



MORaine PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, September 15, 2021

Moraine Park Technical College – Ripon Regional Center

850 Tiger Drive, Ripon, WI 54971

Community Room, 1100

Virtual meeting option via Microsoft Teams

Ph: (414) 662-4790 | Conference ID: 537 637 2#

Upcoming Meetings

TITLE	DATE	TIME	LOCATION
ACCT Leadership Congress	October 13-16	All Day	San Diego, CA Virtual
District Board Meeting	October 20	5:00 p.m.	Fond du Lac Campus
District Boards Association Legal Seminar	October 27-30	All Day	Waukesha County Technical College

VISION

Your home for **lifelong learning** to achieve lifelong dreams.

MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

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Please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.*

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I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Hopp
_____ Johnson
_____ Schlieve
_____ Almeida
_____ Jung
_____ Fields
_____ Hill
_____ Zeratsky
_____ Schwab

II. PUBLIC COMMENTS

The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

III. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the August 18, 2021 meeting minutes as presented.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES August 18, 2021

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., August 18, 2021, in Room A-112 of Moraine Park Technical College, 235 N. National Avenue, Fond du Lac, Wisconsin, Chairperson Mike Schwab presiding. Board members present at the meeting were Renee Almeida, Bur Zeratsky, Steve Hill, Vernon Jung, Tom Hopp, Candy Fields, and Kathy Schlieve. Board member Rob Johnson was excused.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

The new Director of Institutional Effectiveness and Planning, and new Digital Marketing Manager were introduced. Information only; no Board action required.

APPROVAL OF MINUTES

MOTION Jung, second Schlieve, that the Moraine Park Technical College District Board approve the July 12, 2021 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Zeratsky, second Jung, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of July be approved and payments are authorized, ordered, and confirmed. July receipts total \$1,531,906.31. July disbursements total -\$5,608,872.89. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, excused; Jung, yes; Hill, yes; Fields, abstain; and Schwab, yes. Motion CARRIED.

III. APPROVAL OF MINUTES

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES August 18, 2021 (continued)

APPROVAL OF RETIREMENT

MOTION Hopp, second Zeratsky, that the Moraine Park Technical College District Board accept the retirement of Ann Faul. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

APPROVAL OF PROGRAM PROPOSAL

ROBOTICS AND QUALITY TECHNICIAN EMBEDDED TECHNICAL DIPLOMA

MOTION Jung, second Schlieve, that the Moraine Park Technical College District Board approve the Program Proposal for the Robotics and Quality Technician Embedded Technical Diploma, and authorize staff to submit the proposal to the Wisconsin Technical College System Board for approval and to continue with the Program Implementation phase of the Program Development Process, effective for the 2022-2023 academic year. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, excused; Jung, yes; Hill, yes; Fields, abstain; and Schwab, yes. Motion CARRIED.

APPROVAL OF PROGRAM PROPOSAL

AUTOMATED MANUFACTURING TECHNICIAN EMBEDDED TECHNICAL DIPLOMA

MOTION Zeratsky, second Almeida, that the Moraine Park Technical College District Board approve the Program Proposal for the Automated Manufacturing Technician Embedded Technical Diploma, and authorize staff to submit the proposal to the Wisconsin Technical College System Board for approval and to continue with the Program Implementation phase of the Program Development Process, effective for the 2022-2023 academic year. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, excused; Jung, yes; Hill, yes; Fields, yes; and Schwab, yes. Motion CARRIED.

APPROVAL OF BID

WELDING AREA HVAC REPLACEMENT – BEAVER DAM CAMPUS

MOTION Jung, second Schlieve, that the Moraine Park Technical College District Board accept the following lowest responsible bid for the Beaver Dam Welding Area HVAC Unit Replacement project, awarding the contract to Sure-Fire, Inc. in the amount of \$79,450; and, further, that the President be authorized to proceed with this project. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, excused; Jung, yes; Hill, yes; Fields, abstain; and Schwab, yes. Motion CARRIED.

