

MORAINÉ PARK TECHNICAL COLLEGE DISTRICT BOARD MEETING

*March 15, 2017
5:15 p.m.*

235 North National Avenue, Fond du Lac, WI 54935
World Link Conference Center, Room A-112

AGENDA

	<u>Page</u>
I. ROLL CALL – 5:15 p.m.	
A. Meeting Announcement	3
II. PUBLIC COMMENTS	
III. INTRODUCTIONS	
IV. APPROVAL OF MINUTES	4
V. CONSENT ITEMS	
A. Human Resources – Employment	5
B. Financial Management – Accounting/Investments	8
C. Economic Development Contracting	10
VI. ACTION ITEMS	
A. Approval of Bid – Unisex Restroom Remodel, Beaver Dam Campus	12
B. Approval of Resolution Authorizing the Issuance of \$2,485,000 General Obligation Promissory Notes, Series 2016-17B	14
C. Approval of Retirement	19
VII. CORRESPONDENCE AND REPORTS	
A. President’s Report	Report
1) Meetings Attended/to Attend	
2) Legislative Update	
3) WTCS Update	
4) College Activities Update	
B. District Boards Association Reports/Upcoming Events	
1) Board of Directors & Committee Reports	Report
2) Upcoming Events	20
<i>(Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes referenced in this document. This notice is being provided to comply with Wisconsin Open Meetings Law.)</i>	

NOTE: The District Board will meet in closed session at 6:30 p.m. Following the completion of the closed session, the Board will reconvene into open session to take any necessary action.

VIII. **CLOSED SESSION – 6:30 p.m.**

- A. Approval to convene into Closed Session pursuant to Wis. Stat. 21
sec. 19.85(1)(c) for the purpose of considering employment, promotion,
compensation or performance evaluation data of any public employee
over which the governmental body has jurisdiction or exercises responsibility
(conducting private conference regarding non-renewal of faculty contract;
deliberating regarding private conference; and possible issuance of final
notice of non-renewal of faculty contract for the 2017-18 school year).

IX. **ACTION ITEM**

- A. Possible Action Regarding Non-Renewal of Faculty Contract Report

X. **ADJOURNMENT**

I. ROLL CALL – 5:15 p.m.

A. Meeting Announcement

This meeting of the Moraine Park Technical College District Board has been officially announced to the District's official news media – the Fond du Lac Reporter, the West Bend News, and the Beaver Dam Daily Citizen – as well as to other media, in accordance with the Wis. Stat. sec. 19.81 through 19.98.

Roll call:

_____ Jung
_____ Krueger
_____ Fields
_____ Zeratsky
_____ Prill
_____ Staral
_____ Lloyd
_____ Miller

IV. APPROVAL OF MINUTES

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board approve the February 22, 2017 meeting minutes as presented.

V. CONSENT ITEMS

The following information is being presented for the purpose of District Board monitoring of their Presidential Parameter policies #4HEE0100, Employment; #4FAF0300, Accounting; #4FFF0200, Investments; and their Desired Outcomes Policy #1TFT0200, Educate for Employment – Economic Development Contracting.

A. Employment

Resignations/Terminations

Bonny Zuehlke, Housekeeper, submitted her retirement effective May 31, 2017. Bonny has been with the College since February 2007.

Recruitment – Support Professionals

Accounts Payable and Payroll Specialist, Fond du Lac Campus. This full-time position was created when Susan Bruins resigned. This position is responsible for payroll assistance, issuance of District purchase orders, posting of cash receipts, and processing payments for all District financial obligations. This position was posted internally/externally with a closing date of March 7, 2017. Interviews will be held on March 22, 2017.

Recruitment Specialist, West Bend Campus. This full-time position was created when Amy Richter transferred to another internal position. This position provides the outreach, recruitment, enrollment, and initial retention of students through direct contact and assistance from application to registration. This position was re-posted internally/externally until filled. Interviews will be held on March 16, 2017.

Maintenance Mechanic, Beaver Dam Campus. This full-time position was created when Daniel Oppermann submitted his resignation. This is skilled work requiring the capability of performing at the journeyman level in several of the building trades skills. Work is independently performed and involves leading other maintenance/housekeeping staff. This position was posted internally/externally with a closing date of November 14, 2016. Interviews were last held on December 12, 2016. This position was re-posted internally/externally until filled.

