



MORAINE PARK TECHNICAL COLLEGE

DISTRICT BOARD MEETING

Wednesday, May 20, 2020

Moraine Park Technical College

Virtual Meeting via Skype Teleconference

Ph: (920) 924-3400 | Conference ID: 799716

Upcoming Meetings

TITLE	DATE	TIME	LOCATION
District Board Meeting	Wednesday, June 17, 2020	5:00 p.m.	Fond du Lac Campus, A-112
WTCS State Board Meeting	Wednesday, July 8, 2020	8:00 a.m.	Virtual Teleconference
District Board Organizational Meeting	Monday, July 13, 2020	5:00 p.m.	Fond du Lac Campus, A-112
DBA Summer Meeting	Thur-Sat, July 23-25, 2020	8:00 a.m.	MSTC, Marshfield

VISION

A college of choice for students, and a strategic partner for business and industry.

MISSION

Preparing students for success in a diverse and globally connected world.

*This publication will be made available in an accessible alternative format upon request.
Please contact the President's Office at 920-929-2127 or email jjelinek@morainepark.edu.*

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

May 20, 2020 - 5:00 p.m.

Virtual meeting via Skype teleconference

Phone: (920) 924-3400 | Conference ID: 799716

AGENDA

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I. ROLL CALL – 5:00 p.m.	
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NOTE: The District Board will conduct a public hearing on the 2020-21 District budget at 5:05 p.m. Following the public budget hearing, the Board will reconvene to conduct their regular monthly business.	
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A. Approval to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works) and sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding employee contract issue and various personnel matters including evaluation of the College President).....	37
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I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Laubenstein
_____ Schwab
_____ Hopp
_____ Prill
_____ Almeida
_____ Jung
_____ Fields
_____ Lloyd
_____ Zeratsky

II. PUBLIC BUDGET HEARING – 5:05 p.m.

It is the Board's intent to recess for the purpose of conducting a public hearing on the 2020-21 District budget, in keeping with Wis. Stat. sec. 65.90, and convene a public hearing to review and seek comment on the District's proposed 2020-21 budget, in keeping with Wis. Stat. sec. 65.90.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board recess for the purpose of conducting a public hearing on the 2020-21 District budget, in keeping with Wis. Stat. sec. 65.90, and convene a public hearing to review and seek comment on the District's proposed 2020-21 budget, in keeping with Wis. Stat. sec. 65.90.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board's public hearing on the 2020-21 budget be closed, and that the Board reconvene for the purpose of completing its regular monthly business.

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the April 15, 2020 meeting minutes and May 7, 2020 workshop minutes as presented.

MORAINES PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES April 15, 2020

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., April 15, 2020, via Skype teleconference, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Mike Schwab, Renee Almeida, Bob Lloyd, Vernon Jung, Candy Fields and Tom Hopp. Board members absent from the meeting were Lowell Prill and Cindy Laubenstein.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

APPROVAL OF MINUTES

MOTION Hopp, second Fields, that the Moraine Park Technical College District Board approve the March 18, 2020 meeting minutes as presented. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Lloyd, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management - Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of March be approved and payments are authorized, ordered, and confirmed. March cash receipts total \$4,381,888.83. March disbursements total -\$10,350,335.48. Roll call vote: Schwab, yes; Laubenstein, excused; Hopp, yes; Almeida, yes; Prill, excused; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES April 15, 2020 (continued)

APPROVAL OF RETIREMENT

MOTION Schwab, second Fields, that the Moraine Park Technical College District Board accept the retirement of Jean Dodge. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

APPROVAL OF 2020-21 FACULTY CONTRACT RENEWALS

MOTION Fields, second Lloyd, that the Moraine Park Technical College District Board extend contracts for faculty, as listed, for the 2020-21 school year.

