

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

*September 19, 2018
5:00 p.m.*

**Moraine Park Technical College
235 North National Avenue, Fond du Lac, WI 54935
World Link Conference Center, Room A-112**

AGENDA

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<i>(Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes referenced in this document. This notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	

VIII. CLOSED SESSION

- A. Approval to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding employee performance issue). 19

IX. ADJOURNMENT

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Schwab
_____ Laubenstein
_____ Lloyd
_____ Prill
_____ Jung
_____ Fields
_____ Zeratsky
_____ Staral

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the August 15, 2018 meeting minutes as presented.

V. CONSENT ITEMS

The following information is being presented in accordance with District Board Policies BP 3.2 – Human Relationships, BP 3.3 – Compensation and Benefits, and BP 4.6 – Workforce Development.

A. Employment

Resignations/Terminations

Carol Velasco, Advertising and Social Media Associate Manager, submitted her resignation effective September 12, 2018. Carol has been with the College since January 2016.

Kasheka Jones, Housekeeper, submitted her resignation effective September 21, 2018. Kasheka has been with the College since March 2018.

Amy Rosenthal, Housekeeper, submitted her resignation effective August 16, 2018. Amy had been with the College since January 2018.

John Gloede, EMS/Paramedic Instructor, submitted his resignation effective August 24, 2018. John had been with the College since September 2008.

Jodie Schneider, Executive Assistant – President's Office, submitted her retirement effective September 7, 2018. Jodie had been with the College since September 1989.

Derek Ward, Electricity Apprentice Instructor, submitted his resignation effective August 20, 2018. Derek had been with the College since August 2017.

Recruitment – Support Professionals

Housekeeper, West Bend Campus. This full-time vacancy was created when Samantha Gross submitted her resignation. This position performs custodial duties for an assigned area at the West Bend Campus and performs heavy duty cleaning throughout the campus as needed. This position was posted internally/externally. After screening and interviewing, Alisha Luby was selected and her start date was August 20, 2018.

Student Support Representative, Fond du Lac Campus. This part-time vacancy was created when Jodi Gulig changed positions. This position provides admissions, registration, records and financial aid information and customer service to students in person and in the call center. This position was posted internally/externally. Interviews will be held September 18, 2018.

Administrative Assistant – Health and Human Services, Fond du Lac, Campus. This full-time vacancy was created when Kim Spartz changed positions. This position provides administrative support and technical assistance to the Dean of Health and Human Services. This position was posted internally/externally. Interviews will be held September 21, 2018.

V. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Support Professionals (Continued)

Housekeeper, Fond du Lac Campus. This part-time vacancy was created when Amy Rosenthal submitted her resignation. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the campus as needed. This position was posted internally/externally until filled.

WIOA Training Navigator, Beaver Dam Campus. This grant-funded, full-time vacancy was created when Monica McGauley submitted her resignation. This position will perform student recruitment for WIOA (Workforce Innovation and Opportunity Act) sponsored programs under the Workforce Development Board of South Central Wisconsin's WorkSmart Network, advise WIOA candidates interested in transitioning to MPTC programs, and provide administrative and technical assistance for WIOA programs. This position was posted internally/externally. Interviews were last held August 30, 2018.

Housekeeper, Fond du Lac Campus. This full-time vacancy was created when Keith Scannell submitted his resignation. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the campus as needed. This position was posted internally/externally. Interviews were held August 7, 2018.

Housekeeper, Fond du Lac Campus. This part-time vacancy was created when Barbara McKenna submitted her resignation. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the campus as needed. This position was posted internally/externally. Interviews were held August 7, 2018.

Recruitment – Management/Instructional Staff

Nursing Instructor, West Bend Campus. **This is a new, grant-funded position.** The primary teaching responsibility will be classroom and clinical instruction in the Nursing Program. This position was posted internally/externally. After screening and interviewing, Amy Tyznik was selected and her start date is September 21, 2018.

