



MORAINE PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, January 19, 2022

Moraine Park Technical College

2151 N. Main Street, West Bend, WI 53090

Auditorium, Room T-101

Virtual meeting option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 583 928 655#

Upcoming Meetings

TITLE	DATE	TIME	LOCATION
DBA Winter Meeting	January 27-29	All Day	Elkhart Lake/Virtual Event
Apps. Accepted for 2022-25 Term	February 4-18		Deadline is 2/18 at 4:30 pm
ACCT National Legislative Summit	February 6-9	All Day	Washington D.C.
District Board Meeting	February 16	5:00	Fond du Lac Campus

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

*This publication will be made available in an accessible alternative format upon request.
Please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.*

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I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Hopp
_____ Johnson
_____ Schlieve
_____ Jung
_____ Fields
_____ Hill
_____ Zeratsky
_____ Schwab

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. COMMUNITY REPORTS

Tim Kreilkamp, President of Kreilkamp Trucking, will provide a presentation to the board.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the December 15, 2021 meeting minutes as presented.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 15, 2021

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was called to order at 5:00 p.m., December 15, 2021, in Room A-112 of Moraine Park Technical College, 235 North National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Schwab presiding. Board members present at the meeting were Bur Zeratsky, Steve Hill, Rob Johnson, Vernon Jung, and Tom Hopp. Board members Candy Fields and Kathy Schlieve were excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments were received.

APPROVAL OF MINUTES

MOTION Hopp, second Zeratsky, that the Moraine Park Technical College District Board approve the November 17, 2021 meeting minutes as presented. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Johnson, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of November be approved and payments are authorized, ordered, and confirmed. November receipts total \$2,745,919.27. November disbursements total -\$5,647,108.03. Roll call vote: Schlieve, excused; Hopp, yes; Johnson, yes; Jung, yes; Hill, yes; Fields, excused; Zeratsky, yes; and Schwab, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 15, 2021 (continued)

APPROVAL OF RETIREMENTS

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board accept the retirements of Laurie Barz and Linda Bau. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

ACCEPTANCE OF 2020-21 DISTRICT COMPREHENSIVE ANNUAL FINANCIAL REPORT

MOTION Hopp, second Johnson, that the Moraine Park Technical College District Board accept the 2020-21 District Comprehensive Annual Financial Report as previously presented by representatives of CLA, and that copies of the final report be submitted to the Wisconsin Technical College System Board. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

APPROVAL OF RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,250,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021-22B

MOTION Johnson, second Jung, that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B for the public purpose of financing building remodeling and acquisition of movable equipment.

WHEREAS, Moraine Park Technical College District, Wisconsin ("District") is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and \$750,000 for the public purpose of financing the acquisition of movable equipment; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$750,000 for the public purpose of financing the acquisition of movable equipment.

Roll call vote: Schlieve, excused; Hopp, yes; Johnson, yes; Jung, yes; Hill, yes; Fields, excused; Zeratsky, yes; and Schwab, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 15, 2021 (continued)

PROGRAM HEALTH MODEL REPORT

The Dean of Applied Technology and Trades, and the Director of Institutional Effectiveness presented the Program Health Report. An overview of the updates made to the model, impacts of the COVID-19 pandemic, metrics considered for measurement, and program ratings results were included in the presentation. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided an update on meetings recently attended, highlighting campaign efforts related to the proposed Automation, Innovation and Robotics (AIR) Center, Capital Expansion Visioning Project meetings noting recent merger of architectural partner Performa with EUA and a formal project update presentation planned for the January board meeting, progression of Krielkamp Trucking partnership and hiring of program instructors, Envision Greater Fond du Lac board meeting which included approval of new strategic plan and appointment as Vice Chair of the board, recent DEI conference meeting for receipt of a national award and discussed plans for holding another conference in the future. Legislative update noted introduction of a state bill that would punish colleges for free speech violations. WTCS update included recent meeting for mentor/mentee conversations for new presidents. College activities updated included recent consultant visit from Ruffalo Noel Levitz with recommendations to improve recruitments and enrollments, attendance at recent K-12 counselors meeting, ongoing succession planning meetings with unit leaders and human resources team members, recent COVID-19 communication regarding relaxing of face covering mandate and feedback received to date, and recent budget meeting. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE

DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

The upcoming ACCT NLS Conference was noted and board members were inquired their interest in meeting virtually with district legislators. Interest in meeting in-person with Senator Fitzgerald was expressed. A summary of other upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

ADJOURNMENT

MOTION Zeratsky, second Hopp, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 6; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:10 p.m.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Talent Management – Employment

Resignations/Terminations

Tina Cordell, Nursing Assistant Instructor, employment ended effective December 17, 2021. Tina had been with the College since April 2015.

Heddy Pahnke, Administrative Assistant-Nursing, submitted her resignation effective January 3, 2022. Heddy had been with the College since September 2010.

Ericka Marchese, Housekeeper, submitted her resignation effective January 4, 2022. Ericka had been with the College since March 2021.

Matthew Goff, EWD Leadership Instructor, submitted his resignation effective January 14, 2022. Matthew had been with the College since October 2019.

Hannah Zaruba, Marketing Web Content Specialist, submitted her resignation effective January 14, 2022. Hannah had been with the College since September 2015.

Nichol Supri, Radiography Instructor, submitted her resignation effective January 18, 2022. Nichol had been with the College since April 2016.

Brenda Ten Haken, Administrative Aide-EWD Community Education, submitted her resignation effective February 3, 2022. Brenda has been with the College since February 2014.

Larry Clark, Welding Instructor, submitted his retirement effective May 24, 2022. Larry has been with the College since January 2001.

Thomas Endejan, Culinary Arts Instructor, submitted his retirement effective May 24, 2022. Thomas has been with the College since August 2006.

Timothy Moy, Automotive Technician Instructor, submitted his retirement effective May 24, 2022. Timothy has been with the College since August 2001.

Lisa Ferguson, Careers Instructor, submitted her retirement effective June 16, 2022. Lisa has been with the College since October 1992.

Bonnie Bauer, Director of Student Support, submitted her retirement effective June 30, 2022. Bonnie has been with the College since August 1992.

Anne Lemke, Student Community Impact Coordinator, submitted her retirement effective February 3, 2023. Anne has been with the College since July 2012.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Support Employees

Administrative Aide-Financial Aid, Beaver Dam Campus. This full-time vacancy was created when Kim Dickinson submitted her retirement. This position provides administrative support and technical assistance for the Financial Aid Office functions. After screening and interviewing, Christea Jacobs was selected and started January 3, 2022.

Program Inventory Aide, Fond du Lac Campus. This full-time position was created when the Parts Store Clerk and Administrative Aide-Health and Human Services positions were eliminated. This position will provide administrative and inventory support and technical assistance to the Automotive and Health and Human Service program faculty, management and administrative support. After screening and interviewing, Corey Koch was selected and started January 3, 2022.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Celestine Beaster submitted her resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. After screening and interviewing, Veronica Wenzel was selected and started December 15, 2021.

Grants Specialist, Fond du Lac campus. This full-time vacancy was created when William Schroeder submitted his resignation. This position provides technical assistance and administrative support to the Grants Team and the Dean of the West Bend Campus. After screening and interviewing, Kim Spartz was selected and will start January 24, 2022.

Academic Advisor-Student Support Services/TRIO, West Bend Campus. This full-time vacancy was created when Keith Knutson submitted his resignation. This position is responsible for recruiting and advising eligible TRIO Student Support Services (SSS) program students while providing required program services and referrals to appropriate support resources to ensure student motivation, academic success, retention, and graduation in accordance with applicable federal regulations governing SSS TRIO Programs. After screening and interviewing, Katrina Dudzinski was selected and started January 10, 2022.

