

# MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

*March 21, 2018  
5:00 p.m.*

Moraine Park Technical College  
235 North National Avenue, Fond du Lac, WI 54935  
World Link Conference Center, Room A-112

## AGENDA

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<i>(Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes referenced in this document. This notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	
<b>VIII. ADJOURNMENT</b>	

## I. ROLL CALL – 5:00 p.m.

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### A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend Daily News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

\_\_\_\_\_ Lloyd  
\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Staral  
\_\_\_\_\_ Krueger  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Prill  
\_\_\_\_\_ Laubenstein  
\_\_\_\_\_ Fields  
\_\_\_\_\_ Miller

## IV. APPROVAL OF MINUTES

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**SUGGESTED MOTION:**

*I move that the Moraine Park Technical College District Board approve the February 21, 2018 meeting minutes as presented.*

## V. CONSENT ITEMS

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The following information is being presented for the purpose of District Board monitoring of their Presidential Parameter policies #4HEE0100, Employment; #4FAF0300, Accounting; #4FFF0200, Investments; and their Desired Outcomes Policy #1TFT0200, Educate for Employment – Economic Development Contracting.

### A. Employment

#### Resignations/Terminations

Richard Boudreau, Director of Facilities, submitted his resignation effective March 23, 2018. Richard has been with the College since May 2015.

Monica McGauley, Middle College and WIA Program Specialist, submitted her resignation effective March 30, 2018. Monica has been with the College since September 2014.

Katherine Gindt, Student Support Specialist and Diversity Relations, submitted her resignation effective March 9, 2018. Katherine had been with the College since December 2008.

Stephen Logan, Gas Utility Construction and Service Technician Instructor, submitted his resignation effective June 29, 2018. Stephen has been with the College since August 2017.

Cindy Philby, Housekeeper, submitted her resignation effective March 1, 2018. Cindy had been with the College since March 2016.

James Brace, Associate Dean of Human Services, submitted his resignation effective March 9, 2018. James had been with the College since August 2008.

#### Recruitment – Support Professionals

Housekeeper, Fond du Lac Campus. This part-time position was created when Cindy Philby submitted her resignation. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the campus as needed. This position was posted internally/externally. After screening and interviewing, Kasheka Jones was selected and her start date was March 12, 2018.

Public Relations and Events Specialist, Fond du Lac Campus. This full-time position was created with Andrew Pantzlauff changed positions. This position is responsible for writing and disseminating College news and information. This position was posted internally/externally. After screening and interviewing, Kristina Haensgen was selected and her start date is March 19, 2018.

## V. CONSENT ITEMS

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### A. Employment (Continued)

#### Recruitment – Support Professionals (Continued)

Information and Instructional Technology Specialist, West Bend Campus. This position was created when Melissa Moede submitted her resignation. This position provides technical support to customers at all MPTC facilities for College-supported computer hardware, software and other classroom technologies. This position was posted internally/externally. After screening and interviewing, Aaron Flora was selected and his start date was February 26, 2018.

Instructional Design Specialist, Beaver Dam Campus. This full-time position was created when Margaret Spieth submitted her retirement. This position will support Moraine Park's efforts to improve teaching and learning by assuring quality standards are upheld in the design, development, delivery, revision and documentation of curriculum. This position was redesigned from faculty to support. This position was posted internally/externally. Interviews will be held April 4, 2018.

Housekeeper, West Bend Campus. This part-time position was created when Alisha Luby submitted her resignation. This position performs custodial duties for an assigned area at the West Bend Campus and performs heavy duty cleaning throughout the campus as needed. This position was posted internally/externally until filled.

Housekeeper, West Bend Campus. This position was created when Tyler Vorpahl changed positions and there was corresponding contract revenue to make into a cost-neutral, full-time position. This position performs custodial duties for an assigned area at the West Bend Campus and performs heavy duty cleaning throughout the campus as needed. This position was posted internally/externally until closed.