Student Support Representative, Fond du Lac Campus. This part-time position was created when Kim Dickinson accepted another position. This position provides admissions, registration, records, financial aid information, and customer service to students primarily in the call center and secondarily in person. This position was re-posted internally/externally until filled. After screening and interviewing, Jodi Gulig was selected and her start date was February 27, 2017.

V. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Management/Instructional Staff

Vice President – Student Services, Fond du Lac Campus. This full-time position was created when Stan Cram submitted his retirement. This position provides leadership, vision, and administrative management for the Student Services Unit, which is comprised of over 86 faculty, management, and support professional staff. This position is responsible for the development, operation, and evaluation of all areas of student services and for strategic enrollment management. This position was posted internally/externally until filled. Interviews were held March 6 and 13, 2017.

Financial Aid Manager, Fond du Lac Campus. This full-time position was created when Julie Waldvogel-Leitner was selected as the Director of Admissions. This position directs and coordinates the delivery of student financial aid and the maintenance of student financial aid records. This position is responsible for the disbursement of federal funds in strict compliance with federal regulations governing each program. This position supervises six support staff and reports to the Director of Admissions. This position was posted internally/externally with a closing date of January 11, 2017. Interviews were held January 25 and 27, 2017. After screening and interviewing, Triena Bodart was selected and her start date was March 6, 2017.

Triena earned her Bachelor of Science degree from the University of Wisconsin-La Crosse and her Master of Arts degree from the University of Iowa. Triena has over 14 years of experience as an Assistant Director of Financial Aid from the University of Wisconsin-Milwaukee.

It is recommended that Moraine Park Technical College District Board offer a contract to Triena Bodart, and further that she be placed in Band D1 on the Management salary level.

Application Developer, Fond du Lac Campus. This full-time position was created due to the ending of the Ellucian Managed Services contract. This position designs and develops user interfaces to internet/intranet applications. This position analyzes and improves complex system logic and works with Systems Analysts and functional staff to determine user requirements and system solutions. This position was posted internally/externally until filled. Interviews were held on February 22 and March 7, 2017.

ERP Developer, Fond du Lac Campus. This full-time position was created due to the ending of the Ellucian Managed Services contract. This position will work with Senior ERP Developers to design and develop user interfaces to ERP applications. This position will work with Systems Analysts and functional staff to determine requirements and solutions. This position was posted internally/externally until filled.

V. CONSENT ITEMS

A. Employment (Continued)

Recruitment – Management/Instructional Staff (Continued)

Senior ERP Developer, Fond du Lac Campus. This full-time position was created due to the ending of the Ellucian Managed Services contract. This position designs and develops user interfaces to ERP applications. This position also defines site objectives by analyzing user requirements and envisioning ERP system features and functionality. This position was posted internally/externally until filled.

BI Developer, Fond du Lac Campus. This full-time position was created due to the ending of the Ellucian Managed Services contract. This position designs and develops business intelligence objects, packages, processes, and reports. This position was posted internally/externally until February 27, 2017.

Business Analyst Instructor, Fond du Lac Campus. This full-time position uses budget dollars allocated for a Communications instructor position that will not be filled. The position's teaching responsibility will vary within the Business Analyst program, and includes courses such as Enterprise Data Management, MYSQL, Introduction to Systems Analyst, Object Orientated Programming, and Project Management for IT Professionals. This position was posted internally/externally until filled. Interviews will be held March 10, 2017.

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments

Receipt and bill listings for the month of February are attached. Following are selected receipts or disbursements with explanations.

RECEIPTS:

<u>Number</u>	<u>Description</u>
J0007087	Property Tax Relief payment

DISBURSEMENTS:

<u>Number</u>	<u>Description</u>
A0220513	Hardware, Drives and VA Software
A0220523	AED Monitor
A0220633	Hardware and drives
A0220875	Steelcase VIA wall for Career Employment Center addition
A0220899	Multifunctional printer for the IT Remodel
A0220968	Steelcase VIA wall for Career Employment Center addition
A0220973	Cisco Router and components
Pcard	Dell OptiPlex 7040 desktop
Pcard	19
Pcard	LG 43" LED TV
Pcard	Infusion pump
Pcard	CombiCarrier II Backboard Split stretcher
Pcard	Chester Chest training aid
Pcard	Hospira Infusion pump
Pcard	Coolmate coolant system
Pcard	Insulation tester
Pcard	2 Health simulators
Pcard	Power Quality Analyzer
Pcard	40 Dell Latitude 3470 laptops
Pcard	2 CPR Infant Mannequins
Pcard	5 CPR Meters
Pcard	11 Airway management replacement kits
Pcard	Dell Precision Tower 5810 computer
Pcard	4 Dell Latitude E7470 Laptops and monitors
Pcard	5 Copystar laser printers

