



MORaine PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, April 20, 2022

Moraine Park Technical College

235 N. National Avenue, Fond du Lac, WI 54935

World Link Conference Center, Room A-112

Virtual meeting option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 430 032 296#

Upcoming Meetings and Events

TITLE	DATE	TIME	LOCATION
WTCS Ambassador Banquet	April 21	5:00 pm	Wisconsin Dells
District Boards Association Spring Meeting	April 28-30	All Day	MATC Milwaukee
MPTC Business Awards Luncheon	May 4	11:30 am	Fond du Lac Campus
MPTC Portfolio Showcase	May 11	6:00 pm	Fond du Lac Campus
Student Awards Banquet	May 13	5:00 pm	Radisson, Fond du Lac
WTCS State Board Meeting	May 17	9:00 am	Madison
District Board Meeting	May 18	5:00 pm	Fond du Lac Campus
Commencement Ceremony	May 21	10:00 am	Fond du Lac High School

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

*This publication will be made available in an accessible alternative format upon request.
Please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.*

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I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Johnson
_____ Jung
_____ Hill
_____ Zeratsky
_____ Schwab
_____ Hopp

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. INTRODUCTIONS

The new Administrative Assistant – Associate Dean of Health, EWD Welding Instructor, and Adult Education/ELL Instructor will each be introduced to the board.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the March 16, 2022 meeting minutes as presented.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES March 16, 2022

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:30 p.m., March 16, 2022, in Room K-201/202 of Moraine Park Technical College, 700 Gould Street, Beaver Dam, Wisconsin, Chairperson Mike Schwab presiding. Board members present at the meeting were Bur Zeratsky, Vernon Jung, Steve Hill, Rob Johnson, Tom Hopp, and Kathy Schlieve.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments were received.

COMMUNITY REPORTS

Jenny Johnson and Sara Joyce from Badger Mining in Berlin provided a presentation, highlighting the company's history, locations, services offered, staffing challenges, and partnership opportunities. Information only; no Board action required.

APPROVAL OF MINUTES

MOTION Zeratsky, second Hopp, that the Moraine Park Technical College District Board approve the February 16, 2022 meeting minutes as presented. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Schlieve, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of February be approved and payments are authorized, ordered, and confirmed. February receipts total \$32,658,290.81. February disbursements total -\$7,697,327.34. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, yes; Jung, yes; Hill, yes; and Schwab, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES March 16, 2022 (continued)

APPROVAL OF RETIREMENTS

MOTION Hopp, second Jung, that the Moraine Park Technical College District Board accept the retirements of Robert Heyrman, Gloria Arenz, and Charles Breithaupt:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

ACCEPTANCE OF 2020-21 DISTRICT SINGLE AUDIT REPORT

MOTION Schlieve, second Johnson, that the Moraine Park Technical College District Board accept the 2020-21 Single Audit Report as previously presented by representatives of CLA, and that copies of the final report be submitted to the Wisconsin Technical College System Board. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, yes; Jung, yes; Hill, yes; and Schwab, yes. Motion CARRIED.

APPROVAL OF BID – K-WING ROOF REPLACEMENT – BEAVER DAM CAMPUS

MOTION Johnson, second Zeratsky, that the Moraine Park Technical College District Board accept the following lowest responsible bid for the Beaver Dam K-Wing Roof Replacement project and award the contract to Alois Industrial Roofing & Sheet Metal in the amount of \$221,670; and, further, that the President be authorized to proceed with this project. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, yes; Jung, yes; Hill, yes; and Schwab, yes. Motion CARRIED.

ADOPTION OF RESOLUTION OF APPRECIATION – KATHY SCHLIEVE

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board adopt the following resolution commending Kathy Schlieve for her dedication and service to the Moraine Park Technical College District:

WHEREAS, Kathy Schlieve has served as a Moraine Park Technical College District Board member since July 2020; and

WHEREAS, she has represented the District as an Additional Member; and

WHEREAS, during her term of office she was a very active Board member, attending national, state and local events; and member of several committees of the District Boards Association; most recently as member of the External Partnerships Committee; and

WHEREAS, she has promoted technical and adult education in order to meet the educational and training needs of the District's citizens.