Amy received her Master's Degree in Nursing Education from Cardinal Stritch University and her Bachelor of Science in Nursing from Viterbo University. Amy was most recently employed with Froedert Health for three years as a Systems Education Coordinator.

It is recommended that the Moraine Park Technical College District Board offer a contract to Amy Tyznik and, further, that she be placed in Salary Grade F3 on the Faculty salary schedule.

V. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Management/Instructional Staff (Continued)

Social Science Instructor, Fond du Lac Campus. This full-time vacancy was created when Brenda Stueber submitted her resignation. The primary teaching responsibility will be Psychology; however, class assignments and locations may vary from term to term. This position was posted internally/externally. After screening and interviewing Susie Stanley was selected and her start date was August 22, 2018.

Susie received her Ph.D. in Educational Psychology from the University of Wisconsin – Milwaukee, her Master of Arts degree in Urban Special Education from Cardinal Stritch University and her Bachelor of Science degree in Art/Graphic Design from the University of Wisconsin - Madison. Susie was most recently employed with Concordia University as an Online Faculty Mentor.

It is recommended that the Moraine Park Technical College District Board offer a contract to Susie Stanley and, further, that she be placed in Salary Grade F3 on the Faculty salary schedule.

Economic and Workforce Development Welding Instructor, Fond du Lac Campus. **This new, full-time position is funded in the 2018-19 budget.** The primary teaching responsibility for this position will be for classes in the Welding Boot Camp area including various welding processes, blueprint reading, and short-term training for incarcerated individuals. This position was posted internally/externally. After screening and interviewing, Matthew Virtanen was selected and his start date is September 10, 2018.

Matthew received his Associate's Degree in Industrial Welding Technical from Fox Valley Technical College. Matthew was most recently employed with Broadwind Towers and Heavy Industries for two years as a Weld Engineer.

It is recommended that the Moraine Park Technical College District Board offer a contract to Matthew Virtanen and, further, that he be placed in Salary Grade F1 on the Faculty salary schedule.

Nursing Assistant Instructor, West Bend Campus. **This is a new, grant-funded position.** The primary teaching responsibility will be in the Nursing Assistant Program. This position was posted internally/externally. After screening and interviewing, Laura Wright was selected and her start date is September 17, 2018.

Laura received her Bachelor of Science in Nursing Degree from the University of Wisconsin – Oshkosh. Laura was recently employed with St. Francis Home for 17 years, most recently as a Charge Nurse/Nurse Educator/Project Nurse.

It is recommended that the Moraine Park Technical College District Board offer a contract to Laura Wright and, further, that she be placed in Salary Grade F1 on the Faculty salary schedule.

V. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Management/Instructional Staff (Continued)

Nursing Instructor, West Bend Campus. This full-time vacancy was created when Kelly Shafaie changed positions. The primary teaching responsibility will be classroom and clinical instruction in the Nursing Program. This position was posted internally/externally. After screening and interviewing, Amy Olsen was selected and her start date was August 20, 2018.

Amy received her Masters of Science degree in Nursing from Clarke University and her Bachelor of Science degree in Nursing from Coe College. Amy was recently employed with Cardinal Stritch University for five years as an Assistant Professor.

It is recommended that the Moraine Park Technical College District Board offer a contract to Amy Olsen and, further, that she be placed in Salary Grade F3 on the Faculty salary schedule.

Electrical Power Distribution Instructor, Beaver Dam Campus. This full-time vacancy was created with Scott Pagenkopf submitted his resignation. The primary teaching responsibility will be Electrical Power Distribution. This position was posted internally/externally. After screening and interviewing, Jeffrey Vollstedt was selected and his start date was August 20, 2018.

Jeffrey received his certification in Electrical Lineman from Alliant Energy – Apprentice Training. Jeffrey worked in the Electrical Power Distribution Industry for 38 years. Jeffrey was most recently employed as adjunct faculty for five years at Moraine Park Technical College.