V. CONSENT ITEMS

B. Financial Management – Accounting/Investments (Continued)

TAX LEVY RECEIVABLE:

All February tax levy payments have been received. Total collections as of March 6, 2017 are \$11,786,032.93 or 72.7% of the total levied. Last year's collection through March 7, 2016 was \$11,611,747.20 or 71.8% of the total levied. A summary of this year's collection is as follows:

<u>County</u>	<u>Total Levied</u>	<u>Total Collected</u>	<u>Percent Collected</u>
Calumet	\$193,293.95	\$136,504.05	70.6%
Columbia	\$3,626.99	\$2,373.73	65.5%
Dodge	\$3,035,472.32	\$2,136,489.36	69.6%
Fond du Lac	\$4,592,632.39	\$3,310,331.79	70.4%
Green Lake	\$1,461,724.18	\$976,084.86	66.8%
Marquette	\$20,862.48	\$14,378.62	68.9%
Sheboygan	\$5,482.30	\$4,018.06	73.3%
Washington	\$6,682,230.73	\$5,055,105.80	75.7%
Waushara	\$145,434.53	\$97,609.30	67.1%
Winnebago	\$79,743.13	\$55,303.42	69.3%
	<u>\$16,220,503.00</u>	<u>\$11,786,032.93</u>	<u>72.7%</u>

OTHER:

The interest rate National Exchange Bank and Trust remains at .875% for February 2017.

V. CONSENT ITEMS

C. Economic Development Contracting

SUGGESTED MOTION – PRESIDENTIAL PARAMETERS, CONSENT ITEMS

I move that the Moraine Park Technical College District Board approve the following presidential parameter consent items as presented:

- 1. Employment;***
- 2. Financial Management – Accounting/Investments;***
- 3. Economic Development Contracting; and***

that the bills for the month of February be approved and payments are authorized, ordered, and confirmed.

Roll call vote:

_____ Zeratsky
_____ Fields
_____ Krueger
_____ Prill
_____ Staral
_____ Lloyd
_____ Jung
_____ Miller

EWD Board Report March 2017										
Recipient	Title	Course	Revenue	Direct Cost	Net	Enrolled	FTE	Manager LN	Contract	
A&W Iron and Metal	Heantzover First Aid/CPR/AED	4753146532201	\$ 382.50	\$ 154.41	\$ 228.09	5	0.02	Justrman	C000000002616031	
Albarran Laundry Systems	Assessment Testing	108885	\$ 405.00	\$ 173.54	\$ 231.46	0	0	Gedlings	C00000000261603	
Albarran Laundry Systems	Assessment Testing	108894	\$ 325.00	\$ 296.98	\$ 28.02	0	0	Gedlings	C00000000261603	
Bauer Metal Craftsmen Inc.	Work Cooperatively in Teams	4719641132174	\$ 396.00	\$ 237.93	\$ 158.07	4	0.01	Justrman	C00000000261604	
Breuer Metal Craftsmen Inc.	10% Grant Administration	108886	\$ 39.60	\$ -	\$ 39.60	0	0	Justrman	C00000000261605	
Burgess Norton Manufacturing Co	Microsoft Excel - Level 1	4710345632167	\$ 1,371.50	\$ 492.90	\$ 878.60	9	0.06	Justrman	C00000000261605	
C International Concrete Products	WI Structural Welding Certification	4744241532290	\$ 630.00	\$ 245.30	\$ 384.90	1	0	Gedlings	C0000000026284	
Construction Supply & Erection	WI Structural Welding Certification	4744241532298	\$ 1,732.43	\$ 653.60	\$ 1,078.83	4	0.03	Gedlings	C0000000026265	
Dielectric Corporation	G0&I	4762341821931	\$ 6,013.92	\$ 2,067.00	\$ 3,946.92	17	0.34	Justrman	C0000000024886	
Federal Tool & Engineering	Welding Certification	4744241532201	\$ 350.00	\$ 164.40	\$ 185.60	1	0	Gedlings	C00000000261603	
Fires	First Aid Responder Training	4753141132063	\$ 4,484.00	\$ 1,519.76	\$ 2,964.24	4	0.07	Justrman	C0000000025724	
Holiday Automotive	Automotive Electrical and Electronic Fundamentals	4760240632276	\$ 638.00	\$ 462.59	\$ 175.41	2	0.03	Holmes	C00000000261683	
Leatz Sales & Service Incorporated	Automotive Electrical and Electronic Fundamentals	4760240632276	\$ 638.00	\$ 462.59	\$ 175.41	2	0.03	Holmes	C00000000261683	
Mayville Engineering Co Inc.	Blueprint Reading	4762341232168	\$ 3,168.00	\$ 1,017.76	\$ 2,150.24	15	0.2	Gedlings	C0000000025883	
Mayville Engineering Co Inc.	10% Grant Administration	108872	\$ 316.00	\$ -	\$ 316.00	0	0	Gedlings	C0000000025884	
Mayville Engineering Co Inc.	CWI/Cert Weld Insp Review	4744241032215	\$ 1,936.65	\$ 858.58	\$ 1,078.07	2	0.01	Gedlings	C0000000026083	
Mayville Engineering Co Inc.	10% Grant Administration	108884	\$ 393.67	\$ -	\$ 393.67	0	0	Gedlings	C0000000026084	
Mercury Marine	Core Skills - Mercury	4719641132205	\$ 1,290.00	\$ 539.10	\$ 750.84	24	0.12	Hall	C0000000026045	
Mercury Marine	Core Skills - Mercury (Team A)	4719641132212	\$ 350.00	\$ 104.96	\$ 245.04	12	0.02	Hall	C0000000026045	
Mercury Marine	Core Skills - Mercury (Team B)	4719641132213	\$ 350.00	\$ 104.96	\$ 245.04	12	0.02	Hall	C0000000026045	
Mercury Marine	Core Skills - Mercury	4719641132252	\$ 1,280.00	\$ 532.94	\$ 747.06	23	0.12	Hall	C0000000026145	
Mercury Marine	Core Skills - Mercury (Team A)	4719641132253	\$ 350.00	\$ 104.96	\$ 245.04	11	0.02	Hall	C0000000026145	
Mercury Marine	Core Skills - Mercury (Team B)	4719641132254	\$ 350.00	\$ 99.96	\$ 250.04	12	0.02	Hall	C0000000026145	
National Rivet	Adult First Aid for the Workplace	4253146882275	\$ 320.00	\$ 144.76	\$ 175.24	4	0.02	Gedlings	C0000000026165	
Richelieu Foods Incorporated	Effective Communication Skills	4719641132169	\$ 825.76	\$ 368.76	\$ 457.00	8	0.03	Gedlings	C0000000025903	
Richelieu Foods Incorporated	Working Cooperatively in Teams	4719641132170	\$ 820.08	\$ 363.08	\$ 457.00	6	0.02	Gedlings	C0000000025903	
Richelieu Foods Incorporated	Problem Solving	4719641132171	\$ 815.50	\$ 358.50	\$ 457.00	5	0.02	Gedlings	C0000000025903	
Richelieu Foods Incorporated	Understanding Diverse Thinking	4719641132172	\$ 418.90	\$ 199.76	\$ 219.14	5	0.03	Gedlings	C0000000025903	
Richelieu Foods Incorporated	Effective Communication Skills	4719641132173	\$ 829.98	\$ 372.98	\$ 457.00	9	0.03	Gedlings	C0000000025903	
Richelieu Foods Incorporated	Working Cooperatively in Teams	4719641132174	\$ 829.44	\$ 372.44	\$ 457.00	8	0.03	Gedlings	C0000000025903	
Richelieu Foods Incorporated	Problem Solving	4719641132175	\$ 810.80	\$ 353.80	\$ 457.00	4	0.01	Gedlings	C0000000025903	
Richelieu Foods Incorporated	Understanding Diverse Thinking	4719641132176	\$ 418.90	\$ 199.80	\$ 219.10	5	0.01	Gedlings	C0000000025903	
The Ice-Matic Co. Inc.	Assessment Testing	108895	\$ 315.00	\$ 195.37	\$ 119.63	0	0	Gedlings	C00000000261684	
Totals:			\$ 33,596.43	\$ 13,222.33	\$ 20,374.10	214	1.3			

VI. ACTION ITEMS

A. Approval of Bid – Unisex Restroom Remodel, Beaver Dam Campus

The District proposes to begin construction on the Beaver Dam Campus restroom remodel in accordance with Moraine Park's 2016-19 Three-Year Facilities Plan. Currently, there is not a single, unisex, family restroom on the Beaver Dam Campus. In order to align the Beaver Dam Campus with the remainder of the District campus locations, a single restroom facility will need to be added.

