

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

*March 20, 2019
5:00 p.m.*

**Moraine Park Technical College
235 North National Avenue, Fond du Lac, WI 54935
Room A-112**

AGENDA

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<i>(Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes referenced in this document. This notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	
VIII. ADJOURNMENT	

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Lloyd
_____ Laubenstein
_____ Prill
_____ Schwab
_____ Fields
_____ Jung
_____ Zeratsky
_____ Almeida
_____ Staral

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical District Board approve the February 20, 2019 meeting minutes as presented.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Employment

Resignations/Terminations

Melanie Buckingham, Student Involvement Specialist, submitted her resignation effective March 22, 2019. Melanie has been with the College since June 2013.

Patty Lehn, Director of Marketing and Communications, submitted her resignation effective March 22, 2019. Patty has been with the College since January 2016.

Recruitment – Support Professionals

Administrative Assistant – General Education, Fond du Lac Campus. This full-time vacancy was created when Kim Harrington submitted her resignation. This position provides administrative support and technical assistance to the General Education work teams. This position was posted internally/externally. After screening and interviewing, Rachel Benike was selected and her start date is March 28, 2019.

Housekeeper, West Bend Campus. This part-time vacancy was created when Alyssa Kleinert changed her work location to the Fond du Lac campus. This position performs custodial duties for an assigned area at the West Bend Campus and performs heavy duty cleaning throughout the campus as needed. This position was reposted internally/externally. After screening and interviewing, Jamie Shallow was selected and her start date was March 4, 2019.

Buildings and Grounds Maintenance Worker, Fond du Lac Campus. This full-time vacancy was created when Jeff Nemitz submitted his resignation. This position performs a variety of cleaning, maintenance and repair functions in and around the school facilities. This position was posted internally/externally. Interviews will be held April 1, 2019.

Learning Resource Center Clerk, Fond du Lac Campus. This full-time vacancy was created when Greta Juknialis submitted her resignation. This position will perform a variety of technical services for the libraries district-wide while providing library services at the Fond du Lac Campus. This position was posted internally/externally. Interviews were last held March 14, 2019.

Philanthropy Specialist, Fond du Lac Campus. This full-time vacancy was created when Joan Brezinsky changed positions. This position is responsible for building lifelong relationships with donor partners. This position was posted internally/externally. Interviews were last held March 13, 2019.

V. CONSENT ITEMS

A. Employment (continued)

Recruitment – Support Professionals (continued)

Economic and Workforce Development Recruitment and Advising Specialist, Fond du Lac Campus. This full-time, grant-funded vacancy was created when Todd Hayes changed positions. This position is responsible for the recruitment, advising and support of participants in short-term boot camp training programs in a variety of technical areas. This position was posted internally/externally. Interviews were last held February 28, 2019.

Software Asset Aide, Fond du Lac Campus. This part-time vacancy was created when Jon Dielentheis submitted his resignation. This position is responsible for administering the College's software assets using our software asset management tool, while assisting with maintaining software compliance. This position was posted internally/externally. Interviews were last held March 12, 2019.

Recruitment – Management/Instructional Staff

Dean of Health and Human Services, Fond du Lac Campus. This full-time vacancy was created when Kristen Finnel submitted her resignation. This position will design, organize and oversee the operation of programs and services in the Health and Human Services area. This position was posted internally/externally. After screening and interviewing, Barb Jascor was selected and her start date was February 25, 2019.

Barb has been employed with the College for nine months, most recently as the Associate Dean of Human Services.

It is recommended that the Moraine Park Technical College District Board offer a contract to Barb Jascor, and further that she be placed in Salary Grade C1 on the Management salary schedule.

Economic and Workforce Development Industrial Maintenance Instructor, Fond du Lac Campus. This full-time vacancy was created when Matthew Anderson submitted his resignation. The primary teaching responsibility for this position will be for courses in the Industrial Maintenance Boot Camp. This position was posted internally/externally. After screening and interviewing, Craig Schwanz was selected and his start date was February 11, 2019.