It is recommended that the Moraine Park Technical College District Board offer a contract to Jeffrey Vollstedt and, further, that he be placed in Salary Grade F2 on the Faculty salary schedule.

Executive Assistant – President's Office, Fond du Lac Campus. This full-time vacancy was created when Jodie Schneider submitted her retirement. This position assists the President in the timely and effective conduct of the duties of the Office of the President. This position was posted internally/externally. Interviews will be held October 1, 2018.

Assistant Manager – Enrollment Services, Fond du Lac Campus. This full-time vacancy was created when Lynn Marquardt changed positions. This position is accountable for the effective use of processes and the development and/or improvement of procedures of the College Enrollment major process of the Student Services Support System. This position was posted internally/externally. Interviews were held September 12, 2018.

V. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Management/Instructional Staff (Continued)

Housekeeping Supervisor, West Bend Campus. This full-time vacancy was created when Todd Knutson submitted his resignation. This position is responsible for District-wide oversight of housekeeping standards and procedures. This position is also responsible for the hiring, training, supervision and on-going staff development for all members of the housekeeping team. This position was posted internally/externally. Interviews were held September 14, 2018.

Counselor, Fond du Lac Campus. This full-time vacancy was created when Amy Andersen submitted her resignation. This position provides counseling support services to students. This position was posted internally/externally. Interviews were held September 13, 2018.

Electricity Apprentice Instructor, Fond du Lac Campus. This full-time vacancy was created when Derek Ward submitted his resignation. The primary teaching responsibility will be in the Associated Builders and Contractors Electrical Apprenticeship Program. This position was posted internally/externally. Interviews were held September 21, 2018.

Dean of General Studies, Fond du Lac Campus. This full-time vacancy was created when Jennifer Lanter submitted her resignation. This position will design, organize and oversee the operation of programs and services in the General Studies area. This position was posted internally/externally. Interviews were held September 5, 2018.

Paramedic Instructor/Program Director, Fond du Lac Campus. This full-time vacancy was created when Brian Turner submitted his resignation. The primary teaching responsibility will be instruction in the Emergency Medical Services programs; however, class assignments and locations may vary from term to term. The position will be shared with teaching and Paramedic Program Director/EMS Coordinator duties. This position was posted internally/externally until filled.

Systems Analyst, Fond du Lac Campus. This full-time vacancy was created when Michael Kinser submitted his resignation. This position is responsible to provide definitive functional and technical expertise to support new system constructs and applications, to obtain functional user requirements, to translate requirements into technical specifications supporting effective development, to work with IR supporting College data integrity, and to document and to improve system effectiveness. This position was reposted internally/externally until filled.

Economic and Workforce Development Metal Fabrication Instructor, Fond du Lac Campus. **This new, full-time position is funded in the 2017-18 budget.** The primary teaching responsibility for this position will be for classes in the Press Brake Boot Camp including the safe operation of press brake equipment, the use of Computer Numerical Control (CNC) programming for press brakes using Mastercam, blueprint reading, and short-term training for businesses. This position was posted internally/externally. Interviews were held November 21, 2017. This position's title was updated to better reflect industry and match candidate keyword searches.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of August are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
!0009330	ERP related expenses
A0226995	Mitsubishi Wire Electrical Discharge machine
A0227013	Liebert UPS Rack tower and accessories
A0227014	ERP Consultant time and travel expenses
A0227048	Access control equipment
A0227064	Convection Oven and Planetary Mixer
A0227066	ERP Consultant time and travel expenses
A0227086	7 Printers
A0227101	Compact Excavator
A0227102	ERP Consultant time and travel expenses
A0227145	TMB Baking Retarder Proofer
A0227154	ERP Consultant time and travel expenses
A0227195	ERP CampusNexus Suite Saas Services
A0227246	Concrete repairs
P-card	Welder Dynasty 280
P-card	29 AMK Single powered speaker
P-card	52 Extron IT Switchers and accessories
P-card	4 Sony Cameras
P-card	Shure Lavalier Microphone system
P-card	6 NEC 55" LCD Video Wall Display
P-card	2 Spectrum Compact Lecterns
P-card	13 Spectrum IMC Work surfaces and accessories
P-card	Stack Washer/Dryer
P-card	2 Dell 22 Monitors
P-card	Dell Latitude 3590 XCTO laptop and accessories
P-card	Logitech SmartDock Bundle for Skype
P-card	Simulator QCPR System Upgrade
P-card	SimPad Blood Pressure Trainer Package
P-card	iPad
P-card	10 Da-Lite Model C Screen
P-card	4 Panasonic 65" HD LED TV and accessories
P-card	Biopack Student Lab Advanced System
P-card	2 Miscellaneous tooling machines and setup
P-card	2 Panasonic 65" digital signage display

