



# MORaine PARK TECHNICAL COLLEGE

## DISTRICT BOARD MEETING

***Wednesday, March 17, 2021***  
***Moraine Park Technical College***  
***235 N. National Ave., Fond du Lac, WI 54935***  
***World Link Conference Center, Room A-112***  
***Skype Option: 920.924.3400 | ID: 668250***

### Upcoming Events

TITLE	DATE	TIME	LOCATION
Board Appointment Committee Meeting	Monday, March 22	4:30 p.m.	Fond du Lac Campus
Meeting w/Congressmen Grothman & Fitzgerald	Wednesday, March 31	1:30 – 3:00 p.m.	Beaver Dam Campus
Spring Workshop	Monday, April 12	4:00 – 7:00 p.m.	Radisson, Fond du Lac
DBA Spring Meeting	Friday, April 16	8:00 – 12:00	Virtual Event
District Board Meeting	Wednesday, April 21	5:00 p.m.	Beaver Dam Campus

### VISION

Your home for **lifelong learning** to achieve lifelong dreams.

### MISSION

Growing minds, businesses and communities through **innovative learning experiences.**

*This publication will be made available in an accessible alternative format upon request.  
Please contact the President's Office at 920-929-2127 or email [jjelinek@morainepark.edu](mailto:jjelinek@morainepark.edu).*

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## I. ROLL CALL – 5:00 p.m.

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### A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District’s official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

\_\_\_\_\_ Hopp  
\_\_\_\_\_ Johnson  
\_\_\_\_\_ Schlieve  
\_\_\_\_\_ Lloyd  
\_\_\_\_\_ Schwab  
\_\_\_\_\_ Almeida  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Fields  
\_\_\_\_\_ Zeratsky

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## II. PUBLIC COMMENTS

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The public has been provided the opportunity to comment to the board. Any public comments received will be shared at this time.

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## III. INTRODUCTIONS

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The new Quality and Advanced Manufacturing Technology Instructor will be introduced to the board.

## IV. APPROVAL OF MINUTES

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### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the February 17, 2021 meeting minutes as presented.***

### **MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 17, 2021**

#### ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., February 17, 2021, in Room A-112 of the Moraine Park Technical College, 235 N. National Avenue, Fond du Lac, Wisconsin, Vice Chairperson Mike Schwab presiding. Board members present at the meeting were Renee Almeida, Candy Fields, Bob Lloyd, Vernon Jung, Tom Hopp, Rob Johnson and Kathy Schlieve. Board members excused were Bur Zeratsky.

#### MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

#### PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

#### INTRODUCTIONS

The new Respiratory Therapy Instructor was introduced. Information only; no Board action required.

#### APPROVAL OF MINUTES

MOTION Hopp, second Fields, that the Moraine Park Technical College District Board approve the January 20, 2021 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

#### CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Schlieve, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management – Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of January be approved and payments are authorized, ordered, and confirmed. January receipts total \$8,945,828.95. January disbursements total -\$3,835,277.54. Roll call vote: Schwab, yes; Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, yes; Jung, yes; Lloyd, yes; Fields, yes; and Zeratsky, excused. Motion CARRIED.

## **IV. APPROVAL OF MINUTES**

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### **MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES**

**February 17, 2021 (continued)**

#### APPROVAL OF RETIREMENTS

MOTION Lloyd, second Jung, that the Moraine Park Technical College District Board accept the retirements of Eileen Serwe and Linda Harmsen. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

#### APPROVAL OF STUDENT INTAKE FEES

MOTION Fields, second Hopp, that the Moraine Park Technical College District Board approve the student intake fees for 2021-22 as proposed. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

#### ACADEMIC PROGRAM HIGHLIGHT – RESPIRATORY THERAPY

The Associate Dean of Health and guest Respiratory Therapy instructor provided an overview of the Respiratory Therapy Program, highlighting enrollment and completion data, faculty members, and the impacts of COVID on the program and profession. Information only; no Board action required.