APPROVAL OF BID

W2 PARKING LOT RESURFACING – WEST BEND CAMPUS

MOTION Hopp, second Schlieve, that the Moraine Park Technical College District Board accept the following lowest responsible bid for the West Bend W2 Parking Lot Resurfacing project, awarding the contract to Munson, Inc. in the amount of \$128,502.96; and, further, that the President be authorized to proceed with this project. Roll call vote: Zeratsky, yes; Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, excused; Jung, yes; Hill, yes; Fields, yes; and Schwab, yes. Motion CARRIED.

III. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES August 18, 2021 (continued)

PRESIDENT'S REPORT

President Baerwald reviewed the 2020-21 End of Year Report and Balanced Metrics Scorecard, and reviewed the 2021-22 Strategic Plan and Objectives. An update on the Capital Expansion Visioning Project was provided. Highlights of meetings recently attended included recent meetings with leadership teams at Ellucian regarding project management and contract negotiations to continue implementation of Banner software, regular meetings with Fond du Lac school district superintendent to strengthen partnerships, Kriekamp meetings regarding truck driving programming partnership, receipt of the AIR Center feasibility study preliminary report with further discussions planned with Mercury Marine and update to be provided next month, meeting with new Marian Provost Ken Mulliken, recently held first annual Diversity, Equity and Inclusion Conference in Beaver Dam, Envision Greater Fond du Lac meetings which focused on a new County Incentive to reimburse employers to attract and relocate employees to the area, and hosting of the USA Patriots kids camp amputee softball game at the Dock Spiders. Legislative update included approval of the budget, with WTCS increase of \$9M in aid split between this year and next year but took away some tax levy authority, noted the bill regarding liberal arts statutory language changes is currently stalled in the WI State Senate, and continuing efforts with Senator Baldwin's office regarding Infrastructure Bill and funding to the Technical Colleges with an earmark to proposed AIR Center. WTCS Update included selection of Rodney Pasch as State Board Chair, approval of concept development of diagnostic medical stenography program and 2022-23 grants guidelines and approval of 5-year strategic plan. College activities update included Foundation Board meeting which approved new membership and took action to create naming rights for AIR Center project, MPTC Night at the Dock Spiders employee engagement event, Student Welcome back days began this week in conjunction with return of faculty, and students and classes begin/return next week, and re-implementation of mandatory face coverings on all campuses effective tomorrow due to rapidly increasing COVID cases in the district. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE

DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board members that attended the DBA Summer Meeting provided brief reports on sessions attended. Potential fall retreat dates were discussed, and Thursday, November 4 was selected. A summary of upcoming meetings and events was shared. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

ADJOURNMENT

MOTION Zeratsky, second Schlieve, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:55 p.m. following the completion of the closed session.

IV. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Talent Management – Employment

Resignations/Terminations

Michael Gruber, Housekeeper, submitted his resignation effective August 19, 2021. Michael had been with the College since July 2021.

Jamie Shallow, Housekeeper, submitted her resignation effective August 27, 2021. Jamie had been with the College since November 2020.

Alicia Rodriguez, Housekeeper, submitted her resignation effective September 1, 2021. Alicia had been with the College since July 2021.

Andrea Chang, Instructional Designer, submitted her resignation effective September 10, 2021. Andrea had been with the College since January 2021.

Ray VanDerlinden, Housekeeping Supervisor, submitted his resignation effective September 20, 2021. Ray has been with the College since October 2018.

Recruitment – Support Employees

Student Support Representative, Fond du Lac Campus. This full-time vacancy was created when Madison Schweitzer submitted her resignation. This student-facing position provides admissions, registration, records and financial aid support and customer service to visitors and students in person, via telephone and/or by utilizing chat messaging. After screening and interviewing, Rebecca Schreiber was selected and started September 7, 2021.

Student Involvement Specialist, Fond du Lac Campus. This full-time vacancy was created when Sam Saeger submitted her resignation. This position plans, coordinates and leads student activities within student life to enhance student retention and engagement for the assigned campus. After screening and interviewing, Lucas Nieman was selected and started August 30, 2021.

