



MORAINE PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, March 16, 2022

Moraine Park Technical College

700 Gould Street, Beaver Dam, WI 53916

Room K-201/202

Virtual meeting option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 322 738 410#

Upcoming Meetings

TITLE	DATE	TIME	LOCATION
Board Appointment Committee Meeting	March 28	4:30 pm	Fond du Lac Campus
District Board Spring Workshop	April 6	4:00 pm	Radisson, Fond du Lac
EDGE Awards Banquet	April 14	4:00 – 7:00 pm	Radisson, Fond du Lac
District Board Meeting	April 20	5:00 pm	Fond du Lac Campus
WTCS Ambassador Event	April 21	4:00 pm	Glacier Canyon, WI Dells
District Boards Association Spring Meeting	April 28-30	All Day	Milwaukee Area Tech College

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

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Please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.*

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I. ROLL CALL – 5:15 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Hopp
_____ Johnson
_____ Schlieve
_____ Jung
_____ Hill
_____ Zeratsky
_____ Schwab

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. COMMUNITY REPORTS

A representative from Badger Mining in Berlin will present to the board.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the February 16, 2022 meeting minutes as presented.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 16, 2022

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., February 16, 2022, in Room A-112 of Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Schwab presiding. Board members present at the meeting were Bur Zeratsky, Tom Hopp, and Kathy Schlieve. Board members Steve Hill, Rob Johnson and Vernon Jung were excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments were received.

INTRODUCTIONS

The new Associate Dean of Business and IT was introduced to the board. Information only; no Board action required.

K-12 STRATEGIC PLAN AND ANNUAL REPORT

The Dean of the Beaver Dam Campus and the K-12 Coordinators presented an overview of the current K-12 and dual enrollment programs offered, highlighting dual enrollment data and impacts, strategic initiatives of the program, and high school partnerships. Information only; no Board action required.

Board member Steve Hill arrived at this time in the agenda.

ELECTION OF BOARD OFFICER – 2021-22

Mike Schwab nominated Bur Zeratsky as Board Secretary. MOTION Schwab, second Schlieve, that nominations be closed and a unanimous ballot be cast for Bur Zeratsky as Board Secretary. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

APPROVAL OF MINUTES

MOTION Hopp, second Zeratsky, that the Moraine Park Technical College District Board approve the January 19, 2022 meeting minutes as presented. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 16, 2022 (continued)

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Hopp, second Schlieve, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of January be approved and payments are authorized, ordered, and confirmed. January receipts total \$8,035,510.09. January disbursements total -\$4,008,741.97. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, excused; Jung, excused; Hill, yes; and Schwab, yes. Motion CARRIED.

APPROVAL OF RETIREMENTS

MOTION Zeratsky, second Hopp, that the Moraine Park Technical College District Board accept the retirements of Jerome Van Kirk and Lisa Dougherty:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

APPROVAL OF STUDENT INTAKE FEES

MOTION Schlieve, second Hopp, that the Moraine Park Technical College District Board approve the student intake fees for 2022-23 as proposed. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

APPROVAL OF PROGRAM PROPOSAL

FOUNDATIONS IN TELEHEALTH LOCAL CERTIFICATE (97-539-1)

MOTION Hopp, second Schlieve, that the Moraine Park Technical College District Board approve the Program Proposal for the Foundations in Telehealth Certificate, and to continue with the Implementation phase of the Program Development Process, effective for the 2021-2022 academic year. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, excused; Jung, excused; Hill, yes; and Schwab, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 16, 2022 (continued)

APPROVAL OF BID – CAMPUS STORMWATER MANAGEMENT – FOND DU LAC CAMPUS

MOTION Schlieve, second Hopp, that the Moraine Park Technical College District Board accept the following lowest responsible bid for the Fond du Lac Campus Stormwater Management project, awarding the contract to All-Ways Contractors, Inc. in the amount of \$123,635; and, further, that the President be authorized to proceed with this project. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, excused; Jung, excused; Hill, yes; and Schwab, yes. Motion CARRIED.

ADOPTION OF RESOLUTION OF APPRECIATION – CANDY FIELDS

MOTION Zeratsky, second Hopp, that the Moraine Park Technical College District Board adopt the following resolution commending Candy Fields for her dedication and service to the Moraine Park Technical College District:

WHEREAS, Candy Fields has served as a Moraine Park Technical College District Board member since July 2015; and

WHEREAS, she has represented the District as an Employee Member; and

WHEREAS, during her term of office she was a very active Board member, attending national, state and local events; having served as the Secretary since 2020; and member of several committees of the District Boards Association, most recently as member of the External Partnerships Committee; and

WHEREAS, she has promoted technical and adult education in order to meet the educational and training needs of the District's citizens.