Joan Barfield
Andrew Baus
Brain Blankenheim
Eileen Bouchard
Karrie Bruegman-May
Wendy Christianson
Cynthia Collins
Francesco Corrente
Marla DeYoung
Joseph Desiderio
Jodie Dolinar
Nancy Esposito
Joan Falter
Bruce Forcica
Joshua Geschke
Matthew Goff
Craig Habeck
Emily Hayes
April Herrera
Robert Heyrman
Pamela Jacob
Dwane Klostermann
Tiffany Laabs
Julie Lepianka
Julienne Lotto - 12/23/2020
Bobbi Mand
Jeremy Maurer
Elizabeth McLean
Michele Mengert
Kimberly Mueller
Stephanie Murre Wolf
Sarah Ninmer
Amy Olsen
Daniel Pahlow
Aaron Paul

Todd Bartelt
James Begotka
David Block
Jeanette Boyle-Gustavus
Ronald Campopiano
Larry Clark
Danielle Cook
James Daniels
Anne Deacy
Julie Dilling
Jennifer Elliott
Heather Evenson
Lisa Ferguson
Tammy Freund
Danyel Giacomini
Jeffrey Gruss
Amy Harmsen
Steve Henderleiter
Erika Herriges
Bree Hodgen
Danielle Jacques
Roy Krueger
Margaret Laubenstein
Laura Letourneau
Andrew Luby
Heidi Martin
Margaret May
Annette Meihack
Timothy Moy
David Mulder
Kevin Niedfeldt
Andrew Novak
James Olson
Anne Paradies
Jeffrey Quackenboss

Linda Bau
Rebekah Benedum
Cathryn Bosch
Barbara Brown
Sarah Chojnacki
Joshua Cohn
Tina Cordell
Kerry DeGroot
Christopher Dean
Andrea Dobogai
Thomas Endejan
Melissa Ewoldt
Timothy Flaherty
Dominic Garofalo
Jo Ann Giese-Kent
James Gyorfy
Teresa Harn
Angela Henschel
Wendy Herrmann
James Hokenson
Christopher Kleman
Carrie Kutz
Rebecca Leichtfuss
Stephan Logan
Gloria Madison
Brianna Matheson
Shawn McAfee
Edward Meltz
Kathy Mueller
Rebecca Mullane
Troy Niemuth
Iolanda Oliva
Kim Olson
Ryan Paruch
Anthony Reese

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES April 15, 2020 (continued)

APPROVAL OF 2020-21 FACULTY CONTRACT RENEWALS (continued)

Nicole Repp-Butzke	Melissa Rodriguez	Thomas Roehl
Rhonda Roehrig	Grace Rommelfanger	Mark Rymer
Kelvin Schlagel	Angela Schmidt	Mark Schmidt
Scott Schnettler	Kelly Schoeller	Jacqueline Schoener
Deborah Schuh	Craig Schwanz	Stephanie Scott
Craig Seidel	Tirza Shulman	Joseph Sibilski
James Simmers	Jeffrey Sonnleitner	Susie Stanley
Jeffrey Stueber	Nichol Supri	Jeffrey Ternes
Mark Thronson	Joseph Thurin	Casey Truse
Amy Tyznik	Jerome VanKirk	Matthew Virtanen
Mary Vogl-Rauscher	Mark Wamsley	Thomas Ward
Rachel Weber	Dena Willmann	Elizabeth Yoon
Thomas Zimdahl	Daniel Zoschke	Jamie Zwicky

Roll call vote: Almeida, yes; Lloyd, yes; Laubenstein, excused; Prill, excused; Fields, yes; Schwab, yes; Jung, yes; Hopp, yes; Zeratsky, yes. Motion CARRIED.

APPROVAL OF LEASE AGREEMENT – FOND DU LAC COUNTY

MOTION Schwab, second Hopp, that the Moraine Park Technical District Board approves a lease with Fond du Lac County for the period of April 1, 2020 through August 31, 2020 with payment terms of \$2,420 per month; with a month to month lease option for the following two months. Roll call vote: Schwab, yes; Laubenstein, excused; Hopp, yes; Almeida, yes; Prill, excused; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

APPROVAL OF RESOLUTION DESIGNATING A LINE OF CREDIT

MOTION Hopp, second Jung, that the Moraine Park Technical District Board approve the \$1,000,000 line of credit with National Exchange Bank & Trust, authorizing the President and Vice President – Finance and Administration the authority to sign and request funds as needed. Roll call vote: Almeida, yes; Lloyd, yes; Laubenstein, excused; Prill, excused; Fields, yes; Schwab, yes; Jung, yes; Hopp, yes; Zeratsky, yes. Motion CARRIED.

