

MORAINE PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

*May 17, 2017
5:00 p.m.*

Moraine Park Technical College
235 North National Avenue, Fond du Lac, WI 54935
World Link Conference Center, Room A-112

AGENDA

	<u>Page</u>
I. ROLL CALL – 5:00 p.m.	
A. Meeting Announcement	3
<p style="text-align: center;"><i>NOTE: The District Board will conduct a public hearing on the 2017-18 District budget at 5:05 p.m. Following the public budget hearing, the Board will reconvene to conduct their regular monthly business.</i></p>	
II. PUBLIC BUDGET HEARING, 2017-18 BUDGET – 5:05 P.M.	
III. INTRODUCTIONS	
IV. COMMUNITY REPORTS	
A. Business and Community Leader Connection	Report
V. APPROVAL OF MINUTES	4
VI. CONSENT ITEMS	
A. Human Resources – Employment	5
B. Financial Management – Accounting/Investments	9
C. Economic Development Contracting	10
D. Proposed 2016-17 Instructional Program Changes	
1) Approval of Local Certificate Proposal – Dairy Worker Training Certificate (97-006-1)	13
VII. ACTION ITEMS	
A. Approval of 2017-18 Management Contract Renewals and Compensation	15
VIII. CORRESPONDENCE AND REPORTS	
A. President’s Report	Report
1) Meetings Attended/to Attend	
2) Legislative Update	
3) WTCS Update	
4) College Activities Update	

	<u>Page</u>
B. District Boards Association Reports/Upcoming Events	
1) Board of Directors & Committee Reports	Report
2) Upcoming Events	17
<i>(Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes referenced in this document. This notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	
IX. CLOSED SESSION	
A. Approval to convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding the evaluation of the College President).	18
X. ADJOURNMENT	

I. ROLL CALL – 5:00 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Jung
_____ Krueger
_____ Fields
_____ Lloyd
_____ Staral
_____ Prill
_____ Zeratsky
_____ Miller

V. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the April 19, 2017 meeting and May 8, 2017 workshop minutes as presented.

VI. CONSENT ITEMS

The following information is being presented for the purpose of District Board monitoring of their Presidential Parameter policies #4HEE0100, Employment; #4FAF0300, Accounting; #4FFF0200, Investments; and their Desired Outcomes Policy #1TFT0200, Educate for Employment – Economic Development Contracting.

A. Employment

Resignations/Terminations

Heather Weisbach, Housekeeper, submitted her resignation effective April 13, 2017. Heather had been with the College since November 2016.

Recruitment – Support Professionals

Academic Advisor, West Bend Campus. This partially grant-funded, full-time position was created when Janet Kohlwey submitted her retirement. This position is responsible for establishing and maintaining contact with students in assigned program area(s) to provide registration, admissions, and general academic assistance and support to include referrals to appropriate support services. This position was posted internally/externally with a closing date of April 10, 2017. After screening and interviewing, Robin Kranz was selected and her start date is June 5, 2017.

Housekeeper, Fond du Lac Campus. This full-time position was created when Patrick O'Loughlin submitted his resignation. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the Fond du Lac Campus as needed. This position was posted internally/externally until filled. After screening and interviewing, Keith Scannell was selected and his start date is May 15, 2017.

Housekeeper, Fond du Lac Campus. This full-time position was created when Dennis Andrew changed positions. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the Fond du Lac Campus as needed. This position was posted internally/externally until filled. After screening and interviewing, LeahAnnda Philby was selected and her start date is May 22, 2017.

Housekeeper, Fond du Lac Campus. This part-time position was created when Heather Weisbach submitted her resignation. This position performs custodial duties for an assigned area at the Fond du Lac Campus and performs heavy duty cleaning throughout the Fond du Lac Campus as needed. This position was posted internally. After screening and interviewing, Dennis Andrew was selected and his start date was May 8, 2017.

Economic Workforce and Development Recruitment and Advising Specialist, Fond du Lac campus. This grant-funded, full-time position is responsible for the recruitment, advising, and support of participants in short-term boot camp training programs in a variety of technical areas. This position was posted internally/externally with a closing date of May 22, 2017.