Class II bid notices were placed in District newspapers to make contractors aware of the project, and bids were opened on December 1, 2016.

The proposed work is scheduled to begin in March of 2017, with completion scheduled for June 2017. The total budget for this project was \$25,000. Bids came in higher than anticipated due to a lack of competition in the local market and project scope/size. The current cost breakdown is as follows:

Construction Costs:	\$40,105	
Contingency (5%):	2,000	
Architectural Fees:	<u>11,500</u>	(NTE/Hourly)
Total:	\$53,605	

It is recommended that the following bid be accepted:

Cardinal Construction:	
Base Bid:	<u>40,105</u>
Bid Total:	\$40,105

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the following low bid for the Beaver Dam Unisex Restroom Remodel project: Contract No. 1 to Cardinal Construction in the amount of \$40,105; and, further, that the President be authorized to proceed with this project.

Roll call vote:

_____ Fields
_____ Jung
_____ Lloyd
_____ Krueger
_____ Zeratsky
_____ Prill
_____ Staral
_____ Miller

bid recording sheet
Beaver Dam Campus - Unisex Restroom Remodel
Moraine Park Technical College

Bid Due Date December 1, 2016 @ 2pm CST Location: A-112

CONTRACTOR	Bid Security	Acknowledge Addendums	BASE BID	Alternate #1	Alternate #2	Alternate #3	Alternate #4	Alternate #5	TOTAL
Capella Bros & Driedrich Inc.	yes	yes	\$ 40,870.00						\$ 40,870.00
Milbach Construction	yes	yes	\$ 50,660.00						\$ 50,660.00
Cardinal Construction	yes	yes	\$ 40,105.00						\$ 40,105.00
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -
									\$ -

Notes:

VI. ACTION ITEMS

B. Approval of Resolution Authorizing the Issuance of \$2,485,000 General Obligation Promissory Notes, Series 2016-17B

Included in the 2016-17 budget, as adopted by the District Board on June 15, 2016, was a plan to issue a series of promissory notes to finance various capital projects and equipment needs of the District. A calendar was drafted for each of the individual projects, and a finance plan for the fiscal year was created. This particular issue is meant to finance \$1,300,000 for the Upper A building remodel in addition to \$185,000 for other remodeling projects at the Fond du Lac Campus and \$1,000,000 for movable equipment.

We have reviewed the process with our financial consultant, and bond counsel has prepared the appropriate legal resolution. The timeframe for this issue includes the acceptance of bids on Wednesday, April 19, 2017, with presentation to the Board that evening.

Bond counsel has prepared the following resolution for Board action. Mr. John St. Peter, as the Board's attorney, is working with the legal counsel of Quarles & Brady to prepare all relevant documents.

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board adopt the following resolution authorizing the issuance and setting the sale of \$2,485,000 General Obligation Promissory Notes, Series 2016-17B, in the amount of \$1,485,000 for the public purpose of financing the building remodeling at the Fond du Lac Campus, and \$1,000,000 for the public purpose of financing the acquisition of movable equipment.

Roll call vote:

_____ Staral
_____ Krueger
_____ Lloyd
_____ Fields
_____ Prill
_____ Zeratsky
_____ Jung
_____ Miller

WHEREAS, Moraine Park Technical College District, Wisconsin ("District") is presently in need of \$1,485,000 for the public purpose of financing building remodeling and improvement projects and \$1,000,000 for the public purpose of financing the acquisition of movable equipment; and

VI. ACTION ITEMS

B. Approval of Resolution Authorizing the Issuance of \$2,485,000 General Obligation Promissory Notes, Series 2016-17B (Continued)

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,485,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,000,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, THAT:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$2,485,000 and designated "General Obligation Promissory Notes, Series 2016-17B" (the "Notes"), the proceeds of which shall be used for the purposes specified above in amounts not to exceed those set forth above.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of the resolutions authorizing Notes to finance building remodeling and improvement projects and the acquisition of movable equipment to be given to the electors of the District by publishing notices thereof in the Fond du Lac Reporter, Beaver Dam Daily Citizen and The Daily News, the official District newspapers published and having general circulation in the District, which newspapers are found and determined to be likely to give notice to the electors, such notices to be in substantially the forms set forth on Exhibits A and B hereto.