#### K-12 STRATEGIC PLAN/ANNUAL REPORT UPDATE

The Dean of the Beaver Dam Campus and the K-12 Coordinator presented an overview of the current K-12 and dual enrollment programs offered, highlighting dual enrollment data and impacts, strategic initiatives of the program, and high school partnerships. Information only; no Board action required.

#### SPRING ENROLLMENT UPDATE

The Vice President of Student Services provided an update on enrollments, citing current trends, COVID impacts, projected estimates, and areas of concern. Information only; no Board action required.

#### PRESIDENT'S REPORT

The Vice President of Academic Affairs provided a brief summary update of a portion of the College's 2020-21 balanced metrics scorecard. President Baerwald shared that the board self-evaluation and presidential evaluation processes will begin soon, reviewed the timelines and noted more information will be forthcoming. Highlights of meetings recently attended were shared, including a recent President's Cabinet planning retreat which focused on strategically investing CRSSA funds, rollout of the annual employee engagement survey, first all-supervisors meeting, Envision Greater Fond du Lac annual meeting and serving as newest member of executive committee, ongoing search for Fond du Lac superintendent, West Bend master facilities plan progress and associated feasibility study kick-off meeting and capital campaign, and kick-off meeting of Capital Expansion Visioning project team with research and data gathering underway. Legislative update included recently held and planned meetings with district and state legislators with strong support for budget and legislative requests. WTCS Update included ongoing meetings with the Department of Corrections to finalize a new agreement, and noted a recent statement from UW President Tommy Thompson regarding potential collaboration between the UW System and WTCS. College activities update included successful start of spring semester, noted our COVID case numbers are significantly down, and anticipating early-to-mid March for vaccinations to be opened up to employees. Information only; no Board action required.

## IV. APPROVAL OF MINUTES

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### MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES February 17, 2021 (continued)

#### WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

Board members that attended the Association of Community College Trustees (ACCT) National Legislative Virtual Summit provided brief reports on sessions attended. A summary of upcoming meetings and events was shared. Potential dates for the board's spring workshop were discussed, and April 12 was tentatively selected. Anyone wishing to register for upcoming events should contact the President's Office. Information only; no Board action required.

#### CLOSED SESSION

MOTION Johnson, second Jung, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding contract non-renewal). Roll call vote: Schwab, yes; Schlieve, yes; Hopp, yes; Almeida, yes; Johnson, yes; Jung, yes; Lloyd, yes; Fields, yes; and Zeratsky, excused. Motion CARRIED.

#### ADJOURNMENT

MOTION Lloyd, second Almeida, that the Moraine Park Technical College District Board meeting be adjourned. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 7:00 p.m. following the completion of the closed session

## V. CONSENT ITEMS

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### A. Talent Management – Employment

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

#### **Resignations/Terminations**

Paula Stettbacher, Director of Talent Management, submitted her resignation effective March 8, 2021. Paula had been with the College since June 29, 2015.

Jonne Braun, Administrative Assistant-Beaver Dam Campus Dean, submitted her resignation effective April 1, 2021. Jonne has been with the College since January 9, 2002.

Laura Glass, Instructional Aide-Health Science, submitted her resignation effective April 5, 2021. Laura has been with the College since March 28, 2018.

Mark Thronson, Electrical Power Distribution Instructor, submitted his resignation effective May 25, 2021. Mark has been with the College since August 21, 2017.

#### **Recruitment – Support Professionals**

Financial Aid Specialist, Fond du Lac Campus. This full-time vacancy was created when Eileen Serwe submitted her retirement. This position performs specialized work in the Financial Aid office. Interviews were last held March 11, 2021.

Housekeeper, Beaver Dam Campus. This full-time vacancy was created when Maureen McGilvra submitted her resignation. The Housekeeper performs custodial duties and heavy-duty cleaning. After screening and interviewing, Jacqueline Juszcak was selected and transferred campus locations February 22, 2021.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Jacqueline Juszcak changed campus locations. The Housekeeper performs custodial duties and heavy-duty cleaning. After screening and interviewing, Andrea Yttri was selected and transferred campus locations February 22, 2021.

Housekeeper, West Bend Campus. This full-time vacancy was created when Andrea Yttri changed campus locations. The Housekeeper performs custodial duties and heavy-duty cleaning. After screening and interviewing, Ericka Gresbach was selected and her start date was March 1, 2021.