VI. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Support Professionals (Continued)

Recruitment Specialist, West Bend Campus. This full-time position was created when Amy Richter transferred to another internal position. This position provides the outreach, recruitment, enrollment, and initial retention of students through direct contact and assistance from application to registration. This position was re-posted internally/externally until filled. Interviews were last held on April 17, 2017.

Maintenance Mechanic, Beaver Dam Campus. This full-time position was created when Daniel Oppermann submitted his resignation. This is skilled work requiring the capability of performing at the journeyman level in several of the building trades skills. Work is independently performed and involves leading other maintenance/housekeeping staff. This position was reposted internally/externally March 7, 2017 until filled. Interviews were last held on May 11, 2017.

Recruitment – Management/Instructional Staff

Vice President – Student Services, Fond du Lac Campus. This full-time position was created when Stan Cram submitted his retirement. This position provides leadership, vision, and administrative management for the Student Services Unit, which is comprised of over 86 faculty, management, and support professional staff. This position is responsible for the development, operation, and evaluation of all areas of student services and for strategic enrollment management. This position was posted internally/externally until filled. After screening and interviewing, James Barrett was selected and his start date is July 10, 2017.

James earned dual Bachelor of Arts degrees in Political Science and History from Manhattanville College in Purchase, NY and his Master of Arts degree in Teaching, concentrating in Administration, from Sacred Heart University in Fairfield, CT. James has 16 years of administrative experience in student affairs including serving as the Associate Vice Chancellor for Enrollment Management and Chief Information Officer for his current employer University of Wisconsin-Stevens Point and previous employer Mid-State Technical College as the Director of Enrollment Management.

It is recommended that the Moraine Park Technical College District Board offer a contract to James Barrett, and further that he be placed in Band B1 on the Management salary schedule.

Economic and Workforce Development Leadership Instructor, Fond du Lac Campus. This full-time position was created as a college initiative and budgeted for FY2016-17. The primary teaching responsibility will be in the areas of team building, leadership, and communication. This position was posted internally. After screening and interviewing, Chris Schatz was selected and his start date is July 17, 2017.

VI. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Management/Instructional Staff (Continued)

Chris has been employed with the College for three years as a Corrections Science instructor.

It is recommended that the Moraine Park Technical College District Board offer a contract to Chris Schatz, and further that he be placed in Salary Grade F2 on the Faculty salary schedule.

Student Services Grants Coordinator, Fond du Lac Campus. This part-time position was created when Anne Millane submitted her retirement. This position manages grants for the Student Services Unit to include grant writing, monitoring and assisting with budget allocations/decisions, data collection/reporting, and monitoring progress of grant activities/outcomes. This position was posted internally/externally with a closing date of May 22, 2017.

BI Developer, Fond du Lac Campus. This full-time position was created due to the ending of the Ellucian Managed Services contract. This position designs and develops business intelligence objects, packages, processes, and reports. This position was posted internally/externally until February 27, 2017. Interviews were last held on March 28, 2017.

Business Analyst Instructor, Fond du Lac Campus. This full-time position uses budget dollars allocated for a Communications instructor position that will not be filled. The position's teaching responsibility will vary within the Business Analyst Program, and includes courses such as Enterprise Data Management, MYSQL, and Introduction to Systems Analyst, Object Orientated Programming, and Project Management for IT Professionals. This position was posted internally/externally until filled. Interviews were held on March 10, 2017.

Application Developer, Fond du Lac Campus. This full-time position was created due to the ending of the Ellucian Managed Services contract. This position designs and develops user interfaces to internet/intranet applications. This position analyzes and improves complex system logic and works with Systems Analysts and functional staff to determine user requirements and system solutions. This position was posted internally/externally until filled. Interviews were held on March 28, 2017. The College has decided to partner with TEK Systems effective April 17, 2017 on a contract-to-hire basis for this position.

ERP Developer, Fond du Lac Campus. This full-time position was created due to the ending of the Ellucian Managed Services contract. This position will work with the Senior ERP Developer to design and develop user interfaces to ERP applications. This position will work with Systems Analysts and functional staff to determine requirements and solutions. This position was posted internally/externally until filled. Interviews were held on March 23, 2017. The College has decided to partner with TEK Systems effective April 3, 2017 on a contract-to-hire basis for this position.

