

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

January 15, 2050 - 5:00 p.m.

**Moraine Park Technical College
2151 North Main Street, West Bend, WI 53090
Auditorium, Room T-101**

AGENDA

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I. OPTIONAL TOUR OF THE WEST BEND CAMPUS – 3:45 p.m.	
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<i>(Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes referenced in this document. This notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	

AGENDA (continued)

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X. CLOSED SESSION

- A. Approval to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters) and sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works).

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XI. ADJOURNMENT

II. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Laubenstein
_____ Schwab
_____ Hopp
_____ Prill
_____ Almeida
_____ Jung
_____ Fields
_____ Lloyd
_____ Zeratsky

VI. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the December 18, 2019 meeting minutes as presented.

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES December 18, 2019

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., December 18, 2019, in Room A-112 of the Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Mike Schwab, Cindy Laubenstein, Bob Lloyd, Lowell Prill, Candy Fields, Vernon Jung, Renee Almeida and Tom Hopp. Board members excused were Tom Hopp.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

An attending district student government member was introduced. Information only; no board action required.

APPROVAL OF MINUTES

MOTION Lloyd, second Schwab, that the Moraine Park Technical College District Board approve the November 20, 2019 meeting minutes as presented. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Fields, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Talent Management - Employment;
2. Financial Management – Accounting/Investments;
3. Economic Development Contracting;

and that the bills for the month of November be approved and payments are authorized, ordered, and confirmed. November cash receipts total \$1,977,500.95. November disbursements total -\$4,109,795.59. Roll call vote: Schwab, yes; Laubenstein, abstain; Hopp, excused; Almeida, yes; Prill, yes; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

APPROVAL OF BID –BAS UPGRADE, WEST BEND CAMPUS

MOTION Schwab, second Prill, that the Moraine Park Technical College District Board accept the following low bid for the BAS Upgrade project at the West Bend Campus to Bassett Mechanical in the amount of \$229,816; and, further, that the President be authorized to proceed with this project totaling \$326,000. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, excused; Almeida, yes; Prill, yes; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

ACCEPTANCE OF 2018-19 DISTRICT COMPREHENSIVE ANNUAL FINANCIAL REPORT

MOTION Fields, second Jung, that the Moraine Park Technical College District Board accept the 2018-19 District Comprehensive Annual Financial Report as previously presented by representatives of CLA, and that copies of the final report be submitted to the Wisconsin Technical College System Board. Vote: Ayes: 8; Opposed: 0. Motion CARRIED.

PROGRAM DEMAND AND PROGRAMMING UPDATE

Board member Hopp arrived at this point in the agenda.

The Vice President of Student Services and the Vice President of Academic Affairs presented a program demand and enrollment update, which reviewed population trends, high school enrollments, district population employment demographics, FTE projections, process improvements, effectiveness model and program monitoring. Information only; no Board action required.

PRESIDENT'S REPORT

President Baerwald provided the Presidential Evaluation Tool for review and suggested modification recommendations were discussed. An update on the college's Radiology Program accreditation status was shared. Meetings recently attended included Krielkamp Trucking, meeting and tour of Oshkosh Corporation, Foundation Board meeting which included approval of financial statements and new committee structure, W-O-W WDB Strategic Planning workshop, and an Incarcerated Individuals Task Force meeting. Legislative update included a recent public hearing on AB-444 relating to free expression on UW college campuses. College activities update included recent campus holiday parties, CNC and Welding Boot Camp completion ceremonies, and Nursing Pin ceremonies. Information only; no Board action required.

DISTRICT BOARDS ASSOCIATION REPORTS/UPCOMING EVENTS

Upcoming events were noted, including a reminder the January board meeting will be held at the West Bend Campus, which will include a tour of the campus tentatively beginning at 4:00. Those planning to attend any of the events listed should contact the President's Office. Information only; no Board action required.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Laubenstein, second Jung, that the Moraine Park Technical College District Board convene into closed session pursuant to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters) and sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works). Roll call vote: Almeida, yes; Lloyd, yes; Laubenstein, yes; Prill, yes; Fields, yes; Schwab, yes; Jung, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

ADJOURNMENT

MOTION Lloyd, second Schwab, to adjourn. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

The Board meeting was adjourned at 7:08 p.m. following the completion of the closed session.