Administrative Assistant-Beaver Dam Campus Dean, Beaver Dam Campus. This full-time vacancy was created when Jonne Braun submitted her resignation. This position will provide administrative support and technical assistance to the Beaver Dam Campus Dean. This includes providing support to managers and staff in the Curriculum and K-12 work teams. In addition, this position provides support to campus faculty and staff, and external guests and visitors as well as to general campus operations. Interviews will be held March 25, 2021.

## V. CONSENT ITEMS

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### A. Talent Management – Employment

#### **Recruitment – Support Professionals (continued)**

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when two part-time positions were eliminated. The Housekeeper performs custodial duties and heavy-duty cleaning.

Maintenance Mechanic, Fond du Lac Campus. This full-time vacancy was created when Joe Dion submitted his retirement. This position's duties will require the capability of performing at the journeyman level in several building trades. Work is independently performed. Duties require the use of considerable initiative and judgment in determining the nature of repairs needed and in developing appropriate work methods and procedures throughout the District. Interviews were last held January 19, 2021.

Assistive and Media Technology Specialist, Fond du Lac Campus. This full-time position was created by a Perkins Student Success grant and Wisconsin Technical College System Completion grant. This position's duties will provide technical assistance, training and resource information to students with approved accommodations, faculty, and staff.

#### **Recruitment – Management/Instructional Staff**

Business Analyst, Fond du Lac Campus. This new full-time position was created with the elimination of the HRIS Analyst position in Talent Management during the reorganization. This position is accountable and responsible for the formation or adjustment of processes of the Enterprise Systems major process of the Information Technology Support System subject to the constraints imposed by the Director of Enterprise Systems, MPTC District Board policy, State Board rules, law and professional ethical behavior. In addition, this position is accountable and responsible for the development and/or improvement of procedures which support the Network Services and the Application Development and Web Services major processes of the Information Technology Support System. Interviews will be held March 23, 2021.

Human Resources Coordinator, Fond du Lac Campus. This full-time position was created with the reorganization in Talent Management. This position is responsible for the effective use of processes and the development and/or improvement of procedures of the Talent Acquisition and Talent Retention major process of the Talent Support System subject to the constraints imposed by the Talent Acquisition Manager, District Board policy, law and professional ethical behavior. After screening and interviewing, Krista Mallas was selected and her start date was March 8, 2021.

Krista Mallas received her Bachelor's degree in Business Administration from the University of Wisconsin-Oshkosh. Krista was most recently the Project Assistant 2 at Excel Engineering.

It is recommended that Moraine Park Technical College District Board issue a 2020-21 contract to Krista Mallas, and further that she be placed in Salary grade E-I on the Management salary schedule.



## V. CONSENT ITEMS

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### A. Talent Management – Employment

#### **Recruitment – Management/Instructional Staff (continued)**

Director of Institutional Effectiveness and Planning, Fond du Lac Campus. This full-time vacancy was created when Bojan Ljubenko submitted his resignation. This position is responsible for the operation of the Institutional Research Major Process of the Primary Learning System subject to the constraints imposed by the Dean of the West Bend Campus, MPTC District Board policy, State Board rules, law and professional ethical behavior. In addition, this position is accountable and responsible for the formation or adjustment of processes of the Institutional Planning and Effectiveness and Quality Improvement Major Processes of the College Leadership Support System. Interviews were last held March 12, 2021.

## V. CONSENT ITEMS

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### B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of February are attached. Following are selected receipts or disbursements with explanations.