NOW, THEREFORE BE IT RESOLVED, that the Moraine Park Technical College District Board expresses its sincere appreciation to Kathy Schlieve; and

BE IT FURTHER RESOLVED, that on behalf of the citizens of the District, the Board and the College's staff wish to express their gratitude to Kathy Schlieve for her many years of loyal service, leadership, and friendship.

Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES March 16, 2022 (continued)

PRESIDENT'S REPORT

The Vice President of Finance and Administration, and the Vice President of Academic Affairs provided a brief mid-year status update of a portion of the College's 2021-22 Strategic Plan Scorecard. President Baerwald provided highlights of meetings recently attended, including recent Northeast Wisconsin Educational Resource Alliance (NEW ERA) meeting which noted retirement of the executive director, ongoing planning efforts for upcoming Diversity Conference in Beaver Dam planned for Wednesday, July 20, recent Fond du Lac County Board meeting which included approval of allocation of available ARPA funds, Envision Greater Fond du Lac meeting and collaboration on Wisconsin Innovation Grant application, Kreilkamp Trucking partnership kick-off and additional industry partnership opportunities, and served as a panel speaker at recent Lakeshore Technical College Wisconsin Women in Higher Education Leadership (WWHEL) Event. WTCS update included recent State Board meeting which included approvals of grants and approval of 1.75% tuition increase for the upcoming fiscal year, and President's Association meeting which included new marketing consortium 5-year plan. Legislative update included recently held legislative breakfast event at the West Bend Campus. College activities update included a recent Capital Expansion Visioning Project meeting which focused on completion of upcoming referendum community survey, and recent College Council meeting which included drafting the 2023-24 strategic plan. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board member Jung provided a brief summary report of the recently attended District Boards Association Winter Meeting and the Association of Community College Trustees Legislative Summit. A summary of upcoming meetings and events was shared. It was noted the upcoming EDGE Awards Banquet will be held at Whispering Springs in Fond du Lac on April 14. It was shared there will be a Kreilkamp Truck Driving Academy graduation planned for April 13, with more details forthcoming. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Schlieve, second Jung, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding contract non-renewal). Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, yes; Jung, yes; Hill, yes; and Schwab, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES March 16, 2022 (continued)

RECONVENE TO OPEN SESSION

MOTION Hopp, second Zeratsky, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

ADJOURNMENT

MOTION Zeratsky, second Schlieve, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 7:05 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Talent Management – Employment

Resignations/Terminations

Michelle Caldwell-Haywood, Administrative Aide-Diversity & Inclusion, submitted her resignation effective April 21, 2022. Michelle has been with the College since November 2020.

Courtney Gaynor, K-12 Partnership Coordinator, submitted her resignation effective April 25, 2022. Courtney has been with the College since November 2019.

Erin Wierenga, Recruiter, submitted her resignation effective April 28, 2022. Erin has been with the College since January 2008.

Brianna Matheson, Medical Assistant Instructor, submitted her resignation effective May 24, 2022. Brianna has been with the College since September 2019.

Dee Schmitz, Finance Assistant, submitted her retirement effective June 30, 2022. Dee has been with the College since August 1998.

Ann Torgersen, Assistant to the Vice President – Student Services, submitted her retirement effective July 21, 2022. Ann has been with the College since November 1986.

Recruitment – Support Employees

Marketing Web Content Specialist, Fond du Lac Campus. This full-time vacancy was created when Hannah Zaruba submitted her resignation. This position is responsible for creating, implementing, updating, and optimizing web content for morainepark.edu and other MPTC web properties. They will coordinate with a variety of MPTC stakeholders to create appropriate content for internal and external audiences. This position will also work with IT and guide web content publishers across MPTC to improve user experience across all web properties. After screening and interviewing, Nicole Seidl was selected and started March 22, 2022.

Administrative Assistant – Health and Human Services, Fond du Lac Campus. This full-time vacancy was created when Kim Spartz changed positions at the College. This position provides administrative support and technical assistance to the Dean of Health and Human Services and related work teams. After screening and interviewing, Diane Stenz was selected and started April 4, 2022.