VI. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Management/Instructional Staff (Continued)

ERP Developer, Fond du Lac Campus. This full-time position was created due to the ending of the Ellucian Managed Services contract. This position uses budget dollars allocated for a Senior ERP Developer position that will not be filled. This position will work with the Senior ERP Developer to design and develop user interfaces to ERP applications. This position will work with Systems Analysts and functional staff to determine requirements and solutions. This position was posted internally/externally until filled. Interviews were held March 29, 2017. The College has decided to partner with TEK Systems effective April 17, 2017 on a contract-to-hire basis for this position.

VI. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of April are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS: None

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0221526	Building Access Control Project services
A0221601	IT Remodel furniture
A0221631	Career and Employment Center (CEC) furniture
A0221646	Track IT software licensing
A0221682	Dell Poweredge Server
A0221734	IT Remodel furniture
A0221749	Roof hatch and skylights fall protection
P-card	Spectrum Lectern, console and components for CEC
P-card	Dalite projector screen
P-card	Refrigerator for the IT Remodel
P-card	4 Panasonic LED monitors for IT Remodel
P-card	RealPresence IVC System for IT Remodel
P-card	Dell Latitude 7275 Computer
P-card	Dell Latitude 7480 Computer
P-card	2 Eagle Eye cameras and components

TAX LEVY RECEIVABLE:

Through May 8, the District received tax levy payments totaling \$12,081,077.11 or 74.5% of the total levied. Last year's collection through May 6, 2016 was \$11,892,410.02 or 73.5% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$193,293.95	\$141,273.94	73.1%
Columbia	\$3,626.99	\$2,459.26	67.8%
Dodge	\$3,035,472.32	\$2,200,574.39	72.5%
Fond du Lac	\$4,592,632.39	\$3,400,036.53	74.0%
Green Lake	\$1,461,724.18	\$996,312.99	68.1%
Marquette	\$20,862.48	\$14,676.23	70.3%
Sheboygan	\$5,482.30	\$4,138.13	75.5%
Washington	\$6,682,230.73	\$5,163,189.00	77.3%
Waushara	\$145,434.53	\$101,177.94	69.6%
Winnebago	<u>\$79,743.13</u>	<u>\$57,238.70</u>	71.8%
	<u>\$16,220,503.00</u>	<u>\$12,081,077.11</u>	<u>74.5%</u>

VI. CONSENT ITEMS

B. Financial Management – Accounting/Investments (Continued)

OTHER:

The interest rate National Exchange Bank and Trust remains at 1.125% for April 2017.

