



# MORAINE PARK TECHNICAL COLLEGE

## DISTRICT BOARD MEETING

**Wednesday, November 16, 2022 – 5:00 p.m.**

**Moraine Park Technical College**

**700 Gould Street, Beaver Dam, WI 53916**

**Room K-201/202**

**Virtual meeting option via Microsoft Teams**

**Ph: (414) 662-4790 | Conference ID: 851 533 237#**

### Upcoming Meetings/Events

TITLE	DATE	TIME	LOCATION
Truck Driving Completion Ceremony	November 17	3:00 pm	West Bend Campus
College Closed – Thanksgiving Break	November 24-25		
Wisconsin Future Summit Event	December 8	9:00 – 1:00	Madison
Nursing Pin Ceremony	December 9	4:30 pm	Fond du Lac Campus
Winter Commencement	December 16	6:00 pm	Fond du Lac Campus
District Board Meeting	December 21	5:00 pm	Fond du Lac Campus

### VISION

Your home for **lifelong learning** to achieve lifelong dreams.

### MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

*This publication will be made available in an accessible alternative format upon request.  
Please contact the President's Office at 920-929-2127 or email [jjelinek@morainepark.edu](mailto:jjelinek@morainepark.edu).*

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# MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

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## I. ROLL CALL – 5:00 p.m.

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### A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

\_\_\_\_\_ Schwab  
\_\_\_\_\_ Johnson  
\_\_\_\_\_ Treichel  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Hintz  
\_\_\_\_\_ Hill  
\_\_\_\_\_ Guerrero  
\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Hopp

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## II. PUBLIC COMMENTS

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The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

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## III. INTRODUCTIONS

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Attending representatives from District Student Government will be introduced to the board.

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## IV. COMMUNITY REPORTS

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Amy Luttrupp with Jen-Ter Wire & Element, Inc. in Fox Lake will present to the board.

## V. APPROVAL OF MINUTES

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### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the October 19, 2022 meeting minutes and November 1, 2022 workshop minutes as presented.***

### **MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 19, 2022**

#### ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., October 19, 2022, in Room A-112 of the Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the meeting were Diane Guerrero, Bur Zeratsky, Steve Hill, Vernon Jung, Mike Schwab, Kate Treichel, and Sara Hintz. Board member Rob Johnson was excused.

#### MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

#### PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments were received.

#### INTRODUCTIONS

The new Auxiliary Services Manager, Diagnostic Medical Sonography Instructor, Substance Use Disorders Counseling Instructor, and two Instructional Designers were introduced. Information only; no Board action required.

#### APPROVAL OF MINUTES

MOTION Zeratsky, second Hintz, that the Moraine Park Technical College District Board approve the September 21, 2022 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

#### CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Treichel, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Human Resources – Employment;
2. Financial Services – Accounting/Investments, including the annual procurement report;
3. Economic Development Contracting;

and that the bills for the month of September be approved and payments are authorized, ordered, and confirmed. September receipts total \$4,364,827.50. September disbursements total -\$7,675,305.79. Roll call vote: Treichel, yes; Schwab, yes; Hintz, yes; Johnson, excused; Jung, yes; Hill, yes; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

## V. APPROVAL OF MINUTES

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### MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 19, 2022

#### APPROVAL OF RESOLUTION – STATE CODE OF ETHICS

MOTION Treichel, second Jung, that the Moraine Park Technical College District Board adopt the following resolution which designates the positions at Moraine Park which are subject to the Wisconsin State Code of Ethics:

WHEREAS, technical college district board members, presidents, and other key administrative staff of technical college districts are subject to the State Code of Ethics.

THEREFORE, BE IT RESOLVED that, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Moraine Park Technical College District Board designates the following positions and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

<u>Position</u>	<u>Occupant</u>
President	Bonnie Baerwald
Vice President – Academic Affairs	James Eden
Vice President – Finance and Administration	Carrie Kasubaski
Vice President – Student Services	James Barrett
Chief Information Officer	Jerry Richards

Roll call vote: Treichel, yes; Schwab, yes; Hintz, yes; Johnson, excused; Jung, yes; Hill, yes; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

#### APPROVAL OF BUDGET ADJUSTMENTS – 2021-22 BUDGET

MOTION Hill, second Guerrero, that the Moraine Park Technical College District Board approve the following resolution authorizing revisions to the 2021-22 District budget:

WHEREAS, any modification to an adopted budget by fund type or function is required by State Statute 65.90(5)(a) to be approved by a technical college district board by at least two-thirds vote of the full district board; and

WHEREAS, the Moraine Park Technical College District finds it appropriate to make such modifications to its 2021-22 budget.