NOW, THEREFORE BE IT RESOLVED, that the Moraine Park Technical College District Board expresses its sincere appreciation to Candy Fields; and

BE IT FURTHER RESOLVED, that on behalf of the citizens of the District, the Board and the College's staff wish to express their gratitude to Candy Fields for her many years of loyal service, leadership, and friendship.

Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

SPRING ENROLLMENT UPDATE AND STRATEGIC PLAN SCORECARD REVIEW

The Vice President of Student Services provided an update on enrollments, citing current trends, COVID impacts, projected estimates, and areas of concern. A brief mid-year status update of a portion of the College's 2021-22 Strategic Plan Scorecard was also reviewed. Information only; no Board action required.

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 16, 2022 (continued)

PRESIDENT'S REPORT

The Vice President of Student Services presented on behalf of the President. It was shared that the board self-evaluation and presidential evaluation processes will begin soon, reviewed the timelines and noted more information will be forthcoming. Highlights of meetings recently attended included recent Envision Greater Fond du Lac board meeting which focused on 5-year strategic plan development and appointment of new board members, and Economic Development Washington County board meeting which included appointment of new board members and officers. Legislative update included announcement of a Legislative Breakfast Forum scheduled on the West Bend Campus on Monday, March 14, and update on the status of Assembly Bill 973. WTCS update included a reminder of the upcoming board appointment process, with applications accepted February 18 – March 4. College activities update included new transfer agreement with DeVry University, recent Foundation Board meeting which included approval of new allocations for student scholarships, Capital Expansion Visioning Project meetings which focused on community survey development, upcoming College application for Second Chance Pell grant and second round application of Wisconsin Innovation Grant, recent media coverage of new Treffert Center in the previous District Office building, and recent ongoing budget meetings. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board member Schwab provided a brief summary report of the recently attended District Boards Association Winter Meeting. A summary of upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

CLOSED SESSION

MOTION Hopp, second Zeratsky, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding contract non-renewal). Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Johnson, excused; Jung, excused; Hill, yes; and Schwab, yes. Motion CARRIED.

RECONVENE TO OPEN SESSION

MOTION Zeratsky, second Hopp, that the Moraine Park Technical College District Board reconvene into open session. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

ADJOURNMENT

MOTION Zeratsky, second Schlieve, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 5; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:41 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Talent Management – Employment

Resignations/Terminations

Robert Heyrman, Communications Instructor, submitted his retirement effective December 16, 2022. Robert has been with the College since August 22, 1994.

Gloria Arenz, Instructional Technology Computer Specialist, submitted her retirement effective August 1, 2022. Gloria has been with the College since March 30, 1987.

Benjamin Limbaugh, Welding Instructor, submitted his resignation effective March 18, 2022. Benjamin has been with the College since August 16, 2021.

Lucas Schmidt, Applications Development Manager, submitted his resignation effective April 1, 2022. Lucas has been with the College since December 12, 2016.

Jodi Jaeger, Respiratory Therapy Instructor, submitted her resignation effective May 24, 2022. Jodi has been with the College since August 16, 2021.

Adam Oestreich, Buildings and Grounds Maintenance Worker, employment ended effective February 24, 2022. Adam had been with the College since November 2, 2020.

Charles Breithaupt, IT Project Manager, submitted his retirement effective May 23, 2022. Charles has been with the College since September 30, 2016.

Benjamin Stefan, Systems and Security Engineer, submitted his resignation effective April 29, 2022. Benjamin has been with the College since February 13, 2012.

Recruitment – Support Employees

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Alicia Rodriguez submitted her resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. After screening and interviewing, Barb McKenna was selected and started March 2, 2022.

Administrative Assistant – Health, West Bend Campus. This full-time vacancy was created when Heddy Pahnke submitted her resignation. This position provides administrative support and technical assistance to the Health work team. After screening and interviewing, Rebecca Gutermann was selected and started February 22, 2022.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Support Employees (continued)

Recruitment and Admissions Engagement Specialist, Fond du Lac Campus. This full-time vacancy was created when April Schwartz changed positions at the College. This position will provide direct contact with prospective and admitted students in line with established communication strategies, department processing and student engagement efforts. After screening and interviewing, Caitlin Hernandez was selected and started March 15, 2022.