Section 3. Sale of Notes. The Notes shall be offered for public sale. At its April 19, 2017 meeting, the District Board shall consider such bids for the Notes as may have been received and take action thereon.

Section 4. Official Notice of Sale. The District Secretary shall cause an Official Notice of Sale for the Notes to be prepared and forwarded to prospective bidders.

VI. ACTION ITEMS

B. Approval of Resolution Authorizing the Issuance of \$2,485,000 General Obligation Promissory Notes, Series 2016-17B (Continued)

Section 5. Official Statement. The District Secretary shall cause an Official Statement to be prepared by the District's financial advisor, Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted this 15th day of March, 2017.

Chairperson

Attest:

Secretary

VI. ACTION ITEMS

B. Approval of Resolution Authorizing the Issuance of \$2,485,000 General Obligation Promissory Notes, Series 2016-17B (Continued)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Moraine Park Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 15, 2017, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,485,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said resolution is on file in the District Office, 235 North National Avenue, Fond du Lac, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5., Wis. Stats., requesting a referendum thereon at a special election.

Dated March 15, 2017.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VI. ACTION ITEMS

B. Approval of Resolution Authorizing the Issuance of \$2,485,000 General Obligation Promissory Notes, Series 2016-17B (Continued)

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Moraine Park Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 15, 2017, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,000,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said resolution is on file in the District Office, 235 North National Avenue, Fond du Lac, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5., Wis. Stats., requesting a referendum thereon at a special election.

Dated March 15, 2017.

BY ORDER OF THE DISTRICT BOARD

District Secretary

VI. ACTION ITEMS

C. Approval of Retirement

The following employee has informed the College that she will be retiring from the Moraine Park District:

<u>Employee</u>	<u>Title</u>	<u>Effective Date</u>	<u>Date Hired</u>
Bonny Zuehlke	Housekeeper	05/31/17	02/13/07

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board accept the retirement of Bonny Zuehlke:

Bonny Zuehlke has proven to be a very dedicated, cooperative, and hard-working employee of Moraine Park Technical College. The Board hereby accepts her retirement and expresses sincere appreciation for her many contributions and years of service. The Board also wishes to express its appreciation on behalf of the citizens of the Moraine Park District.

VII. CORRESPONDENCE AND REPORTS

B. District Boards Association Reports/Upcoming Events

Note: A majority of Board members may be attending the meetings/conferences at the dates/places, and for the purposes noted below. This notice is being provided to comply with Wisconsin Open Meetings Law.

1. Wisconsin Technical College System (WTCS) Board Meeting, March 21-22, Eau Claire
2. District Boards Association Spring Meeting, April 7-8, Osthoff Resort, Elkhart Lake
3. Open House, April 8, Fond du Lac Campus
4. TACT 4 CNA Boot Camp Completion Ceremony, April 13, Beaver Dam Campus
5. Moraine Park Foundation Gourmet Dinner, April 28, Fond du Lac Campus
6. EDGE Awards Banquet, May 4, Whispering Springs Golf Course, Fond du Lac
7. Staff Retirement and Service Recognition Event, May 4, Fond du Lac Campus
8. Wisconsin Technical College System (WTCS) Board Meeting, May 9, Madison
9. Student Awards Banquet, May 12, Golf Club at Camelot, Lomira
10. Commencement Ceremony, May 20, Fond du Lac High School

VIII. CLOSED SESSION – 6:30 p.m.

A. Approval to Convene into Closed Session

SUGGESTED MOTION:

I move that the Moraine Park Technical College District Board convene into Closed Session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (conducting private conference regarding non-renewal of faculty contract; deliberating regarding private conference; and possible issuance of final notice of non-renewal of faculty contract for the 2017-18 school year).

Roll call vote:

_____ Lloyd
_____ Zeratsky
_____ Prill
_____ Krueger
_____ Jung
_____ Fields
_____ Staral
_____ Miller