

# MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

*April 17, 2019  
5:45 p.m.*

**Moraine Park Technical College  
235 North National Avenue, Fond du Lac, WI 54935  
Room A-112**

## AGENDA

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1) Upcoming Events	
<i>(Note: A majority of Board members may be attending the meetings/conferences            at the dates/places, and for the purposes referenced in this document. This            notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	
<b>VIII. ADJOURNMENT</b>	

## I. ROLL CALL – 5:45 p.m.

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### A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

\_\_\_\_\_ Laubenstein  
\_\_\_\_\_ Schwab  
\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Prill  
\_\_\_\_\_ Almeida  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Fields  
\_\_\_\_\_ Lloyd  
\_\_\_\_\_ Staral

## IV. APPROVAL OF MINUTES

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**SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the March 20, 2019 meeting and April 4, 2019 workshop minutes as presented.***

## V. CONSENT ITEMS

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The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

### A. Employment

#### Resignations/Terminations

Thomas Olinski, Maintenance Mechanic, submitted his resignation effective April 5, 2019. Thomas had been with the College since November 2018.

Mary Scheuermann, Nursing Instructor, submitted her resignation effective May 21, 2019. Mary has been with the College since January 2014.

#### Recruitment – Support Professionals

Student Involvement Specialist, West Bend Campus. This full-time vacancy was created when Melanie Buckingham submitted her resignation. This position will plan, coordinate and lead student activities within student life to enhance student retention and engagement for the assigned campus. This position was posted internally/externally. Interviews will be held April 29, 2019.

Economic and Workforce Development Recruitment and Advising Specialist, Fond du Lac Campus. This full-time, grant-funded vacancy was created when Todd Hayes changed positions. This position is responsible for the recruitment, advising and support of participants in short-term boot camp training programs in a variety of technical areas. This position was posted internally/externally. After screening and interviewing, Nicole Dahlke was selected and her start date was April 1, 2019.

Maintenance Mechanic, Fond du Lac Campus. This full-time vacancy was created when Thomas Olinski submitted his resignation. This is a skilled work requiring the capability of performing at the journeyman level in several of the building trades skills. This position was posted internally/externally. Interviews will be held May 6, 2019.

Buildings and Grounds Maintenance Worker, Fond du Lac Campus. This full-time vacancy was created when Jeff Nemitz submitted his resignation. This position performs a variety of cleaning, maintenance and repair functions in and around the school facilities. This position was posted internally/externally. Interviews were last held April 8, 2019.

Learning Resource Center Clerk, Fond du Lac Campus. This full-time vacancy was created when Greta Juknialis submitted her resignation. This position will perform a variety of technical services for the libraries district-wide while providing library services at the Fond du Lac Campus. This position was posted internally/externally. Interviews were last held March 29, 2019.

## V. CONSENT ITEMS

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### A. Employment (continued)

#### Recruitment – Support Professionals (continued)

Philanthropy Specialist, Fond du Lac Campus. This full-time vacancy was created when Joan Brezinsky changed positions. This position is responsible for building lifelong relationships with donor partners. This position was posted internally/externally. Interviews were last held March 13, 2019.

Software Asset Aide, Fond du Lac Campus. This part-time vacancy was created when Jon Dielentheis submitted his resignation. This position is responsible for administering the College's software assets using our software asset management tool, while assisting with maintaining software compliance. This position was posted internally/externally. Interviews were last held March 12, 2019.

#### Recruitment – Management/Instructional Staff

Electrical Power Distribution Instructor, Beaver Dam Campus. This full-time vacancy was created when Jeff Vollstedt submitted his resignation. The primary teaching responsibility will be Electrical Power Distribution; however, class assignments and locations may vary from term to term. This position was posted internally/externally. After screening and interviewing, Kelvin Schlagel was selected and his start date is August 19, 2019.

Kelvin received his Technical Diploma in Electrical Power Distribution from Moraine Park Technical College. Kelvin was most recently employed with Juneau Utilities for 11 years as an Electric Superintendent.

It is recommended that the Moraine Park Technical College District Board offer a contract to Kelvin Schlagel and further that he be placed in Salary Grade F2 on the Faculty salary schedule.

