

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

*December 19, 2018
3:30 p.m.*

**Moraine Park Technical College
235 North National Avenue, Fond du Lac, WI 54935
World Link Conference Center, Room A-112**

AGENDA

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VIII. ADJOURNMENT	

I. ROLL CALL – 3:30 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Lloyd
_____ Laubenstein
_____ Prill
_____ Schwab
_____ Fields
_____ Jung
_____ Zeratsky
_____ Staral

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the November 21, 2018 meeting minutes as presented.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Employment

Resignations/Terminations

Pamela Erickson, Student Support Representative, submitted her retirement resignation effective January 2, 2019. Pamela has been with the College since August 2007.

Ronaldo Cordeiro, Academic Advisor, submitted his resignation effective November 30, 2018. Ronaldo had been with the College since February 2014.

Recruitment – Support Professionals

Economic and Workforce Development Recruitment and Advising Specialist, Fond du Lac Campus. This full-time, grant-funded vacancy was created when Todd Hayes changed positions. This position is responsible for the recruitment, advising and support of participants in short-term bootcamp training programs in a variety of technical areas. This position was posted internally/externally until filled.

Advertising and Social Media Specialist, Fond du Lac Campus. This full-time vacancy was created when Carol Velasco submitted her resignation. This position works with the Marketing and Communications team to develop the College's advertising and social media strategies and to ensure they align with the College's marketing goals. This position was posted internally/externally with a closing date of December 12, 2018.

College Advancement Assistant, Fond du Lac Campus. This full-time vacancy was created when Kim Spartz changed positions. This position will provide administrative support and technical assistance to the Moraine Park Foundation/Office of College Advancement. This position was posted internally/externally until filled.

Software Asset Aide, Fond du Lac Campus. This part-time vacancy was created when Jon Dielentheis submitted his resignation. This position is responsible for administering the College's software assets using our software asset management tool, while assisting with maintaining software compliance. This position was posted internally/externally. Interviews will be held December 18, 2018.

Housekeeper, West Bend Campus. This part-time vacancy was created when Alyssa Kleinert changed her work location to the Fond du Lac campus. This position performs custodial duties for an assigned area at the West Bend Campus and performs heavy duty cleaning throughout the campus as needed. This position was reposted internally/externally until filled.

Housekeeper, Fond du Lac Campus. This part-time vacancy was created when Amy Rosenthal submitted her resignation. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the campus as needed. This position has been put on hold.

V. CONSENT ITEMS

A. Employment (continued)

Recruitment – Management/Instructional Staff

K-12 Fast Forward Grant Coordinator, Beaver Dam Campus. **This is a new, grant-funded position.** This position will serve as the College liaison to provide guidance to satisfy the outcomes of the Wisconsin Fast Forward Grant to K-12 school districts. This position was posted internally/externally. After screening and interviewing, Holly Steiner was selected and her start date is December 13, 2018.

Holly received her Bachelor's degree in School Health Education from the University of Wisconsin – La Crosse. Holly was most recently employed with the Slinger School District as the Healthy/Life Skills/Careers Teacher for five years.

It is recommended that the Moraine Park Technical College District Board offer a contract to Holly Steiner, and further that she be placed in Salary Grade D2 on the Management salary schedule.

K-12 Partnership Coordinator, Beaver Dam Campus. This full-time vacancy was created when Amy Richter submitted her resignation. This position facilitates collaboration between MPTC, secondary schools, CESA, technical colleges and the Wisconsin Technical College System (WTCS) to advance dual enrollment, youth and course options, articulation agreements and contract opportunities. This position was posted internally/externally. After screening and interviewing, Todd Hayes was selected and his start date was December 3, 2018.

Todd has been employed with the College over a year, most recently as an Economic and Workforce Development Recruitment and Advising Specialist.

It is recommended that the Moraine Park Technical College District Board offer a contract to Todd Hayes, and further that he be placed in Salary Grade D2 on the Management salary schedule.