Recruitment and Admissions Engagement Specialist, Fond du Lac campus. This full-time vacancy was created when April Schwartz changed positions at the College. This position will provide direct contact with prospective and admitted students in line with established communication strategies, department processing and student engagement efforts. Interviews were last held November 29, 2021.

Buildings and Grounds Maintenance Technician, Fond du Lac campus. This full-time vacancy was created when Nick Marchant submitted his resignation. This position's duties involve work requiring the capability of performing a skilled level in several of the building trades. Work is often independently performed, but may involve leading other buildings and grounds staff while assisting Maintenance Mechanics on projects as necessary. Interviews were last held December 16, 2021.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Support Employees (continued)

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Alicia Rodriguez submitted her resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. Interviews were last held November 11, 2021.

Housekeeper, West Bend Campus. This full-time position was created when two part-time positions were eliminated. The Housekeeper performs custodial duties and heavy-duty cleaning. Interviews were last held November 22, 2021.

Housekeeper, West Bend Campus. This full-time vacancy was created when Ericka Marchese submitted her resignation. The Housekeeper performs custodial duties and heavy-duty cleaning.

Student Records Representative, Fond du Lac Campus. This full-time vacancy was created when Mary Koffman changed positions at the College. This position will coordinate records transactions associated with transcripts, grading, term processing, enrollment and degree verifications, auditing and data collection as it relates to Registrar's Office and third-party systems. Interviews were last held January 7, 2022.

Adult Education Support Specialist, Fond du Lac Campus. This full-time vacancy was created when Jamie Russell changed positions at the College. This position provides administrative and technical support to Adult Education to include maintaining student data, records and reports. Interviews were last held January 12, 2022.

Administrative Assistant – Health, West Bend campus. This full-time vacancy was created when Heddy Pahnke submitted her resignation. This position provides administrative support and technical assistance to the Health work team.

Recruitment – Management/Instructional Employees

Adult Education/ELL Instructor, Fond du Lac Campus. This full-time vacancy was created when David Block submitted his retirement. This position is responsible for the delivery of instruction, as outlined by the supervisor, the College Employee Handbook, District Board policies, State Board rules, laws and professional and ethical standards. The faculty member in this position will advance the College's mission and vision by incorporating and practicing the College's core values and engaging in activities that promote holistic student success. This includes developing a relevant and innovative curriculum, designing and implementing effective learning strategies and environments, delivering instruction of high quality, assessing student learning, and participating in college activities. The faculty member in this position will also ensure a meaningful, caring and supportive environment for students to learn, making a positive difference for students, employees and the greater Moraine Park community. After screening and interviewing, Amy Jacobson was selected and started January 18, 2022.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Management/Instructional Employees (continued)

Amy earned her Master of Arts degree in Teaching English as a 2nd Language from Southern Illinois University. Amy was most recently employed at UW-Oshkosh as a Coordinator in English Language Support Services. She was also the Co-Director for International Institute.

It is recommended that the Moraine Park Technical College District Board issue a 2021-22 contract to Amy Jacobson and further that she be placed in FI on the Faculty salary schedule.

Associate Dean of Business & IT, Fond du Lac Campus. This full-time vacancy was created when Bobbi Fields changed positions at the College. This position is responsible for the Teaching and Learning and Instructional Operations major processes of the Teaching and Learning Primary System, for the instructional programs of assignment, subject to the constraints imposed by the Dean, District Board policy, State Board rules, laws, and professional ethical behavior. After screening and interviewing, Deborah Clarke was selected and started January 11, 2022.

Deborah earned her Master of Arts degree in Student Personnel Administration in Higher Education from Ball State University. Deborah was most recently employed at Aims Community College as Assistant Vice President – Academic Affairs.

It is recommended that the Moraine Park Technical College District Board issue a 2021-22 contract to Deborah Clarke and further that she be placed in C2 on the Management salary schedule.

Economic & Workforce Development CNC Instructor, Fond du Lac Campus. This full-time vacancy was created when Joshua Geschke changed roles within the College. The primary teaching responsibility for this position will be for classes in the CNC area including metrology, GD&T, blue print reading, machining fundamentals and operator training.