Network Administrator, Fond du Lac Campus. This full-time vacancy was created when Tanya Ney submitted her resignation. This position is responsible for the planning, installation, maintenance and support of enterprise-wide communication networks (LAN and WAN) for the MPTC computing network. This includes providing support to ensure information integrity, confidentiality and efficient network operations to provide maximum performance and availability of data across a multi-site education network. This position was posted internally/externally until filled. After screening and interviewing, Michael Phillips was selected and his start date is April 29, 2019.

Michael has over seven years experience in the Networking field. Michael was most recently employed with Northern Telephone and Data for five years as a Field Technician/Technical Support.

It is recommended that the Moraine Park Technical College District Board offer a contract to Michael Phillips and further that he be placed in Salary grade D2 on the Management salary schedule.

## V. CONSENT ITEMS

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### A. Employment (continued)

#### Recruitment – Management/Instructional Staff (continued)

Director of Marketing and Communications, Fond du Lac Campus. This full-time vacancy was created when Patty Lehn submitted her resignation. This position will advance the College's strategic priorities through design, development and execution of a comprehensive marketing and communications plan. This position was posted internally/externally. Interviews will be held April 26, 2019.

Software Developer Instructor, Fond du Lac Campus. This full-time vacancy was created when Ryan Gens submitted his resignation. The primary teaching responsibility will vary within the Software Developer Associate degree program, and includes courses such as C#, JavaScript, SQL, Web Scripting, ASP.Net, and Systems Analysis. This position was posted internally/externally. Interviews will be held May 10, 2019.

Associate Dean of Human Services, Fond du Lac Campus. This full-time vacancy was created when Barb Jascor changed positions. This position will assist the Academic Dean in overseeing academic initiatives, instructional budgets, special projects, grants and student/personnel issues. This position was posted internally/externally. Interviews will be held April 22, 2019.

Contract Training Operations Manager, Fond du Lac Campus. This full-time vacancy was created when Sandy Justman submitted her retirement. This position is responsible for the day-to-day operations supporting the coordination and delivery of customized training offerings for business and industry clients throughout the district. This position was posted internally/externally. Interviews were last held April 2, 2019.

Gas Utility Construction and Service Technician Instructor, Beaver Dam Campus. This full-time vacancy was created when Stephen Logan submitted his resignation. The primary teaching responsibility will be to deliver curriculum in both classroom and lab (outdoor) settings as Gas Utility Technician Instructor. This position was posted internally/externally. Interviews will be held May 3, 2019.

## V. CONSENT ITEMS

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### B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of March are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0229578	ERP Business Process Redesign Consultant Services
A0229749	ERP Consultant time and travel expenses
A0229752	Server and related accessories
A0229764	Mechanical Drives Learning System
A0229786	ERP Consultant time and travel expenses
A0229834	ERP Business Process Redesign Consultant Services
A0229840	8 Ruckus Wireless ZoneFlex access points
Pcard	2 Dell OptiPlex 7060 desktop and accessories
Pcard	2 Dell Latitude 3590 laptop
Pcard	Hammerhead 3.0" tool
Pcard	3 Axis Communications Outdoor cameras
Pcard	Honda Elite Scooter and Yamaha Zuma Scooter
Pcard	Millermatic MIG Welder
Pcard	Server Configuration Management Kit

## V. CONSENT ITEMS

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### B. Financial Management – Accounting/Investments (continued)

#### TAX LEVY RECEIVABLE

Through April 5, the District received tax levy payments totaling \$12,245,232.57 or 72.2% of the total levied. Last year's collection through April 9, 2018 was \$12,308,897.47 or 73.6% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$197,830.97	\$139,213.73	70.4%
Columbia	3,560.96	\$2,258.83	63.4%
Dodge	3,114,265.57	\$2,156,723.20	69.3%
Fond du Lac	4,757,100.30	\$3,410,838.53	71.7%
Green Lake	1,448,524.47	\$962,405.83	66.4%
Marquette	20,619.33	\$14,176.73	68.8%
Sheboygan	5,841.45	\$4,054.54	69.4%
Washington	7,175,936.60	\$5,400,676.46	75.3%
Waushara	145,960.40	\$98,129.33	67.2%
Winnebago	<u>81,694.95</u>	<u>\$56,755.39</u>	69.5%
	<u>\$16,951,335.00</u>	<u>\$12,245,232.57</u>	<u>72.2%</u>