Administrative Assistant-Human Services, Fond du Lac Campus. This full-time vacancy was created when Margaret Piery submitted her resignation. This position will provide administrative support and technical assistance to the Human Services work teams. After screening and interviewing, Shari Nett was selected and started September 7, 2021.

Financial Aid Representative, West Bend Campus. This full-time vacancy was created when Deb Stoffel submitted her retirement. This position will provide administrative support and technical assistance for the Financial Aid Office functions on the West Bend campus. After screening and interviewing, Joshua Schweitzer was selected and will start September 27, 2021.

IV. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Support Employees (continued)

Housekeeper, West Bend Campus. This part-time vacancy was created when Janith Jaeger submitted her resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. Interviews were last held August 12, 2021.

Multicultural Student Support and Engagement Specialist, West Bend Campus. This full-time vacancy was created when Kevin Rodriguez changed positions at the College. This position develops effective strategies for student engagement and academic success. Providing programming and one on one coaching to increase inclusion, belonging and retention of all multicultural student populations on all three campuses. Interviews were last held September 10, 2021.

eLearning Instructional Designer (2 positions), Fond du Lac campus. These new, full-time positions support the College's efforts to improve teaching and learning by assuring quality standards are upheld in the design, development, delivery, revision, and documentation of curriculum. Interviews were held August 18, 2021.

Financial Aid Imaging Aide, Fond du Lac Campus. This part-time vacancy was created when Christine Wagner submitted her resignation. This position will provide administrative support to Financial Aid staff, process financial aid documents received, capture electronic images, prepare material for scanning, and verify electronic image files. Interviews were last held September 7, 2021.

Parts Store Clerk, Fond du Lac Campus. This part-time vacancy was created when Rebecca Schreiber accepted another position within the College. This position performs retail functions of the Parts Store and central parts warehousing for the District.

Administrative Aide-Health and Human Services, Fond du Lac Campus. This full-time vacancy was created when Shari Nett accepted another position within the College. This position is responsible for providing administrative and inventory support and technical assistance to the Health and Human Services program faculty, management and administrative support.

Student Support Lead, Fond du Lac Campus. This full-time vacancy was created when Mary Sesing submitted her retirement. This position will perform specialized work in the Student Services Center and serve as the primary content expert, staff training resource and contact point for non-program students.

IV. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Management/Instructional Employees

Software Asset Manager, Fond du Lac Campus. This full-time vacancy was created when Jennifer Schoonover submitted her resignation. This position is responsible for the formation or adjustment of processes of the Network Services major process of the Information Technology Support System subject to the constraints imposed by the Director of Network Services, MPTC District Board policy, State Board rules, law and professional ethical behavior. After screening and interviewing, Teri Wuest was selected and will start September 27, 2021.

Teri earned her Bachelor's degree in Business Administration from Marian University. Teri was most recently the Senior Helpdesk Coordinator at Lakeland Care.

It is recommended that Moraine Park Technical College District Board issue a 2021-22 contract to Teri Wuest and further that she be placed in D2 on the Management salary schedule.

Human Resources Manager-Total Rewards, Fond du Lac Campus. This full-time vacancy was created when Greg Kilgas accepted another position within the College. This position is accountable and responsible for the formation or adjustment of the processes of the Talent Retention and the Talent major processes of the Talent System subject to the constraints imposed by the Associate Director of Human Resources, MPTC District Board policy, State Board rules, law and professional ethical behavior.

Database Administrator, Fond du Lac campus. This full-time position is responsible for the operation of the Enterprise Systems major process of the Information Technology Support System subject to the constraints imposed by the Director of Enterprise Systems, MPTC District Board policy, State Board rules, law and professional ethical behavior. Interviews were last held September 1, 2021.