(2) Economic & Workforce Development Truck Driving Instructors, West Bend Campus. These new full-time positions will be responsible for teaching in the Truck Driving Technical Diploma program including courses in the classroom, on the driving range, and on the road. Interviews were last held December 17, 2021.

Housekeeping Supervisor, West Bend Campus. This full-time vacancy was created when Ray VanDerlinden submitted his resignation. This position is accountable for the effective use of processes and the development and/or improvement of procedures of the Facility Maintenance and Risk Management major processes of the Facilities Support System subject to the constraints imposed by the Director of Facilities, MPTC District Board policy, State Board rules, law, and professional ethical behavior. Interviews were last held January 3, 2022.

V. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Management/Instructional Employees (continued)

EWD Welding Instructor, Fond du Lac Campus. This full-time vacancy was created when Matthew Virtanen submitted his resignation. This position is responsible for classes in the Welding area, including various welding processes, blueprint reading, short-term training for boot camps students, incarcerated individuals and industry clients. This instructor may be asked to teach at various sites within the Moraine Park District to include campus, center and business locations, area prisons and may be required to teach on days, evenings and weekends. Interviews were last held December 8, 2021.

Associate Dean of Manufacturing, West Bend Campus. This full-time vacancy was created when Armin Rashvand submitted his resignation. This position provides supervision, guidance and support to 19 faculty and two support professional staff. This position reports to the Dean of Applied Technology and Trades. Interviews will be held on January 20, 2022.

Associate Dean of Health, West Bend Campus. This full-time vacancy was created when Kelly Shafaie submitted her resignation. This position is responsible for the oversight of teaching and learning in the Nursing, Nursing Assistant and Surgical Technology program areas. The Associate Dean of Health provides supervision, guidance and support to 26 faculty and four support professional staff. This position reports to the Dean of Health and Human Services.

(2) Radiography Instructor, Fond du Lac Campus. These full-time vacancies were created when Todd Bartelt submitted his retirement and Nichol Supri submitted her resignation. These positions are responsible for the delivery of instruction, as outlined by the supervisor, the College Employee Handbook, District Board policies, State Board rules, laws and professional and ethical standards. Interviews were last held January 13, 2022.

EWD Leadership Instructor, Fond du Lac Campus. This full-time vacancy was created when Matthew Goff submitted his resignation. The primary teaching responsibility will be in the areas of team building, leadership, and communication.

EWD Water Quality Instructor, Fond du Lac campus. This full-time vacancy was created when Ryan St. John transferred to Water Quality Instructor. The teaching responsibility will be in Water Quality and the Wisconsin Water and Operator Certification courses offered at various locations across the state. Interviews were last held July 29, 2021.

Promotion/Demotion/Transfer

Graduation and Program Specialist, Fond du Lac Campus. This full-time position was created when Heather Clark changed positions with the College. This position oversees Enterprise Resource Planning (ERP) in relation to its configuration, transactional performance, and report generation for degree conferral processing, change of program and program maintenance. Mary Koffman was promoted into this position and started January 10, 2022.

V. CONSENT ITEMS

A. Talent Management – Employment

Promotion/Demotion/Transfer (continued)

Associate Vice President of Academics, Fond du Lac Campus. This full-time position was created through a reorganization. This position is responsible for the overall direction of the Teaching and Learning Primary System subject to the constraints imposed by the Vice President of Teaching and Learning, MPTC District Board policy, State Board rules, laws, and professional ethical behavior. Fred Rice was promoted into this position and started January 10, 2022.