APPROVAL OF BID – CAFETERIA ROOF REPLACEMENT, WEST BEND CAMPUS

MOTION Lloyd, second Fields, that the Moraine Park Technical District Board accept the following low bid and alternate #1 for the West Bend Cafeteria Roof Replacement project and award the contract to Alois Industrial Roofing & Sheet Metal in the amount of \$105,230; and, further, that the President be authorized to proceed with this project. Roll call vote: Schwab, yes; Laubenstein, excused; Hopp, yes; Almeida, yes; Prill, excused; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES April 15, 2020 (continued)

APPROVAL OF BID – HEALTH AND HUMAN SERVICES REMODEL, BEAVER DAM CAMPUS

MOTION Jung, second Schwab, that the Moraine Park Technical District Board accept the following low bid for the Beaver Dam Health & Human Services Remodel project, awarding the contract to Capelle Bros & Diedrich in the amount of \$1,345,180; and, further, that the President be authorized to proceed with this project. Roll call vote: Fields, yes; Hopp, yes; Schwab, yes; Laubenstein, excused; Prill, excused; Lloyd, yes; Almeida, yes; Jung, yes; and Zeratsky, yes. Motion CARRIED.

APPROVAL OF 2020-2021 ECONOMIC AND WORKFORCE DEVELOPMENT AND COMMUNITY TRAINING CONTRACTING RATES

MOTION Schwab, second Fields, that the Moraine Park Technical District Board approve the 2020-2021 Economic and Workforce Development and Community Training contracting rates as presented. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

PRESIDENT'S REPORT

President Baerwald provided an update on the 2020-23 board appointment process. Pending ratification by the Wisconsin Technical College System (WTCS) Board on May 12, Mike Schwab was appointed as the Elected Official Member, and Katharine Schlieve and Rob Johnson were appointed as the two Additional Members. Highlights of meetings recently attended included Workforce Development Board meetings for Fond du Lac County and Washington County, noting that both communities have done a great deal in helping small business with loans, emergency funds, etc. during the pandemic. Legislative update included Moraine Park's application for the CARES Act submitted today, with the hopes of receiving funds within the next week, and noting the Secretary of Education announced the GEARS Act which will allocate funds to state governors to distribute to educational institutions. It was shared Governor Evers signed the Wisconsin State COVID package today, which included language permanently reducing CNA clinical and training hours requirements. WTCS Update included a recent President's Association meeting, noting the state may be looking at reducing state aid for higher education, which will be monitored closely. College activities update noted that COVID work has been at the forefront of all college activities, most particularly with Academics moving into an online format. It was shared that Moraine Park is discussing re-opening campus in a phased-in approach, beginning with face-to-face instruction needs for completing required essential spring coursework. It was noted that recruitment of the cyber security faculty position will be moving forward as soon as possible. The 2021-22 Strategic Objectives have been drafted, with finalization planned prior to fall budget development. Information only; no Board action required.

DISTRICT BOARDS ASSOCIATION REPORTS/UPCOMING EVENTS

Chairperson Zeratsky provided a report on a recently attended WTCS Insurance Trust meeting. A list of tentative upcoming events was reviewed. It was noted the board's spring workshop has been re-scheduled to May 7. Those planning to attend any of the events listed should contact the President's Office. Information only; no Board action required.

IV. APPROVAL OF MINUTES

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES April 15, 2020 (continued)

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Hopp, second Fields, that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works). Roll call vote: Fields, yes; Hopp, yes; Schwab, yes; Laubenstein, excused; Prill, excused; Lloyd, yes; Almeida, yes; Jung, yes; and Zeratsky, yes. Motion CARRIED.

ADJOURNMENT

MOTION Jung, second Lloyd, to adjourn. Vote: Ayes: 7; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 6:39 p.m. following the completion of the closed session.

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD WORKSHOP MINUTES May 7, 2020

ATTENDANCE

The Moraine Park Technical College District Board held a workshop, beginning at 4:30 p.m., on May 7, 2020, at the Radisson Hotel and Conference Center at 625 W Rolling Meadows Drive, Fond du Lac, Wisconsin, Chairperson Bur Zeratsky presiding. Board members present at the workshop were Bob Lloyd, Lowell Prill, Cindy Laubenstein, Mike Schwab, Tom Hopp, Candy Fields, and Renee Almeida. Board members absent from the meeting were Vernon Jung.