Electrical Power Distribution Instructor, Beaver Dam Campus. This full-time vacancy was created when Jeff Vollstedt submitted his resignation. The primary teaching responsibility will be Electrical Power Distribution; however, class assignments and locations may vary from term to term. This position was posted internally/externally until filled.

Associate Dean of Health, West Bend Campus. This full-time vacancy was created when Brenda Raad changed positions. This position is responsible for the oversight of teaching and learning in the Health Sciences area. This position was posted internally/externally. Interviews were last held November 29, 2018.

V. CONSENT ITEMS

A. Employment (continued)

Network Engineer, Fond du Lac Campus. This full-time vacancy was created when Tanya Ney submitted her resignation. This position is responsible for the planning, installation, maintenance and support of enterprise-wide communication networks (LAN and WAN) for the MPTC computing network. This includes providing support to ensure information integrity, confidentiality and efficient network operations to provide maximum performance and availability of data across a multi-site education network. This position was posted internally/externally until filled. Interviews were last held November 20, 2018.

Economic and Workforce Development Metal Fabrication Instructor, Fond du Lac Campus. **This new, full-time position was funded in the 2017-18 budget.** The primary teaching responsibility for this position will be for classes in the Press Brake Boot Camp including the safe operation of press brake equipment, the use of Computer Numerical Control (CNC) programming for press brakes using Mastercam, blueprint reading, and short-term training for businesses. This position was posted internally/externally. Interviews were held November 21, 2017. This position has been put on hold.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of November are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None.

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
!0009545	ERP travel reimbursement
!0009572	ERP travel reimbursement
A0228204	2 Computer Numerical Control (CNC) Toolroom Lathes
A0228230	ERP Consultant time and travel expenses and CampusNexus Suite Saas Services
A0228289	ERP Business Process Redesign Consultant Services
A0228325	2 CNC Toolroom Lathes
A0228373	Precision Surface Grinding Machine
A0228398	ERP Consultant time and travel expenses
A0228399	ERP related expenses
A0228449	Fume Hood
A0228488	2 Portable Lactation Stations
A0228500	Energy Education Center Access Control Equipment
A0228512	ERP CampusNexus Suite Saas Services
A0228513	ERP Business Process Redesign Consultant Services
P-card	Tabletop Touch Panel
P-card	Bogen V250 Power Vector Speaker and controller
P-card	21 Infinity Glass Magnetic Dry Erase Boards
P-card	Microsoft Surface Pro 6 tablet
P-card	Omen HP laptop
P-card	7 Microsoft Surface Pro tablets
P-card	1 Dell Latitude 3590 Laptop
P-card	3 Google Pixelbooks
P-card	17 Framed Artwork

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments (continued)

TAX LEVY RECEIVABLE:

The total levy by county is listed below; no payments are expected until January, 2019.

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$197,830.97	\$0.00	0.0%
Columbia	3,560.96	\$0.00	0.0%
Dodge	3,114,265.57	\$0.00	0.0%
Fond du Lac	4,757,100.30	\$0.00	0.0%
Green Lake	1,448,524.47	\$0.00	0.0%
Marquette	20,619.33	\$0.00	0.0%
Sheboygan	5,841.45	\$0.00	0.0%
Washington	7,175,936.60	\$0.00	0.0%
Waushara	145,960.40	\$0.00	0.0%
Winnebago	<u>81,694.95</u>	<u>\$0.00</u>	<u>0.0%</u>
	<u>\$16,951,335.00</u>	<u>\$0.00</u>	<u>0.0%</u>

OTHER:

The interest rate at National Exchange Bank and Trust remains at 2.375% for November, 2018.