Craig has been employed with the College for nine years, most recently as an Automotive Technician Instructor.

It is recommended that the Moraine Park Technical College District Board offer a contract to Craig Schwanz, and further that he be placed in Salary Grade F2 on the Faculty salary schedule.

V. CONSENT ITEMS

A. Employment (continued)

Recruitment – Management/Instructional Staff (continued)

Software Developer Instructor, Fond du Lac Campus. This full-time vacancy was created when Ryan Gens submitted his resignation. The primary teaching responsibility will vary within the Software Developer Associate degree program, and includes courses such as C#, JavaScript, SQL, Web Scripting, ASP.Net, and Systems Analysis. This position was posted internally/externally with a closing date of April 11, 2019.

Associate Dean of Human Services, Fond du Lac Campus. This full-time vacancy was created when Barb Jascor changed positions. This position will assist the Academic Dean in overseeing academic initiatives, instructional budgets, special projects, grants and student/personnel issues. This position was posted internally/externally until filled.

Director of Marketing and Communications, Fond du Lac Campus. This full-time vacancy was created when Patty Lehn submitted her resignation. This position will advance the College's strategic priorities through design, development and execution of a comprehensive marketing and communications plan. This position was posted internally/externally. Interviews will be held April 26, 2019.

Contract Training Operations Manager, Fond du Lac Campus. This full-time vacancy was created when Sandy Justman submitted her retirement. This position is responsible for the day-to-day operations supporting the coordination and delivery of customized training offerings for business and industry clients throughout the district. This position was posted internally/externally. Interviews will be held March 27, 2019.

Gas Utility Construction and Service Technician Instructor, Beaver Dam Campus. This full-time vacancy was created when Stephen Logan submitted his resignation. The primary teaching responsibility will be to deliver curriculum in both classroom and lab (outdoor) settings as Gas Utility Technician Instructor. This position was posted internally/externally until filled.

Electrical Power Distribution Instructor, Beaver Dam Campus. This full-time vacancy was created when Jeff Vollstedt submitted his resignation. The primary teaching responsibility will be Electrical Power Distribution; however, class assignments and locations may vary from term to term. This position was posted internally/externally. Interviews were last held March 15, 2019.

Network Administrator, Fond du Lac Campus. This full-time vacancy was created when Tanya Ney submitted her resignation. This position is responsible for the planning, installation, maintenance and support of enterprise-wide communication networks (LAN and WAN) for the MPTC computing network. This includes providing support to ensure information integrity, confidentiality and efficient network operations to provide maximum performance and availability of data across a multi-site education network. This position was posted internally/externally until filled. Interviews were last held March 18, 2019.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of February are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS:

<u>Number</u>	<u>Description</u>
J0009115	Property Tax Relief payment

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
I0009830	ERP related expenses
A0229041	ERP Consultant time and travel expenses
A0229043	Access Control Consultant
A0229051	UPS Battery Replacements
A0229059	ERP Consultant time and travel expenses, software costs
A0229100	Student Financial Services Furniture
A0229104	ERP Business Process Redesign Consultant Services
A0229365	Two Portable Lactation Stations
A0229400	ERP Consultant time and travel expenses
A0229485	ERP Software expenses
Pcard	Three Cisco Analog phone adapters
Pcard	13 Document Cameras
Pcard	Dell Latitude 5590 laptop
Pcard	Four Panasonic 65" LED Displays
Pcard	Panasonic 55" LED Displays

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments (continued)

