

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

November 20, 2019 - 5:00 p.m.

Moraine Park Technical College
235 North National Avenue, Fond du Lac, WI 54935
World Link Conference Center, Room A-112

AGENDA

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<i>(Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes referenced in this document. This notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	

AGENDA (continued)

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VIII. CLOSED SESSION

- A. Approval to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works). 40

IX. ADJOURNMENT

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Laubenstein
_____ Schwab
_____ Hopp
_____ Prill
_____ Almeida
_____ Jung
_____ Fields
_____ Lloyd
_____ Zeratsky

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the October 23, 2019 meeting minutes as presented.

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING MINUTES October 23, 2019

ATTENDANCE

A meeting of the Moraine Park Technical College District Board was held at 5:00 p.m., October 23, 2019, in Room A-112 of the Moraine Park Technical College, 235 N. National Ave., Fond du Lac, Wisconsin, Chairperson Bur Zeratsky presiding. Board members present at the meeting were Mike Schwab, Cindy Laubenstein, Bob Lloyd, Lowell Prill, Candy Fields, Renee Almeida, and Tom Hopp.

MEETING NOTICE

Notice of the meeting was sent to the District's official newspapers (the Beaver Dam Daily Citizen, the West Bend Daily News, and the Fond du Lac Reporter) as well as to other media in compliance with Wis. Stat. sec. 19.81 through 19.98.

PUBLIC COMMENTS

The public was provided with an opportunity to comment to the Board. No comments from the public were received.

INTRODUCTIONS

An attending district student government member was introduced. Information only; no board action required.

BUSINESS AND COMMUNITY LEADER CONNECTION

Board member Jung arrived at this point in the agenda.

Bryan Mischler and Tara Geier from the Treffert Center gave a presentation, highlighting their focus on people with intellectual impairments, current partnerships, barriers to post-secondary education offerings and mental health needs. Information only; no board action required.

APPROVAL OF MINUTES

MOTION Fields, second Jung, that the Moraine Park Technical College District Board approve the September 18, 2019 meeting minutes as presented. Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

CONSENT ITEMS – MONTHLY BUSINESS

MOTION Jung, second Schwab, that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

1. Employment;
2. Financial Management – Accounting/Investments, including the annual procurement report;
3. Economic Development Contracting;

and that the bills for the month of September be approved and payments are authorized, ordered, and confirmed. September cash receipts total \$5,017,732.15. September disbursements total -\$6,271,906.42. Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, yes; Almeida, yes; Prill, yes; Jung, yes; Lloyd, yes; Fields, yes; Zeratsky, yes. Motion CARRIED.

IV. APPROVAL OF MINUTES

APPROVAL OF RETIREMENT

MOTION Schwab, second Jung, that the Moraine Park Technical College District Board accept the retirement of Nadine Arndt:

This employee has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

APPROVAL OF BUDGET ADJUSTMENTS – 2018-19 BUDGET

MOTION Fields, second Lloyd, that the Moraine Park Technical College District Board approve the following resolution authorizing revisions to the 2018-19 District budget:

WHEREAS, any modification to an adopted budget by fund type or function is required by State Statute 65.90(5)(a) to be approved by a technical college district board by at least two-thirds vote of the full district board; and

WHEREAS, the Moraine Park Technical College District finds it appropriate to make such modifications to its 2018-19 budget.

NOW, THEREFORE, BE IT RESOLVED by the Moraine Park Technical College District Board to make the following 2018-19 budgetary revisions:

To increase expenditure appropriations/uses in the General Fund for:

- ... Instructional Resources from \$1,909,502 to \$2,089,859
- ... Physical Plant from \$3,685,323 to \$3,720,251
- ... Internal Transfers to Internal Service Fund from \$0 to \$50,000

To decrease expenditure appropriations/uses in the General Fund for:

- ... Student Services from \$6,784,382 to \$6,719,097
- ... Internal Transfers to Capital Projects Fund from \$1,700,000 to \$1,500,000

To increase resources in the Special Revenue (Aidable) Fund for:

- ... Federal Revenue from \$980,253 to \$1,349,728

To increase expenditure appropriations/uses in the Special Revenue (Aidable) Fund for:

- ... Instruction from \$1,664,457 to \$1,957,143
- ... Student Services from \$1,104,967 to \$1,181,756

To increase resources in the Capital Projects Fund for:

- ... Institutional Revenue from \$50,000 to \$437,153
- ... Designated Fund Balances: Capital Projects from \$970,865 to \$1,046,944

To increase expenditure appropriations/uses in the Capital Projects Fund for:

- ... Instruction Resources from \$714,113 to \$896,655
- ... General Institutional from \$3,092,966 to \$3,373,656

To decrease resources in the Capital Projects Fund for:

- ... Interfund Transfers from \$1,700,000 to \$1,500,000

To decrease expenditure appropriations/uses in the Capital Projects Fund for:

- ... Physical Plant from \$4,674,435 to \$4,474,435

IV. APPROVAL OF MINUTES

APPROVAL OF BUDGET ADJUSTMENTS – 2018-19 BUDGET (continued)

To increase resources in the Debt Service Fund for:

... Institutional Revenue from \$50,000 to \$182,764

To increase expenditure appropriations/uses in the Debt Service Fund for:

... Physical Plant from \$5,719,604 to \$5,731,026

To decrease resources in the Debt Service Fund for:

... Transfers from Reserves and Designated Fund Balances from \$169,604 to \$48,262

To increase resources in the Enterprise Funds for:

... Institutional Revenue from \$146,800 to \$209,054

To increase expenditures/uses in the Enterprise Funds for:

... Auxiliary Services from \$301,282 to \$351,795

To decrease resources in the Enterprise Funds for:

... Retained Earnings from \$154,482 to \$142,291

To increase resources in the Internal Service Fund for:

... Institutional Revenue from \$553,140 to \$606,843

... Interfund Transfers from \$0 to \$50,000

To increase expenditures/uses in the Internal Service Fund for:

... Auxiliary Services from \$1,119,637 to \$1,201,029

... Interfund Transfers from \$200,000 to \$0

To decrease resources in the Internal Service Fund for:

... Retained Earnings from \$766,497 to \$544,186

BE IT FURTHER RESOLVED that the Administration be directed to place this resolution as a Class I Legal Notice in the designated District newspapers as required by Section 65.90(5)(a) of the Wisconsin Statutes.

Roll call vote: Almeida, yes; Lloyd, yes; Laubenstein, yes; Prill, yes; Fields, yes; Schwab, yes; Jung, yes; Hopp, yes; Zeratsky, yes. Motion CARRIED.

APPROVAL OF BUDGET ADJUSTMENTS – 2019-20 BUDGET

MOTION Hopp, second Fields, that the Moraine Park Technical College District Board approve the following resolution authorizing revisions to the 2019-20 District budget:

WHEREAS, any modification to an adopted budget by fund type or function is required by State Statute 65.90(5)(a) to be approved by a technical college district board by at least two-thirds vote of the full district board; and

WHEREAS, the Moraine Park Technical College District finds it appropriate to make such modifications to its 2019-20 budget.

NOW, THEREFORE, BE IT RESOLVED by the Moraine Park Technical College District Board to make the following 2019-20 budgetary revisions:

To increase anticipated resources in the General Fund for:

... Tax Levy from \$11,370,462 to \$11,375,750

... State Aid from \$24,821,730 to \$25,237,561

... Material Fees from \$373,000 to \$385,000

IV. APPROVAL OF MINUTES

APPROVAL OF BUDGET ADJUSTMENTS – 2019-20 BUDGET (continued)

... Other Student Fees from \$1,100,949 to \$1,143,631

To increase expenditure appropriations and uses in the General Fund for:

- ... Physical Plant from \$3,758,747 to \$3,792,429
- ... Interfund Transfers from \$50,000 to \$1,500,000
- ... Transfers from Designated for Operations from \$0 to \$497,686

To decrease anticipated resources in the General Fund for:

- ... Institutional Revenue from \$3,920,800 to \$3,770,800
- ... Transfers from Designated for Operations from \$7,631 to \$0

To decrease expenditure appropriations and uses in the General Fund for:

- ... Instruction from \$25,386,365 to \$25,280,606
- ... Instruction Resources from \$2,434,483 to \$2,334,491
- ... Student Services from \$6,635,032 to \$6,627,065
- ... General Institutional from \$10,381,645 to \$8,932,165

To increase anticipated resources in the Special Revenue Fund for:

- ... Tax Levy from \$250,000 to \$356,556
- ... State Aid from \$839,470 to \$1,500,695
- ... Institutional Revenue from \$145,000 to \$414,576
- ... Federal Revenue from \$1,064,672 to \$1,135,627

To increase expenditure appropriations and uses in the Special Revenue Fund for:

- ... Instruction from \$1,191,978 to \$2,106,465
- ... Student Services from \$1,122,336 to \$1,220,934

To decrease anticipated resources in the Special Revenue Fund for:

- ... Transfers from Reserves and Designated Fund Balances from \$95,227 to \$0

To increase anticipated resources in the Capital Projects Fund for:

- ... Interfund Transfers from \$1,900,000 to \$3,400,000

To increase expenditure appropriations and uses in the Capital Projects Fund for:

- ... Transfers to Reserves and Designated Fund Balances from \$60,682 to \$1,547,682

To decrease anticipated resources in the Capital Projects Fund for:

- ... Tax Levy from \$6,277 to \$0
- ... State Aid from \$13,000 to \$0
- ... Federal Revenue from \$6,723 to \$0

To decrease expenditure appropriations and uses in the Capital Projects Fund for:

- ... Student Services from \$13,000 to \$0

To increase anticipated resources in the Internal Service Fund for:

- ... Transfers from Reserves and Designated Fund Balances from \$406,234 to \$506,234

To increase expenditure appropriations and uses in the Internal Service Fund for:

- ... Auxiliary Services from \$1,118,877 to \$1,168,877

To decrease anticipated resources in the Internal Service Fund for:

- ... Institutional Revenue from \$662,643 to \$612,643

IV. APPROVAL OF MINUTES

APPROVAL OF BUDGET ADJUSTMENTS – 2019-20 BUDGET (continued)

BE IT FURTHER RESOLVED that the Administration be directed to place this resolution as a Class I Legal Notice in the designated District newspapers as required by Section 65.90(5)(a) of the Wisconsin Statutes.

Roll call vote: Laubenstein, yes; Schwab, yes; Hopp, yes; Prill, yes; Almeida, yes; Jung, yes; Fields, yes; Lloyd, yes; Zeratsky, yes. Motion CARRIED.

