Belt Certification	3089	21476	\$3,900.00	\$390.00	\$1,160.50	\$2,739.50	1	0.17
Whisker	Six Sigma Green Belt Project	3089	21477	\$0.00	-	\$0.00	\$0.00	1	0.03
Workforce Dev. Board of S Central WI	Introduction to Telehealth	3021	40978	\$5,800.00	-	\$1,326.79	\$4,473.21	3	0.08
	TOTAL			\$246,883.66	\$12,442.95	\$123,214.33	\$123,669.33	398	12.4

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Human Resources – Employment;*
- 2. Financial Services – Accounting/Investments;*
- 3. Economic Development Contracting; and*

that the bills for the month of December be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Treichel
- _____ Schwab
- _____ Guerrero
- _____ Johnson
- _____ Zeratsky
- _____ Jung
- _____ Hill
- _____ Hintz
- _____ Hopp

VI. ACTION ITEMS

A. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022-23B, of Moraine Park Technical College District, Wisconsin

Included in the 2022-23 budget, as adopted by the District Board on June 15, 2022 was a plan to issue a series of promissory notes to finance various capital projects and equipment needs of the District. A calendar was drafted for each of the individual projects, and a finance plan for the fiscal year was created. This particular issue is meant to finance \$1,500,000 for remodeling of the Beaver Dam campus student services and other supporting areas.

We have reviewed the process with our financial consultant, and bond counsel has prepared the appropriate legal resolution. The timeframe for this issue includes the acceptance of bids on Wednesday, April 19, 2023, with presentation to the Board that evening.

Bond counsel has prepared the following resolution for Board action. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles & Brady to prepare all relevant documents.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$1,500,000 General Obligation Promissory Notes, Series 2022-23B (the "Notes") for the public purpose of financing building remodeling and improvements, including official intent to reimburse eligible project expenditures with the proceeds of the Notes.

Roll call:

_____ Schwab
_____ Johnson
_____ Treichel
_____ Jung
_____ Hintz
_____ Hill
_____ Guerrero
_____ Zeratsky
_____ Hopp

VI. ACTION ITEMS

A. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022-23B, of Moraine Park Technical College District, Wisconsin

WHEREAS, the Moraine Park Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purpose through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects (the "Project"); and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,500,000 and designated "General Obligation Promissory Notes, Series 2022-23B" (the "Notes"), the proceeds of which shall be used for the purpose specified above.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of the resolution authorizing the Notes to be given to the electors of the District by publishing notice thereof in The Reporter, the Daily Citizen and the Daily News, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notice to be in substantially the form set forth on Exhibit A hereto.

Section 3. Sale of the Notes. The Notes shall be offered for public sale. At its April 19, 2023 meeting or another meeting, the District Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 4. Official Notice of Sale. The District Secretary shall cause an Official Notice of Sale for the Notes to be prepared and forwarded to prospective bidders.

VI. ACTION ITEMS

A. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022-23B, of Moraine Park Technical College District, Wisconsin

Section 5. Official Statement. The District Secretary shall cause an Official Statement to be prepared by the District's financial advisor, Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$1,500,000.

Adopted this 18th day of January, 2023.

Tom Hopp
Chairperson

Attest:

Michael E. Schwab
Secretary

VI. ACTION ITEMS

A. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022-23B, of Moraine Park Technical College District, Wisconsin

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Moraine Park Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on January 18, 2023, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 235 North National Avenue, Fond du Lac, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 9:00 A.M. and 4:00 P.M., or in the alternative, by contacting Carrie Kasubaski at the District by email at the following address: ckasubaski1@morainepark.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5., Wis. Stats., requesting a referendum thereon at a special election.

Dated January 18, 2023.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VII. CORRESPONDENCE AND REPORTS

A. Academic Program Highlight – Electromechanical Technology

The Associate Dean of Manufacturing and a program instructor will provide a presentation to the board highlighting the Electromechanical Technology program.

B. President's Report

President Baerwald present the 2022-23 Strategic Plan Mid-Year Progress Report, and will provide a summary update of recently attended meetings and other college activities.

C. Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. ACCT Legislative Summit – February 5-8, Washington DC
2. District Board Applications Accepted – February 3-17
3. District Board Meeting – February 15, 5:00 pm - Fond du Lac Campus

VIII. ADJOURNMENT

SUGGESTED MOTION:

I move that this Moraine Park Technical College District Board meeting be adjourned.