TAX LEVY RECEIVABLE

All February tax levy payments have been received. Total collections as of March 8, 2019 totaled \$12,080,896.42 or 71.3% of the total levied. Last year's collection through March 9, 2018 was \$12,308,897.47 or 73.6% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$197,830.97	\$139,213.73	70.4%
Columbia	3,560.96	\$2,258.83	63.4%
Dodge	3,114,265.57	\$2,156,721.89	69.3%
Fond du Lac	4,757,100.30	\$3,246,503.69	68.3%
Green Lake	1,448,524.47	\$962,405.83	66.4%
Marquette	20,619.33	\$14,176.73	68.8%
Sheboygan	5,841.45	\$4,054.54	69.4%
Washington	7,175,936.60	\$5,400,676.46	75.3%
Waushara	145,960.40	\$98,129.33	67.2%
Winnebago	<u>81,694.95</u>	<u>\$56,755.39</u>	69.5%
	<u>\$16,951,335.00</u>	<u>\$12,080,896.42</u>	<u>71.3%</u>

OTHER

The interest rate at National Exchange Bank and Trust remains at 2.625% for February, 2019.

V. CONSENT ITEMS

C. Economic Development Contracting

EWD Board Report - March 2019										
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract	
Alliance Laundry Systems	Assessment Testing	T1233	\$ 490.00	\$ 246.31	\$ 243.69	0	0	Gellings	C00000000031647	
Apache Stainless	Excel Level 2 2016 Office 365	4710345731929	\$ 1,567.50	\$ 669.12	\$ 898.38	14	0.07	Gellings	C000000000031574	
Bonduelle USA Inc	ARC Flash Training NFPA 70E	4741341131953	\$ 800.00	\$ 209.92	\$ 590.08	8	0.03	Boynton	C000000000031587	
Bonduelle USA Inc	ARC Flash Training NFPA 70E	4741341131954	\$ 800.00	\$ 209.92	\$ 590.08	8	0.03	Boynton	C000000000031587	
Bonduelle USA Inc	10% Grant Administration	T1227	\$ 160.00	\$ -	\$ 160.00	0	0	Boynton	C000000000031588	
Bradley Corp	Zodiak: Bus. Strategy	4710240232274	\$ 4,745.02	\$ 3,999.21	\$ 805.81	15	0.1	Gellings	C000000000031807	
Bradley Corp	10% Grant Administration	T1253	\$ 474.50	\$ -	\$ 474.50	0	0	Gellings	C000000000031808	
Burgess Norton Manufacturing Co	PLC 1	4762040222365	\$ 9,647.76	\$ 3,460.08	\$ 6,187.68	6	0.24	Boynton	C000000000031029	
Burgess Norton Manufacturing Co	PLC 2	4762040222366	\$ 5,990.00	\$ 2,508.32	\$ 3,081.68	6	0.14	Boynton	C000000000031029	
Burgess Norton Manufacturing Co	10% Grant Administration	T1193	\$ 1,523.78	\$ -	\$ 1,523.78	0	0	Boynton	C000000000031030	
Burgess Norton Manufacturing Co	5S Visual Management	4762342331928	\$ 3,385.56	\$ 1,384.05	\$ 2,001.51	7	0.09	Boynton	C000000000031572	
Burgess Norton Manufacturing Co	10% Grant Administration	T1225	\$ 338.56	\$ -	\$ 338.56	0	0	Boynton	C000000000031573	
Burgess Norton Manufacturing Co	5S Overview - 4hr	4762342332079	\$ 807.20	\$ 306.14	\$ 501.06	14	0.05	Boynton	C000000000031654	