APPROVAL OF RESOLUTION – CERTIFICATION OF TAX LEVY

MOTION Laubenstein, second Fields, that the Moraine Park Technical College District Board approve the following resolution to certify the tax levy for the Moraine Park Technical College District for the 2019-20 budget year:

WHEREAS, the Moraine Park Technical College District Board adopted the budget for fiscal year 2019-20 on June 19, 2019, at its regular meeting; and

WHEREAS, the Moraine Park Technical College District Board reviewed the 2019-20 budget on October 23, 2019, in accordance with Chapter TCS 7.05(6) of the Wisconsin Administrative Code; and

WHEREAS, this review resulted in a modification of the budget based on a thorough analysis of resources available, a review of revenue projections and current expense and debt service appropriations, a complete revision of the personnel budget, and a change to the tax levy allocations as proposed in the budget document; and

WHEREAS, the tax levy required to support the 2019-20 budget represents a 2.527813%, or a \$428,498 increase over the 2018-19 tax levy;

WHEREAS, the tax levy represents an operational mill rate on equalized value of .42170 and a debt service mill rate of .19524 for a total mill rate of .61694.

WHEREAS, the operational tax levy increase of 1.30287% is equivalent to the net new construction rate as determined by the Wisconsin Department of Revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Moraine Park Technical College District Board authorizes a tax levy of seventeen million, three hundred seventy-nine thousand, eight hundred thirty-three dollars (\$17,379,833) on the full value of the taxable property of the District for the purpose of operating and maintaining the schools of the District, payment of indebtedness, acquiring equipment, and making capital improvements for the year beginning July 1, 2019.

BE IT FURTHER RESOLVED, that the Moraine Park Technical College District Board pursuant to Section 38.16(1) of the Wisconsin Statutes authorizes that the aforementioned amount of levy be spread proportionately on the tax rolls for collection in each city, village, and town within the District, and that the respective clerks be informed of this action.

Roll call vote: Schwab, yes; Laubenstein, yes; Hopp, yes; Prill, yes; Almeida, yes; Jung, yes; Fields, yes; Lloyd, yes; Zeratsky, yes. Motion CARRIED.

APPROVAL OF RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES ON ROOF TOP AIR UNITS FROM PROCEEDS OF BORROWING

MOTION Lloyd, second Jung, that the Moraine Park Technical College District Board adopt the following resolution approving the reimbursement of expenditures on roof top air units from proceeds of future borrowing.

WHEREAS, Moraine Park Technical College District, Wisconsin (the "Issuer") is undertaking the acquisition and installation of two roof top air units (the "Project");

IV. APPROVAL OF MINUTES

APPROVAL OF RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES
ON ROOF TOP AIR UNITS FROM PROCEEDS OF BORROWING (continued)

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or notes or other obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the District Board (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds. The principal amount of Bonds to be issued for the Project is not expected to exceed \$400,000 and the amount of expenditures to be reimbursed is not expected to exceed \$45,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonable expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted October 23, 2019.

Bur Zeratsky Chairperson

ATTEST:

Lowell J. Prill Secretary

Vote: Ayes: 9; Opposed: 0. Motion CARRIED.

IV. APPROVAL OF MINUTES

PRESIDENT'S REPORT

President Baerwald shared an update that FTE is on track to meet budget with a 1% increase. It was also shared that the nursing program has been reaccredited until 2027, further thanking the program and staff for their hard work in this achievement. Highlights of meetings recently attended were provided, to include a recent PC Planning Retreat, NEW ERA executive director search committee meeting, and a recent HEDIT conference. A legislative update included mention of the universal transfer credit agreement bill expansion, the House Education and Labor Committee Democrat's announcement of the College Affordability Act and its potential impacts, and Moraine Park's application for Second Chance Pell. WTCS update included recent President's Association meetings and an Incarcerated Individuals Task Force meeting. College activities included the Man on the Ledge event held in late September, and recently held Campus Conversations with staff on the Fond du Lac and Beaver Dam campuses. Information only; no Board action required.

ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT) LEADERSHIP CONGRESS

Participating Board members reported on the sessions that they attended at the ACCT's annual Leadership Congress, which was held last week in San Francisco. Information only; no Board action required.

WISCONSIN TECHNICAL COLLEGE DISTRICT BOARDS ASSOCIATION REPORT/UPCOMING EVENTS

The upcoming District Board's Association Fall Meeting and Legal Issues seminar was noted and board member attendance was strongly encouraged. Other upcoming meetings were noted, and board members interested in attending were instructed to contact the President's Office. Information only; no Board action required.

APPROVAL TO CONVENE INTO CLOSED SESSION

MOTION Schwab, second Laubenstein, that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Camus Management Corporation (CMC) and Campus Works). Roll call vote: Almeida, yes; Lloyd, yes; Laubenstein, yes; Prill, yes; Fields, excused; Schwab, yes; Jung, yes; Hopp, yes; and Zeratsky, yes. Motion CARRIED.

ADJOURNMENT

The Board meeting was adjourned at 7:13 p.m. following the completion of the closed session.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Talent Management – Employment

Resignations/Terminations

Ryan Romalia, Buildings and Grounds Maintenance Technician, submitted his resignation effective November 4, 2019. Ryan had been with the College since November 2016.