Housekeeper, Fond du Lac Campus. This full-time position was created when LeahAnnda Philby submitted her resignation. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the campus as needed. This position was posted internally/externally until filled.

Instructional Aide – Health Science, West Bend Campus. This full-time position was created when Lyn Backhaus submitted her resignation. This position monitors and assists students in the demonstration of skills in the nursing programs/laboratory. This position was posted internally/externally until filled. Interviews were last held March 5, 2018.

Disability Resource Specialist/Interpreter, West Bend Campus. This full-time position was created when Mary Martin submitted her resignation. This position provides a variety of support services and sign language interpreting services to students with disabilities on various campuses. This position was posted internally/externally until filled.

## V. CONSENT ITEMS

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### A. Employment (Continued)

#### Recruitment – Management/Instructional Staff

Associate Dean of General Education, Fond du Lac Campus. This full-time position was created when Amy Patterson submitted her resignation. This position will assist the Academic Dean in overseeing academic initiatives, instructional budgets, special projects, grants and student personnel issues in general education. This position was posted internally/externally. After screening and interviewing, Lane Holte was selected and his start date was March 12, 2018.

Lane has been employed with the College for seven years, most recently as the Registrar.

It is recommended that the Moraine Park Technical College District Board offer a contract to Lane Holte, and further that he be placed in Salary Grade C2 on the Management salary schedule.

Online College Manager, Fond du Lac Campus. **This new, full-time position is funded in the 2017-18 budget.** This position collaborates with College stakeholders to research, recommend, develop and implement plans to advance online learning. This position was posted internally/externally. After screening and interviewing, Eric Ludwig was selected and his start date is March 19, 2018.

Eric earned his Bachelor of Arts degree in German Language and Literature from the University of Michigan – Ann Arbor, his Masters of Arts degree in German Language and Literature from the University of Missouri – Columbia and his Masters of Arts degree in Information and Learning Technologies with an emphasis on eLearning design and implementation from the University of Colorado – Denver. Eric was most recently employed at Cardinal Stritch University for three years as an Instructional Designer.

It is recommended that the Moraine Park Technical College District Board offer a contract to Eric Ludwig, and further that he be placed in Salary Grade D1 on the Management salary schedule.

Economic and Workforce Development Business Representative, Fond du Lac Campus. This full-time position was created when Douglas Holmes submitted his resignation. This position serves as a liaison between the College and business/industry along with regional partners across the Moraine Park District. This position was posted internally/externally. After screening and interviewing, Mindie Boynton was selected and her start date was March 12, 2018.

Mindie earned her Bachelor's degree in Journalism from the University of Wisconsin – Milwaukee. Mindie was most recently employed at the University of Wisconsin – Oshkosh for five years as the Director and Outreach Program Manager.

## V. CONSENT ITEMS

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### A. Employment (Continued)

#### Recruitment – Management/Instructional Staff (Continued)

It is recommended that the Moraine Park Technical College District Board offer a contract to Mindie Boynton, and further that she be placed in Salary Grade D1 on the Management salary schedule.

Associate Dean of Business and Information Technology, Fond du Lac Campus. This full-time position was created when Lisa Pollard changed positions. This position is responsible for the operation of the Facilitate Teaching and Learning major process of the Primary Learning System, for the instructional programs of assignment, subject to the constraints imposed by the Dean of Applied Technology and Trades, District Board policy, State Board rules, laws and professional ethical behavior. In addition, this position is accountable for, in the instructional programs of assignment, the formation or adjustment of the processes of the following Primary Learning System and Student Services Support major processes: Planning Learning Opportunities, Facilitate Teaching and Learning, Instructional Operations, Outcome Assessment, Instructional Technology and Innovation and Student Support. This position was posted internally/externally. After screening and interviewing, Bobbi Fields was selected and her start date is April 2, 2018.

Bobbi has been with the College for 13 years, most recently as a Medical Assistant Instructor – Program Director.