VII. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Talent Management – Employment

Resignations/Terminations

Sean Little, Instructional Design Specialist, submitted his resignation effective January 3, 2020. Sean had been with the College since May 2018.

Marcia Arndt, Associate Dean of Manufacturing, submitted her retirement effective June 30, 2020. Marcia has been with the College since January 1998.

Recruitment – Support Professionals

Grants Specialist, Fond du Lac and West Bend Campus. This full-time vacancy was created when Sue Wiese changed positions. This position provides technical assistance and administrative support to the Grants Team and the Dean of the West Bend Campus. After screening and interviewing, William Schroeder was selected and his start date was January 13, 2020.

Buildings and Grounds Maintenance Worker, Fond du Lac Campus. This full-time position was previously held by Ray Lindner. This position performs a variety of cleaning, maintenance and repair functions in and around the school facilities. After screening and interviewing, Heath Preston was selected and his start date was January 8, 2020.

Housekeeper, Fond du Lac Campus. This part-time vacancy was created with Kim Diaz changed positions. This position performs custodial duties and heavy-duty cleaning throughout the Fond du Lac Campus. After screening and interviewing, Jessica Benson was selected and her start date was January 13, 2020.

Instructional Technology Specialist, West Bend Campus. This full-time vacancy was created when Chris Kleman changed positions. This position is responsible for technical support for Alternative Delivery systems, audio and video production, and media-related services for the College. After screening and interviewing, Adam Schodron was selected and his start date was January 6, 2020.

Housekeeper, Beaver Dam Campus. This part-time vacancy was created when Donna Nowak submitted her resignation. This position performs custodial duties and heavy-duty cleaning throughout the Beaver Dam Campus. After screening and interviewing, Sean Kennedy was selected and his start date was January 6, 2020.

Instructional Technology Specialist, West Bend Campus. This full-time vacancy was created when William Schroeder changed positions. This position is responsible for technical support for Alternative Delivery systems, audio and video production, and media-related services for the College. Interviews will be held January 29, 2020.

VII. CONSENT ITEMS

A. Talent Management – Employment (continued)

Recruitment – Support Professionals (continued)

Research Specialist, Fond du Lac Campus. This full-time vacancy was created when Nicole Wills submitted her resignation. This position provides technical research support and coordination of research activities for the Institutional Research team and Envision Greater Fond du Lac. Interviews will be held January 17, 2020.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Nadine Arndt submitted her retirement. This position performs custodial duties and heavy-duty cleaning throughout the Fond du Lac Campus. Interviews were last held December 18, 2019.

Philanthropy Specialist, Fond du Lac Campus. This full-time vacancy was created when Nancy Hintz submitted her resignation. This position is responsible for building lifelong relationships with donor partners who desire to change the world through education. Interviews were last held September 6, 2019. This position is currently on hold.

Recruitment – Management/Instructional Staff

Counselor, Beaver Dam Campus. This full-time vacancy was created when Karla Donohue submitted her retirement. This position provides counseling support services to students. After screening and interviewing, Dena Willmann was selected and her start date is January 20, 2020.

Dena earned her Bachelor's degree in Communications from the University of Wisconsin – Milwaukee and her Master's degree in Counseling CACREP Accredited from the University of Wisconsin – Whitewater. Dena was most recently employed at Rogers Behavior Health as a Professional Counselor for eight years.

It is recommended that the Moraine Park District Board offer a 2019-20 contract to Dena Willman, and further she be placed in Salary Grade F2 on the Faculty salary schedule.

Business Management Instructor (DOC), Fond du Lac Campus. **This new, full-time position is funded in the 2019-20 budget.** The primary teaching responsibility will vary within the Business Management program. The majority of instructor work assignment for this position will be related to teaching online courses to individuals in the Department of Corrections (DOC). After screening and interviewing, Jim Begotka was selected and his start date was January 6, 2020.