#### RECEIPTS:

<u>Number</u>	<u>Description</u>
F0027715	Property Tax Relief payment

#### DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0237484	3 Student ID printers and accessories
A0237571	9 Panasonic Projectors and 21 Epson Document Cameras
A0237578	Wall graphics, signage and wayfinding
A0237585	135 ruckus wireless network license upgrades
A0237594	Upper O-wing IT installation services
A0237725	Groves Fire Extractor installation
A0237728	HVAC Lab Control
A0237737	Wall graphics, signage and wayfinding
Pcard	20 Dell Latitude 3510 laptops
Pcard	Dell XPS 15 9500 laptop
Pcard	Dell Latitude 5520 laptop
Pcard	15 Dell 22 Monitor
Pcard	5 Dell 24 Touch Monitors
Pcard	2 Elite Whiteboard Screens

## V. CONSENT ITEMS

### B. Financial Management – Accounting/Investments (continued)

#### TAX LEVY RECEIVABLE

All February tax levy payments have been received. Total collections as of March 8, 2021 totaled \$13,088,268.39 or 73.1% of the total levied. Last year's collection through March 9, 2020 was \$12,584,321.45 or 72.4% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$213,316.48	\$1151,988.98	71.3%
Columbia	3,563.68	2,292.18	64.3%
Dodge	3,316,222.25	2,468,316.01	73.3%
Fond du Lac	4,960,414.93	3,471,840.01	70.0%
Green Lake	1,460,508.88	1,010,002.97	69.2%
Marquette	20,234.92	10,067.79	50.0%
Sheboygan	5,876.55	4,415.78	75.4%
Washington	7,636,588.99	5,802,337.16	76.0%
Waushara	152,834.25	106,724.53	70.0%
Winnebago	84,969.07	60,282.98	71.0%
	<u>\$17,854,530.00</u>	<u>\$13,088,268.39</u>	<u>73.1%</u>

#### OTHER

The interest rate at National Exchange Bank and Trust interest rate remains at .375% for February, 2021.

## V. CONSENT ITEMS

### C. Economic Development Contracting

EWD Board Report - March 2021							
Recipient	Title	Contract	Revenue	Direct Cost	Net	Enrolled	FTE
A & W Iron & Metal, Inc.	Managing Performance of Others	00002390	\$ 1,900.00	\$ 1,542.08	\$ 357.92	2	0.03
BK Laser LLC	CNC Boot Camp Fall 2020	00002434	\$ 6,107.06	\$ 2,828.43	\$ 3,278.63	1	0.34
Bonduelle USA Inc.	PLC Relay Logic Fundamentals	00002284	\$ 5,585.84	\$ 2,215.84	\$ 3,370.00	9	0.18
Cole Manufacturing Corp.	Structural Welding Cert - 1 Hr	00002383	\$ 281.25	\$ 62.29	\$ 218.96	1	0
Fortifi Bank	Executive Coaching	00002303	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	0	0
FZE Manufacturing Solutions	CNC Boot Camp Fall 2020	00002430	\$ 12,214.13	\$ 6,194.18	\$ 6,019.95	2	0.65
Gateway Plastics, Inc.	Introduction to DC Circuits	00002362	\$ 3,821.90	\$ 1,536.34	\$ 2,285.56	6	0.08
Kewaskum High School	Nursing Assistant	00002224	\$ 3,679.02	\$ 5,773.36	\$ (2,094.34)	9	0.6
Mercury Marine	NIMS Review	00002238	\$ 1,330.00	\$ 1,269.14	\$ 60.86	10	0.02
Mercury Marine	CNC Machining Fundamentals	00002238	\$ 19,066.39	\$ 9,831.99	\$ 9,234.40	10	0.67
Mid-States Aluminum Corp	Blueprint Reading - 16hr	00002320	\$ 3,654.30	\$ 1,807.42	\$ 1,846.88	10	0.13
Mid-States Aluminum Corp	Blueprint Reading - 16hr	00002320	\$ 3,654.30	\$ 1,807.42	\$ 1,846.88	10	0.13
Mid-States Aluminum Corp	CNC Boot Camp Fall 2020	00002351	\$ 24,428.25	\$ 17,965.13	\$ 6,463.12	4	2.01
MSI Express, Inc	Assessment Testing	00002378	\$ 598.00	\$ 314.02	\$ 283.98	4	0
OAKFIELD FIRE DEPARTMENT	BLS Provider Renewal	00002388	\$ 678.00	\$ 368.44	\$ 309.56	21	0.07
Seneca Foods Corporation	Mill and Lathe - Level I	00002381	\$ 1,600.00	\$ 676.56	\$ 923.44	5	0.03
Seneca Foods Corporation	Mill and Lathe - Level I	00002344	\$ 1,600.00	\$ 653.60	\$ 946.40	10	0.07
Seneca Foods Corporation	Mill and Lathe - Level 2	00002346	\$ 1,600.00	\$ 676.56	\$ 923.44	10	0.07
Seneca Foods Corporation	Mill and Lathe - Level I	00002345	\$ 1,600.00	\$ 676.56	\$ 923.44	12	0.08
Seneca Foods Corporation	Mill and Lathe - Level I	00002381	\$ 1,600.00	\$ 676.56	\$ 923.44	5	0.03
Specialty Cheese, Inc	Introduction to AC Circuits	00002277	\$ 2,400.00	\$ 661.88	\$ 1,738.12	8	0.08
Ultratech Tool & Design Inc	CNC Boot Camp Fall 2020	00002429	\$ 6,107.06	\$ 4,858.73	\$ 1,248.33	1	0.55
Wabash National	Welding Boot Camp Fall 2020	00002456	\$ 42,504.50	\$ 23,377.82	\$ 19,126.68	2	1.06
Westbury Bank	Employee Engagement	00002395	\$ 159.00	\$ 158.18	\$ 0.82	1	0
		<b>TOTAL</b>	<b>\$156,169.00</b>	<b>\$ 90,932.53</b>	<b>\$65,236.47</b>	<b>153</b>	<b>6.88</b>