Housekeeper, West Bend Campus. This full-time vacancy was created when Ericka Marchese submitted her resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. Interviews were last held February 17, 2022.

Marketing Web Content Specialist, Fond du Lac Campus. This full-time vacancy was created when Hannah Zaruba submitted her resignation. This position is responsible for creating, implementing, updating, and optimizing web content for morainepark.edu and other MPTC web properties. They will coordinate with a variety of MPTC stakeholders to create appropriate content for internal and external audiences. This position will also work with IT and guide web content publishers across MPTC to improve user experience across all web properties. Interviews were last held February 24, 2022.

Accounts Payable and Payroll Specialist, Fond du Lac Campus. This full-time vacancy was created when Courtney Doman was promoted to Payroll Manager. This position is responsible for assisting with all aspects of accounts payable processing, payroll processing, issuance of District purchase orders, preparing the deposit, and maintaining filing/document imaging in Financial Services. Interviews were last held February 25, 2022.

Administrative Assistant – Health and Human Services, Fond du Lac Campus. This full-time vacancy was created when Kim Spartz changed positions at the College. This position provides administrative support and technical assistance to the Dean of Health and Human Services and related work teams. Interviews were last held March 8, 2022.

Recruitment – Management/Instructional Employees

EWD Leadership Instructor, Fond du Lac Campus. This full-time vacancy was created when Matthew Goff submitted his resignation. The primary teaching responsibility will be in the areas of team building, leadership, and communication. Interviews were last held January 28, 2022.

Surgical Technologist Instructor, Fond du Lac Campus. This full-time vacancy was created when Danielle Cook submitted her resignation. This position is responsible for the delivery of instruction in Surgical Technology, as outlined by the supervisor, the College Employee Handbook, District Board policies, State Board rules, laws and professional and ethical standards. After screening and interviewing, Chad Bratz was selected and started March 7, 2022.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Management/Instructional Employees (continued)

Chad earned his Bachelor's degree from the University of Wisconsin-Green Bay. Chad was most recently employed at Advocate Aurora Healthcare as a Certified Surgical Technologist and as an adjunct at Moraine Park Technical College.

It is recommended that Moraine Park Technical College District Board issue a 2021-22 contract to Chad Bratz and further that he be placed in F2 on the Faculty salary schedule.

Economic & Workforce Development CNC Instructor, Fond du Lac Campus. This full-time vacancy was created when Joshua Geschke changed roles within the College. The primary teaching responsibility for this position will be for classes in the CNC area including metrology, GD&T, blue print reading, machining fundamentals and operator training.

Associate Dean of Manufacturing, West Bend Campus. This full-time vacancy was created when Armin Rashvand submitted his resignation. This position provides supervision, guidance and support to 19 faculty and two support professional staff. This position reports to the Dean of Applied Technology and Trades. Interviews were last held on March 2, 2022.

Associate Dean of Health, West Bend Campus. This full-time vacancy was created when Kelly Shafaie submitted her resignation. This position is responsible for the oversight of teaching and learning in the Nursing, Nursing Assistant and Surgical Technology program areas. The Associate Dean of Health provides supervision, guidance and support to 26 faculty and four support professional staff. This position reports to the Dean of Health and Human Services. Interviews were last held March 4, 2022.

EWD Water Quality Instructor, Fond du Lac Campus. This full-time vacancy was created when Ryan St. John transferred to Water Quality Instructor. The teaching responsibility will be in Water Quality and the Wisconsin Water and Operator Certification courses offered at various locations across the state. Interviews were last held July 29, 2021.

Welding Instructor, Jackson Campus. This full-time vacancy was created when Benjamin Limbaugh submitted his resignation. The primary teaching responsibility for this position will be for classes in the Welding area, including various welding processes, welding blueprint reading, and fabrication.