It is recommended that the Moraine Park Technical College District Board offer a contract to Bobbi Fields, and further that she be placed in Salary Grade C2 on the Management salary schedule.

Software Developer Instructor, Fond du Lac Campus. **This new, full-time position is funded in the 2017-18 budget.** The primary teaching responsibility will vary within the Software Developer Associate Degree Program and included courses such as C#, JavaScript, SSQL, Web Scripting, ASP.Net and Systems Analysis. This position was posted internally/externally. After interviewing and screening, Ryan Gens was selected and his start date was March 12, 2018.

Ryan received his Associate's Degree in Electrical Mechanical Technology from Moraine Park Technical College. Ryan was most recently employed at Alternative Solutions, Inc. as a Software Developer.

It is recommended that the Moraine Park Technical College District Board offer a contract to Ryan Gens, and further that he be placed in Salary Grade F2 on the Faculty salary schedule.

## V. CONSENT ITEMS

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### A. Employment (Continued)

#### Recruitment – Management/Instructional Staff (Continued)

Facilities Operations Manager, Fond du Lac Campus. This full-time position was created when Eric Hidde submitted his resignation. This position is responsible for managing all District daily building operations and maintenance functions to include supervision of the maintenance and buildings and grounds staff and also manages District facility operations to include snow removal, maintenance contracts and other procurement. This position was posted internally/externally. After screening and interviewing, Benjamin Hill was selected and his start date is March 26, 2018.

Benjamin received his Master Plumber certification from Lakeshore Technical College. Benjamin was most recently employed at the Kiel Area School District for seven years as the Director of Buildings and Grounds.

It is recommended that the Moraine Park Technical College District Board offer a contract to Benjamin Hill, and further that he be placed in Salary Grade D2 on the Management salary schedule.

Gas Utility Construction and Service Technician Instructor, Beaver Dam Campus. This full-time position was created when Stephen Logan submitted his resignation. The primary teaching responsibility will vary within the Gas Utility Construction and Service Technician Technical Diploma Program. This position was posted internally/externally with a closing date of April 7, 2018.

Human Resources Generalist, Fond du Lac Campus. This full-time position was created when Lori Kendall submitted her resignation. This position will provide technical assistance and administrative support to the Vice President – Human Resources to include providing backup support to the President's Office. The Human Resources Generalist will also provide oversight for the Faculty Quality Assurance System (FQAS) compliance, activities and communication. This position was posted internally/externally. Interviews will be held March 19, 2018.

Director of Finance, Fond du Lac Campus. This full-time position was created when Vicky Fitzgerald submitted her resignation. This position develops and maintains the District's financial accounting system and internal controls. This position also develops and oversees the implementation of procedures to ensure legal and/or regulatory compliance for all fiscal service activities, administers overall cash management and coordinates the annual audit process. This position was posted internally/externally. Interviews were last held March 14, 2018.



## V. CONSENT ITEMS

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### A. Employment (Continued)

#### Recruitment – Management/Instructional Staff (Continued)

Economic and Workforce Development Press Brake Instructor, Fond du Lac Campus. **This new, full-time position is funded in the 2017-18 budget.** The primary teaching responsibility for this position will be for classes in the Press Brake Boot Camp including the safe operation of press brake equipment, the use of Computer Numerical Control (CNC) programming for press brakes using Mastercam, blueprint reading and short-term training for businesses. This position was posted internally/externally. Interviews were held November 21, 2017.

Economic and Workforce Development Industrial Maintenance Instructor, Fond du Lac Campus. **This new, full-time position is funded in the 2017-18 budget.** The primary teaching responsibility for this position will be for courses in the Industrial Maintenance Boot Camp. This position was updated and reposted internally/externally until filled. Interviews were last held March 7, 2018.