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments (Continued)

TAX LEVY RECEIVABLE:

Through September 6, all 130 municipalities have submitted the tax levy payments. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$199,467.79	\$199,467.79	100%
Columbia	\$3,610.01	3,610.01	100%
Dodge	\$3,121,115.52	3,121,115.52	100%
Fond du Lac	\$4,674,878.48	4,674,878.48	100%
Green Lake	\$1,463,772.68	1,463,772.68	100%
Marquette	\$20,613.16	20,613.16	100%
Sheboygan	\$5,822.14	5,822.14	100%
Washington	\$6,999,258.77	6,999,258.77	100%
Waushara	\$146,195.29	146,195.29	100%
Winnebago	<u>\$81,239.16</u>	<u>81,239.16</u>	100%
	<u>\$16,715,975.00</u>	<u>\$16,715,975.00</u>	<u>.100%</u>

OTHER:

The interest rate at National Exchange Bank and Trust remains at 2.125% for August, 2018.

C. Economic Development Contracting

EWD Board Report September 2018

Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract
A&W Iron and Metal	STRAT	4710240032403	\$ 5,000.00	\$ 3,415.80	\$ 1,584.20	1	0.07	Hall	C0000000029747
A&W Iron and Metal	10% Grant Administration Fee	T1120	\$ 500.00	\$ 1.00	\$ 499.00	0	0	Hall	C0000000029749
A&W Iron and Metal	STRAT Make up	4710240010939	\$ 488.48	\$ 488.48	\$ -	1	0	Hall	C0000000030589
A&W Iron and Metal	10% Grant Administration Fee	T1166	\$ 48.85	\$ -	\$ 48.85	0	0	Hall	C0000000030590
Amerequip	Leadership Training - Leads	4719644910820	\$ 1,304.00	\$ 627.56	\$ 676.44	15	0.08	Gellings	C0000000030407
Amerequip	Leadership Training - Leads	4719644910821	\$ 1,265.30	\$ 588.86	\$ 676.44	10	0.05	Gellings	C0000000030407
Amerequip	10% Grant Administration Fee	T1158	\$ 256.93	\$ -	\$ 256.93	0	0	Gellings	C0000000030408
Amerequip	Servant Leadership - Leads	4719644810822	\$ 630.00	\$ 291.78	\$ 338.22	15	0.05	Gellings	C0000000030409
Amerequip	Servant Leadership - Leads	4719644810823	\$ 618.00	\$ 279.78	\$ 338.22	10	0.03	Gellings	C0000000030409
Amerequip	10% Grant Administration Fee	T1159	\$ 124.80	\$ -	\$ 124.80	0	0	Gellings	C0000000030410
Arimon Technologies Inc	ISO 9001: 2015 Overview	4762343621749	\$ 1,010.09	\$ 765.78	\$ 244.31	11	0.04	Boynton	C0000000030568
BCI Burke Co LLC	Industrial Maintenance Safety	1046210131381	\$ 488.75	\$ 614.43	\$ (125.68)	1	0.03	Gellings	C0000000029907
BCI Burke Co LLC	Basic Blueprint/Schematic Reading	1046210231382	\$ 488.75	\$ 347.42	\$ 141.33	1	0.03	Gellings	C0000000029907
BCI Burke Co LLC	Intro Power Transmission System	1046210331387	\$ 977.50	\$ 438.78	\$ 538.72	1	0.03	Gellings	C0000000029907
BCI Burke Co LLC	Basic Hydraulics/Pneumatics	1062010831388	\$ 977.50	\$ 438.77	\$ 538.73	1	0.03	Gellings	C0000000029907
BCI Burke Co LLC	Intro to Industrial Controls	1046210410002	\$ 488.75	\$ 234.37	\$ 254.38	1	0.03	Gellings	C0000000030227
BCI Burke Co LLC	Programmable Controllers	1062010910003	\$ 488.75	\$ 107.96	\$ 380.79	1	0.03	Gellings	C0000000030227
BCI Burke Co LLC	Grant Administration	T1131	\$ 390.00	\$ 1.00	\$ 389.00	0	0	Gellings	C0000000029927
Beaver Dam Community Hospitals Inc	STRAT	4710240032403	\$ 5,000.00	\$ 3,415.80	\$ 1,584.20	1	0.07	Hall	C0000000029747
Beaver Dam Community Hospitals Inc	10% Grant Administration Fee	T1121	\$ 500.00	\$ 1.00	\$ 499.00	0	0	Hall	C0000000029750
Bradley Corp	GD&T - 24hr	4762341810688	\$ 7,748.60	\$ 3,339.36	\$ 4,409.24	13	0.26	Gellings	C0000000030187