C. Economic Development Contracting

EWD Board Report May 2017										
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract	
Agnesian Healthcare	Intro to Vaso	4719647032314	\$ 594.00	\$ 180.36	\$ 413.64	10	0.03	Business	C00000000076167	
Agnesian Healthcare	10% Grant Administration Fee	109022	\$ 59.40	\$ -	\$ 59.40	0	0	Business	C00000000076168	
Albance Laundry Systems	Assessment Testing	109255	\$ 345.00	\$ 125.91	\$ 219.09	0	0	Goings	C00000000076607	
Albance Laundry Systems	Assessment Testing	109258	\$ 405.00	\$ 185.91	\$ 219.09	0	0	Goings	C00000000076678	
Amnecorp	ISO 9001:2008 Auditor Training	4762340632408	\$ 5,515.08	\$ 4,015.08	\$ 1,500.00	7	0.14	Goings	C00000000076489	
Amnecorp	10% Grant Administration Fee	109200	\$ 551.51	\$ -	\$ 551.51	0	0	Goings	C00000000076490	
Amnecorp	Supervision 101	4719646432399	\$ 825.00	\$ 210.76	\$ 604.24	1	0.02	Holmes	C00000000076475	
Amnecorp	10% Grant Administration Fee	109155	\$ 82.50	\$ -	\$ 82.50	0	0	Holmes	C00000000076476	
Bradley Corp	Electricity Fundamentals (Group A)	4741342932239	\$ 9,303.71	\$ 2,039.23	\$ 7,264.48	6	0.18	Goings	C00000000076127	
Bradley Corp	Electricity Fundamentals (Group B)	4741342932240	\$ 8,685.81	\$ 3,291.37	\$ 5,394.44	9	0.27	Goings	C00000000076127	
Bradley Corp	10% Grant Administration Fee	108990	\$ 1,798.95	\$ -	\$ 1,798.95	0	0	Goings	C00000000076128	
Bradley Corp	TIG Welding	4744240532246	\$ 5,172.85	\$ 1,634.00	\$ 3,538.85	3	0.05	Goings	C00000000076130	
Bradley Corp	10% Grant Administration Fee	108911	\$ 517.29	\$ -	\$ 517.29	0	0	Goings	C00000000076131	
Brouer Metal Craftsmen Inc.	Welding Certification - MIG	4744241532429	\$ 594.00	\$ 245.10	\$ 348.90	1	0	Goings	C00000000076627	
Brouer Metal Craftsmen Inc.	Welding Certification - TIG	4744241532431	\$ 1,877.25	\$ 946.85	\$ 930.40	1	0.01	Goings	C00000000076647	
Burgess Norton Manufacturing Co	Supervision 101	4719646432399	\$ 1,650.00	\$ 441.53	\$ 1,208.47	2	0.04	Holmes	C00000000076475	
Burgess Norton Manufacturing Co	10% Grant Administration Fee	109117	\$ 165.00	\$ -	\$ 165.00	0	0	Holmes	C00000000076478	
Dodge County Highway Department	Assessment Testing	109134	\$ 393.00	\$ 173.91	\$ 219.09	0	0	Holmes	C00000000076648	
Free	Supervision 101	4719646432399	\$ 825.00	\$ 210.76	\$ 604.24	1	0.02	Holmes	C00000000076475	
Free	10% Grant Administration Fee	109118	\$ 82.50	\$ -	\$ 82.50	0	0	Holmes	C00000000076479	
Grande Cheese	Sig Sigma Black Belt	1062515532236	\$ 3,800.01	\$ 3,699.95	\$ 100.06	2	0.17	Goings	C00000000076106	
Grande Cheese	10% Grant Administration Fee	108857	\$ 380.00	\$ -	\$ 380.00	0	0	Goings	C00000000076107	
Grande Cheese	Supervision 101	4719646432396	\$ 825.00	\$ 210.76	\$ 604.24	1	0.02	Goings	C00000000076468	
Grande Cheese	10% Grant Administration Fee	109122	\$ 82.50	\$ -	\$ 82.50	0	0	Goings	C00000000076472	
Hartford Finishing Inc	Supervision 101	4719646432396	\$ 825.00	\$ 210.76	\$ 604.24	1	0.02	Goings	C00000000076468	
Hartford Finishing Inc	10% Grant Administration Fee	109114	\$ 82.50	\$ -	\$ 82.50	0	0	Goings	C00000000076474	
International Concrete Products	WI Structural Welding Certification	4744241532437	\$ 1,095.00	\$ 453.50	\$ 641.50	3	0.02	Goings	C00000000076649	
Kackhauler Manufacturing Company	Supervision 101	4719646432396	\$ 825.00	\$ 210.76	\$ 604.24	1	0.02	Goings	C00000000076468	
Kackhauler Manufacturing Company	10% Grant Administration Fee	109113	\$ 82.50	\$ -	\$ 82.50	0	0	Goings	C00000000076473	
Kash Foundry Inc	Supervision 101	4719646432396	\$ 825.00	\$ 210.76	\$ 604.24	1	0.02	Goings	C00000000076468	
Kash Foundry Inc	10% Grant Administration Fee	109110	\$ 82.50	\$ -	\$ 82.50	0	0	Goings	C00000000076470	
Kondea Corporation	CNC Operator Training	4744440132185	\$ 7,161.85	\$ 2,566.97	\$ 4,594.88	8	0.24	Goings	C00000000076601	
Kondea Corporation	10% Grant Administration Fee	108877	\$ 716.19	\$ -	\$ 716.19	0	0	Goings	C00000000076604	
Mayville Engineering Co Inc	Blueprint Reading	476234232319	\$ 3,168.00	\$ 1,017.76	\$ 2,150.24	13	0.37	Goings	C00000000076385	
Mayville Engineering Co Inc	10% Grant Administration Fee	109044	\$ 316.80	\$ -	\$ 316.80	0	0	Goings	C00000000076386	
Menasha Packaging Co	Supervision 101	4719646432399	\$ 1,650.01	\$ 441.48	\$ 1,208.53	2	0.04	Holmes	C00000000076475	
Menasha Packaging Co	10% Grant Administration Fee	109116	\$ 165.00	\$ -	\$ 165.00	0	0	Holmes	C00000000076477	
Mercury Marine	Core Skills - Mercury	4719641132424	\$ 350.00	\$ 304.96	\$ 45.04	27	0.14	Hall	C00000000076562	
Mercury Marine	Core Skills - Mercury (Team A)	4719641132425	\$ 350.00	\$ 304.96	\$ 45.04	13	0.02	Hall	C00000000076567	
Mercury Marine	Core Skills - Mercury (Team B)	4719641132426	\$ 350.00	\$ 304.96	\$ 45.04	14	0.02	Hall	C00000000076567	
Mercury Marine	Core Skills - Mercury	4719641132406	\$ 1,290.00	\$ 519.16	\$ 770.84	24	0.12	Hall	C00000000076727	
Mercury Marine	Core Skills - Mercury (Team A)	4719641132468	\$ 350.00	\$ 304.96	\$ 45.04	12	0.02	Hall	C00000000076727	
Mercury Marine	Core Skills - Mercury (Team B)	4719641132469	\$ 350.00	\$ 304.96	\$ 45.04	12	0.02	Hall	C00000000076727	
Paneltek LLC	Hearstater First Aid/CPR/AED	4753146532436	\$ 382.50	\$ 189.26	\$ 193.24	5	0.02	Business	C00000000076648	
Seneca Foods Corp/Ripon	Critical Care - Part 2	4719641132297	\$ 2,002.00	\$ 656.64	\$ 1,345.36	23	0.18	Business	C00000000076365	
Seneca Foods Corp/Ripon	10% Grant Administration Fee	109011	\$ 200.20	\$ -	\$ 200.20	0	0	Business	C00000000076366	
Seneca Foods Corp/Ripon	Hearstater First Aid/CPR/AED	4753146532464	\$ 499.50	\$ 216.26	\$ 283.24	14	0.05	Holmes	C00000000076708	