#### OTHER

The interest rate at National Exchange Bank and Trust remains at 2.625% for March, 2019



## V. CONSENT ITEMS

### C. Economic Development Contracting

EWD Board Report April 2019										
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract	
Bonduelle USA Inc	Basic Machining - Milling and Turning	4744440532261	\$ 3,209.88	\$ 1,261.72	\$ 1,948.16	7	0.09	Boynton	C000000000031735	
Bonduelle USA Inc	10% Grant Administration Fee	T1250	\$ 320.99	-	\$ 320.99	0	0	Boynton	C000000000031736	
Burgess Norton Manufacturing Co	Six Sigma Black Belt	1062515532268	\$ 1,900.00	\$ 1,077.28	\$ 822.72	1	0.08	Boynton	C000000000031733	
Burgess Norton Manufacturing Co	10% Grant Administration Fee	T1249	\$ 190.00	-	\$ 190.00	0	0	Boynton	C000000000031734	
Dodge County Highway Department	Assessment Testing	T1255	\$ 365.50	\$ 162.43	\$ 203.07	0	0	Justman	C000000000031847	
Fortifi Bank	Emotional Quotient Assessment	4719640232022	\$ 1,398.68	\$ 822.15	\$ 576.53	18	0.06	Boynton	C000000000031616	
Gehl Foods	ARC Flash Training NFPA 70E	4741341132263	\$ 898.00	\$ 209.92	\$ 688.08	6	0.02	Gellings	C000000000031787	
Grande Cheese	Six Sigma Black Belt	1062515532267	\$ 5,700.00	\$ 3,231.84	\$ 2,468.16	3	0.25	Gellings	C000000000031731	
Grande Cheese	10% Grant Administration Fee	T1248	\$ 570.00	-	\$ 570.00	0	0	Gellings	C000000000031732	
Grande Cheese	Microsoft Excel Level 1 2016	4710344832138	\$ 150.00	\$ 45.24	\$ 104.76	1	0.01	Gellings	C000000000031739	
Kondex Corporation	Microsoft Excel Level 1 2016	4710344832138	\$ 150.00	\$ 45.24	\$ 104.76	1	0.01	Gellings	C000000000031739	
Kondex Corporation	Microsoft Excel Level 2 2016	4710344832161	\$ 150.00	\$ 45.24	\$ 104.76	1	0.01	Gellings	C000000000031740	
Kondex Corporation	Blueprint Reading - 16hr	4762341232304	\$ 3,479.65	\$ 1,531.49	\$ 1,948.16	7	0.09	Gellings	C000000000031907	
Kondex Corporation	10% Grant Administration Fee	T1258	\$ 347.97	-	\$ 347.97	0	0	Gellings	C000000000031908	
Lauffer Trucking	Automotive Electrical 2 / Ohmeters	4760241232398	\$ 169.00	\$ 33.07	\$ 135.93	1	0.01	Gellings	C000000000032028	
Mercury Marine	CNC Machining Fundamentals	4744440532018	\$ 20,413.59	\$ 10,404.95	\$ 10,008.64	10	0.67	Hall	C000000000031611	
Mercury Marine	NIMS Review	4744440532019	\$ 1,330.00	\$ 1,256.48	\$ 73.52	10	0.02	Hall	C000000000031611	
Mercury Marine	10% Grant Administration Fee	T1229	\$ 2,174.36	-	\$ 2,174.36	0	0	Hall	C000000000031612	
National Rivet	Assessment Testing	T1273	\$ 312.75	\$ 129.98	\$ 182.77	0	0	Gellings	C000000000032047	
National Rivet	Assessment Testing	T1274	\$ 316.50	\$ 113.43	\$ 203.07	0	0	Gellings	C000000000031741	
North Lake School District	DIY Board Signs	6081563132262	\$ 874.18	\$ 385.47	\$ 488.71	21	0.07	Justman	C000000000031867	
ORBIS Corporation	Shop Practices	474240232305	\$ 1,231.40	\$ 397.60	\$ 833.80	5	0.03	Gellings	C000000000031867	
ORBIS Corporation	10% Grant Administration Fee	T1257	\$ 123.14	-	\$ 123.14	0	0	Gellings	C000000000031887	
Regal Ware Inc	Microsoft Excel Level 2 2016	4710344932161	\$ 150.00	\$ 45.24	\$ 104.76	1	0.01	Gellings	C000000000031740	
Regal Ware Inc	Microsoft Excel Level 3 2016	4710345032402	\$ 150.00	\$ 64.22	\$ 85.78	1	0.01	Boynton	C000000000032027	
Seneca Foods Corp/Ripon	Heartsaver First Aid/CPR/AED	4753146532082	\$ 903.00	\$ 622.15	\$ 280.85	19	0.06	Justman	C000000000031658	
Seneca Foods Corporation	Heartsaver First Aid/CPR/AED	4753146532100	\$ 801.00	\$ 520.15	\$ 280.85	13	0.04	Justman	C000000000031909	
Steel Craft Corporation	8D Problem Solving	4762342832084	\$ 3,325.90	\$ 1,409.62	\$ 1,916.28	11	0.15	Gellings	C000000000031652	
Steel Craft Corporation	10% Grant Administration Fee	T1236	\$ 332.59	-	\$ 332.59	0	0	Gellings	C000000000031653	
<b>TOTAL:</b>				<b>\$ 51,438.08</b>	<b>\$ 23,814.91</b>	<b>\$ 27,623.17</b>	<b>137</b>	<b>1.69</b>		