MEETING NOTICE

Notice of the workshop was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

WORKSHOP

The Board discussed the following topic areas: Board and College Processes and Strategic Planning. Discussion only; no Board action required.

ADJOURNMENT

MOTION Schwab, second Almeida, to adjourn. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

The Board workshop was adjourned at 7:27 p.m. following the completion of the open workshop session.

V. CONSENT ITEMS

A. Talent Management – Employment

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

Resignations/Terminations

Ben Artin, Maintenance Mechanic, submitted his resignation effective May 4, 2020. Ben had been with the College since May 2019.

Recruitment – Support Professionals

Housekeeper, Beaver Dam Campus. This part-time vacancy was created when Sean Kennedy submitted his resignation. This position performs custodial duties and heavy-duty cleaning.

Maintenance Mechanic, Fond du Lac Campus. This full-time vacancy was created when Ben Artin submitted his resignation. This is skilled work requiring the capability of performing at the journeyman level in several building trades.

Housekeeper, West Bend Campus. This full-time vacancy was created when Stefanie Baldwin submitted her resignation. This position performs custodial duties and heavy-duty cleaning.

Buildings and Grounds Maintenance Worker, Fond du Lac Campus. This full-time vacancy was previously held by Josh Carey. This position will perform a variety of cleaning, maintenance and repair functions in and around the College facilities and grounds.

Administrative Assistant – Human Services, Fond du Lac Campus. This full-time vacancy was created when Brenda Mand Weinberger submitted her resignation. This position provides administrative support and technical assistance to the Associate Dean of Human Services and related work teams. Interviews were held April 21 and 22, 2020.

Software Asset Aide, Fond du Lac Campus. This part-time vacancy was created when Jon Dielentheis submitted his resignation. This position administers the College's software assets using our software asset management tool, while assisting with maintaining software compliance. Interviews were last held March 10, 2020.

Disability Resource Specialist, Beaver Dam Campus. This full-time vacancy was created when Deborah Falk submitted her retirement. This position provides a variety of support services to students with disabilities throughout the District. This position has been put on hold.

V. CONSENT ITEMS

A. Talent Management – Employment (continued)

Recruitment – Management/Instructional Staff

Associate Dean of Manufacturing, West Bend Campus. This full-time vacancy was created when Marcia Arndt submitted her retirement. This position is responsible for the oversight of teaching and learning in the Manufacturing program areas. After screening and interviewing, Armin Rashvand was selected and his start date is July 6, 2020.

Armin received his Bachelor's degree in Electrical Engineering and Control from Qazvin Azad University and his Master's degree in Electrical Engineering from Cleveland State University. Armin was most recently employed at Odessa College as the Chair of Engineering and Technology for three years.

It is recommended that the Moraine Park Technical College District Board offer a 2020-21 contract to Armin Rashvand and further that he be placed in Salary grade C2 on the Management salary schedule.

Annual Giving Manager, Fond du Lac Campus. This full-time vacancy was created when Nancy Hintz submitted her resignation. This position is responsible for planning, developing and implementing a strategic multi-year Annual Giving Program and building lifelong relationships with donor partners who desire to change the world through education. After screening and interviewing, Kathleen Rechner was selected and her start date is May 27, 2020.

Kathy earned her Bachelor's degree in Business Education from Northern Michigan University. Kathy was most recently employed at Goodwill North Central Wisconsin as the Senior Annual Giving Specialist for two years.

It is recommended that the Moraine Park Technical College District Board offer a 2019-20 and 2020-21 contract to Kathy Rechner and further that she be placed in Salary grade E1 on the Management salary schedule.

Economic and Workforce Development Water Quality Instructor, Fond du Lac Campus. This new, full-time position is funded in the 2020-21 budget. The teaching responsibility will be in Water Quality and the Wisconsin Water and Operator Certification courses offered at various locations across the state.

Cyber Security Instructor, Fond du Lac Campus. This new, full-time position is funded in the 2020-21 budget. The primary teaching responsibility will be instruction in the Cyber Security program.

Basic Education Instructor – ELL, West Bend Campus. This full-time vacancy was created when Rachel Tease-Ludwig submitted her resignation. This position is responsible for providing instruction in the Basic Education program.

V. CONSENT ITEMS

A. Talent Management – Employment (continued)

Recruitment – Management/Instructional Staff

Basic Education Instructor, West Bend Campus. This full-time vacancy was created when Nancy Pusch submitted her retirement. This position is responsible for providing instruction in the Basic Education program.