## V. CONSENT ITEMS

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### SUGGESTED MOTION:

***I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:***

- 1. Talent Management – Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

***that the bills for the month of February be approved and payments are authorized, ordered, and confirmed.***

Roll call vote:

\_\_\_\_\_ Johnson  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Almeida  
\_\_\_\_\_ Lloyd  
\_\_\_\_\_ Schlieve  
\_\_\_\_\_ Schwab  
\_\_\_\_\_ Fields  
\_\_\_\_\_ Hopp  
\_\_\_\_\_ Zeratsky

## VI. ACTION ITEMS

### A. I. Approval of New Program Proposal – Diagnostic Medical Sonography Associate of Applied Science Degree

The College is seeking the District Board’s approval to submit a Program Proposal to the Wisconsin Technical College System Board (WTCSB) to begin offering a Diagnostic Medical Sonography Associate of Applied Science Degree (AAS) Program that is proposed to start in August 2022.

#### **Proposed Components:**

Program Name: Diagnostic Medical Sonography Associate of Applied Science Degree

Program Number: 10-526-2

Effective for the 2022-2023 Academic Year

#### **Rationale:**

The Diagnostic Medical Sonography (DMS) program will bring an additional allied health career opportunity to Health Science program students. Diagnostic Medical Sonography is a medical imaging program that will complement the Radiography program. The addition of the DMS program has been discussed favorably at recent Radiography and Respiratory Therapy advisory committee meetings. Sonographers are trained to use transducers that produce sound waves to view and create video of internal organs, tissue, and blood. Physicians utilize the video and sonography reports to assist with diagnosis, treatment, and medical procedures. Sonographers also work with physicians to provide imaging during invasive operations.

Diagnostic Medical Sonography requires the program to be accredited through the Commission on Accreditation of Allied Health Education Programs (CAAHEP). Students who successfully complete an accredited program seek certification through the American Registry of Diagnostic Medical Sonographers (ARDMS). Opportunities for employment include hospitals, clinics, public health facilities, and laboratories. Current data suggest a median hourly wage of \$35.73 and the median annual salary of \$74,320 within the United States. Local wage data for the Fond du Lac metro area shows a median hourly wage of \$38.67 and annual salary of \$80,430. In 2016, there were 1,370 sonography positions in the state of Wisconsin which is expected to increase 16% to 1,590 positions by 2026. Nationally, employment opportunities are expected to grow 20% over the next 10 years.

The following chart indicates the conservative projected FTE impact for the next three years for a Diagnostic Medical Sonography (AAS) Program.