Jim earned his Bachelor's degree in Social Change and Development from the University of Wisconsin – Green Bay, his Master's degree in Instructional Design from Capella University and his Doctorate in Education - Organizational Leadership from Northcentral University. Jim was most recently employed at Silver Lake College of the Holy Family as the Interim Vice President of Academic Affairs for five years.

It is recommended that the Moraine Park District Board offer a 2019-20 contract to Jim Begotka, and further he be placed in Salary grade F2 on the Faculty salary schedule.

VII. CONSENT ITEMS

A. Talent Management – Employment (continued)

Recruitment – Management/Instructional Staff (continued)

HRIS Analyst – Talent Management, Fond du Lac Campus. This full-time vacancy was created when Ashley LeCount submitted her resignation. This position will serve as the Enterprise Resource Planning (ERP) Talent Management functional lead. This position is responsible for analyzing, developing and documenting new and existing ERP software system applications in the Talent Management, benefits and related payroll areas. Interviews were last held December 4, 2019.

Economic and Workforce Development Welding Instructor, Beaver Dam Campus. **This new, full-time position is funded in the 2019-20 budget.** The primary teaching responsibility for this position will be for classes in the Welding area including various welding processes, blueprint reading, and short-term training for incarcerated individuals. This instructor may also be teaching at area correctional facilities.

Career Development and Succession Coach, Fond du Lac Campus. This full-time vacancy was created when Beth Mendoza submitted her resignation. This position is responsible for coordinating and overseeing career/leader development and succession. Interviews will be held February 3, 2020.

Associate Director for Diversity and Inclusion, Fond du Lac Campus. This full-time vacancy was created when Laurice Snyder submitted her resignation. This position is responsible for managing Student Support activities including the recruitment and retention of students of color for MPTC programs and courses. This individual enhances the multicultural environment, coordinates appropriate activities with community agencies and local school districts, and assists students of color with accessing available resources and support services within the College. Interviews will be held January 28, 2020.

Assessment Coordinator, Fond du Lac Campus. **This new, full-time position is funded in the October budget modifications.** This position is responsible for the formation or adjustment of processes of the Outcome Assessment and Facilitate Teaching and Learning major processes of the Primary Learning System subject to the constraints imposed by the Dean of the West Bend campus. Second interviews were held January 8, 2020.

Social Science Instructor, Fond du Lac Campus. This full-time vacancy was created when Joe Halter submitted his retirement. The primary teaching responsibility will be Economics; however, class assignments and locations may vary from term to term. This position has been put on hold. Recruitment will begin in Summer 2020 for a Fall 2020 start.

VII. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of December are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0232780	ERP Consultant time and travel expenses and CampusNexus Suite Saas Services
A0232839	4 district fleet vehicles
A0232858	3 EagleEye Cameras
A0232868	Electrical services installation for new machine
A0232876	7 NVIDIA Tesla processing accelerator boards
A0232917	8 AMX audio video control systems and touch panels
A0232918	ERP Consultant time and travel expenses
A0232952	Fryer Machine and Haas Mini Mill machine installation
A0232960	ERP Consultant time and travel expenses
A0232975	Trailer
A0232983	8 AMX audio video control systems and touch panels
A0232984	ERP Consultant time and travel expenses and CampusNexus Suite Saas Services
A0232986	4 Cisco Catalyst switches
P-card	4 Dell Docking stations and accessories
P-card	1 Dell Latitude 3400 laptop
P-card	2 Dell Latitude 5400 laptop
P-card	8 Dell Latitude 5500 laptops
P-card	1 Dell Latitude 3500 laptop

VII. CONSENT ITEMS

B. Financial Management – Accounting/Investments (continued)

TAX LEVY RECEIVABLE

The total levy by county is listed below; no payments are expected until later in January.