Buildings and Grounds Maintenance Worker, Fond du Lac Campus. This full-time vacancy was created when employment ended with Adam Oestreich. This position performs a variety of light maintenance, shipping and receiving, landscaping, repair and cleaning functions in and around the College facilities and grounds. This position includes handling many tasks independently, but often assisting Facilities staff with more complex projects. After screening and interviewing, Clint Bartlett was selected and started on April 18, 2022.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Support Employees (continued)

Accounts Payable and Payroll Specialist, Fond du Lac Campus. This full-time vacancy was created when Courtney Doman was promoted to Payroll Manager. This position is responsible for assisting with all aspects of accounts payable processing, payroll processing, issuance of District purchase orders, preparing the deposit, and maintaining filing/document imaging in Financial Services. After screening and interviewing, Krista Resch was selected and will start May 2, 2022.

Housekeeper, West Bend Campus. This full-time vacancy was created when Ericka Marchese submitted her resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. Interviews were last held February 17, 2022.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Clint Bartlett accepted another position within the College. The Housekeeper performs custodial duties and heavy-duty cleaning. Interviews were last held April 7, 2022.

Academic Information Systems Specialist, Fond du Lac Campus. This full-time vacancy was created when Lisa Dougherty submitted her retirement. The Academic Information Systems Specialist is responsible for the formation or adjustment of processes of the Enterprise Systems major process of the Information Technology Support System and coordination of the Teaching and Learning capital equipment budget and related processes subject to the constraints imposed by the Associate Vice President of Academics, the Vice President of Teaching and Learning, MPTC District Board policy, State Board rules, law, and professional ethical behavior. This position is also accountable and responsible for the effective use of processes and the development and/or improvement of procedures of the Instructional Operations, Instructional Technology and Innovation and the Institutional Research major processes of the Teaching and Learning Primary System. Interviews were last held April 8, 2022.

Administrative Aide-Diversity & Equitable Services, Fond du Lac Campus. This full-time vacancy was created when Katrina Dudzinski changed positions at the College. This position will provide administrative assistance and technical support to the Diversity and Inclusion, Disability Resources and Counseling Services work teams.

Recruiter, Beaver Dam Campus. This full-time vacancy was created when Erin Wierenga submitted her resignation. This position will provide outreach, recruitment, enrollment and initial retention of students through direct contact and assistance from application to registration.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Management/Instructional Employees

Associate Dean of Manufacturing, West Bend Campus. This full-time vacancy was created when Armin Rashvand submitted his resignation. This position provides supervision, guidance and support to 19 faculty and two support professional staff. This position reports to the Dean of Applied Technology and Trades. After screening and interviewing, Brian Stout was selected and started April 11, 2022.

Brian earned his Ed.D. from the University of Wisconsin-Stout. Brian was most recently the Dean, Community & Human Services Academic Pathway at Milwaukee Area Technical College.

It is recommended that Moraine Park Technical College District Board issue a 2021-22 contract to Brian Stout and further that he be placed in C2 on the Management salary schedule.

Associate Dean of Health, West Bend Campus. This full-time vacancy was created when Kelly Shafaie submitted her resignation. This position is responsible for the oversight of teaching and learning in the Nursing, Nursing Assistant and Surgical Technology program areas. The Associate Dean of Health provides supervision, guidance and support to 26 faculty and four support professional staff. This position reports to the Dean of Health and Human Services. After screening and interviewing, Kathleen Hughes was selected and will start May 16, 2022.

Kathleen earned her Doctorate of Nursing Practice at Concordia University. Kathleen was most recently the Associate Professor and Undergraduate Nursing Program Director at Marian University.

It is recommended that Moraine Park Technical College District Board issue a 2021-22 contract to Kathleen Hughes and further that she be placed in C2 on the Management salary schedule.

EWD Leadership Instructor, Fond du Lac Campus. This full-time vacancy was created when Matthew Goff submitted his resignation. The primary teaching responsibility will be in the areas of team building, leadership, and communication. After screening and interviewing, Susan Roettger was selected and will start May 2, 2022.

Susan earned her Master of Science degree in Applied Family and Child Studies from Northern Illinois University. Susan was most recently employed as the Vice President of Human Resources at Mid-States Aluminum. She's also been adjunct faculty for the College.