## V. CONSENT ITEMS

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### **SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS**

***I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:***

- 1. Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

***that the bills for the month of March be approved and payments are authorized, ordered, and confirmed.***

Roll call vote:

\_\_\_\_\_ Schwab  
\_\_\_\_\_ Laubenstein  
\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Almeida  
\_\_\_\_\_ Prill  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Lloyd  
\_\_\_\_\_ Fields  
\_\_\_\_\_ Staral

## VI. ACTION ITEMS

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### A. Approval of Ripon Lease Renewal – Ripon Area School District

Ripon High School has provided office and storage space for Moraine Park Technical College (MPTC) for the past thirty-four (34) years. Ongoing benefits derived by the College from this lease include:

- A strong partnership with Ripon Area School District in the delivery of education to area adults and to high school students. Communications are frequent and open.
- The Ripon Regional Center continues to be a visible and effective provider of adult education programs to Ripon, the surrounding communities, and MPTC students across the district.
- Moraine Park extensively uses Ripon High School woodworking, foods labs, computers, and general classrooms to conduct professional development, personal enrichment and credit course offerings. Welding lab upgrades are in discussion by the Ripon School District, with the possibility of use in future terms, contingent on availability of School District funding.
- Ripon High School allows Moraine Park to offer weekend and evening IVC classes at the facility, utilizing Moraine Park equipment.
- Ripon High School administration continues to express interest in expanding articulated courses with MPTC and annually reviews their curriculum and facilities to expand offerings where possible.
- Moraine Park has provided the use of a mobile computer lab to meet class guidelines on campus for Moraine Park class offerings. Ripon Area School custodians provide service and assistance to Moraine Park on weeknights: opening and unlocking classroom doors; providing direction to Moraine Park students when needed.
- The Moraine Park office is conveniently located for MPTC student and visitor access.

The cost for the lease in 2019-20 is \$725 per month, \$750 per month in 2020-21, and \$775 per month in 2022-23. It is the staff's recommendation that this lease be renewed.

### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board continue its lease with the Ripon Area School District for the period of July 1, 2019 through June 30, 2020 at a cost of \$725 per month; July 1, 2020 through June 30, 2021 at a cost of \$750 per month; and July 1, 2021 through June 30, 2022 at a cost of \$775 per month, for a three (3) year commitment, for rental of the MPTC Office space and adjoining storage room at the Ripon Senior High School located at 850 Tiger Drive, Ripon, Wisconsin, for the purpose of housing the Ripon Regional Center Office and providing educational facilities for instruction.***

## VI. ACTION ITEMS

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### B. Approval of Faculty Contract Renewals

In accordance with Wisconsin Statute 118.22 – Renewal of Teacher Contracts, on or before May 15 of the school year during which a teacher holds a contract, the Board by which the teacher is employed, at the direction of the Board, shall give the teacher written notice of renewal or refusal to renew his/her contract for the ensuing school year. If no such notice is given on or before May 15, the contract then in force shall continue for the ensuing school year.