Seneca Foods Corp/Ripon	Hearman First Adj/CPB/AED	47531465322465	\$ 385.50	\$ 192.26	\$ 193.24	6	0.02	Holmes	C00000000076108
Seneca Foods Corporation/Maryville	Critical Core - Part 2 (Group A)	47196411322226	\$ 1,932.00	\$ 592.21	\$ 1,339.79	15	0.13	Justman	C00000000076123
Seneca Foods Corporation/Maryville	Critical Core - Part 2 (Group B)	47196411322227	\$ 1,962.00	\$ 598.09	\$ 1,363.91	18	0.15	Justman	C00000000076123
Seneca Foods Corporation/Maryville	10% Grant Administration Fee	10888	\$ 389.40	-	\$ 389.40	0	0	Justman	C00000000076124
Seneca Foods Corporation/Colefield	Critical Core - Part 2 (Group A)	47196411322298	\$ 1,952.00	\$ 645.84	\$ 1,306.16	17	0.14	Justman	C00000000076125
Seneca Foods Corporation/Colefield	Critical Core - Part 2 (Group B)	47196411322299	\$ 1,952.00	\$ 645.84	\$ 1,306.16	17	0.14	Justman	C00000000076125
Seneca Foods Corporation/Colefield	10% Grant Administration Fee	10889	\$ 390.40	-	\$ 390.40	0	0	Justman	C00000000076126
Seneca Foods Corporation/Clyman	Critical Core - Part 2	4719641132295	\$ 1,852.00	\$ 803.79	\$ 1,048.21	7	0.06	Justman	C00000000076183
Seneca Foods Corporation/Clyman	Critical Core - Part 2	4719641132296	\$ 1,862.00	\$ 805.95	\$ 1,056.05	8	0.07	Justman	C00000000076283
Seneca Foods Corporation/Clyman	10% Grant Administration Fee	10897	\$ 371.40	-	\$ 371.40	0	0	Justman	C00000000076284
Seneca Foods Corporation/Maryville	Hearman First Adj/CPB/AED	47531465322462	\$ 391.50	\$ 198.26	\$ 193.24	8	0.03	Holmes	C00000000076887
Steiner Electric Inc	Hearman First Adj/CPB/AED	4753146532422	\$ 609.00	\$ 328.32	\$ 280.68	23	0.08	Justman	C00000000076547
T J Hale Co	Supervision 101	4719646432396	\$ 2,475.00	\$ 662.30	\$ 1,812.70	3	0.06	Gellings	C00000000076468
T J Hale Co	10% Grant Administration Fee	10911	\$ 247.50	-	\$ 247.50	0	0	Gellings	C00000000076471
The Jon-Mac Co. Inc	Budgeting Reading	4762343232287	\$ 3,447.60	\$ 1,586.80	\$ 1,860.80	8	0.11	Gellings	C00000000076223
United WI Grain Producers	Messaging Performance of Others	4719646432051	\$ 5,038.07	\$ 2,644.30	\$ 2,393.77	7	0.09	Justman	C00000000075743
United WI Grain Producers	10% Grant Administration Fee	10866	\$ 502.83	-	\$ 502.83	0	0	Justman	C00000000075764
Washington County Fair Park	Hearman First Adj/CPB/AED	4753146532478	\$ 391.50	\$ 198.26	\$ 193.24	8	0.03	Holmes	C00000000076789
Wells Vehicle Electronics	Supervision 101	4719646432396	\$ 2,475.00	\$ 662.30	\$ 1,812.70	3	0.06	Gellings	C00000000076468
Wells Vehicle Electronics	10% Grant Administration Fee	10909	\$ 247.50	-	\$ 247.50	0	0	Gellings	C00000000076469
Totals:			\$ 97,394.09	\$ 35,917.37	\$ 61,476.72	364	3.24		