Jacqueline Jarvis, Grants Manager, submitted her resignation effective November 8, 2019. Jacqueline had been with the College since October 2005.

Laurice Snyder, Diversity Relations Manager, submitted her resignation effective November 26, 2019. Laurice has been with the College since August 2016.

Ashley LeCount, HRIS Analyst – Talent Management, submitted her resignation effective February 28, 2020. Ashley has been with the College since March 2015.

Lois Zingsheim, Culinary Arts Instructor, submitted her retirement effective May 19, 2020. Lois has been with the College since August 2013.

Recruitment – Support Professionals

Research Specialist, Fond du Lac Campus. This full-time vacancy was created when Nicole Wills submitted her resignation. This position provides technical research support and coordination of research activities for the Institutional Research team and Envision Greater Fond du Lac. Interviews will be held December 11, 2019.

Buildings and Grounds Maintenance Technician, Fond du Lac Campus. This full-time vacancy was created when Ryan Romalia submitted his resignation. This position's duties involve work requiring the capability of performing a skilled level in several of the building trades. Interviews will be held November 22, 2019.

English Language Learning Program Specialist, Fond du Lac Campus. This full-time vacancy was created when Kristen Munoz submitted her resignation. This position provides community outreach, recruitment, retention, orientation and transition services for English Language Learning students and Adult Basic Education students. This position was posted internally/externally with a closing date of November 12, 2019.

Buildings and Grounds Maintenance Worker, Fond du Lac Campus. This full-time position was previously held by Ray Lindner. This position performs a variety of cleaning, maintenance and repair functions in and around the school facilities. Interviews were last held November 18, 2019.

Housekeeper, Fond du Lac Campus. This part-time vacancy was created when Kim Diaz changed positions. This position performs custodial duties and heavy-duty cleaning throughout the Fond du Lac Campus. Interviews were last held November 15, 2019.

V. CONSENT ITEMS

A. Talent Management – Employment (continued)

Recruitment – Support Professionals (continued)

Academic Advisor – Student Support Services/TRIO, West Bend Campus. This **new, part-time position is funded in the 2019-20 budget.** This position is responsible for recruiting and advising eligible TRIO Student Support Services (SSS) program students while providing required program services and referrals to appropriate support resources to ensure student motivation, academic success, retention, and graduation in accordance with applicable federal regulations governing SSS TRIO Programs. Interviews were last held November 7, 2019.

Instructional Technology Specialist, West Bend Campus. This full-time vacancy was created when Chris Kleman changed positions. This position is responsible for technical support for Alternative Delivery systems, audio and video production, and media-related services for the College. Interviews were last held November 13, 2019.

Instructional Design Specialist, Fond du Lac Campus. This part-time vacancy was created when Brad Mitchell changed positions. This position will support Moraine Park's efforts to improve teaching and learning by assuring quality standards are upheld in the design, development, delivery, revision, and documentation of curriculum. Interviews were last held November 7, 2019.

Housekeeper, Beaver Dam Campus. This part-time vacancy was created when Donna Nowak submitted her resignation. This position performs custodial duties and heavy-duty cleaning throughout the Beaver Dam Campus. Interviews were last held November 11, 2019.

Philanthropy Specialist, Fond du Lac Campus. This full-time vacancy was created when Nancy Hintz submitted her resignation. This position is responsible for building lifelong relationships with donor partners who desire to change the world through education. Interviews were last held September 6, 2019. This position is on hold.

Recruitment – Management/Instructional Staff

K-12 Partnership Coordinator, Fond du Lac Campus. This full-time vacancy was created when Todd Hayes submitted his resignation. This position facilitates collaboration between MPTC, secondary schools, CESA, technical colleges and the Wisconsin Technical College System (WTCS) to advance dual enrollment, Start College Now, articulation agreements and contract opportunities. After screening and interviewing, Courtney Gaynor was selected and her start date was November 18, 2019.

Courtney received her Bachelor's degree in History and her Master's degree in Education from Marian University. Courtney was most recently employed at Lakeshore Technical College for three years; most recently as the Dual Credit Manager.

It is recommended that the Moraine Park Technical College District Board offer a 2019-20 contract to Courtney Gaynor and further she be placed in Salary grade D2 on the Management salary schedule.

V. CONSENT ITEMS

A. Talent Management – Employment (continued)

Recruitment – Management/Instructional Staff (continued)

HRIS Analyst – Talent Management, Fond du Lac Campus. This full-time vacancy was created when Ashley LeCount submitted her resignation. This position will serve as Enterprise Resource Planning (ERP) Talent Management functional lead. This position is responsible for analyzing, developing and documenting new and existing ERP software system applications in the Talent Management, benefits and related payroll areas. Interviews will be held December 4, 2019.

Social Science Instructor, Fond du Lac Campus. This full-time vacancy was created when Joe Halter submitted his retirement. The primary teaching responsibility will be Economics; however, class assignments and locations may vary from term to term. Interviews will be held November 27, 2019.

Counselor, Beaver Dam Campus. This full-time vacancy was created when Karla Donohue submitted her resignation. This position provides counseling support services to students. Interviews will be held November 21, 2019.