NOW, THEREFORE, BE IT RESOLVED by the Moraine Park Technical College District Board to make the following 2021-22 budgetary revisions:

To increase resources in the General Fund for:  
... Federal Revenue from \$168,300 to \$668,300

## V. APPROVAL OF MINUTES

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### MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 19, 2022

To increase expenditure appropriations/uses in the General Fund for:

- ... Student Services from \$6,669,640 to \$6,794,640
- ... Internal Transfers to Internal Service Fund from \$200,000 to \$300,000
- ... Internal Transfers to Capital Projects Fund from \$0 to \$1,000,000
- ... Internal Transfers to Debt Service Fund from \$0 to \$9,000

To decrease resources in the General Fund for:

- ... Transfers from Reserves Designated for Operations from \$58,251 to \$8,251

To decrease expenditure appropriations/uses in the General Fund for:

- ... Instruction from \$25,113,686 to \$25,013,686
- ... Instruction Resources from \$2,031,324 to \$1,847,324
- ... General Institutional from \$11,826,816 to \$11,426,816
- ... Physical Plant from \$3,868,349 to \$3,768,349

To increase expenditure appropriations/uses in the Special Revenue (Aidable) Fund for:

- ... Physical Plant from \$0 to \$5,000

To decrease expenditure appropriations/uses in the Special Revenue (Aidable) Fund for:

- ... Student Services from \$1,625,884 to \$1,620,884

To increase resources in the Special Revenue (Nonaidable) Fund for:

- ... Federal Revenue from \$5,097,220 to \$5,497,220

To increase expenditure appropriations/uses in the Special Revenue (Nonaidable) Fund for:

- ... Student Services from \$6,959,777 to \$7,359,777

To increase resources in the Capital Projects Fund for:

- ... Interfund Transfers from \$0 to \$1,000,000

To increase expenditure appropriations/uses in the Capital Projects Fund for:

- ... Student Services from \$0 to \$300,000

To decrease resources in the Capital Projects Fund for:

- ... Proceeds from Debt from \$7,300,000 to \$6,300,000

To decrease expenditure appropriations/uses in the Capital Projects Fund for:

- ... General Institutional from \$2,215,050 to \$1,915,050

To increase resources in the Debt Service Fund for:

- ... Interfund Transfers from \$0 to \$9,000

## V. APPROVAL OF MINUTES

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### MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 19, 2022

To decrease resources in the Debt Service Fund for:  
... Transfers from Reserves from \$287,991 to \$278,991

To increase resources in the Internal Service Fund for:  
... Interfund Transfers from \$200,000 to \$300,000

To decrease resources in the Internal Service Fund for:  
... Institutional Revenue from \$510,705 to \$410,705

BE IT FURTHER RESOLVED that the Administration be directed to place this resolution as a Class I Legal Notice in the designated District newspapers as required by Section 65.90(5)(a) of the Wisconsin Statutes.

Roll call vote: Treichel, yes; Schwab, yes; Hintz, yes; Johnson, excused; Jung, yes; Hill, yes; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

#### APPROVAL OF BUDGET ADJUSTMENTS – 2022-23 BUDGET

MOTION Hintz, second Schwab, that the Moraine Park Technical College District Board approve the following resolution authorizing revisions to the 2022-23 District budget:

WHEREAS, any modification to an adopted budget by fund type or function is required by State Statute 65.90(5)(a) to be approved by a technical college district board by at least two-thirds vote of the full district board; and

WHEREAS, the Moraine Park Technical College District finds it appropriate to make such modifications to its 2022-23 budget.

NOW, THEREFORE, BE IT RESOLVED by the Moraine Park Technical College District Board to make the following 2022-23 budgetary revisions:

To increase anticipated resources in the General Fund for:  
... Tax Levy from \$10,862,143 to \$11,023,191  
... Institutional Revenue from \$3,913,480 to \$3,918,480

To increase expenditure appropriations and uses in the General Fund for:  
... Instruction from \$25,721,040 to \$25,733,917  
... General Institutional from \$11,631,019 to \$11,780,947  
... Physical Plant from \$4,000,293 to \$4,035,383

## V. APPROVAL OF MINUTES

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### MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 19, 2022

To decrease anticipated resources in the General Fund for:

- ... State Aid from \$27,520,361 to \$27,388,321
- ... Transfers from Designated for Operations from \$308,592 to \$179,152

To decrease expenditure appropriations and uses in the General Fund for:

- ... Instruction Resources from \$1,978,393 to \$1,756,453
- ... Student Services from \$7,037,485 to \$6,966,098

To increase anticipated resources in the Special Revenue Fund for:

- ... State Aid from \$876,461 to \$1,646,298
- ... Institutional Revenue from \$558,714 to \$593,385

To increase expenditure appropriations and uses in the Special Revenue Fund for:

- ... Instruction from \$1,875,117 to \$2,145,365
- ... General Institutional from \$129,725 to \$157,284
- ... Transfers to Reserves and Designated Fund Balances from \$0 to \$62,765

To decrease anticipated resources in the Special Revenue Fund for:

- ... Federal Revenue from \$1,630,371 to \$1,410,774
- ... Transfers from Reserves and Designated Fund Balances from \$350,995 to \$0

To decrease expenditure appropriations and uses in the Special Revenue Fund for:

- ... Student Services from \$1,411,699 to \$1,285,043

To increase anticipated resources in the Capital Projects Fund for:

- ... State Aid from \$214,250 to \$459,244
- ... Federal Revenue from \$0 to \$477,978

To increase expenditure appropriations and uses in the Capital Projects Fund for:

- ... Instruction from \$2,493,177 to \$6,703,171
- ... Student Services from \$0 to \$175,000
- ... General Institutional from \$981,879 to \$1,535,604

To decrease anticipated resources in the Capital Projects Fund for:

- ... Transfers from Reserves and Designated Fund Balances from \$774,213 to \$575,047
- ... Proceeds from Debt from \$37,370,000 to \$25,332,632

To decrease expenditure appropriations and uses in the Capital Projects Fund for:

- ... Physical Plant from \$20,908,680 to \$20,056,399
- ... Transfers to Reserves and Designated Fund Balances from \$16,075,000 to \$475,000



## V. APPROVAL OF MINUTES

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### MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 19, 2022

To increase expenditure appropriations and uses in the Debt Service Fund for:  
... Transfers to Reserves and Designated Fund Balances from \$0 to \$262,960

To decrease anticipated resources in the Debt Service Fund for:  
... Transfers from Reserves and Designated Fund Balances from \$4,400 to \$0

To decrease expenditure appropriations and uses in the Debt Service Fund for:  
... Physical Plant from \$6,114,400 to \$5,847,040

To increase anticipated resources in the Enterprise Fund for:  
... Transfers from Reserves and Designated Fund Balances from \$160,730 to \$185,486

To increase expenditure appropriations and uses in the Enterprise Fund for:  
... Auxiliary Services from \$418,230 to \$442,986

BE IT FURTHER RESOLVED that the Administration be directed to place this resolution as a Class I Legal Notice in the designated District newspapers as required by Section 65.90(5)(a) of the Wisconsin Statutes.

Roll call vote: Treichel, yes; Schwab, yes; Hintz, yes; Johnson, excused; Jung, yes; Hill, yes; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

#### APPROVAL OF RESOLUTION – CERTIFICATION OF TAX LEVY

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the following resolution to certify the tax levy for the Moraine Park Technical College District for the 2022-23 budget year:

WHEREAS, the Moraine Park Technical College District Board adopted the budget for fiscal year 2022-23 on June 15, 2022, at its regular meeting; and

WHEREAS, the Moraine Park Technical College District Board reviewed the 2022-23 budget on October 19, 2022, in accordance with Chapter TCS 7.05(6) of the Wisconsin Administrative Code; and

WHEREAS, this review resulted in a modification of the budget based on a thorough analysis of resources available, a review of revenue projections and current expense and debt service appropriations, a complete revision of the personnel budget, and a change to the tax levy allocations as proposed in the budget document; and

WHEREAS, the tax levy required to support the 2022-23 budget represents a 1.047049%, or a \$176,705 increase over the 2021-22 tax levy;

## V. APPROVAL OF MINUTES

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### MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 19, 2022

WHEREAS, the tax levy represents an operational mill rate on equalized value of 0.30887 and a debt service mill rate of 0.16766 for a total mill rate of 0.47653.

WHEREAS, the operational tax levy decrease of 1.908182% is a result of the increase in the State Aid as passed in the 2021-23 State Budget.