Dean of Applied Technology and Trades, Fond du Lac Campus. This full-time position was created when Fred Rice was promoted. This position is accountable for the operation of the Teaching and Learning and Instructional Operations major processes of the Teaching and Learning Primary System, for the instructional programs of assignment, subject to the constraints imposed by the Associate Vice President of Academics, the Vice President of Teaching and Learning, District Board policy, State Board rules, laws, and professional ethical behavior. Bobbi Fields was promoted into this position and started January 10, 2022.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of December are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0240346	2 Basic Electric Machines Learning System
A0240367	5 HP Elite Slice G2s and accessories
A0240403	Ford E-450 Medtec Ambulance module
A0240433	Fanuc Robot and Amatrol Power Learning System
A0240455	Office furniture
A0240462	5 Dell Vertiv UPS machines
A0240473	HVAC system

TAX LEVY RECEIVABLE

The total levy by county is listed below; no payments are expected until later in January.

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$203,003.97	\$0.00	0%
Columbia	3,303.54	0.00	0%
Dodge	3,149,998.23	0.00	0%
Fond du Lac	4,640,827.19	0.00	0%
Green Lake	1,369,914.25	0.00	0%
Marquette	18,799.44	0.00	0%
Sheboygan	5,489.31	0.00	0%
Washington	7,260,089.93	0.00	0%
Waushara	146,220.84	0.00	0%
Winnebago	78,839.30	0.00	0%
	<u>\$16,876,486.00</u>	<u>\$0.00</u>	<u>0%</u>

OTHER

The National Exchange Bank and Trust interest rate remains at .375% for December, 2021.

Calendar year-end processing of W-2s, 1098-T and 1099 forms will be prepared and distributed before the corresponding deadlines.

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - January 2022									
Recipient	Title	Contract	Course Section Number	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Boys & Girls Club of Fond Du Lac County	Intercultural Development Inventory (IDI)	00002756	T1562	\$ 1,665.00		\$ 290.80	\$ 1,374.20	0	0
Campbellsport High School	Computer Aided Mfg. - Part B	00002448	21493	\$ 1,309.50		\$ 835.43	\$ 474.07	9	0.3
Fives Giddings & Lewis (MAG)	Workplace Accident Training	00002445	41138	\$ 462.50		\$ 120.08	\$ 342.42	7	0.01
Fives Giddings & Lewis (MAG)	Workplace Accident Training	00002445	41139	\$ 462.50		\$ 120.08	\$ 342.42	4	0.01
Fives Giddings & Lewis (MAG)	Heartsaver CPR/AED - Adult	00002445	41141	\$ 379.00		\$ 239.08	\$ 139.92	7	0.01
Fortifi Bank	Build Self-Esteem & Self Confidence	00002609	41579	\$ 600.00	\$ 60.00	\$ 185.67	\$ 414.33	11	0.04
Fortifi Bank	Navigating Difficult Conversations	00002609	41582	\$ 612.96	\$ 61.30	\$ 221.27	\$ 391.69	6	0.02
Fortifi Bank	Communication Strategies	00002609	41583	\$ 614.40	\$ 61.44	\$ 305.21	\$ 309.19	5	0.02
Fortifi Bank	Navigating Difficult Conversations	00002609	41581	\$ 629.16	\$ 62.92	\$ 357.47	\$ 271.69	9	0.03
Forward Service Corporation	Welding Boot Camp Community Resource Fall 2021	00002857	T1574	\$ 2,996.00		\$ 36.35	\$ 2,959.65	0	0
Forward Service Corporation	Welding Boot Camp Community Resource Fall 2021	00002856	T1573	\$ 2,996.00		\$ 36.35	\$ 2,959.65	0	0
Fox Valley Savings Bank	Supervision 101	00002806	41948	\$ 825.00	\$ 82.50	\$ 235.59	\$ 589.41	1	0.02
Grande Cheese Company	Managing the Performance of Others Makeup	00002832	42185	\$ 800.00	\$ 80.00	\$ 287.60	\$ 512.40	1	0
Grande Cheese Company	Translation - English to Spanish	00002821	T1563	\$ 1,850.00		\$ 350.00	\$ 1,500.00	0	0
Hartford Union High School	Nursing Assistant	00002593	21736	\$ 1,882.05		\$ 6,382.97	\$ (4,500.92)	5	0.33
Lakeland Care - FDL	Giving Needs Based Feedback	00002356	41554	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	4	0.01
Lakeland Care - FDL	Giving Needs Based Feedback	00002356	41604	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	9	0.02
Lakeland Care - FDL	Giving Needs Based Feedback	00002356	41605	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	20	0.03
Lakeland Care - FDL	Leadership Capstone	00002356	42214	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	4	0.01
Lakeland Care - FDL	Advanced Leadership	00002356	42213	\$ 670.34	\$ 56.25	\$ 15.94	\$ 654.40	47	0.08
Lakeland Care - FDL	Leadership Capstone	00002356	42217	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	12	0.02
Lakeland Care - FDL	Leadership Capstone	00002356	42216	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	12	0.02
Lakeland Care - FDL	Leadership Capstone	00002356	42215	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	7	0.01
Lakeland Care - FDL	Giving Needs Based Feedback	00002356	41592	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	10	0.02
Marshfield Medical Center - Beaver Dam	Supervision 101	00002825	41948	\$ 3,300.00	\$ 330.00	\$ 942.34	\$ 2,357.66	4	0.08
Mercury Marine	Mercury Leadership Development	00002639	41609	\$ 7,720.24	\$ 772.02	\$ 2,005.60	\$ 5,714.64	12	0.24
Mercury Marine	Intro to Engine Fundamentals	00002717	41701	\$ 3,600.00	\$ 360.00	\$ 1,360.00	\$ 2,240.00	4	0.05