Assessment Coordinator, Fond du Lac Campus. **This new, full-time position is funded in the October budget modifications.** This position is responsible for the formation or adjustment of processes of the Outcome Assessment and Facilitate Teaching and Learning major processes of the Primary Learning System subject to the constraints imposed by the Dean of the West Bend campus. Interviews were last held November 1, 2019.

Nursing Instructor, Beaver Dam Campus. This full-time vacancy was created when Vicky Nelson submitted her retirement. The primary teaching responsibility will be classroom and clinical instruction in the Nursing Program. Interviews were last held November 6, 2019.

Gas Utility Construction and Service Technician Instructor, Beaver Dam Campus. This full-time vacancy was created when Stephen Logan submitted his resignation. The primary teaching responsibility will be to deliver curriculum in both classroom and lab (outdoor) settings as Gas Utility Technician Instructor. Steve Logan has postponed his resignation and will remain in this position until it is filled. Interviews were last held October 17, 2019.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of October are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
!0010542	ERP time and travel expenses
A0231949	ERP Consultant time and travel expenses and CampusNexus Suite Saas Services
A0231986	ERP CampusNexus Suite Saas Services
A0232100	Access Control camera enterprise connection
A0232214	Haas Mini Vertical Mill machine
A0232229	SmartRow DCR (Modular Data Center)
A0232287	Access Control Phase 2
A0232296	ERP Consultant time and travel expenses
A0232305	LaserCube laser cutter
A0232332	ERP Project Management and Amendment #1 expenses
A0232340	Vertical Machining Center
A0232376	ERP Consultant time and travel expenses
A0232407	ERP Transformational Services
A0232411	8 PowerEdge M640 Servers
P-card	OptiPlex 7600 Desktop
P-card	6 Dell Thunderbolt Docks
P-card	4 Dell Precision 5530 laptops
P-card	2 Dell Latitude 5400 laptops
P-card	2 Dell Latitude 5500 laptops
P-card	2 Dell XPS 15 7000 Series 7590 laptops
P-card	18 Dell Latitude 3500 laptops
P-card	Dell Latitude 3400 laptop
P-card	60 Dell 22' Monitors

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments (continued)

TAX LEVY RECEIVABLE

By October 31, all tax levy certified billing statements were sent to the 130 municipal clerks. No payments are expected until January, 2020.

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$203,691.70	\$0.00	0.0%
Columbia	3,541.97	\$0.00	0.0%
Dodge	3,237,723.52	\$0.00	0.0%
Fond du Lac	4,822,930.85	\$0.00	0.0%
Green Lake	1,457,256.80	\$0.00	0.0%
Marquette	20,564.68	\$0.00	0.0%
Sheboygan	5,881.73	\$0.00	0.0%
Washington	7,394,479.44	\$0.00	0.0%
Waushara	150,680.69	\$0.00	0.0%
Winnebago	<u>83,081.62</u>	<u>\$0.00</u>	0.0%
	<u>\$17,379,833.00</u>	<u>\$0.00</u>	<u>.0.0%</u>

OTHER

The interest rate at National Exchange Bank and Trust has decreased from 2.125% to 1.875% for October, 2019.