NOW, THEREFORE, BE IT RESOLVED, that the Moraine Park Technical College District Board authorizes a tax levy of seventeen million, fifty-three thousand, one hundred ninety-one dollars (\$17,053,191) on the full value of the taxable property of the District for the purpose of operating and maintaining the schools of the District, payment of indebtedness, acquiring equipment, and making capital improvements for the year beginning July 1, 2022.

BE IT FURTHER RESOLVED, that the Moraine Park Technical College District Board pursuant to Section 38.16(1) of the Wisconsin Statutes authorizes that the aforementioned amount of levy be spread proportionately on the tax rolls for collection in each city, village, and town within the District, and that the respective clerks be informed of this action.

Roll call vote: Treichel, yes; Schwab, yes; Hintz, yes; Johnson, excused; Jung, yes; Hill, yes; Guerrero, yes; Zeratsky, yes; and Hopp, yes. Motion CARRIED.

#### OPEN EDUCATIONAL RESOURCES (OER)

The Dean of Applied Technology and Trades presented a summary update related to Open Educational Resources (OER), highlighting system-wide project results within WTCS, examples currently in use at MPTC, advantages and disadvantages to implementation, and upcoming professional development event opportunities. Information only; no Board action required.

#### PRESIDENT'S REPORT

President Baerwald provided highlights of meetings recently attended, including recent meetings with Envision Greater Fond du Lac which focused on strategic planning and economic development, and a recent Business Connection event hosted in the new MPTC Conference Center. Legislative update noted the federal legislation for student loan forgiveness is currently at a standstill and updates will be provided as they become available. A brief referendum update noted ongoing community organization meeting presentations and open community forums, current status of land purchase negotiations in Horicon, and next steps following the upcoming election were shared. An update on the status of the Automation, Innovation and Robotics (AIR) Center fundraising campaign was provided. It was shared that scholarship luncheons with donors and students have been held over the past few weeks, and a successful Business Expo Open House was recently held on the Beaver Dam campus. The 2022-23 Facts at a Glance brochure, and the updated system-wide budget request for the Governor's office, were shared. Information only; no Board action required.

## V. APPROVAL OF MINUTES

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### MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 19, 2022

#### WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board members Jung and Treichel provided a summary report on the Fall District Boards Association meeting and sessions attended. A suggested nomination for the District Boards Association 2022 Board Member of the Year Award was discussed. It was noted that the DBA Winter Legislative Summit will be held in Madison January 11-13, with a tentative legislative luncheon being planned for January 12 for those able to attend. A summary of other upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

#### APPROVAL OF NOMINATION FOR WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION 2022 BOARD MEMBER OF THE YEAR AWARD

MOTION Schwab, second Zeratsky, that the Moraine Park Technical College District board nominate Lavern Hays for the Wisconsin Technical College System District Boards Association 2022 Board Member of the Year award. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

#### ADJOURNMENT

MOTION Schwab, second Zeratsky, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:28 p.m.

## V. APPROVAL OF MINUTES

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### MORAINES PARK TECHNICAL COLLEGE DISTRICT WORKSHOP MINUTES November 1, 2022

#### ATTENDANCE

The Moraine Park Technical College District Board held a workshop, beginning at 4:00 p.m., on November 1, 2022, at the Radisson Hotel and Conference Center at 625 W Rolling Meadows Drive, Fond du Lac, Wisconsin, Chairperson Tom Hopp presiding. Board members present at the workshop were Steve Hill, Rob Johnson, Kate Treichel, Mike Schwab, Diane Guerrero, Sara Hintz, and Vernon Jung. Board member Bur Zeratsky was excused.

#### MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

#### WORKSHOP

The Board discussed the following topic areas: Board and College Processes and Strategic Planning. Discussion only; no Board action required.

#### ADJOURNMENT

MOTION Jung, second Johnson, to adjourn the board workshop. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board workshop was adjourned at 7:10 p.m.

## VI. CONSENT ITEMS

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The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

### A. Human Resources – Employment

#### **Resignations/Terminations**

Roy Krueger, EWD Leadership Instructor, submitted his retirement effective January 5, 2023. Roy has been with the College since January 2018.

Talitha Cushman, WIOA Training Navigator, submitted her resignation effective December 2, 2022. Talitha has been with the College since November 2018.

#### **Recruitment – Support Employees**

Administrative Assistant – Business and Information Technology, Fond du Lac Campus. This full-time vacancy was created when Jennifer Matteson accepted another position at the College. This position provides administrative support and technical assistance to the Business and Information Technology Instructional work team. After screening and interviewing, Brenda Komoroski was selected and started October 24, 2022.