It is recommended that Moraine Park Technical College District Board issue a 2021-22 contract to Susan Roettger and further that she be placed in F2 on the Faculty salary schedule.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Management/Instructional Employees (continued)

Economic & Workforce Development CNC Instructor, Fond du Lac Campus. This full-time vacancy was created when Joshua Geschke changed roles within the College. The primary teaching responsibility for this position will be for classes in the CNC area including metrology, GD&T, blue print reading, machining fundamentals and operator training. Interviews were last held April 12, 2022.

EWD Water Quality Instructor, Fond du Lac Campus. This full-time vacancy was created when Ryan St. John transferred to Water Quality Instructor. The teaching responsibility will be in Water Quality and the Wisconsin Water and Operator Certification courses offered at various locations across the state. Interviews were last held July 29, 2021.

Welding Instructor, Jackson Campus. This full-time position was created when Benjamin Limbaugh submitted his resignation. The primary teaching responsibility for this position will be for classes in the Welding area, including various welding processes, welding blueprint reading, and fabrication. Interviews were last held March 18, 2022.

Respiratory Therapy Instructor, Fond du Lac Campus. This full-time vacancy was created when Jodi Jaeger submitted her resignation. This position will be in the Respiratory Care program; however, class assignments and locations may vary from term to term. This position reports to the Associate Dean of Health. This instructor may be asked to teach at various sites within the Moraine Park District, perform practicum site visitations, and may be required to teach on evenings and weekends.

Substance Abuse Counseling Instructor, Fond du Lac Campus. This full-time vacancy was created when Jerry Van Kirk submitted his retirement. The primary teaching responsibility for this position will be for classes in the Substance Use Disorders Counseling program, however, class assignments and locations may vary from term to term. This position reports to the Associate Dean of Human Services.

Systems & Security Engineer, Fond du Lac Campus. This full-time vacancy was created when Benjamin Stefan submitted his resignation. This position is responsible for the formation or adjustment of processes of the Network Services major process of the Information Technology Support System subject to the constraints imposed by the Manager of Data Security & Systems Engineering, Director of Network Services, MPTC District Board policy, State Board rules, law and professional ethical behavior. Interviews were last held March 18, 2022.

K-12 Partnership Coordinator, Fond du Lac Campus. This full-time vacancy was created when Courtney Gaynor submitted her resignation. This position facilitates collaboration between MPTC, secondary schools, CESA, technical colleges and the Wisconsin Technical College System (WTCS) to advance dual enrollment, Start College Now, articulation agreements and contract opportunities. This position also facilitates teacher-to-teacher efforts and faculty and staff development.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Management/Instructional Employees (continued)

Applications Developer, Fond du Lac Campus. This full-time vacancy was created when Lucas Schmidt submitted his resignation. This position is accountable and responsible for the formation or adjustment of processes of the Application Development major process of the Information Technology Unit subject to the constraints imposed by the Application Development Manager, MPTC District Board policy, State Board rules, law and professional ethical behavior. Interviews were last held April 13, 2022.

Disability Resources Manager, Fond du Lac Campus. This new, full-time position was created from a reorganization in the Student Services Unit. This position is accountable for the formation and/or adjustment of processes of the Student Development and Success, and Diversity, Accessibility and Inclusion major processes of the Student Services Support System subject to the constraints imposed by the Vice President – Student Services, MPTC District Board policy, State Board rules, law, and professional ethical behavior. The position requires a commitment to and experience with diversity, equity, and inclusion, cultural competency, and ability to relate to and to communicate effectively with students, staff, and faculty, representing diverse identities, communities and experiences.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of March are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0241118	13 4K LCD Displays and cameras
A0241173	Furniture and installation
A0241176	7 4K LCD Displays and accessories
A0241219	Furniture
A0241239	Restaurant furniture
A0241271	35 Ruckus Wireless Access Points
A0241314	Furniture
Pcard	4 Alaris Medley Simulators
Pcard	Chemistry Analyzer
Pcard	SimBaby and SimJunior Simulators
Pcard	Laerdal SonoSim Ultrasound and accessories
Pcard	Teri Androgynous Geriatric Patient Care Trainer
Pcard	2 Microsoft HoloLens smart glasses