Bradley Corp	10% Grant Administration Fee	T1149	\$ 774.86	\$ -	\$ 774.86	0	0	Gellings	C0000000030188
Bradley Corp	Sales Training	4710440610871	\$ 18,055.60	\$ 1,840.00	\$ 16,215.60	5	0.03	Gellings	C0000000030367
Bradley Corp	10% Grant Administration Fee	T1155	\$ 1,805.56	\$ -	\$ 1,805.56	0	0	Gellings	C0000000030368
Bradley Corp	Zodiak: Bus. Strategy	4710240210929	\$ 4,561.28	\$ 3,659.59	\$ 901.69	14	0.09	Gellings	C0000000030527
Bradley Corp	10% Grant Administration Fee	T1165	\$ 456.13	\$ -	\$ 456.13	0	0	Gellings	C0000000030528
Burgess Norton Manufacturing Co	Industrial Maintenance Safety	1046210132405	\$ 488.75	\$ 617.43	\$ (128.68)	1	0.03	Boynton	C0000000029908
Burgess Norton Manufacturing Co	Basic Blueprint/Schematic Reading	1046210232406	\$ 488.75	\$ 347.41	\$ 141.34	1	0.03	Boynton	C0000000029908
Burgess Norton Manufacturing Co	Intro Power Transmission System	1046210332407	\$ 977.50	\$ 438.77	\$ 538.73	1	0.03	Boynton	C0000000029908
Burgess Norton Manufacturing Co	Basic Hydraulics/Pneumatics	1062010832408	\$ 977.50	\$ 438.77	\$ 538.73	1	0.03	Boynton	C0000000029908
Burgess Norton Manufacturing Co	Intro to Industrial Controls	1046210410417	\$ 488.75	\$ 234.36	\$ 254.39	1	0.03	Boynton	C0000000030229
Burgess Norton Manufacturing Co	Programmable Controllers	1062010910418	\$ 488.75	\$ 107.96	\$ 380.79	1	0.03	Boynton	C0000000030229
Burgess Norton Manufacturing Co	Grant Administration	T1135	\$ 390.00	\$ 1.00	\$ 389.00	0	0	Boynton	C0000000029931
Education To Go	Ed2Go-Administration	T1162	\$ 4,376.00	\$ 32.99	\$ 4,343.01	0	0	Brendel	C0000000030447
Envision Greater Fond du Lac	Change Management/Resiliency	4719643521862	\$ 388.50	\$ 118.52	\$ 269.98	14	0.02	Boynton	C0000000030594
Fives	Influential Leadership Series	4719641110927	\$ 7,553.86	\$ 4,329.22	\$ 3,224.64	8	0.16	Gellings	C0000000030487
Fives	10% Grant Administration Fee	T1164	\$ 755.39	\$ -	\$ 755.39	0	0	Gellings	C0000000030488
Fortifi Bank	Myers Briggs (MBTI)	4719640221750	\$ 1,208.77	\$ 610.44	\$ 598.33	16	0.05	Boynton	C0000000030569
Gehl Foods	Machining / Safety	4744440510924	\$ 3,331.50	\$ 1,251.84	\$ 2,079.66	4	0.05	Gellings	C0000000030467
Gehl Foods	Machining / Safety	4744440510925	\$ 3,331.50	\$ 1,251.84	\$ 2,079.66	3	0.04	Gellings	C0000000030467
Gehl Foods	Machining / Safety	4744440510926	\$ 3,331.50	\$ 1,251.84	\$ 2,079.66	4	0.05	Gellings	C0000000030467
Gehl Foods	10% Grant Administration Fee	T1163	\$ 999.45	\$ -	\$ 999.45	0	0	Gellings	C0000000030468
Grande Cheese	STRAT	4710240032404	\$ 5,000.00	\$ 3,415.80	\$ 1,584.20	1	0.07	Gellings	C0000000029748
Grande Cheese	10% Grant Administration Fee	T1123	\$ 500.00	\$ 1.00	\$ 499.00	0	0	Gellings	C0000000029768
Grande Cheese	Ed2Go-Grande Cheese	T1161	\$ 404.85	\$ 32.99	\$ 371.86	0	0	Brendel	C0000000030547
Graymont Western Lime Incorporated	Lubrication	4762041010917	\$ 4,875.00	\$ 1,820.76	\$ 3,054.24	8	0.13	Gellings	C0000000030369
Graymont Western Lime Incorporated	10% Grant Administration Fee	T1156	\$ 487.50	\$ -	\$ 487.50	0	0	Gellings	C0000000030370
Horicon Bank	STRAT	4710240032404	\$ 5,000.00	\$ 3,415.77	\$ 1,584.23	1	0.07	Gellings	C0000000029748
Horicon Bank	10% Grant Administration Fee	T1124	\$ 500.00	\$ 1.00	\$ 499.00	0	0	Gellings	C0000000029769
Maysteel LLC	Industrial Maintenance Safety	1046210131381	\$ 488.75	\$ 617.43	\$ (128.68)	1	0.03	Gellings	C0000000029907