<b>Academic Year</b>	<b>FTE</b>
2022-2023	12
2023-2024	20
2024-2025	20

#### **Resources Required:**

Diagnostic Medical Sonography will require an external accreditation agency to approve the program. External standards will dictate the addition of one full-time faculty for the role of program director and clinical coordinator. Additionally, a second full-time faculty or multiple adjunct faculty members will be necessary for course instruction and program accreditation requirements. Diagnostic Medical Sonography will also require the addition of capital equipment estimated at \$150,000-\$200,000 to equip a sonography lab space.

## VI. ACTION ITEMS

### A. I. Approval of New Program Proposal – Diagnostic Medical Sonography Associate of Applied Science Degree (continued)

**Proposed Coursework:**

<b>Diagnostic Medical Sonography Associate Degree of Applied Science (10-526-2)</b>		
<b>PROPOSED: 2022-2023 Curriculum</b>		
<b>Course#</b>	<b>Title</b>	<b>Cr.</b>
526-200	Intro to DMS	3
501-101	Medical Terminology	3
804-XXX	Gen Ed: Algebra	3
806-XXX	Gen Ed: Physics	3
806-177	Gen Anatomy & Physiology	4
<b>Total 1<sup>st</sup> Term</b>		<b>16</b>
806-179	Adv Anatomy & Physiology	4
526-221	Sonography Physics I	3
526-207	Abdominal Sonography	4
526-208	OB/GYN Sonography I	3
526-210	Cross Sectional Anatomy	2
<b>Total 2<sup>nd</sup> Term</b>		<b>16</b>
809-XXX	Social Science Course	3
526-203	Scanning with Proficiency	1
<b>Total Summer</b>		<b>4</b>
526-209	DMS Clinical Experience I	2
526-211	Superficial Sonography	2
526-212	OB/GYN Sonography 2	3
526-222	Sonography Physics 2	2
526-223	Vascular Imaging I	3
809-XXX	Behavioral Science Course	3
<b>Total 3<sup>rd</sup> Term</b>		<b>15</b>
526-224	Vascular Imaging 2	3
801-XXX	Communications Course	3
801-XXX	Communications Course	3
5xx-xxx	Flexible credits	10
<b>Total 4<sup>th</sup> Term</b>		<b>19</b>

**SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the Program Proposal for the Diagnostic Medical Sonography Associate of Applied Science Degree Program, and authorize staff to submit the proposal to the Wisconsin Technical College System Board for approval and to continue with the Program Implementation phase of the Program Development Process, effective for the 2022-2023 academic year.***

## VI. ACTION ITEMS

### A. 2. Approval of New Program Proposal – Cardiovascular Technology Associate of Applied Science Degree

The College is seeking the District Board’s approval to submit a Program Proposal to the Wisconsin Technical College System Board (WTCSB) to begin offering a Cardiovascular Technology Associate of Applied Science Degree (AAS) Program that is proposed to start in August 2022.

#### **Proposed Components:**

Program Name: Cardiovascular Technology Associate of Applied Science Degree

Program Number: 10-521-I

Effective for the 2022-2023 Academic Year

#### **Rationale:**

The Cardiovascular Technology program will expand the health science career paths for students. Cardiovascular Technology complements existing health science programs by diversifying career opportunities and certification exam readiness.

The Cardiovascular Technology degree prepares students for careers in cardiac catheter labs providing care of heart patients and performing complex diagnostic and interventional procedures related to stent placements, pacemaker implants, defibrillator implants and performing tests for other heart or blood vessel conditions. Cardiac Technologists also respond to emergency calls to assist with patients having cardiac complications. Successful program completion would fulfill the prerequisites required for graduates to take the national registered exam.

Employment opportunities are expected to grow five percent in the state of Wisconsin and seven percent nationally over the next 10 years. In Wisconsin, the median hourly wage is \$31.00 and median annual salary is \$64,480. Nationally, the median hourly wage is \$27.75 and the median annual salary is \$57,720.

Cardiovascular Technology does require accreditation by the Committee on Accreditation of Allied Health Education Programs (CAAHEP).

The following chart indicates the conservative projected FTE impact for the next three years for a Cardiovascular Technology (AAS) Program.