A teacher who receives a notice of renewal of a contract for the ensuing school year, or a teacher who does not receive a notice of renewal or refusal to renew his/her contract for the ensuing school year on or before May 15, shall accept or reject, in writing, such contract no later than the following June 15.

Faculty with 2018-19 regular contracts are listed on the following pages. It is recommended that these individuals be issued new contracts for the 2019-20 contract year.

Moraine Park hiring standards for faculty include educational and occupational experience standards in compliance with Faculty Quality Assurance System, Higher Learning Commission and state and federal licensing/accreditation standards. Twenty of the faculty to be issued new contracts do not currently meet the educational standards for their program; therefore, their 2019-20 contract will contain a clause confirming their obligation to meet those standards in a timely manner.

### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board extend contracts for instructional staff, as listed, for the 2019-20 school year.***

Roll call vote:

\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Fields  
\_\_\_\_\_ Laubenstein  
\_\_\_\_\_ Lloyd  
\_\_\_\_\_ Almeida  
\_\_\_\_\_ Prill  
\_\_\_\_\_ Schwab  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Staral

## VI. ACTION ITEMS

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### B. Approval of Faculty Contract Renewals (continued)

Mary Bandler  
Joan Barfield  
Todd Bartelt  
Linda Bau  
Janet Bauer  
Andrew Baus  
Jeffrey Beach  
Amy Beaman  
Rebekah Benedum  
Cynthia Bernhard  
Brian Blankenheim  
David Block  
Cathryn Bosch  
Eileen Bouchard  
Jeanette Boyle-Gustavus  
Barbara Brown  
Karrie Bruegman-May  
Ronald Campopiano  
Sarah Chojnacki  
Wendy Christianson  
Larry Clark  
Danielle Cook  
Tina Cordell  
Francesco Corrente  
James Daniels  
Kerry DeGroot  
Anne Deacy  
Joseph Desiderio  
Julie Dilling  
Andrea Dobogai  
Jodie Dolinar  
Karla Donohue – 12/19/2019  
Jennifer Elliott  
Thomas Endejan  
Nancy Esposito  
Heather Evenson  
Melissa Ewoldt  
Joan Falter  
Lisa Ferguson  
Timothy Flaherty  
Bruce Forcica  
Tammy Freund  
Dominic Garofalo  
Joshua Geschke  
Danyel Giacomini

Jo Ann Giese-Kent  
Jeffery Gruss  
James Gyorfy  
Craig Habeck  
Joseph Halter - 12/20/2019  
Amy Harmsen  
Teresa Harn  
Emily Hayes  
Steve Henderleiter  
Angela Henschel  
April Herrera  
Erika Herriges  
Robert Heyrman  
Bree Hodgen  
James Hokenson  
Pamela Jacob  
Danielle Jacques  
Dwane Klostermann  
Roy Krueger  
Carrie Kutz  
Paul Kwiecinski  
Rebecca Leichtfuss  
Julienne Lotto  
Andrew Luby  
Gloria Madison  
Bobbi Mand  
Heidi Martin  
Jeremy Maurer  
Margaret May  
Shawn McAfee  
Elizabeth McLean  
Annette Meihack  
Edward Meltz  
Michele Mengert  
Timothy Moy  
Kathy Mueller  
Kimberly Mueller  
David Mulder  
Rebecca Mullane  
Stephanie Murre Wolf  
Vicki Nelson – 12/20/2019  
Kevin Niedfeldt  
Troy Niemuth  
Sarah Ninmer  
Andrew Novak

## VI. ACTION ITEMS

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### B. Approval of Faculty Contract Renewals (continued)