Maysteel LLC	Basic Blueprint/Schematic Reading	1046210231382	\$ 488.75	\$ 347.42	\$ 141.33	1	0.03	Gellings	C0000000029907
Maysteel LLC	Intro Power Transmission System	1046210331387	\$ 977.50	\$ 438.78	\$ 538.72	1	0.03	Gellings	C0000000029907
Maysteel LLC	Basic Hydraulics/Pneumatics	1062010831388	\$ 977.50	\$ 438.77	\$ 538.73	1	0.03	Gellings	C0000000029907
Maysteel LLC	Intro to Industrial Controls	1046210410002	\$ 488.75	\$ 234.36	\$ 254.39	1	0.03	Gellings	C0000000030227
Maysteel LLC	Programmable Controllers	1062010910003	\$ 488.75	\$ 107.96	\$ 380.79	1	0.03	Gellings	C0000000030227
Maysteel LLC	Grant Administration	T1132	\$ 390.00	\$ 1.00	\$ 389.00	0	0	Gellings	C0000000029928
Mayville Engineering Co Inc	Industrial Maintenance Safety	1046210131381	\$ 488.75	\$ 617.43	\$ (128.68)	1	0.03	Gellings	C0000000029907
Mayville Engineering Co Inc	Basic Blueprint/Schematic Reading	1046210231382	\$ 1,248.75	\$ 1,107.42	\$ 141.33	1	0.03	Gellings	C0000000029907
Mayville Engineering Co Inc	Intro Power Transmission System	1046210331387	\$ 977.50	\$ 438.78	\$ 538.72	1	0.03	Gellings	C0000000029907
Mayville Engineering Co Inc	Basic Hydraulics/Pneumatics	1062010831388	\$ 977.50	\$ 438.77	\$ 538.73	1	0.03	Gellings	C0000000029907
Mayville Engineering Co Inc	Intro to Industrial Controls	1046210410002	\$ 488.75	\$ 234.36	\$ 254.39	1	0.03	Gellings	C0000000030227
Mayville Engineering Co Inc	Programmable Controllers	1062010910003	\$ 488.75	\$ 107.96	\$ 380.79	1	0.03	Gellings	C0000000030227
Mayville Engineering Co Inc	Grant Administration	T1133	\$ 390.00	\$ 1.00	\$ 389.00	0	0	Gellings	C0000000029929
Menasha Packaging Co	Industrial Maintenance Safety	1046210131381	\$ 1,466.25	\$ 1,822.29	\$ (356.04)	3	0.1	Gellings	C0000000029907
Menasha Packaging Co	Basic Blueprint/Schematic Reading	1046210231382	\$ 1,466.25	\$ 1,042.29	\$ 423.96	3	0.1	Gellings	C0000000029907
Menasha Packaging Co	Intro Power Transmission System	1046210331387	\$ 2,932.50	\$ 1,316.34	\$ 1,616.16	3	0.1	Gellings	C0000000029907