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - January 2022									
Recipient	Title	Contract	Course Section Number	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Mercury Marine	Introduction to Robotics	00002563	42136	\$ 1,983.46	\$ 198.35	\$ 1,016.43	\$ 967.03	14	0.09
Mercury Marine	Inspire Supervisor Make up	00002817	42126	\$ 817.00	\$ 81.70	\$ 304.60	\$ 512.40	6	0.02
Mercury Marine	Inspire Supervisor Make up	00002817	42125	\$ 819.50	\$ 81.95	\$ 307.10	\$ 512.40	6	0.02
Mercury Marine	CNC Machining Fundamentals	00002741	41715	\$ 19,885.12	\$ 1,988.51	\$ 10,896.32	\$ 8,988.80	10	0.67
Mercury Marine	NIMS Review/Cert Testing	00002741	41721	\$ 1,470.00	\$ 147.00	\$ 1,135.40	\$ 334.60	10	0.03
Michels Corporation	Supervision 101	00002809	41948	\$ 825.00	\$ 82.50	\$ 235.59	\$ 589.41	1	0.02
MSI Express, Inc	Supervision 101	00002808	41948	\$ 1,650.00	\$ 165.00	\$ 471.19	\$ 1,178.81	2	0.04
Seneca Foods Corporation	Welding - GTAW	00002667	41993	\$ 10,727.51	\$ 1,072.75	\$ 5,606.71	\$ 5,120.80	11	0.37
Slinger High School	Nursing Assistant	00002419	21229	\$ 2,541.77		\$ 6,205.57	\$ (3,663.80)	7	0.47
Slinger High School	Nursing Assistant	00002419	21228	\$ 2,904.88		\$ 6,558.26	\$ (3,653.38)	8	0.53
State of WI - Division of Community Corrections	CNC Boot Camp Community Resource Fall 2021	00002839	T1564	\$ 3,000.00		\$ 36.35	\$ 2,963.65	0	0
State of WI - Division of Community Corrections	Welding Boot Camp Community Resource Fall 2021	00002853	T1570	\$ 3,000.00		\$ 36.35	\$ 2,963.65	0	0
State of WI - Division of Community Corrections	Welding Boot Camp Community Resource Fall 2021	00002854	T1571	\$ 3,000.00		\$ 36.35	\$ 2,963.65	0	0
State of WI - Division of Community Corrections	CNC Boot Camp Community Resource Fall 2021	00002840	T1566	\$ 3,000.00		\$ 36.35	\$ 2,963.65	0	0
State of WI - Division of Community Corrections	CNC Boot Camp Community Resource Fall 2021	00002848	T1567	\$ 3,000.00		\$ 36.35	\$ 2,963.65	0	0
Tenneco Powertrain	Communicate Clearly	00002826	42198	\$ 814.24	\$ 81.42	\$ 302.25	\$ 511.99	8	0.03
West Bend East High School	Computer Aided Mfg. - Part B	00002350	21496	\$ 873.00		\$ 835.43	\$ 37.57	6	0.2
West Bend School District	Nursing Assistant	00002442	21227	\$ 3,267.99		\$ 4,672.96	\$ (1,404.97)	9	0.6
West Bend School District	Nursing Assistant	00002442	21226	\$ 2,904.88		\$ 6,579.62	\$ (3,674.74)	8	0.53
WIOA	Welding Boot Camp Community Resource Fall 2021	00002855	T1572	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	CNC Boot Camp Community Resource Fall 2021	00002841	T1565	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	CNC Boot Camp Community Resource Fall 2021	00002849	T1568	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
WIOA	CNC Boot Camp Community Resource Fall 2021	00002850	T1569	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
Workforce Development Board of S Central WI	Welding Boot Camp Community Resource Fall 2021	00002860	T1577	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
Workforce Development Board of S Central WI	Welding Boot Camp Community Resource Fall 2021	00002858	T1575	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
Workforce Development Board of S Central WI	Welding Boot Camp Community Resource Fall 2021	00002859	T1576	\$ 2,000.00		\$ 36.35	\$ 1,963.65	0	0
TOTAL				\$ 116,671.48	\$ 6,106.89	\$ 60,510.34	\$ 56,161.14	316	5