Academic Advisor, Fond du Lac Campus. This full-time vacancy was created when Kristin Kozlowski accepted another position at the College. This position is responsible for establishing and maintaining contact with students in assigned program area(s) to provide registration, enrollment, and general academic assistance. This position focuses on retention by supporting students through referrals to appropriate support services. After screening and interviewing, Mary Phillips was selected and started November 14, 2022.

Multicultural Student Support & Programming Specialist, West Bend Campus. This full-time vacancy was created when Angela Reyes ended employment with the College. This position develops effective strategies for student engagement and academic success, providing campus wide programming and one on one coaching to increase inclusion, belonging and retention of all multicultural student populations. After screening and interviewing, Aryana Barudin was selected and started November 14, 2022.

EWD Recruitment & Contract Specialist, Fond du Lac Campus. This full-time vacancy was created when Nikki Dahlke submitted her resignation. This position is responsible for the recruitment, advising and support of participants in entry-level and incumbent boot camp training opportunities, and coordination of the connected contract delivery process. After screening and interviewing, Melanie Petrowitz was selected and will start November 28, 2022.

Program to Program Grant Specialist, Fond du Lac Campus. This part-time, limited term position was created from the WTCS Leadership Program to Program grant. This position supports the development and implementation of articulation agreements between the college and other academic institutions to support the Program to Program Grant initiatives and activities. Interviews will be held December 7, 2022.

## VI. CONSENT ITEMS

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### A. Human Resources – Employment

#### **Recruitment – Support Employees (continued)**

Experiential Learning Specialist, Fond du Lac Campus. This full-time vacancy was repurposed when Terri Kollmann changed positions at the College. The Experiential Learning Specialist supports the development and implementation of service learning and apprenticeship (experiential learning) programs. The Experiential Learning Specialist also provides administrative support and technical assistance to the Dean of Applied Technology and Trades, internal and external stakeholders involved with service learning and apprenticeship programs. Interviews were last held November 7, 2022.

(2) Spirit Store Representative, Fond du Lac Campus. These are new, part-time positions. This position works closely with the Auxiliary Services Manager to perform work activities for Spirit Store operations. Performs day-to-day cashier operations, cash handling and store opening and closing procedures. Interviews were last held November 4, 2022.

Desktop Support Technician, West Bend Campus. This full-time vacancy was created when Jeffrey Peters submitted his resignation. This position provides technical support to customers for District-supported computer hardware and software. This position may be asked to provide support at various sites within the Moraine Park District to include campus, regional centers and area prisons.

Student Involvement Specialist, West Bend Campus. This full-time vacancy was created when Sandra Botham changed positions at the College. This position will plan, coordinate and lead student activities within student life to enhance student retention and engagement for the assigned campus. Interviews were last held November 2, 2022.

English Language Learning Program Specialist, West Bend Campus. This part-time vacancy was created when Anthony Rodriguez accepted another position at the College and the current full-time English Language Learning Program Specialist was restructured into two English Language Learning Program Specialist positions. This position provides community outreach, recruitment, retention, orientation and transition services for English Language Learning students and Adult Basic Education students. Interviews were last held October 24, 2022.

English Language Learning Program Specialist, Beaver Dam Campus. This part-time vacancy was created when Anthony Rodriguez accepted another position at the College and the current full-time English Language Learning Program Specialist was restructured into two English Language Learning Program Specialist positions. This position provides community outreach, recruitment, retention, orientation and transition services for English Language Learning students and Adult Basic Education students.

## VI. CONSENT ITEMS

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### A. Human Resources – Employment

#### **Recruitment – Management/Instructional Employees**

Disability Resources Manager, Fond du Lac Campus. This new, full-time position was created due to a restructure in Student Services. This position is accountable for the formation and/or adjustment of processes of the Student Development and Success, and Diversity, Accessibility and Inclusion major processes of the Student Services Support System subject to the constraints imposed by the Vice President – Student Services, MPTC District Board policy, State Board rules, law, and professional ethical behavior. The position requires a commitment to and experience with diversity, equity, and inclusion, cultural competency, and ability to relate to and to communicate effectively with students, staff, and faculty, representing diverse identities, communities and experiences. After screening and interviewing, Becky Kuszynski was selected and started October 31, 2022.