Counselor, West Bend Campus. This full-time vacancy was created when Kathleen VanDemark submitted her retirement. This position provides counseling support services to students.

Respiratory Care Practitioner Instructor, Fond du Lac Campus. This full-time vacancy was created when Mary Bandler submitted her retirement. This position will be in the Respiratory Care program, however, class assignments and locations may vary from term to term. Interviews were last held April 29, 2020.

Social Science Instructor, Fond du Lac Campus. This full-time vacancy was created when Joseph Halter submitted his retirement. The primary teaching responsibility will be Economics; however, class assignments and locations may vary from term to term. Interviews were last held May 11, 2020.

Welding Instructor, Fond du Lac Campus. This full-time vacancy was created when Jeffrey Beach submitted his retirement. The primary teaching responsibility for this position will be for classes in the Welding area including various welding processes, welding blueprint reading, and fabrication. Interviews were last held May 12 and 14, 2020.

Welding Instructor, Beaver Dam Campus. This full-time vacancy was created when Gary Watry submitted his retirement. The primary teaching responsibility for this position will be for classes in the Welding area including various welding processes, welding blueprint reading, and fabrication. Interviews were last held May 12 and 13, 2020.

Culinary Instructor, Fond du Lac Campus. This full-time vacancy was created when Lois Zingsheim submitted her retirement. Class assignments may vary from term to term, including instruction in various aspects of food production such as soups and sauces; meats, fish and poultry, vegetables and potatoes, cold food production and baking. Additional courses may include areas such as nutrition, sanitation and safety, restaurant operations, menu planning and meat analysis. This position has been put on hold.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of April are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0234644	EZ-Mop housekeeping equipment
A0234736	ERP Consultant time and travel expenses
A0234872	ERP Consultant time and travel expenses
A0234951	ERP Consultant time and travel expenses
P-card	Dell Latitude 5500 laptop
P-card	Furniture to convert video conferencing classrooms
P-card	Wireless Access Point upgrade equipment and installation
P-card	Simulation Center Wall hanging

TAX LEVY RECEIVABLE

Through May 11, the District received tax levy payments totaling \$13,062,021.30 or 75.2% of the total levied. Last year's collection through May 6, 2019 was \$12,662,313.93 or 74.7% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$203,691.70	\$152,095.45	74.7%
Columbia	3,541.97	2,374.81	67.1%
Dodge	3,237,723.52	2,353,454.27	72.7%
Fond du Lac	4,822,930.85	3,598,077.57	74.6%
Green Lake	1,457,256.80	1,002,615.40	68.8%
Marquette	20,564.68	14,636.61	71.2%
Sheboygan	5,881.73	4,352.79	74.0%
Washington	7,394,479.44	5,767,313.90	77.9%
Waushara	150,680.69	106,319.50	70.6%
Winnebago	<u>83,081.62</u>	<u>60,781.00</u>	73.2%
	<u>\$17,379,833.00</u>	<u>\$13,062,021.30</u>	<u>75.2%</u>

OTHER

The interest rate at National Exchange Bank and Trust remains at .375% for April, 2020.