TAX LEVY RECEIVABLE

Through April 8, the District received tax levy payments totaling \$12,553,927.79 or 74.4% of the total levied. Last year's collection through April 12, 2021 was \$13,268,619.23 or 74.3% of the total levied. of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$203,003.97	\$146,185.02	72.0%
Columbia	3,303.54	2,178.90	65.9%
Dodge	3,149,998.23	2,238,772.73	71.1%
Fond du Lac	4,640,827.19	3,527,954.05	76.0%
Green Lake	1,369,914.25	962,433.25	70.3%
Marquette	18,799.44	13,900.69	73.9%
Sheboygan	5,489.31	4,028.97	73.4%
Washington	7,260,089.93	5,501,273.87	75.8%
Waushara	146,220.84	102,520.32	70.0%
Winnebago	<u>78,839.30</u>	<u>54,679.99</u>	69.4%
	<u>\$16,876,486.00</u>	<u>\$12,553,927.79</u>	<u>74.4%</u>

OTHER

The National Exchange Bank and Trust interest rate remains at .625% for March, 2022.

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - April 2022									
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
FZE Manufacturing Solutions, LLC.	CNC Boot Camp (Fall 2021)	00002787	21152	\$ 11,878.79		\$ 8,525.83	\$ 3,352.96	2	0.87
Grande Cheese Company	Translation - English to Spanish	00002872	T1588	\$ 1,295.00		\$ 700.00	\$ 595.00	0	0
Grande Cheese Company	Translation - English to Spanish	00002885	T1589	\$ 370.00		\$ 157.50	\$ 212.50	0	0
Haas Factory Outlet	Introduction to Robotics (Group B)	00002871	42399	\$ 2,448.51	\$ 214.05	\$ 505.48	\$ 1,943.03	6	0.04
Haas Factory Outlet	Introduction to Robotics (Group A)	00002871	42398	\$ 2,443.00	\$ 213.50	\$ 499.97	\$ 1,943.03	5	0.03
Horicon Bank	Managing Performance of Others	00002837	42352	\$ 4,029.08	\$ 402.91	\$ 1,106.65	\$ 2,922.43	7	0.09
Kondex Corporation	CNC Boot Camp (Fall 2021)	00002785	21152	\$ 5,888.94		\$ 2,146.97	\$ 3,741.97	1	0.24
Mercury Marine	Mercury Leadership Development (MLD) (Group 4)	00002739	41988	\$ 6,995.85	\$ 699.59	\$ 2,159.46	\$ 4,836.39	11	0.22
Mercury Marine	CNC Boot Camp (Fall 2021)	00002783	21152	\$ 11,980.28		\$ 7,980.22	\$ 4,000.06	2	0.77
Mid-States Aluminum Corporation	CNC Boot Camp (Fall 2021)	00002786	21152	\$ 12,174.70		\$ 11,658.51	\$ 516.19	2	1.05
R B Royal Industries, Inc.	CNC Boot Camp (Fall 2021)	00002784	21152	\$ 5,899.54		\$ 4,856.67	\$ 1,042.87	1	0.48
Seneca Foods Corporation	Blueprint Reading - 12hr Basic	00002666	42188	\$ 2,814.78	\$ 281.48	\$ 1,434.78	\$ 1,380.00	7	0.07
Seneca Foods Corporation	Intro to Ind Controls & PLC	00002666	42190	\$ 3,600.00	\$ 360.00	\$ 1,530.00	\$ 2,070.00	7	0.11
Seneca Foods Corporation	Basic Pneumatics/Hydraulics	00002666	42189	\$ 3,908.30	\$ 390.83	\$ 1,838.30	\$ 2,070.00	7	0.11
State of WI - Division of Community Corrections	CNC Boot Camp Community Resource Spring 2022	00002945	T1590	\$ 3,000.00		\$ 36.35	\$ 2,963.65	0	0
State of WI - Division of Community Corrections	Welding Boot Camp Community Resource Spring 2022	00002953	T1598	\$ 3,000.00		\$ 36.35	\$ 2,963.65	0	0
Whisker	Supervision 101 (Group A)	00002578	42369	\$ 5,450.58	\$ 545.06	\$ 2,518.38	\$ 2,932.20	9	0.18
Whisker	Supervision 101 (Group B)	00002578	42370	\$ 5,436.66	\$ 543.67	\$ 2,504.46	\$ 2,932.20	9	0.18
WIOA	Welding Boot Camp Community Resource Spring 2022	00002946	T1591	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	Welding Boot Camp Community Resource Spring 2022	00002947	T1592	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	Welding Boot Camp Community Resource Spring 2022	00002951	T1596	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	Welding Boot Camp Community Resource Spring 2022	00002948	T1593	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	Welding Boot Camp Community Resource Spring 2022	00002949	T1594	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	Welding Boot Camp Community Resource Spring 2022	00002950	T1595	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	Welding Boot Camp Community Resource Spring 2022	00002952	T1597	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
TOTAL				\$ 106,614.01	\$ 3,651.09	\$ 50,450.33	\$ 56,163.68	76	4.44