Burgess Norton Manufacturing Co	10% Grant Administration	T1237	\$ 80.72	\$ -	\$ 80.72	0	0	Boynton	C000000000031655	
Centro Inc	Executive Coaching and Assessment	T1204	\$ 1,560.00	\$ 395.21	\$ 1,164.79	0	0	Boynton	C000000000031312	
Gruber Tool and Die Incorporated	GD&T - 24hr	4762341822483	\$ 7,278.45	\$ 3,787.49	\$ 3,490.96	15	0.3	Gellings	C000000000031390	
Gruber Tool and Die Incorporated	10% Grant Administration	T1213	\$ 727.85	\$ -	\$ 727.85	0	0	Gellings	C000000000031391	
JD Laser Inc	CWI Certification Prep	4744243022479	\$ 6,805.56	\$ 3,300.96	\$ 3,504.60	1	0.03	Gellings	C000000000031310	
JD Laser Inc	10% Grant Administration	T1206	\$ 680.56	\$ -	\$ 680.56	0	0	Gellings	C000000000031311	
Kondex Corporation	CNC Operator Training	47444440122383	\$ 7,283.60	\$ 2,900.24	\$ 4,383.36	8	0.24	Gellings	C000000000031148	
Kondex Corporation	10% Grant Administration	T1198	\$ 728.36	\$ -	\$ 728.36	0	0	Gellings	C000000000031149	
Marchant Schmidt Inc	Microsoft Project 2016	4710347231955	\$ 1,759.19	\$ 615.06	\$ 1,144.13	8	0.05	Boynton	C000000000031589	
National Rivet	Assessment Testing	T1238	\$ 362.50	\$ 159.43	\$ 203.07	0	0	Gellings	C000000000031656	
National Rivet	Assessment Testing	T1252	\$ 375.00	\$ 131.31	\$ 243.69	0	0	Gellings	C000000000031767	
Seneca Foods Corp/Ripon	Machine Operator - Milling	4744440531930	\$ 800.00	\$ 312.96	\$ 487.04	12	0.04	Boynton	C000000000031575	
Seneca Foods Corp/Ripon	10% Grant Administration	T1226	\$ 80.00	\$ -	\$ 80.00	0	0	Boynton	C000000000031576	
Seneca Foods Corporation	Excel Level 1 2007 Fastcourse	4710345631982	\$ 1,822.50	\$ 742.61	\$ 1,079.89	10	0.07	Boynton	C000000000031607	
Weld Fab Manufacturing Corp	Weld Certification Test - GMAW	4744241532020	\$ 2,685.00	\$ 1,166.34	\$ 1,518.66	17	0.2	Boynton	C000000000031427	
Wells Vehicle Electronics	Pneumatics	4762040122379	\$ 5,652.00	\$ 2,370.84	\$ 3,281.16	9	0.2	Gellings	C000000000031047	
Wells Vehicle Electronics	Electrical Theory DC	4762040822375	\$ 6,432.33	\$ 2,307.21	\$ 4,125.12	9	0.24	Gellings	C000000000031047	
Wells Vehicle Electronics	Electrical Theory AC	4762040822376	\$ 6,474.20	\$ 2,349.08	\$ 4,125.12	9	0.24	Gellings	C000000000031047	
Wells Vehicle Electronics	10% Grant Administration	T1194	\$ 1,855.85	\$ -	\$ 1,855.85	0	0	Gellings	C000000000031067	
X-Cel Tooling Incorporated	Basic Shop Math	4780440032099	\$ 1,622.54	\$ 621.58	\$ 1,000.96	7	0.05	Gellings	C000000000031667	
X-Cel Tooling Incorporated	10% Grant Administration	T1239	\$ 162.25	\$ -	\$ 162.25	0	0	Gellings	C000000000031668	
		TOTAL:	\$ 85,558.34	\$ 34,093.39	\$ 51,464.95	183	2.41			