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Talent Management – Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of December be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Schlieve
- _____ Hopp
- _____ Johnson
- _____ Zeratsky
- _____ Jung
- _____ Hill
- _____ Fields
- _____ Schwab

VI. ACTION ITEMS

A. Approval of Retirements

The following employees have informed the College that they will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Larry Clark	Welding Instructor	May 24, 2022	January 10, 2001
Anne Lemke	Student Community Impact Coordinator	February 3, 2023	July 9, 2012
Thomas Endejan	Culinary Arts Instructor	May 24, 2022	August 15, 2006
Bonnie Bauer	Director of Student Support	June 30, 2022	August 17, 1992
Lisa Ferguson	Careers Instructor	June 16, 2022	October 8, 1992
Timothy Moy	Automotive Technician Instructor	May 24, 2022	August 22, 2001

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirements of Larry Clark, Anne Lemke, Thomas Endejan, Bonnie Bauer, Lisa Ferguson and Timothy Moy:

These employees have proven to be very dedicated, cooperative and hard-working employees of Moraine Park Technical College. The Board hereby accepts their retirements and expresses sincere appreciation for their many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

The District Board, at the December 15 meeting, adopted Resolution 22-03 authorizing the issuance and setting the sale of general obligation promissory notes. The District intends to issue \$2,250,000 of General Obligation Promissory Notes under the resolution for the public purpose of remodeling the Fond du Lac lower O-wing for \$1,500,000 and \$750,000 for the public purpose of financing the acquisition of movable equipment. Bids for this note sale are being accepted on January 19, 2022, and will be presented at the January 19 District Board meeting for review and approval.

Additional materials in the form as necessary, and legal documents required to execute the sale, will be available that evening. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles and Brady to prepare all relevant documents.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution to accept the bid and award the sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B.