Becky received her Master's in Reading & Learning Disabilities from Cardinal Stritch University. Becky was most recently the Cross-Categorical Teacher for Jackson Elementary. It is recommended that Moraine Park Technical College District Board issue a 2022-23 contract to Becky Kuszynski and further that she be placed in DI on the Management salary schedule.

Dean of General Studies, Fond du Lac Campus. This full-time vacancy was created when Brenda Raad submitted her resignation. This position is accountable for the operation of the Teaching and Learning and Instructional Operations major processes of the Teaching and Learning Primary System, for the instructional programs of assignment, subject to the constraints imposed by the Associate Vice President of Academics, the Vice President of Teaching and Learning, District Board policy, State Board rules, laws, and professional ethical behavior. After screening and interviewing, Lane Holte was selected and started October 31, 2022.

Lane received his Master of Business Administration degree from the University of Wisconsin-Oshkosh. Lane most recently was the Associate Dean of General Education at Moraine Park Technical College. It is recommended that Moraine Park Technical College District Board issue a 2022-23 contract to Lane Holte and further that he be placed in CI on the Management salary schedule.

ABC Carpentry Apprenticeship Instructor, West Bend Campus. This is a new, full-time position. The primary teaching responsibility will be in the ABC Carpentry Apprenticeship program; however, class assignments and locations may vary from term to term. After screening and interviewing, Robert Boenisch was selected and started October 31, 2022.

Robert earned his Master of Arts in Education degree from Marian University. Robert was most recently a Technology Education Teacher at Oostburg School District and an Adjunct Instructor for the ABC Carpentry Apprenticeship Program at Moraine Park Technical College. It is recommended that Moraine Park Technical College District Board issue a 2022-23 contract to Robert Boenisch and further that he be placed in F2 on the Faculty salary schedule.

## VI. CONSENT ITEMS

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### A. Human Resources – Employment

#### **Recruitment – Management/Instructional Employees (continued)**

CNC/Tool & Die Technologies Instructor, West Bend Campus. This full-time vacancy was created when Troy Niemuth submitted his retirement. The primary teaching responsibility for this position will be for classes in the CNC/Tool & Die Technologies Diploma and in the Tool and Die Technologies Apprenticeship, however, class assignments and locations may vary from term to term.

Associate Dean of General Education, Fond du Lac Campus. This full-time vacancy was created when Lane Holte accepted another position at the College. This position is responsible for the Teaching and Learning and Instructional Operations major processes of the Teaching and Learning Primary System, for the instructional programs of assignment, subject to the constraints imposed by the Dean, District Board policy, State Board rules, laws, and professional ethical behavior. This position will launch the Associate of Arts and Associate of Science degree programs.

EWD Industrial Maintenance Instructor, Fond du Lac Campus. This full-time vacancy was created when Roy Krueger submitted his retirement. The primary teaching responsibility for this position will be for courses in the Industrial Maintenance Boot Camp. This instructor will be teaching at various sites and business locations within the Moraine Park Technical College District, and may be required to teach on evenings and weekends.

Construction Project Manager, Fond du Lac Campus. This new, limited term full-time position was created to support the Referendum Project. This position is accountable and responsible for the formation or adjustment of processes of the Facility Maintenance, Facility Planning and Construction major process of the Facilities Support System subject to the constraints imposed by the Director of Facilities, MPTC District Board policy, State Board rules, law and professional ethical behavior.

Senior Applications Developer, Fond du Lac Campus. This full-time vacancy was created when Matthew Mutz submitted his resignation. This position is accountable and responsible for the formation or adjustment of processes of the Application Development major process of the Information Technology Unit subject to the constraints imposed by the Application Development Manager, MPTC District Board policy, State Board rules, law and professional ethical behavior.

Applications Developer, Fond du Lac Campus. This full-time vacancy was created when Ross Atkinson accepted another position at the College. This position is accountable and responsible for the formation or adjustment of processes of the Application Development major process of the Information Technology Unit subject to the constraints imposed by the Application Development Manager, MPTC District Board policy, State Board rules, law and professional ethical behavior. Interviews were last held August 11, 2022.



## VI. CONSENT ITEMS

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### B. Financial Services – Accounting/Investments

Receipts and Disbursements Report as of October 31, 2022 including the Disbursement Detail for disbursements \$2,500 or greater

Monthly Investment Report as of October 31, 2022

Monthly Comparative Statement of Revenues and Expenses as of October 31, 2022

#### TAX LEVY RECEIVABLE

By October 31, all tax levy certified billing statements were sent to the 130 municipal clerks. No payments are expected until January, 2023.