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$203,691.70	\$0.00	0.0%
Columbia	3,541.97	\$0.00	0.0%
Dodge	3,237,723.52	\$0.00	0.0%
Fond du Lac	4,822,930.85	\$0.00	0.0%
Green Lake	1,457,256.80	\$0.00	0.0%
Marquette	20,564.68	\$0.00	0.0%
Sheboygan	5,881.73	\$0.00	0.0%
Washington	7,394,479.44	\$0.00	0.0%
Waushara	150,680.69	\$0.00	0.0%
Winnebago	<u>83,081.62</u>	<u>\$0.00</u>	0.0%
	<u>\$17,379,833.00</u>	<u>\$0.00</u>	<u>.0.0%</u>

OTHER

The National Exchange Bank and Trust interest rate remains at 1.875% for December, 2019.

Calendar year-end processing of W-2s, 1098-T and 1099 forms will be prepared and distributed before the end of January.

VII. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - January 2020									
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Mgr LN	Contract
Beaver Dam Comm Hospitals Inc	Supervision 101	4719646422142	\$ 825.00	\$ 359.56	\$ 465.44	1	0.02	Boynton	C0000000033847
Beaver Dam Comm Hospitals Inc	10% Grant Administration Fee	T1399	\$ 82.50	\$ -	\$ 82.50	0	0	Boynton	C0000000033887
Benvenuto's Italian Grill	DISC	4719640222372	\$ 1,228.90	\$ 740.10	\$ 488.80	8	0.03	Boynton	C0000000033827
Benvenuto's Italian Grill	10% Grant Administration Fee	T1398	\$ 122.89	\$ -	\$ 122.89	0	0	Boynton	C0000000033868
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult	4753146521876	\$ 838.00	\$ 622.06	\$ 215.94	14	0.07	Boynton	C0000000033188
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult	4753146521877	\$ 701.00	\$ 480.06	\$ 220.94	13	0.07	Boynton	C0000000033188
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult	4753146521878	\$ 753.00	\$ 537.06	\$ 215.94	9	0.05	Boynton	C0000000033188
City of Fond du Lac	Heartsaver First Aid/CPR/AED-Adult	4753146521879	\$ 872.00	\$ 656.06	\$ 215.94	16	0.08	Boynton	C0000000033188
Department of Corrections	Gas Metal Arc Welding 1 (GMAW)	3144235710838	\$ 17,094.45	\$ 9,734.71	\$ 7,359.74	8	0.53	Davies	C0000000032767
Department of Corrections	Gas Tungsten Arc Welding 1 (GTAW)	3144238621391	\$ 13,608.72	\$ 5,540.40	\$ 8,068.32	8	0.53	Davies	C0000000032767
E K Machine Co	Industrial Maintenance Safety	1046210121771	\$ 488.75	\$ 344.37	\$ 144.38	1	0.03	Boynton	C0000000033347
E K Machine Co	Basic Blueprint/Schematic Reading	1046210221772	\$ 488.75	\$ 286.70	\$ 202.05	1	0.03	Boynton	C0000000033347
E K Machine Co	Intro Power Transmission System	1046210321773	\$ 977.50	\$ 1,074.60	\$ (97.10)	1	0.03	Boynton	C0000000033347