Roll call vote:

_____ Zeratsky
_____ Schlieve
_____ Hopp
_____ Johnson
_____ Jung
_____ Hill
_____ Fields
_____ Schwab

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

WHEREAS, on December 15, 2021, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2021-22B (the "Notes") in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and in the amount of \$750,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in The Reporter and the Daily Citizen on December 21, 2021 and the Daily News on December 22, 2021 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes within thirty (30) days of publication of the Notices;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on January 21, 2022;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes to pay the cost of the Project;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on January 19, 2022;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on January 19, 2022;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

Section 1A. Ratification of the Official Notice of Sale and Offering Materials. The District Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the District and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of TWO MILLION TWO HUNDRED FIFTY THOUSAND DOLLARS (\$2,250,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted (subject to the condition that no valid petition for referendum is filed by January 21, 2022). The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2021-22B"; shall be issued in the aggregate principal amount of \$2,250,000; shall be dated February 9, 2022; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on the dates, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2022. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the District shall direct.]

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2022 through 2030 for the payments due in the years 2022 through 2031 in the amounts set forth on the Schedule. The amount of tax levied in the year 2022 shall be the total amount of debt service due on the Notes in the years 2022 and 2023; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2022.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2022 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2021-22B" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax Exempt Obligations. The Notes are hereby designated as "qualified tax exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing.

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter into a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded January 19, 2022.

Michael Schwab
Chairperson

ATTEST:

Candelaria Fields
Secretary

(SEAL)

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on _____, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on _____ of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on _____, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)

For the Term Bonds Maturing on _____, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)

For the Term Bonds Maturing on _____, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)

For the Term Bonds Maturing on _____, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)]

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

EXHIBIT E

(Form of Note)

REGISTERED NO. R-____ UNITED STATES OF AMERICA
STATE OF WISCONSIN DOLLARS
MORaine PARK TECHNICAL COLLEGE DISTRICT \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2021-22B

MATURITY DATE: _____ ORIGINAL DATE OF ISSUE: February 9, 2022 INTEREST RATE: _____% CUSIP: _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Moraine Park Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi annually on April 1 and October 1 of each year commencing on October 1, 2022 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$2,250,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of financing building remodeling and improvement projects (\$1,500,000) and the acquisition of movable equipment (\$750,000), as authorized by resolutions adopted on December 15, 2021 and January 19, 2022. Said resolutions are recorded in the official minutes of the District Board for said dates.

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

The Notes maturing on April 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolutions referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book entry only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption.

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Moraine Park Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MORAINÉ PARK TECHNICAL COLLEGE
DISTRICT, WISCONSIN

By: _____
Michael Schwab
Chairperson

(SEAL)

By: _____
Candelaria Fields
Secretary

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

Date of Authentication: _____, _____.

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of the Moraine Park Technical College District, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

VI. ACTION ITEMS

B. Approval of Resolution Awarding the Sale of \$2,250,000 General Obligation Promissory Notes, Series 2021-22B

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints

_____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

VII. CORRESPONDENCE AND REPORTS

A. Academic Program Highlight – HVAC

The Associate Dean of Trades, HVAC Program Instructor, and a current HVAC Program Student will provide a highlighted summary of the HVAC program.

B. President's Report

President Baerwald will provide a summary update of recently attended meetings and other college activities, as well as review the 2021-22 Mid-Year Progress Report and an update on the Capital Expansion Visioning Project.

C. District Boards Association

I. Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. District Boards Association Winter Meeting – January 27-29, The Osthoff Resort – Elkhart Lake or Virtual
2. ACCT National Legislative Summit – February 6-9, Washington DC
3. District Board Meeting – February 16, 5:00 pm – Fond du Lac Campus

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

It is the Board's intent to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the College who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the College is or is likely to become involved (during the closed session, the Board will discuss complaints involving the College).

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the College who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the College is or is likely to become involved (during the closed session, the Board will discuss complaints involving the College).

Roll call vote:

_____ Schlieve
_____ Zeratsky
_____ Hopp
_____ Fields
_____ Johnson
_____ Jung
_____ Hill
_____ Schwab

(UPON COMPLETION OF THE CLOSED SESSION, THE BOARD WILL RECONVENE INTO OPEN SESSION)

IX. ADJOURNMENT

SUGGESTED MOTION:

I move that this Moraine Park Technical College District Board meeting be adjourned.