Iolanda Oliva	James Simmers
Amy Olsen	Jeffrey Sonnleitner
James Olson	Susie Stanley
Kim Olson	Jeffrey Stueber
Daniel Pahlow	Nichol Supri
Anne Paradies	Rachel Tease
Ryan Paruch	Jeffrey Ternes
Aaron Paul	Mark Thronson
Nancy Pusch	Joseph Thurin
Jeffrey Quackenboss	Casey Truse
Anthony Reese	Amy Tyznik
Nicole Repp-Butzke	Kathleen VanDemark
Melissa Rodriguez	Jerome VanKirk
Thomas Roehl	Matthew Virtanen
Rhonda Roehrig	Mary Vogl-Rauscher
Grace Rommelfanger	Mark Wamsley
Mark Rymer	Thomas Ward
Angela Schmidt	Gary Watry
Mark Schmidt	Rachel Weber
Scott Schnettler	Marla Werner
Kelly Schoeller	Douglas Woolridge
Jacqueline Schoener	Laura Wright
Deborah Schuh	Elizabeth Yoon
Craig Schwanz	Eric Ziebell
Stephanie Scott	Thomas Zimdahl
Craig Seidel	Lois Zingsheim
Tirza Shulman	Jamie Zwicky
Joseph Sibilski	

## VI. ACTION ITEMS

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### C. Proposed 2019-2020 Instructional Program Changes

#### New Program Proposal

##### Program Name and Number

Barber Technical Diploma

Program Number: 31-502-5

Effective for the 2019-20 Academic Year

The College is seeking the District Board's approval to submit a Program Proposal to the Wisconsin Technical College System Board (WTCSSB) to begin developing a Barber Technical Diploma to be offered at Kettle Moraine Correctional Institution (KMCI) effective upon approval.

#### Rationale

Moraine Park Technical College collaborates with the Department of Corrections facilities throughout the state of Wisconsin to offer meaningful educational programming. Kettle Moraine Correctional Institution (KMCI) is looking to offer a Barber program to its incarcerated population. KMCI recognizes this program as a viable option for its population and has the facilities and resources necessary to offer this program upon approval.

The Barber Technical Diploma is a one-year program with 30 credits. It mirrors the program at Milwaukee Area Technical College. In the event a student cannot complete the program while at KMCI, they are able to do so at MATC. This partnership with area technical colleges and our corrections facilities has strengthened the opportunities to assist those seeking employment beyond incarceration.

#### Course Information

See next page for course offerings in this program.

## VI. ACTION ITEMS

### C. Proposed 2019-2020 Instructional Program Changes (continued)

Course #	Title	Credits
502-300	Shampoo and Scalp Treatments	2
502-336	Barber Theory 1	1
502-337	Barber Haircut 1	2
502-338	Barber Chemical Services 1	1
502-341	Shaving/Facials	2
502-324	Business Skills for Barbers/Cosmetologists	1
502-344	Barber Theory 2	1
502-345	Barber Haircut	2
502-346	Barber Chemical Services 2	1
502-347	Barber Hairstyling 1	1
502-348	Introduction to Client Services	2
<b>Total 1<sup>st</sup> Term Credits</b>		<b>16</b>
502-319	Natural Hair Care and Braiding	1
502-318	Barber Theory 3	1
502-320	Client Service 1	1
502-349	Barber Haircut 3	1
502-350	Barber Chemical Services 3	2
502-351	Barber Hairstyling 2	1
502-353	Barber Haircut 4	2
502-330	Business Management Skills for Barbers/Cosmetologists	2
502-323	Client Services 2	1
502-352	Barber State Board Review	2
<b>Total 2<sup>nd</sup> Term Credits</b>		<b>14</b>
<b>Total Program Credits and Institutional Requirements</b>		<b>30</b>

### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve the Program Proposal for the Barber Technical Diploma, and authorize staff to submit the proposal to the Wisconsin Technical College System Board for approval and to continue with the Program Implementation phase of the Program Development Process.***



## VII. CORRESPONDENCE AND REPORTS

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### **C. District Boards Association Reports/Upcoming Events**

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. District Student Ambassador Dinner, April 25, Wisconsin Dells
2. Moraine Park Foundation Gourmet Dinner, April 26, 5:30 p.m., Fond du Lac Campus
3. Service Recognition and Retirement Event, May 2, Fond du Lac Campus
4. EDGE Banquet, May 3, Beaver Dam
5. Student Awards Banquet, May 10, 5:30 pm, The Golf Club at Camelot, Lomira
6. Commencement, May 18, 10:00am, Fond du Lac High School
7. GED/HSED Graduation, May 30, 6:45 pm, Fond du Lac Campus