V. CONSENT ITEMS

SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of February be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

_____ Lloyd
_____ Fields
_____ Laubenstein
_____ Schwab
_____ Prill
_____ Jung
_____ Almeida
_____ Zeratsky
_____ Staral

VI. ACTION ITEMS

A. **Approval of Resolution Authorizing the Issuance of \$1,255,000 General Obligation Promissory Notes, Series 2018-19B**

Included in the 2018-19 budget, as adopted by the District Board on June 20, 2018 was a plan to issue a series of promissory notes to finance various capital projects and equipment needs of the District. A calendar was drafted for each of the individual projects, and a finance plan for the fiscal year was created. This particular issue is meant to finance \$550,000 for two parking lot resurfacing and lighting upgrades and \$705,000 for movable equipment.

We have reviewed the process with our financial consultant, and bond counsel has prepared the appropriate legal resolution. The timeframe for this issue includes the acceptance of bids on Wednesday, April 17, 2019, with presentation to the Board that evening.

Bond counsel has prepared the following resolution for Board action. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles & Brady to prepare all relevant documents.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$1,255,000 General Obligation Promissory Notes, Series 2018-19B, in the amount of \$550,000 for the public purpose of financing the improvement projects and \$705,000 for the public purpose of financing the acquisition of movable equipment.

Roll call vote:

_____ Lloyd
_____ Almeida
_____ Schwab
_____ Laubenstein
_____ Zeratsky
_____ Jung
_____ Prill
_____ Fields
_____ Staral

VI. ACTION ITEMS

A. **Approval of Resolution Authorizing the Issuance of \$1,255,000 General Obligation Promissory Notes, Series 2018-19B (continued)**

WHEREAS, Moraine Park Technical College District, Wisconsin ("District") is presently in need of \$550,000 for the public purpose of financing capital projects consisting of building remodeling and improvement and site improvement projects and \$705,000 for the public purpose of financing the acquisition of movable equipment; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$550,000 for the public purpose of financing capital projects consisting of building remodeling and improvement and site improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$705,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,255,000 and designated "General Obligation Promissory Notes, Series 2018-19B" (the "Notes"), the proceeds of which shall be used for the purposes specified above in amounts not to exceed those set forth above.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of the resolutions authorizing Notes to finance capital projects consisting of building remodeling and improvement and site improvement projects and the acquisition of movable equipment to be given to the electors of the District by publishing notices thereof in the Fond du Lac Reporter, Beaver Dam Daily Citizen and The Daily News, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notices to be in substantially the forms set forth on Exhibits A and B hereto.

Section 3. Sale of Notes. The Notes shall be offered for public sale. At its April 17, 2019 meeting or a subsequent meeting, the District Board shall consider such bids for the Notes as may have been received and take action thereon.

VI. ACTION ITEMS

A. Approval of Resolution Authorizing the Issuance of \$1,255,000 General Obligation Promissory Notes, Series 2018-19B (continued)

Section 4. Official Notice of Sale. The District Secretary shall cause an Official Notice of Sale for the Notes to be prepared and forwarded to prospective bidders.

Section 5. Official Statement. The District Secretary shall cause an Official Statement to be prepared by the District's financial advisor, Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted this 20th day of March, 2019.

Mike Staral
Chairperson

ATTEST:

Lowell J. Prill
Secretary

VI. ACTION ITEMS

A. **Approval of Resolution Authorizing the Issuance of \$1,255,000 General Obligation Promissory Notes, Series 2018-19B (continued)**

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Moraine Park Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above named District, at a meeting duly called and held on March 20, 2019, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$550,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing capital projects consisting of building remodeling and improvement and site improvement projects.

A copy of said resolution is on file in the District Office, 235 North National Avenue, Fond du Lac, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5., Wis. Stats., requesting a referendum thereon at a special election.

Dated March 20, 2019.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VI. ACTION ITEMS

A. Approval of Resolution Authorizing the Issuance of \$1,255,000 General Obligation Promissory Notes, Series 2018-19B (continued)

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Moraine Park Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above named District, at a meeting duly called and held on March 20, 2019, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$705,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 235 North National Avenue, Fond du Lac, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5., Wis. Stats., requesting a referendum thereon at a special election.

Dated March 20, 2019.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VI. ACTION ITEMS

B. Proposed 2020-2021 Instructional Program Changes

Program Modification

Program Name and Number Changes

Process Engineering Technology; *changed* to:

Quality and Advanced Manufacturing Technology

Program Number: 10-623-8

Effective for the 2020-2021 Academic Year

Rationale

A statewide agenda of Advanced Manufacturing is evolving out of the necessity for many employers to automate processes to remain competitive. In order to function in this type of environment, the knowledge and skills required of employees need to change to keep pace.