Security & Systems Engineer, Fond du Lac Campus. This full-time vacancy was created when Benjamin Stefan submitted his resignation. This position is responsible for the formation or adjustment of processes of the Network Services major process of the Information Technology Support System subject to the constraints imposed by the Manager of Data Security & Systems Engineering, Director of Network Services, MPTC District Board policy, State Board rules, law and professional ethical behavior.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of January are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS:

<u>Number</u>	<u>Description</u>
J0011579	Property Tax Relief payment

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0240730	Wall and door graphics
A0240816	Batteries
A0240935	8 Read Intensive Solid State Drives
A0240937	Furniture
Pcard	21 Samsung Galaxy Tables
Pcard	4 Dry Erase projection screens

TAX LEVY RECEIVABLE

Total collections as of March 7, 2022 totaled \$12,374,956.70 or 73.3% of the total levied. Last year's collection through March 8, 2021 was \$13,088,268.39 or 73.1% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$203,003.97	\$146,185.02	72.0%
Columbia	3,303.54	2,178.90	65.9%
Dodge	3,149,998.23	2,163,505.89	68.7%
Fond du Lac	4,640,827.19	3,424,704.56	73.8%
Green Lake	1,369,914.25	964,051.52	70.4%
Marquette	18,799.44	13,445.93	71.5%
Sheboygan	5,489.31	4,028.97	73.4%
Washington	7,260,089.93	5,501,273.87	75.8%
Waushara	146,220.84	100,902.05	69.0%
Winnebago	<u>78,839.30</u>	<u>54,679.99</u>	<u>69.4%</u>
	<u>\$16,876,486.00</u>	<u>\$12,374,956.70</u>	<u>73.3%</u>

OTHER

The interest rate at National Exchange Bank and Trust remains at .375% February, 2022.