EWD Welding Instructor, Fond du Lac Campus. This full-time vacancy was created when Matthew Virtanen submitted his resignation. This position is responsible for classes in the Welding area, including various welding processes, blueprint reading, short-term training for boot camps students, incarcerated individuals and industry clients. This instructor may be asked to teach at various sites within the Moraine Park District to include campus, center and business locations, area prisons and may be required to teach on days, evenings and weekends. Interviews will be held September 16, 2021.

IV. CONSENT ITEMS

A. Talent Management – Employment

Recruitment – Management/Instructional Employees (continued)

EWD Water Quality Instructor, Fond du Lac campus. This full-time vacancy was created when Ryan St. John transferred to Water Quality Instructor. The teaching responsibility will be in Water Quality and the Wisconsin Water and Operator Certification courses offered at various locations across the state. Interviews were last held July 29, 2021.

Auxiliary Services Manager, Fond du Lac Campus. This is a new full-time position. This position is responsible for the formation or adjustment of processes of the Auxiliary Services major process of the Financial Services Support System subject to the constraints imposed by the Vice President – Finance and Administration, MPTC District Board policy, State Board rules, law, and professional ethical behavior.

IV. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of August are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0239157	Instructional Technology Furniture
A0239180	Outdoor security camera and setup
A0239226	2 Robotic Welding Trainers
A0239237	Press Break cabinet
A0239281	B108 Instructor Suite Furniture
A0239283	Cisco Catalyst Router and accessories
A0239286	2 3r Ruler Systems
A0239289	Scotchman Ironworker Machine
A0239309	Laerdal Sim Man with lung solution
P-card	60 Dell OptiPlex 7090 computers
P-card	1 Apple MacBook Pro
P-card	5 Dell Precision 3640 tower bases

TAX LEVY RECEIVABLE: Through September 3 all municipalities have submitted the tax levy payments. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$213,316.48	\$213,316.48	100%
Columbia	3,563.68	3,563.68	100%
Dodge	3,316,222.25	3,316,222.25	100%
Fond du Lac	4,960,414.93	4,960,414.93	100%
Green Lake	1,460,508.88	1,460,508.88	100%
Marquette	20,234.92	20,234.92	100%
Sheboygan	5,876.55	5,876.55	100%
Washington	7,636,588.99	7,636,588.99	100%
Waushara	152,834.25	152,834.25	100%
Winnebago	<u>84,969.07</u>	<u>84,969.07</u>	<u>100%</u>
	<u>\$17,854,530.00</u>	<u>\$17,854,530.00</u>	<u>100%</u>

OTHER:

The interest rate National Exchange Bank and Trust remains at .375% for August, 2021.

In accordance with Wisconsin State Statute 38.14(2), District policies and established procedures, request authorization to sell 2008 Ford E250 Cargo Van previously utilized by the welding program. The welding program recently obtained a new truck. The 2008 E250 Cargo Van was bought new, December 2007. Comparable resale value per CarMax, Kelley Blue Book and Edmunds range from \$5,400 to \$8,141 depending upon condition and accessories. Upon approval the item would be offered for public sale via our third-party e-auction site.