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - November 2019

Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract
A&W Iron and Metal	Microsoft Excel Leve1 2016	4710344822334	\$ 150.00	\$ 92.56	\$ 57.44	0	0	Boynton	C0000000033670
Alliance Laundry Systems	Accuplacer Testing	T1380	\$ 875.00	\$ 614.00	\$ 261.00	0	0	Gellings	C0000000033667
Alliance Laundry Systems	Assessment Testing	T1388	\$ 383.00	\$ 144.76	\$ 238.24	0	0	Gellings	C0000000033695
Amerequip	Welding Boot Camp Employer Contribution	T1390	\$ 3,000.00	\$ -	\$ 3,000.00	0	0	Gellings	C0000000033707
Benvenuto's Italian Grill	Leading Stressful Situations	4719646122011	\$ 819.80	\$ 194.19	\$ 625.61	9	0.03	Boynton	C0000000033149
Benvenuto's Italian Grill	10% Grant Administration Fee	T1342	\$ 81.98	\$ -	\$ 81.98	0	0	Boynton	C0000000033150
Centro Inc	Supervision 101	4719646422084	\$ 5,708.83	\$ 2,647.27	\$ 3,061.56	9	0.18	Boynton	C0000000033351
Centro Inc	10% Grant Administration Fee	T1367	\$ 570.88	\$ -	\$ 570.88	0	0	Boynton	C0000000033352
Community Pediatrics	Emotional Intelligence	4719646122070	\$ 1,104.20	\$ 478.59	\$ 625.61	20	0.07	Boynton	C0000000033627
Community Pediatrics	10% Grant Administration Fee	T1378	\$ 110.42	\$ -	\$ 110.42	0	0	Boynton	C0000000033628
Envision Greater FDL	Team Building Leader Retreat	4719641122243	\$ 3,905.32	\$ 2,027.56	\$ 1,877.76	20	0.2	Boynton	C0000000033507
Fond du Lac County	Supervision 101	4719646422064	\$ 5,783.88	\$ 2,097.79	\$ 3,686.09	15	0.3	Boynton	C0000000033207
Fox Valley Savings Bank	Strength Finders Workshop	4719640221842	\$ 699.92	\$ 155.71	\$ 544.21	14	0.05	Boynton	C0000000033110
Fox Valley Savings Bank	Diversity Game	T1375	\$ 281.25	\$ 49.52	\$ 231.73	0	0	Boynton	C0000000033587
J B Kenehan	Heartsavr First Aid/CPR/AED-Adult	4753146522145	\$ 736.00	\$ 436.82	\$ 299.18	8	0.04	Gellings	C0000000033508
J B Kenehan	Heartsavr First Aid/CPR/AED-Adult	4753146522147	\$ 719.00	\$ 398.94	\$ 320.06	7	0.04	Gellings	C0000000033508
J B Kenehan	Heartsavr First Aid/CPR/AED-Adult	4753146522148	\$ 702.00	\$ 381.94	\$ 320.06	6	0.03	Gellings	C0000000033508
Marchant Schmidt Inc	CNC Multiaxis Training	4744444221898	\$ 3,675.00	\$ 1,394.68	\$ 2,280.32	2	0.03	Boynton	C0000000033171
Marchant Schmidt Inc	10% Grant Administration Fee	T1343	\$ 367.50	\$ -	\$ 367.50	0	0	Boynton	C0000000033187
Marchant Schmidt Inc	360 Coaching Sessions	T1348	\$ 7,585.00	\$ -	\$ 7,585.00	0	0	Boynton	C0000000033269
Mercury Marine	CNC Machining Fundamentals	4744440521880	\$19,852.34	\$ 10,347.14	\$ 9,505.20	10	0.67	Hall	C0000000033229
Mercury Marine	NIMS Review	4744440521881	\$ 1,330.00	\$ 1,264.96	\$ 65.04	10	0.02	Hall	C0000000033229
Mercury Marine	10% Grant Administration Fee	T1345	\$ 2,118.23	\$ -	\$ 2,118.23	0	0	Hall	C0000000033230
Mercury Marine	Intro to Engine Fundamentals	4762041822045	\$ 3,200.00	\$ 1,274.24	\$ 1,925.76	13	0.17	Hall	C0000000033248
Mercury Marine	10% Grant Administration Fee	T1347	\$ 320.00	\$ -	\$ 320.00	0	0	Hall	C0000000033287
Metalcraft of Mayville	Mastercam 2D Fundamentals	4744444121768	\$ 4,016.00	\$ 1,735.68	\$ 2,280.32	4	0.05	Gellings	C0000000033107
Metalcraft of Mayville	10% Grant Administration Fee	T1337	\$ 401.60	\$ -	\$ 401.60	0	0	Gellings	C0000000033108
ORBIS Corporation	Automation	4762040622112	\$ 1,470.00	\$ 488.48	\$ 981.52	5	0.03	Gellings	C0000000033353
ORBIS Corporation	10% Grant Administration Fee	T1368	\$ 147.00	\$ -	\$ 147.00	0	0	Gellings	C0000000033367
Regal Ware Inc	Six Sigma Green Belt - Make up	4762541522079	\$ 1,600.00	\$ 581.00	\$ 1,019.00	1	0.01	Boynton	C0000000033227
Regal Ware Inc	10% Grant Administration Fee	T1334	\$ 160.00	\$ -	\$ 160.00	0	0	Boynton	C0000000033228
Richfield Fire Department	Google Drive Fundamentals	4710340322242	\$ 800.00	\$ 196.48	\$ 603.52	20	0.07	Boynton	C0000000033567
St Johns Early Childhood	Heartsaver First Aid/CPR/AED	4253144722120	\$ 1,515.00	\$ 967.68	\$ 547.32	15	0.1	Hall	C0000000033427
St Johns Early Childhood	Bloodborne Pathogens	4753146822158	\$ 277.50	\$ 212.00	\$ 65.50	15	0.03	Hall	C0000000033428
		TOTAL:	\$ 74,466.65	\$ 28,181.99	\$ 46,284.66	203	2.12		

V. CONSENT ITEMS

SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Talent Management – Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of October be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

_____ Schwab
_____ Laubenstein
_____ Hopp
_____ Almeida
_____ Prill
_____ Jung
_____ Lloyd
_____ Fields
_____ Zeratsky

VI. ACTION ITEMS

A. Approval of Retirement

The following employee has informed the College that she will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Lois Zingsheim	Culinary Arts Instructor	May 19, 2020	August 20, 2013

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirement of Lois Zingsheim:

This employee has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Approval of Resolution – State Code of Ethics

Wisconsin's Code of Ethics for Public Officials and Employees applies to anyone holding a position "designated as assistant, associate or deputy district director of a technical college." At the October 17, 2018 meeting, the Moraine Park Technical College District Board adopted a resolution designating certain staff positions which are subject to the State Code of Ethics. The State of Wisconsin Ethics Commission is again requesting that the Board review prior designations and confirm or change these designations as appropriate. Therefore, the following resolution is presented for your consideration.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution which designates the positions at Moraine Park which are subject to the Wisconsin State Code of Ethics:

WHEREAS, technical college district board members, presidents, and other key administrative staff of technical college districts are subject to the State Code of Ethics.