Menasha Packaging Co	Basic Hydraulics/Pneumatics	1062010831388	\$ 2,932.50	\$ 1,316.24	\$ 1,616.26	3	0.1	Gellings	C0000000029907
Menasha Packaging Co	Intro to Industrial Controls	1046210410002	\$ 1,466.25	\$ 703.11	\$ 763.14	3	0.1	Gellings	C0000000030227
Menasha Packaging Co	Programmable Controllers	1062010910003	\$ 1,466.25	\$ 323.89	\$ 1,142.36	3	0.1	Gellings	C0000000030227
Menasha Packaging Co	Grant Administration	T1134	\$ 1,170.00	\$ 1.00	\$ 1,169.00	0	0	Gellings	C0000000029930
Mercury Marine	CNC Machining Fundamentals	4744440510919	\$ 21,372.23	\$ 11,631.43	\$ 9,740.80	12	0.8	Hall	C0000000030411
Mercury Marine	NIMS Review	4744440521478	\$ 1,550.00	\$ 1,476.48	\$ 73.52	12	0.02	Hall	C0000000030411
Mercury Marine	10% Grant Administration Fee	T1160	\$ 2,292.22	\$ -	\$ 2,292.22	0	0	Hall	C0000000030412
Mercury Marine	Core Skills - Mercury	4719641110921	\$ 1,280.00	\$ 543.85	\$ 736.15	17	0.09	Hall	C0000000030427
Mercury Marine	Core Skills - Mercury (Team A)	4719641110922	\$ 370.00	\$ 170.52	\$ 199.48	17	0.03	Hall	C0000000030427
Mercury Marine	Core Skills - Mercury	4719641110928	\$ 1,400.00	\$ 574.22	\$ 825.78	29	0.15	Hall	C0000000030567
Mercury Marine	Core Skills - Mercury (Team A)	4719641121711	\$ 370.00	\$ 131.28	\$ 238.72	12	0.02	Hall	C0000000030567
Mercury Marine	Core Skills - Mercury (Team B)	4719641121712	\$ 370.00	\$ 131.28	\$ 238.72	17	0.03	Hall	C0000000030567
Sadoff Iron & Metal Company	STRAT	4710240032403	\$ 5,000.00	\$ 3,415.80	\$ 1,584.20	1	0.07	Hall	C0000000029747
Sadoff Iron & Metal Company	10% Grant Administration Fee	T1122	\$ 500.00	\$ 1.00	\$ 499.00	0	0	Hall	C0000000029767
Spring Valley/Vogel Seed and Fertilizer Inc	STRAT	4710240032404	\$ 5,000.00	\$ 3,415.75	\$ 1,584.25	1	0.07	Gellings	C0000000029748
Spring Valley/Vogel Seed and Fertilizer Inc	10% Grant Administration Fee	T1125	\$ 500.00	\$ 1.00	\$ 499.00	0	0	Gellings	C0000000029770
TOTAL:			\$ 163,056.75	\$ 73,766.44	\$ 89,290.31	315	4.01		