E K Machine Co	Intro to Industrial Controls	1046210421775	\$ 488.75	\$ 286.70	\$ 202.05	1	0.03	Boynton	C0000000033347
E K Machine Co	Basic Hydraulics/Pneumatics	1062010821774	\$ 977.50	\$ 573.40	\$ 404.10	1	0.03	Boynton	C0000000033347
E K Machine Co	Programmable Controllers 1	1062010921776	\$ 488.75	\$ 286.72	\$ 202.03	1	0.03	Boynton	C0000000033347
E K Machine Co	Grant Administration Fee	T1364	\$ 390.00	\$ -	\$ 390.00	0	0	Boynton	C0000000033348
Envision Greater Fond du Lac	Leading People and Processes	4719640710948	\$ 10,656.10	\$ 4,133.22	\$ 6,522.88	7	0.33	Boynton	C0000000033047
Fortifi Bank	Business Etiquette	4710241210817	\$ 627.54	\$ 337.40	\$ 290.14	9	0.03	Boynton	C0000000032894
Fortifi Bank	Demonstrate Integrity	4719641122386	\$ 621.06	\$ 267.80	\$ 353.26	9	0.03	Boynton	C0000000032894
Fortifi Bank	Emotional Intelligence	4719646122087	\$ 661.60	\$ 292.61	\$ 368.99	10	0.03	Boynton	C0000000032894
Fortifi Bank	Delegating for Growth	4719646422241	\$ 621.60	\$ 271.24	\$ 350.36	6	0.02	Boynton	C0000000032894
Fortifi Bank	Clarify Performance Expectations	4719647922088	\$ 2,360.00	\$ 1,877.00	\$ 483.00	15	0.05	Boynton	C0000000032894
Fortifi Bank	Solid Business Writing	4780140121732	\$ 622.90	\$ 211.97	\$ 410.93	10	0.03	Boynton	C0000000032894
Fortifi Bank	10% Grant Administration Fee	T1333	\$ 551.47	\$ -	\$ 551.47	0	0	Boynton	C0000000032969
Gleason Reel Corp	Supervision 101	4719646422142	\$ 825.00	\$ 359.56	\$ 465.44	1	0.02	Boynton	C0000000033847
Gleason Reel Corp	10% Grant Administration Fee	T1400	\$ 82.50	\$ -	\$ 82.50	0	0	Boynton	C0000000033888
Grande Cheese	Supervision 101	4719646422143	\$ 1,650.00	\$ 719.11	\$ 930.89	2	0.04	Gellings	C0000000033697
Grande Cheese	10% Grant Administration Fee	T1389	\$ 165.00	\$ -	\$ 165.00	0	0	Gellings	C0000000033698
Grande Cheese	Industrial Maintenance Safety	1046210121282	\$ 977.50	\$ 688.74	\$ 288.76	2	0.07	Gellings	C0000000033327
Grande Cheese	Basic Blueprint/Schematic Reading	1046210221283	\$ 977.50	\$ 573.42	\$ 404.08	2	0.07	Gellings	C0000000033327
Grande Cheese	Intro Power Transmission System	1046210321284	\$ 1,955.00	\$ 2,149.20	\$ (194.20)	2	0.07	Gellings	C0000000033327
Grande Cheese	Intro to Industrial Controls	1046210421286	\$ 977.50	\$ 573.42	\$ 404.08	2	0.07	Gellings	C0000000033327
Grande Cheese	Basic Hydraulics/Pneumatics	1062010821285	\$ 1,955.00	\$ 1,146.80	\$ 808.20	2	0.07	Gellings	C0000000033327
Grande Cheese	Programmable Controllers 1	1062010921287	\$ 977.50	\$ 573.36	\$ 404.14	2	0.07	Gellings	C0000000033327