## V. CONSENT ITEMS

### B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of February are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS:

<u>Number</u>	<u>Description</u>
J0008100	Property Tax Relief payment

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0224933	Lieber Intellislot Unity Card
A0224991	2013 Chevy Malibu
A0225182	2015 John Deer Crossover Gator Utility Vehicle
A0225210	2 Kubota MX5200 Tractor
A0225219	Welding Equipment Setup
A0225222	Access Control implementation
Pcard	Pressure Vessel Fire Prop
Pcard	Dell OptiPlex and Monitor
Pcard	2 Alienware Aurora R7 Desktop
Pcard	Virtual Reality Headset, Software and accessories
Pcard	Gas Utility PitBull Gas Scooter and accessories

TAX LEVY RECEIVABLE:

All February tax levy payments have been received. Total collections as of March 9, 2018 totaled \$12,308,897.47 or 73.6% of the total levied. Last year's collection through March 6, 2017 was \$11,786,032.93 or 72.7% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$199,467.79	\$144,219.88	70.6%
Columbia	\$3,610.01	\$2,363.27	65.5%
Dodge	\$3,121,115.52	\$2,215,166.77	69.6%
Fond du Lac	\$4,674,878.48	\$3,402,896.33	70.4%
Green Lake	\$1,463,772.68	\$1,020,149.69	66.8%
Marquette	\$20,613.16	\$14,195.88	68.9%
Sheboygan	\$5,822.14	\$4,304.51	73.3%
Washington	\$6,999,258.77	\$5,349,473.65	75.7%
Waushara	\$146,195.29	\$98,626.22	67.1%
Winnebago	\$81,239.16	\$57,501.27	69.3%
	<u>\$16,715,975.00</u>	<u>\$12,308,897.47</u>	<u>73.6%</u>

## V. CONSENT ITEMS

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### **B. Financial Management – Accounting/Investments (Continued)**

OTHER:

The interest rate at National Exchange Bank and Trust remains at 1.625% for February 2018.