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Talent Management – Employment;*
- 2. Financial Management – Accounting/Investments;*
- 3. Economic Development Contracting; and*

that the bills for the month of March be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Johnson
- _____ Zeratsky
- _____ Jung
- _____ Hill
- _____ Schwab
- _____ Hopp

VI. ACTION ITEMS

A. Approval of Retirements

The following employees have informed the College that they will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Dee Schmitz	Finance Assistant	June 30, 2022	August 3, 1998
Ann Torgersen	Assistant to the VP-Student Services	July 21, 2022	November 10, 1986

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirements of Dee Schmitz and Ann Torgersen:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Approval of Faculty Contract Renewals

In accordance with Wisconsin Statute 118.22 – Renewal of Teacher Contracts, on or before May 15 of the school year during which a teacher holds a contract, the Board by which the teacher is employed, at the direction of the Board, shall give the teacher written notice of renewal or refusal to renew their contract for the ensuing school year. If no such notice is given on or before May 15, the contract then in force shall continue for the ensuing school year.

A teacher who receives a notice of renewal of a contract for the ensuing school year, or a teacher who does not receive a notice of renewal or refusal to renew their contract for the ensuing school year on or before May 15, shall accept or reject, in writing, such contract no later than the following June 15.

Faculty with 2021-22 regular contracts are listed on the following pages. It is recommended that these individuals be issued new contracts for the 2022-23 contract year.

Moraine Park hiring standards for faculty include educational and occupational experience requirements in compliance with Faculty Quality Assurance System, Higher Learning Commission and state and federal licensing/accreditation standards. Seventeen of the faculty to be issued new contracts do not currently meet the educational standards for their program; therefore, their 2022-23 contract will contain a clause confirming their obligation to meet those standards in a timely manner.

SUGGESTED MOTION:

I move that the Moraine Park Technical District Board extend contracts for faculty, as listed, for the 2022-2023 school year.

Roll call vote:

_____ Zeratsky
_____ Hill
_____ Johnson
_____ Jung
_____ Schwab
_____ Hopp

VI. ACTION ITEMS

B. Approval of Faculty Contract Renewals

Aaron Paul	Daniel Zoschke	Jennifer Lang	Nicole Repp-Butzke
Alyssa Hallgren	Danielle Jacques	Jeremy Maurer	Pamela Jacob
Amy Harmsen	Danyel Giacomini	Jo Ann Giese-Kent	Paul Jensen
Amy Jacobson	David Mulder	Joan Barfield	Rachel Weber
Amy Olsen	Deborah Schuh	Joan Falter	Rebecca Leichtfuss
Amy Tyznik	Dena Willmann	Jodie Dolinar	Rebecca Mullane
Andrea Dobogai	Dominic Garofalo	Jonathan Fleischmann	Rebekah Benedum
Andrew Baus	Dwane Klostermann	Joseph Desiderio	Robert Heyrman (12/2022)
Andrew Luby	Eileen Bouchard	Joseph Thurin	Ronald Campopiano
Andrew Novak	Elizabeth McLean	Joshua Cohn	Roy Krueger
Angela Henschel	Elizabeth Yoon	Joshua Geschke	Ryan Henschel
Angela Schmidt	Emily Hayes	Julie Dilling	Ryan Paruch
Anja Dreps	Erika Herriges	Julie Lepianka	Ryan St John
Anne Deacy	Esteban Mendoza	Karrie Bruegman-May	Sarah Nimmer
Anne Paradies	Herrera	Kathy Mueller	Scott Schnettler
Annette Meihack	Francesco Corrente	Katie Look	Shannon Huberty
April Alexander	Gloria Madison	Kelly Schoeller	Shawn McAfee
April Herrera	Grace Rommelfanger	Kelvin Schlagel	Stanley Weiss
Ashley Gilson	Heather Evenson	Kenneth Jacobs	Stephanie Murre
Bobbi Mand	Heidi Martin	Kerry DeGroot	Wolf
Bree Hodgen	Iolanda Oliva	Kevin Niedfeldt	Stephanie Scott
Brian Blankenheim	James Begotka	Kim Olson	Stephen Logan
Brittney Roberts	James Daniels	Kimberly Mueller	Susie Stanley
Bruce Forcica	James Gyorfy	Laura Letourneau	Tammy Freund
Carrie Kutz	James Hokenson	Margaret Grunst	Teresa Harn
Casey Truse	James Olson	Margaret Laubenstein	Thomas Roehl
Cathryn Bosch	James Simmers	Margaret May	Thomas Ward
Chad Bratz	Jamie Zwicky	Mark Rymer	Thomas Zimdahl
Charles Miller	Jeanette Boyle-	Mark Wamsley	Tiffany Laabs
Christopher Dean	Gustavus	Marla Stilwill	Tirza Shulman
Christopher Kleman	Jeffery Gruss	Mary Vogl-Rauscher	Troy Niemuth
Craig Habeck	Jeffrey Quackenboss	Matthew Kelly	Wendy Christianson
Craig Schwanz	Jeffrey Ruedinger	Melissa Ewoldt	
Craig Seidel	Jeffrey Stueber	Melissa Rodriguez	
Cynthia Collins	Jeffrey Ternes	Michele Mengert	
Daniel Pahlow	Jennifer Herrmann	Nancy Esposito	

VI. ACTION ITEMS

C. Approval of Project – American with Disabilities Act (ADA) Review Action Items – District-wide

The District proposes to complete some ADA/Civil Rights review corrections in accordance with Moraine Park’s 2021-24 Three-Year Facilities Plan. These corrections will satisfy portions of the action plan submitted to the Wisconsin Technical College System in 2020 as a result of the District’s Civil Rights Review. They include repair or replacement of items such as handicapped parking approaches, gapped or unlevel concrete, ADA type sinks in instructional labs, and some other building accessibility items found during the audit.

The proposed work is scheduled to begin in May of 2022, with completion scheduled for August 2022. The total budget for this project is \$50,000.

There isn’t the need for competitive bidding due to the scope of the work to be completed by multiple vendors or internal maintenance staff. Any work performed by vendors is predicted to be under the purchasing threshold and will not require a competitive bidding process. The proposed cost breakdown is as follows:

Handicapped Parking:	\$20,000
General Concrete Repair:	15,000
Sinks & Other Items:	<u>15,000</u>
Total:	\$50,000

SUGGESTED MOTION:

I move that the Moraine Park Technical District Board authorize the President be proceed with this project as outlined.

Roll call vote:

_____ Hill
_____ Zeratsky
_____ Johnson
_____ Jung
_____ Schwab
_____ Hopp

VI. ACTION ITEMS

D. Approval of Bid – O-Wing Lower Level Restroom & Entrance Remodel - FDL Campus

As proposed in the 2021-24 Master Facility Plan, the District plans to remodel a portion of the Fond du Lac campus. The District proposes to renovate the lower level of the O-wing to meet the needs for our Business and IT programs as well as provide a conferencing space for both college and community meetings and events. The proposed conference center space will include one large 500-person max capacity space that is divisible into three smaller spaces. To support the conferencing center additional restrooms will be created as part of the Lower O remodel project. The Lower O remodel project was bid with the remodel of the existing restrooms and entrance as alternates to the project. Due to unfavorable bidding results these items were not accepted at the time the project was approved. This project will accept those alternates and be accounted for and funded as a separate capital project.

Class II bid notices were placed in District newspapers to make contractors aware of the project, and bids were opened on September 23, 2021. Six bids were received but all were above the approved budget allowance for the remodel. The District requested the Best and Final Offers (BAFO) from all bidders, which were opened September 29, 2021 with positive results from those responding contractors.