VI. CONSENT ITEMS

D. Proposed 2016-17 Instructional Program Changes

1) Approval of Local Certificate Proposal – Dairy Worker Training Certificate (97-006-1)

Proposed Components:

Program Name: Dairy Worker Training Certificate

Program Number: 97-006-1

Effective for the 2016-2017 academic year (spring semester)

Proposed Coursework:

Dairy Worker Training Certificate (97-006-1)		
PROPOSED: 2016-2017 Curriculum		
Course#	Title	Cr.
006-350	Dairy Worker – Milking – Feeding – Handling Skills	1
006-351	Dairy Worker – Reproduction – Fresh Cow – Calf Skills	1
Total Credits		2

Rationale: The College is seeking the District Board’s approval to create a Local Certificate for Dairy Worker Training at the John Burke Correctional Center.

This training has been requested by Lt. Governor Rebecca Kleefisch in an effort to provide incarcerated Waupun State Farm workers the ability to receive credentials that would assist with obtaining employment upon release. Due to the short length of stay by inmates at the John Burke Correctional Center, it was determined that the two-credit certificate was the most feasible means to provide a credential. Courses will provide foundational bovine handling skills in the area of milking and reproduction. The institution has a working farm where students will be utilizing their newly acquired skills and have access to the resources necessary to complete their educational experience. Having this certificate, along with the work experience at the farm, would provide additional consideration in the hiring process for the individuals upon release. In addition, these courses will provide two credits of advanced standing in the Agribusiness Science and Technology Associate Degree Program.

This certificate would provide students with opportunities for positions within the dairy farm industry. These positions provide career laddering opportunities through establishing an employability history that can lead to advancement within the industry.