The MPTC district has seen a decline in enrollment in the Process Engineering Technology (PET) program. This creates the opportunity to modify the PET program to better support the needs of district employers.

Based on input and recommendations of the program advisory committee, it is proposed that the College change the name of the Process Engineering Technology program to **Quality and Advanced Manufacturing Technology**.

Corresponding modifications will be made to the program course curriculum to support this new focus on automation, robotics, advanced data collection, and quality. The modifications to the course offerings will result in an overall program credit reduction to from 66 to 63 credits, which complies with district and WTCS recommendations.

Course Information

In the program course listing, all courses that are ** will be new courses/curriculum for the program; while the highlighted courses will be the courses that will be removed and/or changed in the sequence.

VI. ACTION ITEMS

B. Proposed 2020-2021 Instructional Program Changes (continued)

Course #	Title	Credits
890-101	College 101	2
103-159	Computer Literacy – Microsoft Office	1
623-110	Print Reading	2
**	Introduction to Mechatronics	2
623-162	Manufacturing Processes	3
801-136	English Composition 1	3
804-195	College Algebra and Applications	3
608-176	CAD 2-D, AutoCAD	3
617-114	CAD 3-D, SolidWorks	3
Total 1st Term Credits		16
617-114	CAD 3-D, SolidWorks	3
623-190	Basic Metrology	2
628-136	Statistical Process Control	3
**	Introduction to Industrial Control Systems	2
801-1xx	Communication Course	3
809-1xx	Social Science Course	3
617-115	Jig and Fixture Design	3
804-196	Trigonometry with Applications	3
Total 2nd Term Credits		16
623-118	Gage Calibration and Testing or	3
628-122	Basic CNC Programming and Operation	
**	Lean Process and Quality Planning	3
**	Introduction to Industrial Robotics	2
623-196	Geometric Dimensioning and Tolerancing	3
628-110	Integrated Manufacturing Planning – Manufacturing Technology	2
806-143	College Physics	3
623-151	Lean Manufacturing	2
623-170	Process Planning	2
Total 3rd Term Credits		16
**	Robotics and Vision Systems or	2
623-167	ISO 9001 and Auditing	
628-111	Integrated Manufacturing Production – Manufacturing Technology	2
628-132	Advanced CNC Programming and Operation or	3
623-106	Quality Tools	
628-142	Computer-Aided Manufacturing or	3
623-134	Basic CMM Programming and Operation	
**	Introduction to Industrial Internet of Things	2
809-1xx	Behavioral Science Course	3
620-151	Fanuc Robotics and Vision Systems	3
Total 4th Term Credits		15
Total Program Credits and Institutional Requirements		63

VI. ACTION ITEMS

B. Proposed 2020-2021 Instructional Program Changes (continued)

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the proposed Instructional Program Changes of program modifications to the Process Engineering Technology Associate Degree program as presented effective for the 2020-2021 Academic Year.

VII. CORRESPONDENCE AND REPORTS

D. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. Board Appointment Committee Meeting, March 25, 4:30 p.m., Fond du Lac Campus
2. District Board Workshop, April 4, 4:30 p.m., Fond du Lac
3. District Boards Association Spring Meeting, April 11-13, Fond du Lac Campus, Radisson
4. Phi Theta Kappa Induction Ceremony, April 16, 5:30 p.m., Fond du Lac Campus
5. District Board Meeting, April 17, 5:00 p.m., Fond du Lac Campus
6. District Student Ambassador Dinner, April 25, Wisconsin Dells
7. Moraine Park Foundation Gourmet Dinner, April 26, 5:30 p.m., Fond du Lac Campus
8. Service Recognition and Retirement Event, May 2, Fond du Lac Campus
9. EDGE Banquet, May 3, Beaver Dam
10. Student Awards Banquet, May 10, 5:30 pm, The Golf Club at Camelot, Lomira
11. Commencement, May 18, 10:00am, Fond du Lac High School