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$213,299.07	\$0.00	0%
Columbia	3,295.14	\$0.00	0%
Dodge	3,202,738.69	\$0.00	0%
Fond du Lac	4,655,340.51	\$0.00	0%
Green Lake	1,407,878.91	\$0.00	0%
Marquette	19,892.36	\$0.00	0%
Sheboygan	5,352.38	\$0.00	0%
Washington	7,321,177.18	\$0.00	0%
Waushara	144,897.64	\$0.00	0%
Winnebago	<u>79,319.12</u>	<u>\$0.00</u>	<u>0%</u>
	<u>\$17,053,191.00</u>	<u>\$0.00</u>	<u>0%</u>

## VI. CONSENT ITEMS

### C. Economic Development Contracting

EWD Board Report - November 2022									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Advocap	Microsoft Office 365 - Group 1	3026	41081	\$828.69	-	\$320.94	\$507.75	13	0
Advocap	Microsoft Office 365 - Group 2	3026	41082	\$736.70	-	\$228.95	\$507.75	14	0.1
Advocap	Microsoft Office 365 - Group 3	3026	41083	\$743.25	-	\$235.50	\$507.75	15	0.1
Advocap	Microsoft Office 365 - Group 4	3026	41084	\$743.25	-	\$235.50	\$507.75	15	0.1
Advocap	Microsoft Office 365 - Group 5	3026	41085	\$769.45	-	\$261.70	\$507.75	19	0.1
Advocap	Microsoft Office 365 - Group 6	3026	41086	\$749.80	-	\$242.05	\$507.75	16	0.1
Advocap	Microsoft Office 365 - Group 7	3026	41087	\$730.15	-	\$222.40	\$507.75	13	0
Advocap	Microsoft Office 365 - Group 8	3026	41088	\$730.15	-	\$222.40	\$507.75	13	0
Advocap	Microsoft Office 365 - Group 9	3026	41089	\$749.80	-	\$242.05	\$507.75	16	0.1
Advocap	Microsoft Office 365 - Group 10	3026	41090	\$730.15	-	\$222.40	\$507.75	13	0
Apache Stainless Equipment Corp.	Live2Lead 2022 Sponsorship (Breakfast)	3294	T1625	\$450.00	-	\$1.00	\$449.00	0	0
BCI Burke	Live2Lead 2022 Sponsorship (Lunch)	3295	T1620	\$600.00	-	\$1.00	\$599.00	0	0
Department of Natural Resources	Lead/Copper Sampling/Monitoring	3048	40775	\$1,249.31	-	\$137.25	\$1,112.06	10	0
Department of Natural Resources	Lead/Copper Sampling/Monitoring	3048	40772	\$1,249.31	-	\$130.79	\$1,118.52	2	0
Department of Natural Resources	Lead/Copper Sampling/Monitoring	3048	40761	\$1,249.31	-	\$130.79	\$1,118.52	7	0
Department of Natural Resources	Pumps: Centrifugal/Positive Displacement	3048	40770	\$1,249.31	-	\$130.79	\$1,118.52	2	0
Department of Natural Resources	Day in the Life of an Operator	3048	40780	\$1,249.31	-	\$137.25	\$1,112.06	6	0
Department of Natural Resources	Groundwater Contaminants and Treatment Options	3048	40778	\$1,249.31	-	\$250.00	\$999.31	6	0
Department of Natural Resources	Groundwater Contaminants and Treatment Options	3048	41440	\$1,249.31	-	\$250.00	\$999.31	8	0
Department of Natural Resources	Groundwater Contaminants and Treatment Options	3048	40781	\$1,249.31	-	\$250.00	\$999.31	7	0
Department of Natural Resources	Day in the Life of an Operator	3048	40776	\$1,249.31	-	\$557.25	\$692.06	6	0
Department of Natural Resources	Groundwater Contaminants and Treatment Options	3048	40773	\$1,249.31	-	\$450.00	\$799.31	2	0
Department of Natural Resources	Groundwater Contaminants and Treatment Options	3048	40771	\$1,249.31	-	\$250.00	\$999.31	10	0
Fond du Lac County	Live2Lead 2022 Sponsorship (2 Tables)	3337	T1619	\$700.00	-	\$1.00	\$699.00	0	0
Fond du Lac County	Live2Lead Registrations	3330	T1615	\$150.00	-	\$1.00	\$149.00	0	0
Grande Cheese Company	Microsoft Excel Level 1	3174	41150	\$159.00	-	\$106.38	\$52.62	1	0
Grande Cheese Company	Microsoft Excel Level 2	3318	41517	\$318.00	-	\$176.75	\$141.25	2	0
Integrity Saw & Tool, Inc.	Live2Lead 2022 Sponsorship (Lunch)	3308	T1624	\$600.00	-	\$1.00	\$599.00	0	0
JF Ahern Co.	Live2Lead 2022 Sponsorship (Book)	3296	T1623	\$750.00	-	\$1.00	\$749.00	0	0
Karavan Trailers LLC	Live2Lead 2022 Sponsorship (Presenting)	3258	T1622	\$1,200.00	-	\$1.00	\$1,199.00	0	0
Kreilkamp Trucking	Cohort #4 - Class A CDL Driving 2	2986	10155	\$32,111.04	-	\$22,555.05	\$9,555.99	15	1.5
Kreilkamp Trucking	Cohort #4 - CDL Theory 2	2986	10159	\$21,406.32	-	\$4,854.24	\$16,552.08	14	0.9
Kreilkamp Trucking	Cohort #4 - CDL Theory 1	2986	10158	\$12,705.59	-	\$4,081.43	\$8,624.16	14	0.5
Kreilkamp Trucking	Cohort #4 - Class A CDL Driving 1	2986	10154	\$32,109.48	-	\$6,296.40	\$25,813.08	16	1.6
Mercury Marine	Live2Lead 2022 Sponsorship (Lunch)	3335	T1621	\$600.00	-	\$1.00	\$599.00	0	0
Mid-States Aluminum Corporation	Live2Lead 2022 Sponsorship (Book)	3293	T1626	\$850.00	-	\$1.00	\$849.00	0	0
Workforce Development Board of S. Central WI	Introduction to Telehealth	3020	40977	\$5,800.00	-	\$1,326.79	\$4,473.21	8	0.2
				<b>\$131,763.23</b>	<b>\$</b>	<b>\$44,514.05</b>	<b>\$87,249.18</b>	<b>283</b>	<b>5.4</b>