<b>Academic Year</b>	<b>FTE</b>
2022-2023	10
2023-2024	12
2024-2025	12

#### **Resources Required:**

The program would require the addition of at least one full-time faculty member. The need for additional full or part-time faculty would be based on accreditation requirements and fulfillment of faculty workloads and course requirements. Faculty crossover between proposed academic programs could potentially reduce the requirements of additional faculty members. The program would have associated accreditation fees and require capital equipment estimated at \$75,000. Depending on the program approvals, some equipment cost may be shared with new or existing programs.



## VI. ACTION ITEMS

### A. 2. Approval of New Program Proposal – Cardiovascular Technology Associate of Applied Science Degree (continued)

<b>Cardiovascular Technology Associate Degree of Applied Science (10-521-1)</b>		
<b>PROPOSED: 2022-2023 Curriculum</b>		
<b>Course#</b>	<b>Title</b>	<b>Cr.</b>
<b>Term 1</b>		
809-XXX	Social Science Course	3
804-189	Introductory Statistics	3
806-197	Microbiology	4
809-XXX	Behavioral Science Course	3
801-XXX	Communications Course	3
<b>Total 1<sup>st</sup> Term</b>		<b>16</b>
<b>Term 2</b>		
521-102	Introduction to CVT	2
521-110	EKG Analysis	3
521-117	Invasive CVT Fundamentals I	3
521-118	Echocardiography Basics	3
521-115	Essentials of Cardiac Care I	4
801-XXX	Communications Course	3
<b>Total 2<sup>nd</sup> Term</b>		<b>18</b>
<b>Summer I</b>		
809-XXX	Economics	3
521-120 OR 521-121	CVT Clinical Procedures OR Echo Clinical Procedures	2
<b>Total Summer</b>		<b>5</b>
<b>Term 3</b>		
521-138	Noninvasive CVT Fundamentals	2
521-132	Physics of Medicine	3
521-133 OR 571-143	Cardiovascular Agents OR Ultrasound Physics	3
521-145 OR 521-135	Echocardiography Fundamentals OR Essentials of Cardiac Care 2	4
521-137 OR 521-140	Invasive CVT Fundamentals 2 OR Echo Instrumentation	4
521-139 OR 521-149	Invasive CVT Clinical I OR Echo Clinical I	2
<b>Total 3<sup>rd</sup> Term</b>		<b>18</b>
<b>Term 4</b>		
521-195 OR 521-185	Echo Clinical Seminar OR Invasive CVT Clinical Seminar	2
521-186 OR 521-196	Invasive CVT Clinical 2 OR Echo Clinical 2	4
521-187 OR 521-197	Invasive CVT Clinical 3 OR Echo Clinical 3	4
XXX-XXX	Elective	2
<b>Total 4<sup>th</sup> Term</b>		<b>12</b>
<b>Total Program Credits</b>		<b>69</b>

**SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the Program Proposal for the Cardiovascular Technology Associate of Applied Science Degree Program, and authorize staff to submit the proposal to the Wisconsin Technical College System Board for approval and to continue with the Program Implementation phase of the Program Development Process, effective for the 2022-2023 academic year.***

## VI. ACTION ITEMS

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### B. I. Approval of Program Suspension – Introduction to Welding Certificate (61-442-6)

#### **Rationale:**

This Career Pathway was approved with the initial rationale to provide those students with introductory skills in welding.

In collaboration with the advisory committee, it was determined the introductory skills required in welding need to be more specific, and not as general as the courses within this credential. Academic program managers, in conjunction with the advisory committee for the program area, worked to develop credentials that meet the needs of the industry.

This suspension does not affect any students.

It is proposed that Introduction to Welding Certificate (61-442-6) be suspended at the end of the 2020-2021 academic year.

#### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the suspension of the Introduction to Welding Certificate (61-442-6) effective at the end of the 2020-2021 academic year.***

## VI. ACTION ITEMS

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### **B. 2. Approval of Program Suspension – Advanced Office Suite Certificate (97-103-3)**

#### **Rationale:**

The College would like to suspend this local certificate and review opportunities to incorporate the courses and skills within other credentials in the Business program area.