### **C. Economic Development Contracting**

## EWD Board Report March 2018

Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract
Alliance Laundry Systems	Assessment Testing	T1079	\$ 251.00	\$ 96.98	\$ 154.02	0	0	Gellings	C0000000029207
Alliance Laundry Systems	Assessment Testing	T1093	\$ 458.00	\$ 226.97	\$ 231.03	0	0	Gellings	C0000000029367
Amerequip	STRAT 2017 (cont.)	4710240022535	\$ -	\$ 2,145.91	\$ (2,145.91)	1	0	Gellings	C0000000029288
Amerequip	WFF Welding Grant Administration Fee	T1061	\$ 1,000.00	\$ -	\$ 1,000.00	0	0	Hall	C0000000029007
Animart LLC	STRAT 2017 (cont.)	4710240022534	\$ -	\$ 2,145.91	\$ (2,145.91)	1	0	Holmes	C0000000029287
Apache Stainless	WFF Welding Grant Administration Fee	T1062	\$ 1,000.00	\$ -	\$ 1,000.00	0	0	Hall	C0000000029027
Beaver Dam Community Hospitals Inc	STRAT 2017 (cont.)	4710240022534	\$ -	\$ 2,145.91	\$ (2,145.91)	1	0	Holmes	C0000000029287
Brenner Tank	WFF Welding Grant Administration Fee	T1063	\$ 1,000.00	\$ -	\$ 1,000.00	0	0	Hall	C0000000029028
Buechel Stone Corp	Heartsaver First Aid/CPR/AED	4753146532215	\$ 487.00	\$ 276.26	\$ 210.74	6	0.02	Justman	C0000000029210
Buechel Stone Corp	Heartsaver First Aid/CPR/AED	4753146532216	\$ 487.00	\$ 276.26	\$ 210.74	5	0.02	Justman	C0000000029210
Buechel Stone Corp	Heartsaver First Aid/CPR/AED	4753146532217	\$ 504.00	\$ 293.26	\$ 210.74	7	0.02	Justman	C0000000029210
Buechel Stone Corp	Heartsaver First Aid/CPR/AED	4753146532218	\$ 640.00	\$ 429.26	\$ 210.74	15	0.05	Justman	C0000000029210
Buechel Stone Corp	Heartsaver First Aid/CPR/AED	4753146532219	\$ 589.00	\$ 378.26	\$ 210.74	12	0.04	Justman	C0000000029210
Burgess Norton Manufacturing Co	CNC Operations - Basic	4744440131962	\$ 2,376.00	\$ 894.84	\$ 1,481.16	6	0.06	Holmes	C0000000028787
Burgess Norton Manufacturing Co	CNC Operations - Basic	4744440131964	\$ 2,376.00	\$ 894.84	\$ 1,481.16	8	0.08	Holmes	C0000000028787
Burgess Norton Manufacturing Co	10% Grant Administration Fee	T1052	\$ 475.20	\$ -	\$ 475.20	0	0	Holmes	C0000000028788
Integrity Saw and Tool Inc	WFF CNC Grant Administration Fee	T1067	\$ 3,000.00	\$ -	\$ 3,000.00	0	0	Hall	C0000000029032
Interior Systems Inc	WFF Welding Grant Administration Fee	T1064	\$ 1,000.00	\$ -	\$ 1,000.00	0	0	Hall	C0000000029029
Interior Systems Inc	WFF CNC Grant Administration Fee	T1068	\$ 3,000.00	\$ -	\$ 3,000.00	0	0	Hall	C0000000029033
John Crane Engineered Bearings	WFF CNC Grant Administration Fee	T1071	\$ 3,000.00	\$ -	\$ 3,000.00	0	0	Hall	C0000000029049
John Deere Horicon Works	WFF Welding Grant Administration Fee	T1066	\$ 1,000.00	\$ -	\$ 1,000.00	0	0	Hall	C0000000029031
Mayville Engineering Co Inc	WFF Welding Grant Administration Fee	T1065	\$ 1,000.00	\$ -	\$ 1,000.00	0	0	Hall	C0000000029030
Mayville Engineering Co Inc	WFF CNC Grant Administration Fee	T1069	\$ 3,000.00	\$ -	\$ 3,000.00	0	0	Hall	C0000000029047
Mercury Marine	Core Skills - Mercury	4719641132120	\$ 1,340.00	\$ 592.70	\$ 747.30	29	0.15	Hall	C0000000029107
Mercury Marine	Core Skills - Mercury (Team A)	4719641132121	\$ 350.00	\$ 137.44	\$ 212.56	14	0.02	Hall	C0000000029107
Mercury Marine	Core Skills - Mercury (Team B)	4719641132122	\$ 350.00	\$ 137.44	\$ 212.56	15	0.03	Hall	C0000000029107
Mercury Marine	Core Skills - Mercury	4719641132229	\$ 1,440.00	\$ 654.90	\$ 785.10	39	0.2	Hall	C0000000029249
Mercury Marine	Core Skills - Mercury (Team A)	4719641132249	\$ 350.00	\$ 137.44	\$ 212.56	19	0.03	Hall	C0000000029249
Mercury Marine	Core Skills - Mercury (Team B)	4719641132250	\$ 350.00	\$ 137.44	\$ 212.56	20	0.03	Hall	C0000000029249
Mid States Aluminum	WFF CNC Grant Administration Fee	T1070	\$ 3,000.00	\$ -	\$ 3,000.00	0	0	Hall	C0000000029048
National Rivet	Assessment Testing	T1080	\$ 401.00	\$ 208.48	\$ 192.52	0	0	Gellings	C0000000029208
Rowley Tool Corp	Welding Procedure - GTAW	4744241532099	\$ 1,638.00	\$ 945.48	\$ 692.52	1	0.01	Gellings	C0000000028927
<b>TOTAL:</b>			<b>\$ 35,862.20</b>	<b>\$ 13,155.98</b>	<b>\$ 22,706.22</b>	<b>199</b>	<b>0.76</b>		