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - March 2022											
Recipient	Title	Contract	Course Section #	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE		
Department of Corrections	TCI Welding Trailer #7 - Welding Theory and Safety	00002561	10228	\$ 6,870.24		\$ 2,948.04	\$ 3,922.20	8	0.3		
Department of Corrections	TCI Welding Trailer #7 - Welding Print Reading	00002561	10230	\$ 13,740.48		\$ 5,252.90	\$ 8,487.58	8	0.5		
Department of Corrections	(GMAW)	00002561	10229	\$ 18,770.00		\$ 8,853.06	\$ 9,916.94	8	0.5		
Department of Corrections	Solving	00002561	10231	\$ 10,305.36		\$ 3,342.06	\$ 6,963.30	8	0.8		
Department of Corrections	TCI Welding Trailer #7 - Gas Tungsten Arc Welding 1	00002561	21221	\$ 13,740.48		\$ 4,759.20	\$ 8,981.28	8	0.5		
Grande Cheese Company	Six Sigma Green Belt Certification	00002588	21408	\$ 21,847.20		\$ 9,582.81	\$ 12,264.39	8	1.3		
Grande Cheese Company	Six Sigma Green Belt Project	00002588	21409	\$ 3,600.00		\$ 981.06	\$ 2,618.94	8	0.3		
Department of Corrections	TCI Welding Trailer #8 - Gas Tungsten Arc Welding 1	00002746	21743	\$ 13,740.48		\$ 4,759.20	\$ 8,981.28	8	0.5		
Department of Corrections	TCI Welding Trailer #8 - Welding Theory and Safety	00002746	21745	\$ 6,870.24		\$ 2,379.60	\$ 4,490.64	8	0.3		
Department of Corrections	TCI Welding Trailer #8 - Welding Print Reading	00002746	21744	\$ 13,740.48		\$ 4,759.20	\$ 8,981.28	8	0.5		
Department of Corrections	TCI Welding Trailer #8 - Think Critically & Creatively	00002746	21746	\$ 10,308.32		\$ 3,882.60	\$ 6,425.72	8	0.8		
Department of Corrections	(GMAW)	00002746	21742	\$ 18,740.48		\$ 8,942.01	\$ 9,798.47	8	0.5		
Seneca Foods Corporation	Programmable Logic Controllers 1	00002678	41952	\$ 8,097.50	\$ 809.75	\$ 3,122.98	\$ 4,974.52	5	0.1		
Seneca Foods Corporation	Programmable Logic Controllers 1	00002678	41976	\$ 8,403.00	\$ 840.30	\$ 3,128.48	\$ 5,274.52	6	0.2		
Seneca Foods Corporation	Welding - GTAW/GMAW	00002673	42199	\$ 18,489.65	\$ 1,848.97	\$ 11,359.89	\$ 7,129.76	14	0.7		
Mercury Marine	CNC Machining Fundamentals	00002742	42218	\$ 19,394.09	\$ 1,939.41	\$ 10,274.17	\$ 9,119.92	11	0.7		
Mercury Marine	NIMS Review/Certification Testing	00002742	42219	\$ 1,690.00	\$ 169.00	\$ 1,355.40	\$ 334.60	11	0		
Amsted Automotive	Supervision 101	00002725	42191	\$ 5,143.85	\$ 514.39	\$ 2,252.57	\$ 2,891.28	5	0.1		
Seneca Foods Corporation	Managing Performance of Others	00002676	42249	\$ 4,182.64	\$ 418.26	\$ 1,378.66	\$ 2,803.98	8	0.1		
Mercury Marine	Intro to Engine Fundamentals	00002719	42342	\$ 3,600.00	\$ 360.00	\$ 1,360.00	\$ 2,240.00	10	0.1		
Seneca Foods Corporation	Supervision 101	00002675	42343	\$ 4,974.36	\$ 497.44	\$ 1,288.27	\$ 3,686.09	6	0.1		
Metalcraft of Mayville, Inc.	Cancellation Fee for 1 Day	00002906	T1586	\$ 600.00		\$ 223.22	\$ 376.78	0	0		
Bradley Corporation	Project Management Fund - 6hrs	00002803	42344	\$ 1,593.30	\$ 159.33	\$ 691.92	\$ 901.38	6	0		
Society Insurance	Employee Engagement	00002891	42371	\$ 169.00		\$ 58.13	\$ 110.87	1	0		
Hy-brid Lifts by Custom Equipment LLC	Employee Engagement	00002892	42371	\$ 169.00		\$ 58.13	\$ 110.87	1	0		
Forward Service Corporation	Employee Engagement	00002894	42371	\$ 169.00		\$ 58.13	\$ 110.87	1	0		
Seneca Foods Corporation - Oakfield	Mill and Lathe - Level 1	00002672	42378	\$ 1,600.00	\$ 160.00	\$ 701.12	\$ 898.88	9	0.1		
Bonduelle USA Inc.	ARC Flash Training NFPA 70E	00002599	42373	\$ 800.00	\$ 80.00	\$ 975.00	\$ (175.00)	12	0		
Seneca Foods Corporation - Cambria West)	Mill and Lathe - Level 1	00002669	42379	\$ 1,600.00	\$ 160.00	\$ 716.33	\$ 883.67	7	0.1		
Bonduelle USA Inc.	OSHA 10-1910 General Industry	00002600	42375	\$ 2,026.00	\$ 202.60	\$ 2,535.00	\$ (509.00)	8	0.1		
Regal Ware Inc	Accuplacer and Assessment Testing	00002896	T1580	\$ 480.00		\$ 421.61	\$ 58.39	0	0		
Mid-States Aluminum Corp	Live2Lead Virtual Rebroadcast	00002866	T1581	\$ 1,000.00		\$ 36.35	\$ 963.65	0	0		
Seneca Foods Corporation - Clyman	Mill and Lathe - Level 1	00002671	42380	\$ 1,600.00	\$ 160.00	\$ 570.00	\$ 1,030.00	9	0.1		
WIOA	CNC Boot Camp Community Resource Spring 2022	00002926	T1582	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0		
Corrections	CNC Boot Camp Community Resource Spring 2022	00002927	T1583	\$ 3,000.00		\$ 36.35	\$ 2,963.65	0	0		
TOTAL						\$ 243,055.15	\$ 8,319.45	\$ 103,079.80	\$ 139,975.35	226	9.4

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Talent Management – Employment;*
- 2. Financial Management – Accounting/Investments;*
- 3. Economic Development Contracting; and*

that the bills for the month of February be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Schlieve
- _____ Hopp
- _____ Johnson
- _____ Zeratsky
- _____ Jung
- _____ Hill
- _____ Schwab

VI. ACTION ITEMS

A. Approval of Retirements

The following employees have informed the College that they will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Robert Heyrman	Communications Instructor	December 16, 2022	August 22, 1994
Gloria Arenz	Instructional Technology Computer Specialist	August 1, 2022	March 30, 1987
Charles Breithaupt	IT Project Manager	May 23, 2022	September 30, 2016

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirements of Robert Heyrman, Gloria Arenz and Charles Breithaupt:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Acceptance of 2020-21 District Single Audit Report

The following information is presented for the purpose of District Board monitoring of their Board/Staff Relationship Policy, #BP 2.3, Monitoring College Effectiveness.