THEREFORE, BE IT RESOLVED that, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Moraine Park Technical College District Board designates the following positions and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

Position

President
Vice President – Academic Affairs
Vice President – Finance and Administration
Vice President – Human Resources
Vice President – Student Services
Chief Information Officer

Occupant

Bonnie Baerwald
James Eden
Carrie Kasubaski
Kathleen Broske
James Barrett
Jerry Richards

VI. ACTION ITEMS

C. Approval of Bid – O-Wing Addition – Fond du Lac Campus

The District proposes a 5,800 square foot addition adjacent to the O-wing for Information Technology programming at the Fond du Lac campus. This addition will accommodate the required laboratory space and Academic Data Center for multiple Information Technology programs. In addition, a multi-use Business Center and student collaboration spaces will be part of the new square footage. There are two more phases projected in the forthcoming years to remodel the existing O-wing upper and lower levels. Once completed the O-wing will provide all IT programming needs, General Education classrooms, and office and classroom space for Economic Workforce Development.

Class II bid notices were placed in District newspapers to make contractors aware of the project, and bids were opened on October 9, 2019. Nine bids were received but all were above the state mandated budget allowance for new square footage. The District requested the Best and Final Offers (BAFO), which were opened October 25, 2019 with positive results from those responding contractors.

The proposed work is scheduled to begin in December 2019, with completion scheduled for June 2020. The total budget for this project is \$1,500,000. The cost breakdown is as follows:

Construction Costs:	\$1,445,087
Contingency:	<u>54,913</u>
Total:	\$1,500,000

There were nine bid submissions and two BAFO bids received. It is recommended that the following bid be accepted:

Mike Koenig Construction:	
Base Bid:	\$1,570,800
BAFO Accepted Deductions:	<u>(125,713)</u>
Bid Total:	\$1,445,087

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following low bid for the O-Wing Addition project, pending WTCS board approval, to Mike Koenig Construction in the amount of \$1,445,087; and, further, that the President be authorized to proceed with this project.

VI. ACTION ITEMS

C. Approval of Bid – O-Wing Addition – Fond du Lac Campus (continued)

bid recording sheet

FDL O- Wing Addition

Moraine Park Technical College

Bid Due Date: 10/8/19 @ 2:00pm CST in room C-131

Bid Opening: 10/8/19 @ 2:05pm CST in room B-109

CONTRACTOR	Bid Security	Acknowledge Addendums	BASE BID	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	Alternate #6	TOTAL
MK Construction	Y	Y	\$ 1,570,800.00							\$ 1,570,800.00
Milbach	Y	Y	\$ 1,842,987.00							\$ 1,842,987.00
Capelle	Y	Y	\$ 1,618,800.00							\$ 1,618,800.00
CD Smith	Y	Y	\$ 1,749,500.00							\$ 1,749,500.00
Zeise	Y	Y	\$ 1,816,700.00							\$ 1,816,700.00
Cardinal	Y	Y	\$ 1,660,000.00							\$ 1,660,000.00
SMA	Y	Y	\$ 1,665,000.00							\$ 1,665,000.00
Howard Immel Inc	Y	Y	\$ 1,716,600.00							\$ 1,716,600.00
Fox Areneson	Y	Y	\$ 1,780,000.00							\$ 1,780,000.00

Notes: _____

VI. ACTION ITEMS

C. Approval of Bid – O-Wing Addition – Fond du Lac Campus (continued)

BAFO Clarification Sheet - RFB O-wing Addition				
ITEM	Capelle		Mike Koenig	
	BASE	DEDUCT	PRICE	DEDUCT
1. Replace power & data copper feeder with 300A Aluminum		(\$2,500)		(\$600)
2. Omit connections to building ground loop		(\$300)		No Deduct
3. Reduce 33% of classroom 120V receptacle circuits		(\$2,200)		(\$4,611)
4. Include data rough in only		(\$34,000)		(\$7,738)
5. Eliminate trench duct. Provide floor feeds/boxes		(\$16,000)		(\$14,132)
6. Eliminate trench duct in hallway of addition		(\$2,000)		(\$1,811)
7. Eliminate security camera system		(\$1,000)		(\$922)
8. Convert door card readers to wireless devices		(\$3,000)		No Deduct
9. Omit data/electrical, demo scope of work in Room 101		(\$2,500)		(\$1,000)
10. Omit security door set 100A/100B in Coridor 100		(\$6,250)		(\$8,732)
11. Switch HVAC system to gas. Switch radiators to electric		(\$40,000)		(\$41,855)
12. Omit Rooftop Screening		(\$12,000)		(\$13,000)
13. Omit Duct Cleaning		(\$1,000)		No Deduct
14. Omit the storm water management of the site		(\$14,850)		(\$22,023)
15. Omit site work pertaining to reroute of the water main		(\$25,800)		(\$139,785)
16. Switch silicone glazing to fully captured glass		(\$1,700)		(\$1,767)
17. Omit the transom windows above the interior doors		(\$1,000)		(\$1,100)
18. Switch aluminum door frames to hollow metal frames		\$7,500		\$3,632
19. Replace aluminum interior doors with solid wood doors		\$2,500		\$6,525
20. Replace MCM wall panel with AMP wall panel		(\$48,635)		(\$36,183)
Original Base Bid	\$1,618,800		\$1,570,800	
Accepted Deduct Total		(\$139,785)		(\$125,713)
BAFO Grand Total		\$1,479,015		\$1,445,087

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A

The District Board, at the September 18 meeting, adopted Resolution 20-01 authorizing the issuance and setting the sale of general obligation promissory notes. The District intends to issue \$4,125,000 of General Obligation Promissory Notes under the resolution to include in the amount of \$1,500,000 for the public purpose of an addition to the Fond du Lac campus, and \$2,625,000 for the public purpose of financing the acquisition of movable equipment. Bids for this note sale are being accepted on November 20, 2019, and will be presented at the November 20 District Board meeting for review and approval.