## VI. CONSENT ITEMS

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### SUGGESTED MOTION:

***I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:***

- 1. Human Resources – Employment;***
- 2. Financial Services – Accounting/Investments;***
- 3. Economic Development Contracting; and***

***that the bills for the month of October be approved and payments are authorized, ordered, and confirmed.***

Roll call vote:

\_\_\_\_\_ Treichel  
\_\_\_\_\_ Schwab  
\_\_\_\_\_ Guerrero  
\_\_\_\_\_ Johnson  
\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Hill  
\_\_\_\_\_ Hintz  
\_\_\_\_\_ Hopp

## VII. ACTION ITEMS

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### A. Approval of Retirement

The following employee has informed the College that he will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Roy Krueger	EWD Leadership Instructor	January 5, 2023	January 2, 2018

#### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board accept the retirement of Roy Krueger:***

***This employee has proven to be a very dedicated, cooperative and hard-working employee of Moraine Park Technical College. The Board hereby accepts his retirement and expresses sincere appreciation for his many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.***

## VIII. CORRESPONDENCE AND REPORTS

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### A. Economic and Workforce Development Annual Report

The Dean of Economic and Workforce Development will present the annual update report.

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### B. MPTC Referendum Update

The Vice President of Finance and Administration will provide an update regarding the MPTC Referendum progress and next steps.

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### C. District Boards Association Annual Update

Layla Merrifield, Executive Director of the Wisconsin Technical College District Boards Association, will provide a summary annual update report.

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### D. President's Report

President Baerwald will provide a summary update of recently attended meetings and other college activities.

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### E. Upcoming Meetings/Events

*Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.*

1. Truck Driving Completion Ceremony - November 17, 3:00 pm - West Bend Campus
2. College Closed – Thanksgiving Break - November 24-25
3. Wisconsin Future Summit Event - December 8, 9:00 – 1:00 - Madison
4. Nursing Pin Ceremony - December 9, 4:30 pm - Fond du Lac Campus
5. Winter Commencement - December 16, 6:00 pm - Fond du Lac Campus
6. District Board Meeting - December 21, 5:00 pm - Fond du Lac Campus

## IX. ADJOURNMENT

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**SUGGESTED MOTION:**

***I move that this Moraine Park Technical College District Board meeting be adjourned.***