IV. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - September 2021									
Recipient	Title	Contract	Course Section Number	Revenue	Revenue - Grant Administration Fee	Direct Cost	Net	Enrolled	FTE
Advocap	Bloodborne Pathogens-OSHA	00002598	41160	\$ 130.00		\$ 77.36	\$ 52.64	60	0.1
Badger Liquor	Resilience: How to Keep Going When the Going gets Tough	00002650	41297	\$ 169.00		\$ 148.48	\$ 20.52	1	0
Bradley Corporation	Project Management Essentials	00002427	40901	\$ 4,312.40	\$ 431.24	\$ 1,539.01	\$ 2,773.39	16	0.21
Centro, Inc.	Leadership Development-Tier 2	00002354	40514	\$ 6,511.93	\$ 651.19	\$ 2,756.18	\$ 3,755.75	7	0.19
Centro, Inc.	Intro to Mechanical Drives 2	00002402	40989	\$ 3,604.16	\$ 360.42	\$ 1,364.16	\$ 2,240.00	3	0.04
Department of Natural Resources	Well Water System Sanitary Survey	00002548	40785	\$ 1,249.31		\$ 350.00	\$ 899.31	3	0.01
Department of Natural Resources	Well Water System Sanitary Survey	00002548	40789	\$ 1,249.31		\$ 350.00	\$ 899.31	4	0.01
Department of Natural Resources	Pumps: Centrifugal/Positive Displacement	00002548	40776	\$ 1,249.31		\$ 222.90	\$ 1,026.41	3	0.01
Department of Natural Resources	Sampling, Monitoring Procedures and Requirements	00002548	40745	\$ 1,249.31		\$ 350.00	\$ 899.31	3	0.01
Department of Natural Resources	Well Water System Sanitary Survey	00002548	40746	\$ 1,249.31		\$ 350.00	\$ 899.31	4	0.01
Department of Natural Resources	Pumps: Centrifugal/Positive Displacement	00002548	40771	\$ 1,249.31		\$ 222.90	\$ 1,026.41	3	0.01
Department of Natural Resources	Sampling, Monitoring Procedures and Requirements	00002548	40779	\$ 1,249.31		\$ 350.00	\$ 899.31	3	0.01
Department of Natural Resources	Sampling, Monitoring Procedures and Requirements	00002548	40782	\$ 1,249.31		\$ 350.00	\$ 899.31	4	0.01
Department of Natural Resources	Basic Water Works Mathematics	00002548	40788	\$ 1,249.31		\$ 130.79	\$ 1,118.52	10	0.03
Department of Natural Resources	Basic Water Works Mathematics	00002548	40781	\$ 1,249.31		\$ 222.90	\$ 1,026.41	2	0.01
Department of Natural Resources	Pumps: Centrifugal/Positive Displacement	00002548	40784	\$ 1,249.31		\$ 222.90	\$ 1,026.41	6	0.02
Department of Natural Resources	Lead/Copper Sampling/Monitoring	00002548	40786	\$ 1,249.31		\$ 222.90	\$ 1,026.41	4	0.01
Fond du Lac County	Self Defense & De-Escalation	00002538	41015	\$ 800.00		\$ 196.48	\$ 603.52	16	0.05
Fond du Lac County	Self Defense & De-Escalation	00002538	41014	\$ 800.00		\$ 196.48	\$ 603.52	14	0.05
Grande Cheese Company	Welding - GMAW/GTAW	00002501	40827	\$ 14,876.91	\$ 1,487.69	\$ 5,327.55	\$ 9,549.36	2	0.12
John Deere Horicon Works	Fanuc Robotics & Vision System	00002396	10139	\$ 17,391.69	\$ 1,739.17	\$ 4,438.40	\$ 12,953.29	9	0.9
John Deere Horicon Works	AC/DC Machinery-Motor Controls	00002452	40656	\$ 23,415.15	\$ 2,341.52	\$ 8,907.97	\$ 14,507.18	11	0.99
KMC Stampings	GD&T - 24hr	00002552	40863	\$ 7,812.98	\$ 781.30	\$ 3,670.64	\$ 4,142.34	11	0.22
KMC Stampings	Blueprint Reading - 16hr	00002519	40606	\$ 3,864.02	\$ 386.40	\$ 1,538.36	\$ 2,325.66	11	0.15
KMC Stampings	Blueprint Reading - 16hr	00002519	40608	\$ 3,544.90	\$ 354.49	\$ 1,219.24	\$ 2,325.66	4	0.05
KMC Stampings	Blueprint Reading - 16hr	00002519	40607	\$ 3,681.66	\$ 368.17	\$ 1,356.00	\$ 2,325.66	7	0.09
Kondex Corporation	CNC Operator Training	00002455	40615	\$ 7,245.28	\$ 724.53	\$ 3,151.20	\$ 4,094.08	8	0.24
Kondex Corporation	Metrology	00002612	41043	\$ 897.00	\$ 89.70	\$ 704.96	\$ 192.04	3	0.02
Kraft Heinz	Machining Fundamentals	00002363	40648	\$ 8,915.32	\$ 891.53	\$ 3,809.32	\$ 5,106.00	7	0.21
Kraft Heinz	Electrical Concepts	00002363	40651	\$ 1,800.00	\$ 180.00	\$ 511.30	\$ 1,288.70	4	0.03
Lakeland Care - FDL	Emotional Intelligence	00002355	40752	\$ 351.56	\$ 35.16	\$ 98.87	\$ 252.69	11	0.02
Lakeland Care - FDL	Emotional Intelligence	00002355	40754	\$ 351.56	\$ 35.16	\$ 98.87	\$ 252.69	19	0.03
Lakeland Care - FDL	Servant Leadership	00002355	40759	\$ 562.50	\$ 56.25	\$ 77.36	\$ 485.14	53	0.09
Lakeland Care - FDL	Emotional Intelligence	00002355	40753	\$ 351.56	\$ 35.16	\$ 98.87	\$ 252.69	8	0.01
Lakeland Care - FDL	Emotional Intelligence	00002355	40755	\$ 351.56	\$ 35.16	\$ 77.36	\$ 274.20	4	0.01
MSI Express, Inc	Assessment Testing	00002631	T1540	\$ 472.00		\$ 151.93	\$ 320.07	1	0
PanelTEK LLC	Heartsavr First Aid/CPR/AED-Adult	00002596	41013	\$ 752.00		\$ 361.06	\$ 390.94	6	0.03
RB Royal Industries Inc.	GD&T - 24hr	00002532	40773	\$ 6,824.80	\$ 682.48	\$ 3,506.67	\$ 3,318.13	10	0.2
Specialty Cheese, Inc	Positive Attitude	00002516	40612	\$ 606.30	\$ 60.63	\$ 272.12	\$ 334.18	7	0.02
Specialty Cheese, Inc	Adapt to Change	00002516	40613	\$ 605.04	\$ 60.50	\$ 270.86	\$ 334.18	4	0.01
Specialty Cheese, Inc	Work Cooperatively	00002516	40611	\$ 602.52	\$ 60.25	\$ 268.34	\$ 334.18	2	0.01
Specialty Cheese, Inc	Listen Effectively	00002516	40609	\$ 606.30	\$ 60.63	\$ 265.37	\$ 340.93	7	0.02
Specialty Cheese, Inc	Communicate Clearly	00002516	40610	\$ 600.00	\$ 60.00	\$ 237.27	\$ 362.73	8	0.03
	TOTAL			\$ 137,801.82	\$ 984.49	\$ 50,043.33	\$ 87,758.49	383	4.29