The proposed work is scheduled to begin in May 2022, with completion scheduled for July 2022. The total budget for this project is \$350,000. The cost breakdown is as follows: There were six bid submissions and four BAFO bids received. It is recommended that the following alternates in the BAFO bid from Capelle Brothers & Dietrich Construction be accepted:

Construction Costs:	
BAFO Alternate #1 Bid (<i>Renovate men's, women's, unisex & existing corridor finishes</i>):	\$232,190
BAFO Alternate #2 Bid (<i>New exterior storefront & entrance doors w/all necessary hardware</i>):	61,740
A&E Fees:	<u>56,070</u>
Construction Total:	\$350,000

SUGGESTED MOTION:

I move that the Moraine Park Technical District Board accept the following bid alternatives for the O-Wing Lower Level Restroom & Entrance Remodeling project to Capelle Brothers & Dietrich Construction in the amount of \$293,930; and, further, that the President be authorized to proceed with this project.

Roll call vote:

_____ Hill
_____ Zeratsky
_____ Johnson
_____ Jung
_____ Schwab
_____ Hopp

VI. ACTION ITEMS

D. Approval of Bid – O-Wing Lower Level Restroom & Entrance Remodel - FDL Campus

BAFO Bid Recording Sheet

FDL O- Wing Lower

Moraine Park Technical College

Bid Due Date: 9/29/21 @ 2:00pm CST Email or in C131

Bid Opening: N/A

CONTRACTOR	Bid Security	Acknowledge Addendums	Original Base BID	BAFO Base	BAFO Voluntary Alternate Deduction Total	Alternate #1 Renovate mens, womens, unisex and existing corridor finishes.	Alternate #2 Provide new exterior storefront & entrance doors with all necessary hardware.	Alternate #3 Rework of existing mechanical equipment in Penthouse.	BAFO TOTAL
MK Construction	yes	yes	\$ 1,917,500.00	\$ 1,815,900.00	\$ (92,890.00)	\$ 84,250.00	\$ 64,200.00	\$ 41,695.00	\$ 1,723,010.00
Capelle	yes	yes	\$ 1,784,300.00	\$ 1,775,273.00	\$ (191,850.00)	\$ 111,480.00	\$ 61,740.00	\$ 41,670.00	\$ 1,583,423.00
Zeise	yes	yes	\$ 1,836,202.00	\$ 1,836,202.00	No Alt Offered	\$ 93,500.00	\$ 61,500.00	\$ 52,500.00	\$ 1,836,202.00
Cardinal	yes	yes	\$ 1,844,000.00	No Response	N/A	\$ 107,000.00	\$ 88,000.00	\$ 50,000.00	N/A
Burkhart	yes	yes	\$ 1,794,400.00	\$ 1,778,900.00	\$ (47,355.00)	\$ 107,100.00	\$ 62,100.00	\$ 46,900.00	\$ 1,731,545.00
Milbach	Yes	Yes	\$ 1,989,387.00	No Response	N/A	\$ 99,351.00	\$ 90,307.00	\$ 48,131.00	N/A
									\$ -

Notes:

Selected Contractor

Not all Voluntary deductions were accepted. BAFO Contract amount will total \$1,611,623

VII. CORRESPONDENCE AND REPORTS

A. Academic Program Highlight – Early Childhood

The Associate Dean of Human Services, and an Early Childhood Education Program Instructor, will provide a highlighted summary of the Early Childhood Education program.

B. MPTC Penetration Testing Summary

The Chief Information Officer will provide a summary of MPTC's recently completed penetration testing.

C. President's Report

The President will provide an update summary of recently attended meetings and other college activities.

D. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. WTCS Ambassador Banquet, April 21, 5:00 pm, Wisconsin Dells
2. District Boards Association Spring Meeting, April 28-30, All Day, MATC Milwaukee
3. MPTC Business Awards Luncheon, May 4, 11:30 am, Fond du Lac Campus
4. MPTC Portfolio Showcase, May 11, 6:00 pm, Fond du Lac Campus
5. Student Awards Banquet, May 13, 5:00 pm, Radisson, Fond du Lac
6. WTCS State Board Meeting, May 17, 9:00 am, Madison
7. District Board Meeting, May 18, 5:00 pm, Fond du Lac Campus
8. Commencement Ceremony, May 21, 10:00 am, Fond du Lac High School

VIII. ADJOURNMENT

SUGGESTED MOTION:

I move that this Moraine Park Technical College District Board meeting be adjourned.