This credential is currently being offered, and students enrolled will have an opportunity to complete their outstanding courses prior to discontinuing.

It is proposed that Advanced Office Suite Certificate (97-103-3) be suspended at the end of the 2020-2021 academic year.

#### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the suspension of the Advanced Office Suite Certificate (97-103-3) effective at the end of the 2020-2021 academic year.***

## VI. ACTION ITEMS

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### B. 3. Approval of Apprenticeship Program Suspensions

- i. Plumbing Apprenticeship (50-427-5)
- ii. Steamfitting Apprenticeship (50-435-2)
- iii. Steamfitting Service Apprenticeship (50-435-4)
- iv. Tool Maker Apprenticeship (50-439-1)
- v. Construction Electrician (JATC) Apprenticeship (50-413-2)
- vi. Electrical Lineman Apprenticeship (50-413-6)

#### **Rationale:**

Through the transition to Banner 9, part of that process is reviewing courses and programs.

During this process, it was determined that a select number of programs were not currently being offered.

As these are Apprenticeships, if employer demand changes, the College can work with the Bureau of Apprenticeship standards (BAS) to re-evaluate and offer these credentials.

This suspension does not affect any students.

It is proposed that Plumbing Apprenticeship (50-427-5), Steamfitting Apprenticeship (50-435-2), Steamfitting Service Apprenticeship (50-435-4), Tool Maker Apprenticeship (50-439-1), Construction Electrician (JATC) Apprenticeship (50-413-2), and Electrical Lineman Apprenticeship (50-413-6) be suspended at the end of the 2020-2021 academic year.

#### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the suspension of the Plumbing Apprenticeship (50-427-5), Steamfitting Apprenticeship (50-435-2), Steamfitting Service Apprenticeship (50-435-4), Tool Maker Apprenticeship (50-439-1), Construction Electrician (JATC) Apprenticeship (50-413-2), and Electrical Lineman Apprenticeship (50-413-6) effective at the end of 2020-2021 academic year.***

## VII. ACTION ITEMS

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### C. 3. Approval of Program Suspensions

- i. **Farm Management Program (30-090-2)**
- ii. **Medication Assistant (30-510-5)**
- iii. **Auto Collision Repair & Refinish Technician (31-405-1)**
- iv. **Food Service Production (31-303-2)**

#### **Rationale:**

Through the transition to Banner 9, part of that process is reviewing courses and programs.

During this process, it was determined that a select number of programs were not currently being offered.

This suspension does not affect any students.

It is proposed that Farm Management Program (30-090-2), Medication Assistant (30-510-5) Auto Collision Repair & Refinish Technician (31-405-1) and Food Service Production (31-303-2) be suspended at the end of the 2020-2021 academic year.

#### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the suspension of the Farm Management Technical Diploma (30-090-2), the Medication Assistant Technical Diploma (30-510-5) the Auto Collision Repair & Refinish Technician Technical Diploma (31-405-1) and the Food Service Production Technical Diploma (31-303-2) effective at the end of 2020-2021 academic year.***

## VI. CORRESPONDENCE AND REPORTS

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### A. Academic Program Highlight – Health Information Technology

A brief highlight of the College's Health Information Technology Program will be shared.

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### B. President's Report

President Baerwald will provide a summary update of recently attended meetings and other college activities.

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### C. I. Upcoming Events

*Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.*

1. Board Appointment Committee Meeting, Monday, March 22, 4:30 p.m., Fond du Lac Campus
2. Meeting w/Congressmen Grothman & Fitzgerald, Wednesday, March 31, 1:30 – 3:00 p.m., Beaver Dam Campus
3. Spring Workshop, Monday, April 12, 4:00 – 7:00 p.m., Radisson, Fond du Lac
4. DBA Spring Meeting, Friday, April 16, 8:00 – 12:00, Virtual Event
5. District Board Meeting, Wednesday, April 21, 5:00 p.m., Beaver Dam Campus

## VII. ADJOURNMENT

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### **SUGGESTED MOTION:**

***I move that this meeting of the Moraine Park Technical College District Board be adjourned.***