C. Economic Development Contracting

EWD Board Report

December 2018

Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract
Agnesian Healthcare	Fire Extinguisher Training	4750345522393	\$ 135.00	\$ 80.67	\$ 54.33	12	0.02	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522394	\$ 135.00	\$ 80.67	\$ 54.33	21	0.04	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522395	\$ 135.00	\$ 80.67	\$ 54.33	9	0.02	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522396	\$ 135.00	\$ 80.67	\$ 54.33	14	0.02	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522397	\$ 135.00	\$ 80.67	\$ 54.33	9	0.02	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522398	\$ 135.00	\$ 80.67	\$ 54.33	25	0.04	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522399	\$ 135.00	\$ 80.67	\$ 54.33	20	0.03	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522400	\$ 135.00	\$ 80.67	\$ 54.33	25	0.04	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522401	\$ 135.00	\$ 80.67	\$ 54.33	23	0.04	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522402	\$ 135.00	\$ 80.67	\$ 54.33	15	0.03	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522403	\$ 135.00	\$ 80.67	\$ 54.33	18	0.03	Hall	C0000000031127
Agnesian Healthcare	Fire Extinguisher Training	4750345522404	\$ 135.00	\$ 80.67	\$ 54.33	13	0.02	Hall	C0000000031127
Alliance Laundry Systems	Assessment Testing	T1188	\$ 479.50	\$ 276.43	\$ 203.07	0	0	Gellings	C0000000030927
Alliance Laundry Systems	Assessment Testing	T1189	\$ 505.00	\$ 261.31	\$ 243.69	0	0	Gellings	C0000000030928
Avalon Precision Castings	OSHA 10-1910 Gen Industry	4744942122112	\$ 275.00	\$ 146.46	\$ 128.54	1	0.01	Gellings	C0000000030731
Avalon Precision Castings	10% Grant Administration	T1175	\$ 27.50	\$ -	\$ 27.50	0	0	Gellings	C0000000030733
Beaver Dam Community Hospitals Inc	Excel Level 2 2013 Fastcourse	4710345722326	\$ 1,540.00	\$ 654.76	\$ 885.24	10	0.07	Boynton	C0000000030967
Gehl Foods	ARC Flash Training NFPA 70E	4741341122432	\$ 894.50	\$ 209.92	\$ 684.58	6	0.02	Gellings	C0000000031248
Gleason Reel Corp	Blueprint Reading - 16hr	4762341221986	\$ 3,999.00	\$ 1,893.54	\$ 2,105.46	20	0.27	Boynton	C0000000030689
Gleason Reel Corp	Blueprint Reading - 16hr	4762341221987	\$ 3,799.25	\$ 1,693.79	\$ 2,105.46	15	0.2	Boynton	C0000000030689
Gleason Reel Corp	10% Grant Administration	T1171	\$ 779.83	\$ -	\$ 779.83	0	0	Boynton	C0000000030690
Grande Cheese	MS Excel Level 1 Professional 2016	4710344822367	\$ 150.00	\$ 60.61	\$ 89.39	1	0.01	Gellings	C0000000031028
Grande Cheese	Communicate Clearly	4719641122388	\$ 198.00	\$ 195.13	\$ 2.87	2	0.01	Gellings	C0000000031087
Grande Cheese	MS Excel Level 3 Professional 2016	4710345022369	\$ 150.00	\$ 95.47	\$ 54.53	1	0.01	Gellings	C0000000031167
Horicon Bank	Influential Leadership Series	4719641122111	\$ 7,209.62	\$ 4,652.06	\$ 2,557.56	7	0.14	Gellings	C0000000030729
Horicon Bank	10% Grant Administration	T1173	\$ 720.96	\$ -	\$ 720.96	0	0	Gellings	C0000000030730
Kewaskum High School	Computer Aided Mfg. - Part B	1061714322142	\$ 2,357.90	\$ 804.49	\$ 1,553.41	17	0.57	Boynton	C0000000030809
Kondex Corporation	OSHA 10-1910 Gen Industry	4744942122112	\$ 825.00	\$ 439.44	\$ 385.56	3	0.03	Gellings	C0000000030731
Kondex Corporation	10% Grant Administration	T1174	\$ 82.50	\$ -	\$ 82.50	0	0	Gellings	C0000000030732
Kondex Corporation	MS Excel Level 1 Professional 2016	4710344822367	\$ 450.00	\$ 181.81	\$ 268.19	3	0.02	Gellings	C0000000031028
Kondex Corporation	MS Excel Level 2 Professional 2016	4710344922368	\$ 600.00	\$ 242.42	\$ 357.58	4	0.03	Gellings	C0000000031128
Kondex Corporation	MS Excel Level 3 Professional 2016	4710345022369	\$ 150.00	\$ 95.45	\$ 54.55	1	0.01	Gellings	C0000000031167