## V. CONSENT ITEMS

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### **SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS**

***I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:***

- 1. Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

***that the bills for the month of February be approved and payments are authorized, ordered, and confirmed.***

Roll call vote:

\_\_\_\_\_ Prill  
\_\_\_\_\_ Lloyd  
\_\_\_\_\_ Laubenstein  
\_\_\_\_\_ Krueger  
\_\_\_\_\_ Staral  
\_\_\_\_\_ Zeratsky  
\_\_\_\_\_ Fields  
\_\_\_\_\_ Jung  
\_\_\_\_\_ Miller

## VI. ACTION ITEMS

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### A. Resolution to Approve Board Policies

The District Board and District Administration recognize that the existing board policy governance manual is outdated and relatively complex and burdensome to administer. As such, the Board desires to create a new policy governance manual that clearly defines the roles and responsibilities for the Board and the President in a simplified format. Specifically, a new manual will be created that enables the Board to be efficient and effective with a focus on strategic leadership, but follows the basic concepts of a policy governance model to include a section on: governance process, board/staff relationship, executive limitations, and ends.

During 2017-18, the President will draft and discuss new board policies at each monthly board meeting. These drafts will be presented and discussed prior to submission for approval at subsequent meetings. The following board policies were reviewed and discussed at the February 2018 meeting and District staff are seeking approval of the same at this time:

- BP 3.7 – Communication and Counsel to the Board
- BP 3.8 – Naming of College Facilities or Property for Individuals or Organizations

### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve board policies BP 3.7 – Communication and Counsel to the Board and BP 3.8 – Naming of College Facilities or Property for Individuals or Organizations, and authorize the effective date for these policies to begin with the fiscal year beginning July 1, 2018.***

Moraine Park Technical College

<b>BOARD POLICY TYPE: EXECUTIVE EXPECTATIONS</b>	
Policy Title	<b>Communication and Counsel to the Board</b>
Policy Number	<b>BP 3.7</b>
Policy Owner	Board Chairperson
Adopted	
Reviewed	
Revised	

The President shall keep the Board adequately informed.

Accordingly, the President shall:

- Submit monitoring data required by the Board (see policy on Monitoring College Effectiveness) in a timely, accurate, and understandable fashion, directly addressing provisions of the Board policies being monitored.
- Make the Board aware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.
- Advise the Board Chairperson, if, in the President’s opinion, the Board is not in compliance with its own policy on Governance Process, and Board/Staff Relationship, particularly in the case of Board behavior that is detrimental to the working relationship between the Board and the President.
- Present information in an appropriate form that is accurate, complete, concise, and is not misleading.
- Provide a mechanism for official Board, officer, or committee communications.
- Address the Board on matters within the area of Board responsibility.
- Report in a timely manner an actual or anticipated non-compliance with any Board policy.
- Identify, encourage and support Board member interest in professional development opportunities.

Moraine Park Technical College

<b>BOARD POLICY TYPE: EXECUTIVE EXPECTATIONS</b>	
Policy Title	<b>Naming of College Facilities or Property for Individuals or Organizations</b>
Policy Number	<b>BP 3.8</b>
Policy Owner	Board Chairperson
Adopted	
Reviewed	
Revised	

Moraine Park Technical College and Moraine Park Technical College Foundation, Inc. promote commemorative philanthropic naming of buildings, facilities, rooms, and equipment. This allows opportunities to recognize and honor individuals, businesses, and groups; helps to build relationships between the College, our communities and supporters; and provides for funding to support MPTC buildings, facilities, rooms and equipment.