IV. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Talent Management – Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of August be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

_____ Schlieve
_____ Hopp
_____ Almeida
_____ Johnson
_____ Zeratsky
_____ Jung
_____ Hill
_____ Fields
_____ Schwab

V. ACTION ITEMS

A. Approval of Lease – Agnesian Healthcare, Inc. (Treffert Center)

The following information is being presented for the purpose of District Board monitoring of policy, #BP 3.1 General Executive Expectations and #BP 3.5 Financial Condition, regarding leasing of real estate with prior or subsequent District Board budget authorization.

In 2020, all of MPTC Administration moved out of our District Office Building. We informed the Board at that time that we would investigate the possibility of leasing out the building to a community partner due to the fact that we did not have any Academic use planned for this facility. After that research, the Treffert Center, officially part of the Agnesian Healthcare, Inc., expressed interest in the building and we proceeded to move forward with Letter of Intent (LOI); which ultimately led to a formal lease. The District and the Agnesian Healthcare, Inc. wish to enter into a lease agreement for approximately 8,500 square feet of space formally known as our District Office building located at 231 N National Ave., Fond du Lac, Wisconsin. The site is proposed to be remodeled by Agnesian at the expense of Agnesian in partnership with the MPTC Facilities Director's involvement as part of the LOI and lease terms. The District will contribute to the construction by covering the costs for installation of a building Fire Sprinkler System. The building currently does not have a Fire Sprinkler System.