V. CONSENT ITEMS

c. Economic Development Contracting

EWD Board Report - May 2020							
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE
Beaver Dam Chamber of Commerce	Leadership Starts Here	4719640422047	\$ 1,480.00	\$ 464.18	\$ 1,015.82	15	0.1
Bonduelle USA Inc	OSHA 30 Hour General Industry	4744940832263	\$ 6,366.00	\$ 2,575.30	\$ 3,790.70	12	0.3
Bonduelle USA Inc	10% Grant Administration	T1456	\$ 636.60	\$ -	\$ 636.60	0	0
Bradley Corp	Project Mangement Essentials	4719647232378	\$ 3,920.00	\$ 1,257.57	\$ 2,662.43	11	0.15
Bradley Corp	10% Grant Administration	T1466	\$ 392.00	\$ -	\$ 392.00	0	0
City of Fond du Lac	Heartsaver First Aid/CPR/AED	4753146532133	\$ 821.00	\$ 509.20	\$ 311.80	13	0.07
Cole Manufacturing Corporation	Emotional Intelligence	4719646132287	\$ 145.00	\$ 48.11	\$ 96.89	1	0
Congressman Glenn Grothman	Emotional Intelligence	4719646132246	\$ 145.00	\$ 48.11	\$ 96.89	1	0
Department of Corrections	Team Building/Problem Solving	1019618922097	\$ 10,680.12	\$ 3,700.08	\$ 6,980.04	8	0.8
Department of Corrections	Welding Print Reading	3144233122096	\$ 10,680.12	\$ 4,155.30	\$ 6,524.82	6	0.4
Department of Corrections	Welding Theory and Safety	3144233722095	\$ 7,120.44	\$ 2,770.20	\$ 4,350.24	8	0.27
Department of Corrections	Gas Metal Arc Welding	3144235722093	\$ 17,479.21	\$ 8,779.45	\$ 8,699.76	8	0.53
Department of Corrections	Gas Tungsten Arc Welding	3144238622094	\$ 14,240.16	\$ 5,540.40	\$ 8,699.76	6	0.4
Grande Cheese	Welding - GMAW	4744240531886	\$ 10,887.50	\$ 4,018.30	\$ 6,869.20	8	0.35
Grande Cheese	10% Grant Administration	T1403	\$ 1,088.75	\$ -	\$ 1,088.75	0	0
Grande Cheese	Emotional Intelligence	4719646132287	\$ 145.00	\$ 48.13	\$ 96.87	1	0
KMC Stampings	Basic Shop Math	4780440032264	\$ 1,903.13	\$ 680.09	\$ 1,223.04	11	0.07
KMC Stampings	10% Grant Administration	T1457	\$ 190.31	\$ -	\$ 190.31	0	0
Kondex Corporation	Think Critically	4719641132236	\$ 804.50	\$ 254.99	\$ 549.51	5	0.02
Kondex Corporation	Problem Solving	4719641132300	\$ 815.12	\$ 233.13	\$ 581.99	7	0.02
Kondex Corporation	Blueprint Reading - 16hr	4762341232240	\$ 3,836.02	\$ 1,955.70	\$ 1,880.32	14	0.19
Kondex Corporation	10% Grant Administration	T1455	\$ 383.60	\$ -	\$ 383.60	0	0
Maysteel LLC	Welding - GTAW	4744240532161	\$ 6,362.43	\$ 2,061.99	\$ 4,300.44	5	0.12
Mercury Marine	CNC Machining - Level 2	4744441532297	\$ 5,163.53	\$ 3,283.21	\$ 1,880.32	11	0.15
Mercury Marine	10% Grant Administration	T1465	\$ 516.35	\$ -	\$ 516.35	0	0
Sadoff Iron & Metal Company	Emotional Intelligence	4719646132246	\$ 145.00	\$ 48.11	\$ 96.89	1	0
TC Energy	Emotional Intelligence	4719646132246	\$ 580.00	\$ 192.35	\$ 387.65	4	0.01
The American National Bank	DISC Workshop	4719640232238	\$ 2,738.56	\$ 2,513.56	\$ 225.00	33	0.06
The American National Bank	10% Grant Administration	T1453	\$ 273.86	\$ -	\$ 273.86	0	0
		TOTAL:	\$ 109,939.31	\$ 45,137.46	\$ 64,801.85	189	4.01

V. CONSENT ITEMS

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Talent Management – Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of April be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

- _____ Schwab
- _____ Laubenstein
- _____ Hopp
- _____ Almeida
- _____ Prill
- _____ Jung
- _____ Lloyd
- _____ Fields
- _____ Zeratsky

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B

The District Board, at the March 18 meeting, adopted Resolution 20-04 authorizing the issuance and setting the sale of general obligation promissory notes. The District intends to issue \$1,365,000 of General Obligation Promissory Notes under the resolution to include in the amount of \$490,000 for the public purpose of replacing a West Bend campus roof and roof top units and upgrading a building automation system. Also included is \$875,000 for the public purpose of financing the acquisition of movable equipment. Bids for this note sale are being accepted on May 20, 2020, and will be presented at the May 20 District Board meeting for review and approval.

Additional materials in the form as necessary, and legal documents required to execute the sale, will be available that evening. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles and Brady to prepare all relevant documents

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution approving the award of bid and authorizing the sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B.