V. CONSENT ITEMS

D. Proposed 2018-19 Instructional Program Changes
1) Approval of Apprenticeship Proposal – Mechatronics Technician
Apprenticeship (50-620-2)

Proposed Components:

Program Name: Mechatronics Technician Apprenticeship

Program Number: 50-620-1

Effective for the 2019-2020 Academic Year

The College is seeking the District Board's approval to submit an Apprentice Program Implementation Request to the Wisconsin Technical College System (WTCS) to implement a Mechatronics Technician Apprenticeship at Moraine Park Technical College.

This apprenticeship will stack with the existing Electromechanical Technology Associate Degree Program, allowing for transition for apprentices who desire an advanced credential.

Rationale:

Industry demands for apprentices in our district have increased as unemployment rates have drastically decreased. Conversations with business and industry partners call for apprentices in the Mechatronics field to meet these demands and fulfill the employment needs within the district.

Resources Required: There are no additional resources needed for this apprenticeship implementation.

V. CONSENT ITEMS

D. Proposed 2018-19 Instructional Program Changes
2) Approval of Apprenticeship Proposal – Maintenance Technician
Apprenticeship (50-464-1)

Proposed Components:

Program Name: Maintenance Technician Apprenticeship

Program Number: 50-464-1

Effective for the 2019-2020 Academic Year

The College is seeking the District Board's approval to submit an Apprentice Program Implementation Request to the Wisconsin Technical College System (WTCS) to implement a Maintenance Technician Apprenticeship at Moraine Park Technical College.

Rationale:

Industry demands for apprentices in our district have increased as unemployment rates have drastically decreased. Conversations with business and industry partners call for apprentices in the Mechatronics field to meet these demands and fulfill the employment needs within the district.

Resources Required: There is an expectation of resources needed for this apprenticeship implementation. Costs are being determined for faculty, equipment, and facilities.

V. CONSENT ITEMS

SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of August be approved and payments are authorized, ordered, and confirmed; and that the apprenticeship proposals, to include the continuation of the Apprenticeship Implementation phase of the Apprenticeship Development Process, for the Mechatronics Technician Apprenticeship (50-620-1), and the Maintenance Technician Apprenticeship (50-464-1), be approved as presented, effective for the 2019-20 academic year.

Roll call vote:

_____ Prill
_____ Laubenstein
_____ Lloyd
_____ Fields
_____ Zeratsky
_____ Schwab
_____ Jung
_____ Staral

VI. ACTION ITEMS

A. Approval of Retirement

The following employee has informed the College that she will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Jodie Schneider	Executive Assistant – President’s Office	09/7/18	9/11/89

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirement of Jodie Schneider:

Jodie Schneider has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VII. CORRESPONDENCE AND REPORTS

D. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. District Boards Association Fall Meeting, October 11-13, Paper Valley Hotel, Appleton
2. ACCT Leadership Congress, October 24-27, Marriott Marquis, New York, NY

VIII. CLOSED SESSION

A. Approval to Convene into Closed Session

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding employee performance issue).

Roll call vote:

_____ Prill
_____ Laubenstein
_____ Schwab
_____ Zeratsky
_____ Fields
_____ Lloyd
_____ Jung
_____ Staral