The 2020-21 financial records and related data have been subjected to audit by the firm of CLA (CliftonLarsenAllen LLP). The District's Annual Comprehensive Financial Report, excluding the single audit, was approved in December 2021. The exclusion was due to the timing of audit guidance on the Higher Education Emergency Relief Funds (HEERF). The single audit is completed and will be submitted to the Wisconsin Technical College System Board upon acceptance.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the 2020-21 Single Audit Report as previously presented by representatives of CLA, and that copies of the final report be submitted to the Wisconsin Technical College System Board.

Roll call vote:

_____ Jung
_____ Schlieve
_____ Johnson
_____ Zeratsky
_____ Hill
_____ Hopp
_____ Schwab

VI. ACTION ITEMS

C. Approval of Bid – K-Wing Roof Replacement – Beaver Dam Campus

The District proposes to replace several campus roofs in accordance with Moraine Park’s 2021-24 Three-Year Facilities Plan. The roof replacements are planned for those close to or out of manufacturer’s warranty. This roof replacement includes the east portion of the Beaver Dam campus K-wing along with the roof of the penthouse mechanical space located within this roof area.

Class II bid notices were placed in District newspapers to make contractors aware of the project, and bids were opened on February 17, 2022.

The proposed work is scheduled to begin in May of 2022, with completion scheduled for August 2022. The total budget for this project is \$200,000, we will be utilizing reserve funds to cover some of the additional costs. The current cost breakdown is as follows:

Construction Costs:	\$ 221,670
Contingency (5%):	<u>11,083</u>
Total:	\$ 232,753

It is recommended that the following bid be accepted:

Alois Roofing & Sheet Metal:	
Base Bid:	\$221,670
Alternate #1 (Not Accepted)	0
Alternate # 2 (Not Accepted)	<u>0</u>
Bid Total:	\$221,670

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following lowest responsible bid for the Beaver Dam K-Wing Roof Replacement project and award the contract to Alois Industrial Roofing & Sheet Metal in the amount of \$221,670; and, further, that the President be authorized to proceed with this project.

Roll call vote:

_____ Hopp
_____ Zeratsky
_____ Jung
_____ Schlieve
_____ Johnson
_____ Hill
_____ Schwab

VI. ACTION ITEMS

D. Adoption of Resolution of Appreciation – Kathy Schlieve

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution commending Kathy Schlieve for her dedication and service to the Moraine Park Technical College District:

WHEREAS, Kathy Schlieve has served as a Moraine Park Technical College District Board member since July 2020; and

WHEREAS, she has represented the District as an Additional Member; and

WHEREAS, during her term of office she was a very active Board member, attending national, state and local events; and member of several committees of the District Boards Association; most recently as member of the External Partnerships Committee; and

WHEREAS, she has promoted technical and adult education in order to meet the educational and training needs of the District's citizens.

NOW, THEREFORE BE IT RESOLVED, that the Moraine Park Technical College District Board expresses its sincere appreciation to Kathy Schlieve; and

BE IT FURTHER RESOLVED, that on behalf of the citizens of the District, the Board and the College's staff wish to express their gratitude to Kathy Schlieve for her many years of loyal service, leadership, and friendship.

VII. CORRESPONDENCE AND REPORTS

A. President's Report

President Baerwald will provide a summary update of recently attended meetings and other college and system-wide activities.

B. District Boards Association Reports/Upcoming Events

Board member Jung will provide a brief summary of attendance at the recent District Boards Association Winter Meeting and the ACCT National Legislative Summit at this time.

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. Board Appointment Committee Meeting, March 28, 4:30 pm, Fond du Lac Campus
2. District Board Spring Workshop, April 6, 4:00 pm, Radisson, Fond du Lac
3. EDGE Awards Banquet, April 14, 4:00 – 7:00 pm, Radisson, Fond du Lac
4. District Board Meeting, April 20, 5:00 pm, Fond du Lac Campus
5. WTCS Ambassador Event, April 21, 4:00 pm, Glacier Canyon, WI Dells
6. District Boards Association Spring Meeting, April 28-30, All Day, Milwaukee Area Tech College

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

It is the Board's intent to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding contract non-renewal).

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding contract non-renewal).

Roll call vote:

_____ Schlieve
_____ Zeratsky
_____ Hopp
_____ Johnson
_____ Jung
_____ Hill
_____ Schwab

(UPON COMPLETION OF THE CLOSED SESSION, THE BOARD WILL RECONVENE INTO OPEN SESSION)

IX. ADJOURNMENT

SUGGESTED MOTION:

I move that this Moraine Park Technical College District Board meeting be adjourned.