Resources Required: Moraine Park will subcontract instructional faculty from Lakeshore Technical College (LTC) to provide curriculum content and to teach the courses. Agribusiness Science and Technology is currently a shared program with LTC.

VI. CONSENT ITEMS

SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of April be approved and payments are authorized, ordered, and confirmed; and that the Local Certificate Proposal for the Dairy Worker Training Certificate at the John Burke Correctional Center be approved as presented, and to continue with the Certificate Implementation phase of the Certificate Development Process effective for the 2016-17 academic year.

Roll call vote:

_____ Staral
_____ Zeratsky
_____ Fields
_____ Krueger
_____ Prill
_____ Lloyd
_____ Jung
_____ Miller

VII. ACTION ITEMS

A. Approval of 2017-18 Management Contract Renewals and Compensation

The following information is being presented for the purpose of District Board monitoring of their Presidential Parameter Policy, #4HEE0100, Employment.

The management personnel who are being recommended to receive contracts for 2017-18 are listed below.

Michele Adams	James Huycke
Marcia Arndt	Jacqueline Jarvis
Ross Atkinson	Sandra Justman
Hans Baierl	Carrie Kasubaski
Laurie Barz	Timothy Keenan
Bonita Bauer	Lori Kendall
C. A. Michael Best	Gregory Kilgas
Anders Bjork	Michael Kinser
Christy Blessing	Todd Knutson
Triena Bodart	Jennifer Lanter
Richard Boudreau	Ashley LeCount
Dana Bourland	Patricia Lehn
James Brace	Randall Leigh
Erwin Breithaupt	Anne Lemke
Charles Brendel – through 2/16/18	Scott Lieburn
Kathleen Broske	Bojan Ljubenko
Lila Buytendorp	Jason Loomans
Amy Clark	Jenny Manning
Mary Davies	Lynn Marquardt
James Eden	Beth Mendoza
John Faeh	Marylou Mercado
Michael Fatla	Marie Miller
Kristen Finnel	Carol Moore
Vicky Fitzgerald	Tanya Ney
Donna Freund	Amy Patterson
Mallory Gauerke	Benjamin Pickart
Beau Gellings	Julienne Pieper
JoAnn Hall	Larry Plamann
JoAnne Henken	Abby Pluim
Wendy Herrmann	Lisa Pollard
Eric Hidde	Bart Putzer
Douglas Holmes	Brenda Raad
Lane Holte	Peter Rettler
Stephen Horvath	Fredrick Rice
Matthew Hurtienne	Gerald Richards

VII. ACTION ITEMS

A. Approval of 2017-18 Management Contract Renewals and Compensation (Continued)

Amy Richter
Sally Ruback
Laura Schelter
Lucas Schmidt
Dee Schmitz
Jodie Schneider
Jennifer Schoonover
Lori Schrage
Michael Schreiber
Kim Schwamn
Michael Smith

Laurice Snyder
Peter Snyder
Michelle Stark
Benjamin Stefan
Paula Stettbacher
Scott Troedel
Judy Urben
Joshua Wakefield
Julie Waldvogel-Leitner
Jacquelyn Warnecke

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board issue contracts for management staff as listed for the 2017-18 year, and that the Moraine Park Technical College District Board approve a 2.2% salary increase for management staff for fiscal year 2017-18.

Roll call vote:

_____ Fields
_____ Zeratsky
_____ Krueger
_____ Staral
_____ Jung
_____ Prill
_____ Lloyd
_____ Miller

VIII. CORRESPONDENCE AND REPORTS

B. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. Commencement Ceremony, May 20, Fond du Lac High School
2. GED/HSED Graduation Ceremony, June 1, Fond du Lac Campus
3. CNA Boot Camp Completion Ceremony, June 22, Fond du Lac Campus
4. WTCS Board Meeting, July 11-12, Rhinelander
5. District Boards Association Summer Meeting, July 14-15, Kenosha

IX. CLOSED SESSION

A. Approval to Convene into Closed Session

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (regarding the evaluation of the College President).

Roll call vote:

_____ Lloyd
_____ Zeratsky
_____ Prill
_____ Krueger
_____ Jung
_____ Fields
_____ Staral
_____ Miller