Additional materials in the form as necessary, and legal documents required to execute the sale, will be available that evening. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles and Brady to prepare all relevant documents.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution approving the award of bid and authorizing the sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A.

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)

WHEREAS, on September 18, 2019, the District Board of the Moraine Park Technical College District, Wisconsin (the "District") adopted a resolution (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2019-20A (the "Notes") in the amount of \$1,500,000 for the public purpose of financing the construction of building additions or enlargements at the Fond du Lac campus and in the amount of \$2,625,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in the Fond du Lac Reporter, the Beaver Dam Daily Citizen and the West Bend Daily News on September 25, 2019 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition has expired;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on November 20, 2019;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

VI. ACTION ITEMS

D. **Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)**

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The District Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the District and Baird in connection with the preparation and distribution of the Official Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of FOUR MILLION ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$4,125,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2019-20A"; shall be issued in the aggregate principal amount of \$4,125,000; shall be dated December 10, 2019; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2020. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Notes in such manner as the District shall direct.

VI. ACTION ITEMS

D. **Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)**

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2019 through 2028 for the payments due in the years 2020 through 2029 in the amounts in the amounts set forth on the Schedule; provided that, if taxes can no longer be levied in 2019, the amount of tax levied in the year 2020 shall be the total amount of debt service due on the Notes in the years 2020 and 2021; and provided further that, in such case, the amount of such tax carried onto the tax rolls in the year 2020 shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2020.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. To the extent that taxes can no longer be levied in 2019, the District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the principal of and interest on the Notes coming due on April 1, 2020 and October 1, 2020 as set forth on the Schedule.

VI. ACTION ITEMS

D. **Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)**

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2019-20A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

VI. ACTION ITEMS

D. **Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)**

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

VI. ACTION ITEMS

D. **Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)**

Section 10. Designation as Qualified Tax Exempt Obligations. The Notes are hereby designated as "qualified tax exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The District hereby authorizes the Chairperson and Secretary or other appropriate officers of the District to enter a Fiscal Agency Agreement between the District and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

VI. ACTION ITEMS

D. **Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)**

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer. The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded November 20, 2019.

John Bur Zeratsky
Chairperson

ATTEST:

Lowell J. Prill
Secretary

(SEAL)

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)

[EXHIBIT MRP

Mandatory Redemption Provision

The Notes due on April 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on April 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on April 1, _____

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on April 1, _____

Redemption Date	Amount
_____	\$ _____
_____	_____
_____	_____ (maturity)]

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)

EXHIBIT E

(Form of Note)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
NO. R-____	MORAINÉ PARK TECHNICAL COLLEGE DISTRICT	\$_____
	GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2019-20A	

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
April 1, _____	December 10, 2019	____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Moraine Park Technical College District, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi annually on April 1 and October 1 of each year commencing on April 1, 2020 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by Associated Trust Company, National Association, Green Bay, Wisconsin (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

VI. ACTION ITEMS

D. **Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)**

This Note is one of an issue of Notes aggregating the principal amount of \$4,125,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of paying the cost of the construction of building additions or enlargements at the Fond du Lac campus (\$1,500,000) and the acquisition of movable equipment (\$2,625,000), as authorized by resolutions adopted on September 18, 2019 and November 20, 2019. Said resolutions are recorded in the official minutes of the District Board for said dates.

The Notes maturing on April 1, 2027 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2026 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution awarding the sale of the Notes, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book entry only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrevocable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)

This Note has been designated by the District Board as a "qualified tax exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Moraine Park Technical College District, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

MORAINÉ PARK TECHNICAL COLLEGE
DISTRICT, WISCONSIN

By: _____
John Bur Zeratsky
Chairperson

(SEAL)

By: _____
Lowell J. Prill
Secretary

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned resolutions of the Moraine Park Technical College District, Wisconsin.

ASSOCIATED TRUST COMPANY,
NATIONAL ASSOCIATION,
GREEN BAY, WISCONSIN

By _____
Authorized Signatory

VI. ACTION ITEMS

D. Approval of Resolution Awarding the Sale of \$4,125,000 General Obligation Promissory Notes, Series 2019-20A (continued)

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

VII. CORRESPONDENCE AND REPORTS

D. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. Industrial Maintenance Boot Camp Completion Ceremony Lunch, November 27, 12:00-1:00 pm, Fond du Lac Campus
2. CNC & Welding Boot Camp Completion Ceremony, December 12, 3:00 – 5:00 pm, Eagles Club, Fond du Lac
3. Nursing Pin Ceremony, December 13, 3:00 – 5:00 pm, Fond du Lac Campus
4. District Board Meeting, December 18, 5:00 pm, Fond du Lac Campus

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, and conducting other public business because competitive and bargaining reasons require a closed session (regarding the current software and professional services contracts with Campus Management Corporation and Campus Works).

Roll call vote:

_____ Almeida
_____ Lloyd
_____ Laubenstein
_____ Prill
_____ Fields
_____ Schwab
_____ Jung
_____ Hopp
_____ Zeratsky