VII. CONSENT ITEMS

C. Economic Development Contracting (continued)

EWD Board Report - January 2020									
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Mgr LN	Contract
Grande Cheese	Grant Administration Fee	T1363	\$ 780.00	\$ -	\$ 780.00	0	0	Gellings	C00000000033328
John Deere Horicon Works	Emerg Med First Responder Refresher	4753141522117	\$ 4,855.45	\$ 1,431.05	\$ 3,424.40	5	0.1	Gellings	C00000000033408
John Deere Horicon Works	Workplace Accident Training	4753147522144	\$ -	\$ 181.69	\$ (181.69)	5	0.1	Gellings	C00000000033408
Marchant Schmidt Inc	360 Assessments and Focus Group	4719640222259	\$ 11,211.43	\$ 10,273.93	\$ 937.50	9	0.02	Boynton	C00000000033527
Marchant Schmidt Inc	10% Grant Administration Fee	T1374	\$ 1,121.14	\$ -	\$ 1,121.14	0	0	Boynton	C00000000033528
Maysteel LLC	Welding Boot Camp Employer Contribution	T1397	\$ 3,000.00	\$ -	\$ 3,000.00	0	0	Gellings	C00000000033867
Mercury Marine	Inspire Supervisor Series	4719644922236	\$ 8,622.69	\$ 4,415.33	\$ 4,207.36	14	0.37	Hall	C00000000033467
Mercury Marine	10% Grant Administration Fee	T1370	\$ 862.27	\$ -	\$ 862.27	0	0	Hall	C00000000033468
Michels Corporation	Managing Performance of Others	4719647822377	\$ 950.00	\$ 952.26	\$ (2.26)	1	0.02	Boynton	C00000000033768
Michels Corporation	10% Grant Administration Fee	T1394	\$ 95.00	\$ -	\$ 95.00	0	0	Boynton	C00000000033769
Sadoff Iron & Metal Company	Supervision 101	4719646422142	\$ 825.00	\$ 359.57	\$ 465.43	1	0.02	Boynton	C00000000033847
Sadoff Iron & Metal Company	10% Grant Administration Fee	T1401	\$ 82.50	\$ -	\$ 82.50	0	0	Boynton	C00000000033889
Sadoff Iron & Metal Company	Managing Performance of Others	4719647822377	\$ 1,900.00	\$ 1,904.48	\$ (4.48)	2	0.03	Boynton	C00000000033768
Sadoff Iron & Metal Company	10% Grant Administration Fee	T1395	\$ 190.00	\$ -	\$ 190.00	0	0	Boynton	C00000000033770
Sadoff Iron & Metal Company	Industrial Maintenance Safety	1046210121771	\$ 488.75	\$ 344.37	\$ 144.38	1	0.03	Boynton	C00000000033347
Sadoff Iron & Metal Company	Basic Blueprint/Schematic Reading	1046210221772	\$ 488.75	\$ 286.70	\$ 202.05	1	0.03	Boynton	C00000000033347
Sadoff Iron & Metal Company	Intro Power Transmission System	1046210321773	\$ 977.50	\$ 1,074.60	\$ (97.10)	1	0.03	Boynton	C00000000033347
Sadoff Iron & Metal Company	Intro to Industrial Controls	1046210421775	\$ 488.75	\$ 286.70	\$ 202.05	1	0.03	Boynton	C00000000033347
Sadoff Iron & Metal Company	Basic Hydraulics/Pneumatics	1062010821774	\$ 977.50	\$ 573.40	\$ 404.10	1	0.03	Boynton	C00000000033347
Sadoff Iron & Metal Company	Programmable Controllers 1	1062010921776	\$ 488.75	\$ 286.72	\$ 202.03	1	0.03	Boynton	C00000000033347
Sadoff Iron & Metal Company	Grant Administration Fee	T1365	\$ 390.00	\$ -	\$ 390.00	0	0	Boynton	C00000000033349
Seneca Foods Corporation	Welding - GTAW	4744240522371	\$ 9,375.89	\$ 4,091.89	\$ 5,284.00	6	0.2	Boynton	C00000000033787
Seneca Foods Corporation	10% Grant Administration Fee	T1396	\$ 937.59	\$ -	\$ 937.59	0	0	Boynton	C00000000033807
Slinger High School	Welding Print Reading Part B	3144233322174	\$ 4,434.78	\$ 3,963.29	\$ 471.49	10	0.25	Boynton	C00000000033447
Specialty Cheese Inc	Industrial Maintenance Safety	1046210121771	\$ 488.75	\$ 344.37	\$ 144.38	1	0.03	Boynton	C00000000033347
Specialty Cheese Inc	Basic Blueprint/Schematic Reading	1046210221772	\$ 488.75	\$ 286.70	\$ 202.05	1	0.03	Boynton	C00000000033347
Specialty Cheese Inc	Intro Power Transmission System	1046210321773	\$ 977.50	\$ 1,074.60	\$ (97.10)	1	0.03	Boynton	C00000000033347
Specialty Cheese Inc	Intro to Industrial Controls	1046210421775	\$ 488.75	\$ 286.70	\$ 202.05	1	0.03	Boynton	C00000000033347
Specialty Cheese Inc	Basic Hydraulics/Pneumatics	1062010821774	\$ 977.50	\$ 573.40	\$ 404.10	1	0.03	Boynton	C00000000033347
Specialty Cheese Inc	Programmable Controllers 1	1062010921776	\$ 488.75	\$ 286.72	\$ 202.03	1	0.03	Boynton	C00000000033347
Specialty Cheese Inc	Grant Administration Fee	T1366	\$ 390.00	\$ -	\$ 390.00	0	0	Boynton	C00000000033350
Steel Craft Corporation	Blueprint Reading-12hr Advanced	4744242322375	\$ 2,645.48	\$ 1,234.28	\$ 1,411.20	14	0.14	Gellings	C00000000033748
Steel Craft Corporation	10% Grant Administration Fee	T1392	\$ 264.55	\$ -	\$ 264.55	0	0	Gellings	C00000000033749
West Bend East High School	Computer Aided Mfg. - Part B	1061714322092	\$ 2,088.12	\$ 1,494.72	\$ 593.40	8	0.27	Boynton	C00000000033267
TOTAL:			\$ 130,533.12	\$ 71,704.82	\$ 58,828.30	251	4.44		