The Board reserves the right for final approval to name its facilities and assets in recognition of individuals, companies, organizations or other entities who have made significant contributions to the College. These contributions may take the form of significant service to the College or financial support of College initiatives through the MPTC Foundation. In establishing this policy, the Board reserves the right to decline any offer of any contribution of money, property or other asset when the entity offering the contribution professes values not in alignment with the College’s vision, mission, value statements and strategic priorities. The College also reserves the right to rescind previously-approved naming rights for the same reasons. Recognition that may be considered:

- outstanding service to the College
- outstanding achievements of distinguished alumni, or
- significant financial or other contributions

All naming rights shall be approved for a specific term, on a one-to-one basis, and shall not be longer than the useful life of the property of facility, as determined by the College or Foundation.

Accordingly, the President shall:

- Recommend official naming or re-naming of Moraine Park Technical College facilities or property in honor of individuals or organizations who have made a significant contribution to the College or who have made a significant financial gift to Moraine Park Technical College.
- Advance naming opportunities in a manner that is consistent and fair to donors.
- Develop procedures for levels of financial support with the assistance of both the College Board and the Foundation Board.



## VI. ACTION ITEMS

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### B. Adoption of Resolution of Appreciation – Mike Miller

#### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board adopt the following resolution commending Mike Miller for his dedication and service to the Moraine Park Technical College District:***

WHEREAS, Mike Miller has served as a Moraine Park Technical College District Board member since July 1, 2008; and

WHEREAS, he has represented the District as an Elected Official Member; and

WHEREAS, during his term of office he was a very active Board member, attending national, state and local events; having served as the Co-Chairperson of the District Boards Association Legislative Committee; having served as the Secretary, Vice-Chairperson and, most recently, Chairperson of the Moraine Park Technical College District Board, Co-Chairperson of the District Boards Association External Partnerships Committee and member of the Wisconsin Technical College Insurance Trust Board.

WHEREAS, he has promoted technical and adult education in order to meet the educational and training needs of the District's citizens.

NOW, THEREFORE BE IT RESOLVED, that the Moraine Park Technical College District Board expresses its sincere appreciation to Mike Miller; and

BE IT FURTHER RESOLVED, that on behalf of the citizens of the District, the Board and the College's staff wish to express their gratitude to Mike Miller for his many years of loyal service, leadership, and friendship.

## VI. ACTION ITEMS

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### C. **Approval of Resolution to Fill Vacant Chairperson Role**

Mr. Mike Miller, current Board Chairperson, serves as the Elected Official Member on the District Board. Mr. Miller has decided not to seek reelection in April thereby creating a vacancy on the District Board and in the Board Chairperson role after April 17 when his replacement is being sworn into office and his Elected Official status changes. According to current Board Policy #2OPG0500, the Board may elect an officer to fill a vacancy if the vacancy occurs outside of the normal July annual organizational meeting.

Mr. Mike Staral, current Board Vice-Chairperson, has indicated a desire to accept the Board Chairperson role and its related responsibilities for the remainder of the 2017-18 fiscal year.

### **SUGGESTED MOTION:**

***I move that the Moraine Park Technical College District Board approve Mr. Mike Staral as the Board Chairperson with full authority and duties assigned to this role effective April 17, 2018 and continuing for the remainder of the 2017-18 fiscal year.***

## VII. CORRESPONDENCE AND REPORTS

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### D. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. District Board Workshop, April 5, 4:30 p.m., Holiday Inn, Fond du Lac
2. Staff Service Recognition and Retirement Event, April 11, 2:30 p.m., Fond du Lac Campus
3. District Boards Association Spring Meeting, April 12-14, Ramada Inn, Richland Center
4. Moraine Park Foundation Gourmet Dinner, April 27, 5:30 p.m., Fond du Lac Campus
5. EDGE Awards Banquet, May 3, 5 p.m., Whispering Springs Golf Course, Fond du Lac
6. Wisconsin Technical College System Board Meeting, May 8, Madison
7. Student Awards Banquet, May 11, 5:30 p.m., Golf Club at Camelot, Lomira
8. Commencement Ceremony, May 19, 10 a.m., Fond du Lac High School