EWD Board Report

December 2018

Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract
LMI Manufacturing	Communicate Clearly	4719641122388	\$ 99.00	\$ 104.65	\$ (5.65)	1	0	Gellings	C00000000031087
Mayville Engineering Co Inc	Blueprint Reading - 16hr	4762341221931	\$ 3,225.22	\$ 1,356.10	\$ 1,869.12	13	0.17	Gellings	C00000000030687
Mayville Engineering Co Inc	10% Grant Administration	T1170	\$ 322.52	\$ -	\$ 322.52	0	0	Gellings	C00000000030688
Mayville Engineering Co Inc	Blueprint Reading - 16hr	4762341222227	\$ 3,227.16	\$ 1,358.04	\$ 1,869.12	14	0.19	Gellings	C00000000030887
Mayville Engineering Co Inc	10% Grant Administration	T1185	\$ 322.72	\$ -	\$ 322.72	0	0	Gellings	C00000000030888
Mercury Marine	CNC Machining Fundamentals	4744440521928	\$19,613.93	\$10,296.98	\$ 9,316.95	10	0.67	Hall	C00000000030607
Mercury Marine	NIMS Review	4744440521929	\$ 1,330.00	\$ 1,256.48	\$ 73.52	10	0.02	Hall	C00000000030607
Mercury Marine	10% Grant Administration	T1167	\$ 2,094.39	\$ -	\$ 2,094.39	0	0	Hall	C00000000030608
Mercury Marine	Core Skills - Mercury	4719641122089	\$ 1,430.00	\$ 592.89	\$ 837.11	32	0.16	Hall	C00000000030750
Mercury Marine	Core Skills - Mercury (Team A)	4719641122133	\$ 370.00	\$ 131.28	\$ 238.72	17	0.03	Hall	C00000000030750
Mercury Marine	Core Skills - Mercury (Team B)	4719641122134	\$ 370.00	\$ 131.28	\$ 238.72	15	0.03	Hall	C00000000030750
Mercury Marine	Core Skills - Mercury	4719641122186	\$ 1,270.00	\$ 493.37	\$ 776.63	16	0.08	Hall	C00000000030827
Mercury Marine	Core Skills - Mercury (Team A)	4719641122187	\$ 370.00	\$ 131.28	\$ 238.72	8	0.01	Hall	C00000000030827
Mercury Marine	Core Skills - Mercury (Team B)	4719641122188	\$ 370.00	\$ 131.28	\$ 238.72	8	0.01	Hall	C00000000030827
Mercury Marine	Core Skills - Mercury	4719641122311	\$ 1,380.00	\$ 561.79	\$ 818.21	27	0.14	Hall	C00000000031027
Mercury Marine	Core Skills - Mercury (Team A)	4719641122363	\$ 370.00	\$ 131.28	\$ 238.72	14	0.02	Hall	C00000000031027
Mercury Marine	Core Skills - Mercury (Team B)	4719641122364	\$ 370.00	\$ 131.28	\$ 238.72	13	0.02	Hall	C00000000031027
Mercury Marine	Core Skills - Mercury	4719641122380	\$ 1,340.00	\$ 536.91	\$ 803.09	23	0.12	Hall	C00000000031108
Mercury Marine	Core Skills - Mercury (Team A)	4719641122381	\$ 370.00	\$ 131.28	\$ 238.72	12	0.02	Hall	C00000000031108
Mercury Marine	Core Skills - Mercury (Team B)	4719641122382	\$ 370.00	\$ 131.28	\$ 238.72	11	0.02	Hall	C00000000031108
Mercury Marine	Heartsaver First Aid/CPR/AED	4753146522194	\$ 869.00	\$ 611.44	\$ 257.56	17	0.06	Hall	C00000000030871
Mercury Marine	Heartsaver First Aid/CPR/AED	4753146522428	\$ 647.00	\$ 386.15	\$ 260.85	11	0.04	Hall	C00000000031147
National Exchange Bank & Trust	IT Security	T1199	\$ 1,025.07	\$ 417.58	\$ 607.49	0	0	Boynton	C00000000031207
Steel Craft Corporation	Excel Level 1 2010 Fastcourse	4710345622287	\$ 2,035.00	\$ 708.63	\$ 1,326.37	10	0.07	Gellings	C00000000030910
Steel Craft Corporation	Excel Level 1 2010 Fastcourse	4710345622288	\$ 1,883.00	\$ 656.63	\$ 1,226.37	8	0.05	Gellings	C00000000030910
Steel Craft Corporation	Excel Level 2 2010 Fastcourse	4710345722405	\$ 1,681.00	\$ 579.63	\$ 1,101.37	6	0.04	Gellings	C00000000031249
Steel Craft Corporation	Excel Level 2 2010 Fastcourse	4710345722406	\$ 1,807.00	\$ 605.63	\$ 1,201.37	7	0.05	Gellings	C00000000031249
TOTAL:			\$75,375.57	\$34,444.27	\$40,931.30	598	3.77		