Roll call vote:

_____ Fields
_____ Hopp
_____ Schwab
_____ Laubenstein
_____ Lloyd
_____ Jung
_____ Almeida
_____ Prill
_____ Zeratsky

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

WHEREAS, on March 18, 2020, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2019-20B (the "Notes") in the amount of \$490,000 for the public purpose of financing building remodeling and improvement projects and in the amount of \$875,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in The Reporter and the Daily Citizen on March 27, 2020 and in the Daily News on March 28, 2020 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition has expired;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on May 20, 2020;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section I. Ratification of the Official Notice of Sale and Offering Materials. The District Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the District and Baird in connection with the preparation and distribution of the Official Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of ONE MILLION THREE HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$1,365,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2019-20B"; shall be issued in the aggregate principal amount of \$1,365,000; shall be dated June 10, 2020; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2027 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the District shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2020 through 2029 for the payments due in the years 2020 through 2030 in the amounts set forth on the Schedule. The amount of tax levied in the year 2020 shall be the total amount of debt service due on the Notes in the years 2020 and 2021; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Notes in the year 2020.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Notes coming due in 2020 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2019-20B" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon;

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

(iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax Exempt Obligations. The Notes are hereby designated as "qualified tax exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

Section 16. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded May 20, 2020.

John Bur Zeratsky
Chairperson

ATTEST:

Lowell J. Prill
Secretary

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on April 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____ (maturity)]
_____	_____ (maturity)]

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
NO. R-_____ MORAINE PARK TECHNICAL COLLEGE DISTRICT \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2019-20B

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, _____ June 10, 2020 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Moraine Park Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi annually on April 1 and October 1 of each year commencing on October 1, 2020 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$1,365,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of financing building remodeling and improvement project (\$490,000) and the acquisition of movable equipment (\$875,000), as authorized by resolutions adopted on March 18, 2020 and May 20, 2020. Said resolutions are recorded in the official minutes of the District Board for said dates.

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

The Notes maturing on April 1, 2028 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2027 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution awarding the sale of the Notes, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book entry only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the District Board as a "qualified tax exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration.

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Moraine Park Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT, WISCONSIN

By: _____
John Bur Zeratsky
Chairperson

(SEAL)

By: _____
Lowell J. Prill
Secretary

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of the Moraine Park Technical College District, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

VI. ACTION ITEMS

A. Approval of Resolution Awarding The Sale of \$1,365,000 General Obligation Promissory Notes, Series 2019-20B (continued)

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

VI. ACTION ITEMS

B. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-20C, of Moraine Park Technical College District, Wisconsin

Included in the 2019-20 budget, as adopted by the District Board on June 19, 2019 was a plan to issue a series of promissory notes to finance various capital projects and equipment needs of the District. A calendar was drafted for each of the individual projects, and a finance plan for the fiscal year was created. This particular issue is meant to finance \$1,500,000 for the Beaver Dam Health and Human Services remodel.

We have reviewed the process with our financial consultant, and bond counsel has prepared the appropriate legal resolution. The timeframe for this issue includes the acceptance of bids on Wednesday, June 17, 2020, with presentation to the Board that evening.

Bond counsel has prepared the following resolution for Board action. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles & Brady to prepare all relevant documents.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-20C for the public purpose of financing the Beaver Dam Health and Human Services remodel.

Roll call vote:

_____ Schwab
_____ Laubenstein
_____ Hopp
_____ Almeida
_____ Prill
_____ Jung
_____ Lloyd
_____ Fields
_____ Zeratsky

VI. ACTION ITEMS

B. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-20C, of Moraine Park Technical College District, Wisconsin (continued)

WHEREAS, Moraine Park Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purpose through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,500,000 and designated "General Obligation Promissory Notes, Series 2019-20C" (the "Notes"), the proceeds of which shall be used for the purpose specified above.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of the resolution authorizing the Notes to be given to the electors of the District by publishing notice thereof in the Fond du Lac Reporter, Beaver Dam Daily Citizen and The Daily News, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notice to be in substantially the form set forth on Exhibit A hereto.

Section 3. Sale of Notes. The Notes shall be offered for public sale. At its June 17, 2020 meeting or a subsequent meeting, the District Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 4. Official Notice of Sale. The District Secretary shall cause an Official Notice of Sale for the Notes to be prepared and forwarded to prospective bidders.