The initial term of the lease will be five years, beginning from the date of execution (expected to be from October 1, 2021 through September 30, 2026), with two, five-year optional extensions. The operating lease is \$6 per square foot for the base rent with additional costs for applicable common area maintenance (CAM) fees. These fees include insurance, some utilities, and building maintenance (based on actual costs, but estimated at \$8.50 per square foot).

There are not any Wisconsin Technical College System (WTCS) reporting requirement for District owned facilities being leased, this requirement is only valid when the District leases space from another entity. It is the recommendation that this lease agreement be approved.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board enter into a lease agreement with Agnesian Healthcare, Inc., substantially as described above, for a five-year period beginning from the date of execution.

V. ACTION ITEMS

B. Approval of Concept Review Program Proposal – Associate of Arts and Associate of Science

The College is seeking the District Board’s approval to submit a Concept Review Program Proposal to the Wisconsin Technical College System Board (WTCSB) to begin offering Associate of Arts and Associate of Science degree programs in the 2022-2023 academic year.

Proposed Components:

Program Name: Associate of Arts and Associate of Science

Program Number: 20-800-1 and 20-800-2

Effective for the 2022-2023 Academic Year

Rationale

Associate of Arts and Associate of Science degree programs will serve students who want to complete an associate degree with an emphasis in course work that will transfer to a four-year university program. These degrees will help address the limited availability of higher education opportunities that lead to a bachelor’s degree in the MPTC district. The Associates of Arts and Associate of Science programs would serve a population of students who currently leave our district for these opportunities.

Resources Required

There will be minimal fiscal impact as many of the courses are already offered in current programs and can be taught initially by using existing faculty.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the Concept Review Program Proposal for Associate of Arts and Associate of Science degree programs, and authorize staff to submit the proposal to the Wisconsin Technical College System Board for approval and to continue with the Program Implementation phase of the Program Development Process, effective for the 2022-2023 academic year.

Roll call vote:

_____ Schlieve
_____ Johnson
_____ Hill
_____ Fields
_____ Hopp
_____ Zeratsky
_____ Jung
_____ Almeida
_____ Schwab

VI. CORRESPONDENCE AND REPORTS

A. Academic Program Highlight – Small Business Entrepreneurship

The Associate Dean of Business and IT, the Business Management Instructor, and an MPTC Graduate will provide a highlighted summary of the Small Business Entrepreneurship program.

B. Ripon Community Update

The Economic and Workforce Development Community Coordinator will provide an update on the MPTC Ripon Regional Center and community.

C. Fall Enrollment Report

The Vice President of Student Services will provide an update on fall enrollments.

D. President's Report

President Baerwald will provide a summary update of recently attended meetings and other college activities.

E. District Boards Association

I. Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. ACCT Leadership Congress, October 13-16, 2021, San Diego, CA
2. District Board Meeting, October 20, 5:00 p.m., Fond du Lac Campus
3. DBA Legal Seminar, October 27-30, All Day, Waukesha County Technical College
4. District Board Fall Workshop, November 4, 4:00-7:00 p.m., Fond du Lac

VII. CLOSED SESSION

A. Approval to Convene into Closed Session

It is the Board's intent to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the College who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the College is or is likely to become involved (during the closed session, the Board will discuss pending complaints filed with and against the College).

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(g) for the purpose of conferring with legal counsel for the College who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which the College is or is likely to become involved (during the closed session, the Board will discuss pending complaints filed with and against the College).

Roll call vote:

_____ Schlieve
_____ Zeratsky
_____ Hopp
_____ Fields
_____ Johnson
_____ Almeida
_____ Jung
_____ Hill
_____ Schwab

VIII. ADJOURNMENT

SUGGESTED MOTION:

I move that this Moraine Park Technical College District Board meeting be adjourned.