V. CONSENT ITEMS

SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of November be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

_____ Prill
_____ Laubenstein
_____ Fields
_____ Jung
_____ Zeratsky
_____ Schwab
_____ Lloyd
_____ Staral

VI. ACTION ITEMS

A. Approval of Retirement

The following employee has informed the College that she will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Pamela Erickson	Student Support Representative	1/2/2019	8/6/2007

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirement of Pamela Erickson:

Pamela Erickson has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VI. ACTION ITEMS

B. Acceptance of the 2017-18 District Comprehensive Annual Financial Report

The following information is presented for the purpose of District Board monitoring of their Board/Staff Relationship Policy, #BP 2.3, Monitoring College Effectiveness.

The 2017-18 financial records and related data have been subjected to audit by the firm of Schenck SC. The District's Comprehensive Annual Financial Report was distributed to the Board, and representatives of Schenck SC presented the financial statements at the December 19 Finance Committee meeting.

Copies of the audited financial report must be submitted to the Wisconsin Technical College System Board within six months of the year end or by December 31.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the 2017-18 District Comprehensive Annual Financial Report as previously presented by representatives of Schenck SC, and that copies of the final report be submitted to the Wisconsin Technical College System Board.

VI. ACTION ITEMS

C. Approval of Apprenticeship Proposals

1. Financial Services Apprenticeship (50-114-1)

Proposed Components:

Program Name: Financial Services Apprenticeship

Program Number: 50-114-1

Effective for the 2019-2020 Academic Year

The College is seeking the District Board's approval to submit an Apprentice Program Implementation Request to the Wisconsin Technical College System (WTCS) to implement a Financial Services Apprenticeship at Moraine Park Technical College. This program will be one year under the hybrid model, which includes both time-based and competency-based instruction. This apprenticeship will total 2000 hours with 144 hours of paid related instruction.

Rationale:

Industry demands for apprentices in our district have increased as unemployment rates have drastically decreased. Conversations with business and industry partners call for apprentices in the Financial Services field to meet these demands and fulfill the employment needs within the district.

Resources Required: There is an expectation of resources needed for this apprenticeship implementation. Costs are being determined for faculty, equipment, and facilities.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the Apprenticeship Proposal for the Financial Services Apprenticeship, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2019-2020 academic year.