Section 5. Official Statement. The District Secretary shall cause an Official Statement to be prepared by the District's financial advisor, Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted this 20th day of May, 2020.

Attest:

Secretary

Chairperson

VI. ACTION ITEMS

B. Approval of Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-20C, of Moraine Park Technical College District, Wisconsin (continued)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Moraine Park Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above named District, at a meeting duly called and held on May 20, 2020, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

The resolution is available for public inspection upon request. A copy of the resolution can be obtained by contacting Carrie Kasubaski at the District by email at the following address:
ckasubaski1@morainepark.edu.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5., Wis. Stats., requesting a referendum thereon at a special election.

Dated May 20, 2020.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VI. ACTION ITEMS

C. Approval of 2020-21 Management Contract Renewals and Compensation

It is recommended that the following management personnel receive employment contracts for 2020-21:

Michele Adams	Mallory Gauerke	Jason Loomans	Laura Schelter
Ross Atkinson	Courtney Gaynor	Jenny Manning	Lucas Schmidt
Hans Baierl	Beau Gellings	Lynn Marquardt	Dee Schmitz
James Barrett	JoAnn Hall	Roy Marquez	Jennifer Schoonover
Laurie Barz	Steve Heilmeier	Julie Mayrose	Lori Schrage
Bonita Bauer	Jennifer Hendryx	Laurence McCain	Michael Schreiber
Anders Bjork	JoAnne Henken	Kristen McClyman	Kim Schwamn
Christy Blessing	Benjamin Hill	Benjamin McKenzie	Kelly Shafaie
Triena Bodart	Lane Holte	Matthew Mutz	Peter Snyder
Dana Bourland	Lauren Hooper	James Neumann	Latisha Spence-Bookens
Mindie Boynton	Stephen Horvath	Michael Phillips	Michelle Stark
Melissa Braesch	James Huycke	Benjamin Pickart	Benjamin Stefan
Erwin Breithaupt	Jill Jaber	Julienne Pieper	Holly Steiner
Kathleen Broske	Barbara Jascor	Larry Plamann	Paula Stettbacher
Kristine Buchanan	Jaclyn Jelinek	Abby Pluim	Scott Troedel
Lila Buytendorp	Carrie Kasubaski	Lisa Pollard	Judy Urben
Amy Clark	Timothy Keenan	Amanda Potts	Raymond VanDerlinden
Mary Davies	Gregory Kilgas	Bart Putzer	Joshua Wakefield
Luke Dietzler	Leslie Laster	Brenda Raad	Julie Waldvogel-Leitner
Lisa Dougherty	Leanne Laszewski-Doyle	Karli Resch	Jacquelyn Warnecke
James Eden	Randall Leigh	Peter Rettler	Jacki Warner
John Faeh	Anne Lemke	Fredrick Rice	Tara Wendt
Bobbi Fields	Scott Lieburn	Gerald Richards	Susan Wiese
Donna Freund	Bojan Ljubenko	Sally Ruback	

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board issue contracts for management staff as listed for the 2020-21 year, and that the Moraine Park Technical College District Board approve a 1.0% salary increase for management staff for fiscal year 2020-21.

Roll call vote:

_____ Schwab
_____ Laubenstein
_____ Hopp
_____ Almeida
_____ Prill
_____ Jung
_____ Lloyd
_____ Fields
_____ Zeratsky

VII. CORRESPONDENCE AND REPORTS

B. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. District Board Meeting – Wednesday, June 17, 2020, 5:00 p.m. – Fond du Lac Campus
2. WTCS State Board Meeting – Wednesday, July 8, 2020, 8:00 a.m. – Virtual Teleconference
3. District Board Organizational Meeting – Monday, July 13, 2020, 5:00 p.m. – Fond du Lac Campus
4. DBA Summer Meeting – Thur-Sat, July 23-25, 2020, 8:00 a.m. – MSTC, Marshfield

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

It is the Board's intent to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works) and sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding employee contract issue and various personnel matters including evaluation of the College President).

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works) and sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding employee contract issue and various personnel matters including evaluation of the College President).

Roll call vote:

_____ Almeida
_____ Jung
_____ Hopp
_____ Laubenstein
_____ Prill
_____ Schwab
_____ Fields
_____ Lloyd
_____ Zeratsky

IX. ADJOURNMENT

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board meeting be adjourned.