VII. CONSENT ITEMS

SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Talent Management – Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of December be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

_____ Schwab
_____ Laubenstein
_____ Hopp
_____ Almeida
_____ Prill
_____ Jung
_____ Lloyd
_____ Fields
_____ Zeratsky

VIII. ACTION ITEMS

A. Approval of Retirement

The following employee has informed the College that she will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Marcia Arndt	Associate Dean of Manufacturing	June 30, 2020	January 5, 1998

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirement of Marcia Arndt:

This employee has proven to be a very dedicated, cooperative, and hard- working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VIII. ACTION ITEMS

B. Approval of 2019-22 Three-Year Facilities Plan Amendment – Health and Human Services Addition Changed to Interior Remodel Phase I – Beaver Dam Campus

In accordance with the Moraine Park Technical College 2019-22 Three-Year Facilities Plan, the District proposed to build a Health and Human Services Addition on the Beaver Dam Campus. During the initial design meetings; room and space utilization data was analyzed to determine the true scope of the addition and it was determined that MPTC could meet the needs for class offerings through an interior remodel, using existing space more efficiently instead of building on an addition at this time. The remodel will be part of a two phase project with the first phase concentrating primarily on the Health and Human Services program space. The remodel will include: a new Medical Assistant lab, a new Nursing Skills lab, a Health Simulation Center with 3 patient rooms, an Anatomage Lab, two new general classrooms, one new IVC classroom, one new video conferencing computer lab, and renovation of the instructor's suite to an open-concept format in-line with the new college standards.

The proposed work is scheduled to begin in May 2020, with completion scheduled for August of 2020. The total budget for this project will remain \$1,500,000.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following amendment to the 2019-22 Three-Year Facilities Plan to change the Beaver Dam Health and Human Services Addition to an Interior Remodel Phase I; and, further, that the President be authorized to proceed with this project as changed.

IX. CORRESPONDENCE AND REPORTS

D. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. District Boards Association Quarterly Meeting, January 16-18, La Crosse
2. WTCS Board Meeting, January 21, Madison
3. ACCT National Legislative Summit, February 9-12, Washington, DC
4. WTCS Student Showcase, February 18, 11:00 a.m., State Capitol Rotunda, Madison
5. District Board Meeting, February 19, 5:00 p.m., Fond du Lac Campus

X. CLOSED SESSION

A. Approval to Convene into Closed Session

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into closed session pursuant to Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding various personnel matters) and sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works).

Roll call vote:

_____ Almeida
_____ Lloyd
_____ Laubenstein
_____ Prill
_____ Fields
_____ Schwab
_____ Jung
_____ Hopp
_____ Zeratsky