VI. ACTION ITEMS

C. Approval of Apprenticeship Proposals (continued)

2. IT Software Developer Apprenticeship (50-152-1)

Proposed Components:

Program Name: IT Software Developer Apprenticeship

Program Number: 50-152-1

Effective for the 2019-2020 Academic Year

The College is seeking the District Board's approval to submit an Apprentice Program Implementation Request to the Wisconsin Technical College System (WTCS) to implement an IT Software Developer Apprenticeship at Moraine Park Technical College. This program will be two years under the hybrid model, which includes both time-based and competency-based instruction. This apprenticeship will total 4035 hours with 360 hours of paid related instruction.

Rationale:

Industry demands for apprentices in our district have increased as unemployment rates have drastically decreased. Conversations with business and industry partners call for apprentices in the IT Software Developer field to meet these demands and fulfill the employment needs within the district.

Resources Required: There is an expectation of resources needed for this apprenticeship implementation. Costs are being determined for faculty, equipment, and facilities.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the Apprenticeship Proposal for the IT Software Developer Apprenticeship, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2019-2020 academic year.

VI. ACTION ITEMS

C. Approval of Apprenticeship Proposals (continued)

3. IT Service Desk Technician Apprenticeship (50-154-1)

Proposed Components:

Program Name: IT Service Desk Technician Apprenticeship

Program Number: 50-154-1

Effective for the 2019-2020 Academic Year

The College is seeking the District Board's approval to submit an Apprentice Program Implementation Request to the Wisconsin Technical College System (WTCS) to implement an IT Service Desk Technician Apprenticeship at Moraine Park Technical College. This program will be one year under the hybrid model, which includes both time-based and competency-based instruction. This apprenticeship will total 2000 hours with 144 hours of paid related instruction.

Rationale:

Industry demands for apprentices in our district have increased as unemployment rates have drastically decreased. Conversations with business and industry partners call for apprentices in the IT Service Desk field to meet these demands and fulfill the employment needs within the district.

Resources Required: There is an expectation of resources needed for this apprenticeship implementation. Costs are being determined for faculty, equipment, and facilities.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the Apprenticeship Proposal for the IT Service Desk Technician Apprenticeship, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2019-2020 academic year.

VI. ACTION ITEMS

C. Approval of Apprenticeship Proposals (continued)

4. Data Analyst Apprenticeship (50-156-1)

Proposed Components:

Program Name: Data Analyst Apprenticeship

Program Number: 50-156-1

Effective for the 2019-2020 Academic Year

The College is seeking the District Board's approval to submit an Apprentice Program Implementation Request to the Wisconsin Technical College System (WTCS) to implement a Data Analyst Apprenticeship at Moraine Park Technical College. This program will be two years under the hybrid model, which includes both time-based and competency-based instruction. This apprenticeship will total 4360 hours with 360 hours of paid related instruction.

Rationale:

Industry demands for apprentices in our district have increased as unemployment rates have drastically decreased. Conversations with business and industry partners call for apprentices in the Data Analyst field to meet these demands and fulfill the employment needs within the district.

Resources Required: There is an expectation of resources needed for this apprenticeship implementation. Costs are being determined for faculty, equipment, and facilities.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the Apprenticeship Proposal for the Data Analyst Apprenticeship, and to continue with the Apprenticeship Implementation phase of the Apprenticeship Development Process. This apprenticeship will be implemented for the 2019-2020 academic year.

VII. CORRESPONDENCE AND REPORTS

D. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. District Boards Association Quarterly Meeting and Legislative Seminar, January 17-18, Madison
2. WTCS Board Meeting, January 22, Madison
3. ACCT National Legislative Summit, February 10-13, Marriott Marquis, Washington, DC
4. WTCS Student Showcase, February 19, State Capitol Rotunda, Madison
5. MPACTE Awards Banquet, February 19, The Golf Club at Camelot, Lomira